

Our reference: ACTHDFOI22-23.06



Dear

# DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by ACT Health Directorate (ACTHD) originally on **Tuesday 20 September 2022** and rescoped on **Monday 26 September 2022**.

The rescoped application requested access to:

*"I request all documents / correspondence held by the Ministerial & Governance Services (MAGS) and the Local Health Network (LHN) for Question On Notice 833"* 

I am an Information Officer appointed by the Director-General of ACT Health Directorate (ACTHD) under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. ACTHD was required to provide a decision on your access application by **Tuesday 15 November 2022**.

I have identified 48 documents holding the information within scope of your access application. These are outlined in the schedule of documents included at <u>Attachment A</u> to this decision letter.

## **Decisions on access**

I have decided to:

- grant full access to 21 documents; and
- grant partial access to 27 documents.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as <u>Attachment B</u> to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request;
- The views of relevant third parties; and
- The Human Rights Act 2004.

### Full Access

I have decided to grant full access to 21 documents at references 1, 4, 8, 10, 12, 17, 19, 22-23, 26-27, 29, 31, 34-39, 44 and 47.

# Partial Access

I have decided to grant partial access to 27 documents at references 2-3, 5-7, 9, 11, 13-16, 18, 20-21, 24-25, 28, 30, 32-33, 40-43, 45-46 and 48. Redactions have been made to information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act as the information contained in these folios are partially comprised of personal information.

# Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1(a)(i) promote open discussion of public affairs and enhance the government's accountability;
- Schedule 2, 2.1(a)(ii) contribute to positive and informed debate on important issues or matters of public interest;
- Schedule 2, 2.1(a)(iv) ensure effective oversight of expenditure of public funds; and
- Schedule 2, 2.1(a)(viii) reveal the reason for a government decision and any background or contextual information that informed the decision.

# Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

• Schedule 2, Schedule 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.

On balance, the factors favouring disclosure are outweighed by the factor favouring non-disclosure as the information would not provide any government information pertinent to your request. The personal information is of both ACT-Government and non-ACT Government employees' contact details and has not been disclosed as this could reasonably be expected to prejudice the protection of the individual's right to privacy. Therefore, I have determined the information identified is contrary to the public interest and would not advantage the public in disclosing this information.

# **Charges**

Processing charges are not applicable to this request.

# **Disclosure Log**

Under section 28 of the FOI Act, ACTHD maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published. https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log.

# Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman GPO Box 442 CANBERRA ACT 2601 Via email: <u>ACTFOI@ombudsman.gov.au</u> Website: <u>ombudsman.act.gov.au</u>

# ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal Level 4, 1 Moore St GPO Box 370 Canberra City ACT 2601 Telephone: (02) 6207 1740 http://www.acat.act.gov.au/

# Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email <u>HealthFOI@act.gov.au</u>.

Yours sincerely

Vivien Bevan Head of Office Office of the Director General ACT Health Directorate

15 November 2022



# FREEDOM OF INFORMATION SCHEDULE OF DOCUMENTS

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government's Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: <u>http://www.health.act.gov.au/public-information/consumers/freedom-information</u>

APPLICANT NAME	WHAT ARE THE PARAMETERS OF THE REQUEST	FILE NUMBER
MLA	"I request all documents / correspondence held by the Ministerial & Governance Services (MAGS) and the Local Health Network (LHN) for Question On Notice 833"	ACTHDFOI22-23.06

Ref Number	Page Number	Description	Date	Status Decision	Factor	Open Access release status
1.	1 – 2	Email - FW: TASK: GBC22/367: Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	14 June 2022	Full Release		YES
2.	3 – 4	Email - RE: GBCHS22/172 REQUEST FOR INPUT: Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	20 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
3.	5 – 9	Email - RE: Advice required - QONs Calvary input	24 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
4.	10 – 12	Email - RE: CHS advice re QON 829 and 833 - 10 June 2022	27 June 2022	Full Release	Out of scope	YES

					1	
5.	13 – 18	Email - RE: Advice required - QONs Calvary input	27 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
6.	19 – 24	Email with attachment - CHS draft response QON 833 - Breakdown of wards	28 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
7.	25 – 29	Email - RE: CHS draft response QON 833 - Breakdown of wards	28 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
8.	30 – 31	Email - ACT Health 1213 - Requesting Input - Assembly matter - Question on Notice 833 - Can the Minister provide a breakdown of all wards at Calvary Public Hospital Bruce	28 June 2022	Full Release		YES
9.	32 – 36	Email - Calvary requesting extension - QON 833 - Breakdown of wards	28 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
10.	37	Email - Delay on Calvary input - Minister for Health - QON 833 - Breakdown of all wards at Canberra Hospital and Calvary	30 June 2022	Full Release		YES
11.	38	Email - Delay on Calvary Input for QON833	30 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
12.	39 – 54	Email and attachment - CHS INPUT - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley	5 July 2022	Full Release		YES
13.	55 – 57	Email - RE: ACT Health - Legislative Assembly Qons - 829, 830, 833 - status update	14 July 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
14.	58 – 62	Email - RE: Calvary requesting extension - QON 833 - Breakdown of wards	14 July 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
15.	63 – 64	Email - RE: ACT Health - Legislative Assembly Qons - 829, 830, 833 - status update	14 July 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
16.	65 – 70	Email - RE: Calvary requesting extension - QON 833 - Breakdown of wards	14 July 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
17.	71	Email - Status of ACTHD QONs 862 & 833	15 July 2022	Full Release	Out of scope	YES
18.	72 – 75	Email - RE: ACT Health 1214 - Requesting Input - Assembly matter - Question on Notice 833 -	25 July 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES

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		Can the Minister provide a breakdown of all				
		wards at Calvary Public Hospital Bruce				
19.	76 – 78	Email - URGENT - Update on QONs 805, 830, 835 & 833	29 July 2022	Full Release	Out of scope	YES
20.	79 – 81	Email - RE: Response QoN 833.docx	4 Aug 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
21.	82 – 88	Email - RE: Further questions - inconsistencies in Responses to QoN 805 and QoN 833.docx	10 Aug 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
22.	89 – 93	Email - VERY URGENT - Update on QONs 830, 835, 833 & QTON	15 Aug 2022	Full Release	Out of scope	YES
23.	94 – 95	Email - RE: UGENT ADVICE - Status of QON 830 and QON 805	15 Aug 2022	Full Release	Out of scope	YES
24.	96 – 102	Email - RE: ACTHEALTH1214 - Further questions - Response QoN 833.docx	15 Aug 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
25.	103 – 104	Email - RE: Calvary reviewed - FW: QON833 All wards	19 Aug 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
26.	105 – 106	Email - URGENT UPDATED ACTHD input QON 805	22 Aug 2022	Full Release	Out of scope	YES
27.	107 – 108	Email - RE: URGENT - ACTHD Updates for QONS 805 & 830	22 Aug 2022	Full Release	Out of scope	YES
28.	109 – 113	Email with attachment - RE: Further clarification - RE: QON833	26 Aug 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
29.	114 – 116	Email - RE: For URGENT clearance please - QoN 833 - Minister for Health - Ward Breakdowns (A35907053)	26 Aug 2022	Full Release		YES
30.	117 – 118	Email - RE: GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	29 Aug 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
31.	119 – 135	Email and attachment - FOR MO: GBC22/367 - Minister for Health - QON 833 - breakdown of	29 Aug 2022	Full Release		YES

		(a) $(a)$ $(a)$ $(a)$ $(a)$ $(b)$				
		all wards at the (a) Canberra Hospital and (b)				
		Calvary Public Hospital – Castley				
32.	136	Email - RE: OVERDUE: GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	29 Aug 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
33.	137 – 138	Email – RFA: GBC22/367 - Minister for Health - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	29 Aug 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
34.	139 – 146	Email and attachment - RFA - GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley	31 Aug 2022	Full Release		YES
35.	147 – 160	Email with attachments - RFA - GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	31 Aug 2022	Full Release		YES
36.	161 – 163	Email with attachment - RE: RFA - GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley	31 Aug 2022	Full Release		YES
37.	164 – 165	Email - FW: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards	31 Aug 2022	Full Release		YES

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38.	166 – 167	Email - CHS Input: RFA - GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	31 Aug 2022	Full Release		YES
39.	168 – 169	Email - RE: RFA - GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	1 Sep 2022	Full Release		YES
40.	170 – 173	Email - FW: Minister Office request - ACTHEALTH 1214 - Further clarification - RE: QON 833	14 Sep 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
41.	174 – 176	Email - RE: FOLLOW UP: RFA - GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	16 Sep 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
42.	177	Email - RE: QON 833	19 Sep 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
43.	178 – 182	Email - RE: FOR CLEARANCE - GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	19 Sep 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
44.	183 – 188	Email with attachment - Ready to progress: GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Castley	19 Sep 2022	Full Release		YES

45.	189 – 195	Email with attachment - RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards	20 Sep 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
46.	196 – 200	Email with attachment - RE: URGENT: GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital	20 Sep 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
47.	201 – 212	Email with attachment - URGENT FOR MO - GBC22/367 - Minister for Health - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley	20 Sep 2022	Full Release		YES
48.	213	Email - RE: URGENT: GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital	20 Sep 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
		Total Nur	mber of Docume 48	nts		

 From:
 Kelsey, Victoria (Health) on behalf of HSPE

 Sent:
 Tuesday, 14 June 2022 3:42 PM

 To:
 LHN Coord

 Subject:
 FW: TASK : GBC22/367 : Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

 Attachments:
 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary ~ Castley.tr5

Importance:

Categories: Sinead, Response back required

High

#### **OFFICIAL**

Hi team,

Can you please request information from Calvary to answer the following QoN.

MS CASTLEY: To ask the Minister for Health-Can the Minister provide a breakdown of all wards at the

(a) Canberra Hospital and

(b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and

(C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been discharged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have been recruited for each ward in the last financial year, (vii) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (x) what was the average length of stay for a patient ln each ward.

Kind regards

Victoria Kelsey | Executive Officer Health System Planning and Evaluation, ACT Health Directorate Level 3, 2-6 Bowes Street, Woden ACT Ph: Via Microsoft Teams | Email: <u>Victoria Kelsey@act.gov.au</u> <u>health act.gov.au</u>



From: Warne, Hayley (Health) <Hayley.Warne@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Friday, 10 June 2022 4:09 PM To: HSPE <HSPE@act.gov.au> Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act gov.au> Subject: TASK : GBC22/367 : Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

#### OFFICIAL

Hi team,

Please see attached QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital for your response using the template and costing tool provided in the TRIM container GBC22/367.

MS CASTLEY: To ask the Minister for Health-Can the Minister provide a breakdown of all wards at the

(a) Canberra Hospital and

(b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and

(C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vii) how many patients have been discharged from each ward in the last financial year, (viii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have been recruited for each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.

Please return to MAGS (GovernmentBusinessHealth@act.gov.au) no later than 24 June 2022.

EGM clearance must be provided upon submission to MAGS and placed in TRIM under container number (signature or email clearance).

If you have any questions please do not hesitate to Government Business.

#### I have requested input from CHS.

Kind regards,

Hayley Warne | Coordination Officer

Email: governmentbusinesshealth@act.gov.au Ministerial and Government Services | Office of the Director-General | ACT Health Directorate Level 5, 6 Bowes Street Phillip ACT 2606 health.act.gov.au

From: Sent:	Canberra Health Services Ministerial Monday, 20 June 2022 11:24 AM
To: Subject:	GovernmentBusinessHealth RE: GBCHS22/172 REQUEST FOR INPUT : Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Follow Up Flag: Flag Status:	Follow up Flagged
Categories:	02. QoN
	DFFICIAL
Hi Haley	
Just letting you kno	ow that this one may be a day or two late.
Will get it through	to you as soon as it has been cleared.
Phone: 620 55030 Office of Rachel St Office of Emma Da From: Warne, Hay Sent: Friday, 10 Jun To: Canberra Healt Cc: GovernmentBu	ephen-Smith MLA   Minister for Health   ACT Government avidson MLA   Minister for Mental Health and Justice Health   ACT Government ley (Health) <hayley.warne@act.gov.au> On Behalf Of GovernmentBusinessHealth</hayley.warne@act.gov.au>
Hi team,	
Please see attache	d QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital for your input.
<ul> <li>(a) Canberra Hospi</li> <li>(b) Calvary Public I</li> <li>(A) morning, (B) af</li> <li>(C) night shift, (v) I</li> <li>ward in the last fin</li> </ul>	Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for
Please return to M	IAGS ( <u>GovernmentBusinessHealth@act.gov.au</u> ) no later than 20 June 2022.
EGM clearance mu	ust be provided upon submission to MAGS.
If you have any qu	estions please do not hesitate to Government Business.

i.

Kind regards,

Hayley Warne | Coordination Officer Email: <u>governmentbusinesshealth@act.gov.au</u> Ministerial and Government Services | Office of the Director-General | ACT Health Directorate Level 5, 6 Bowes Street Phillip ACT 2606 health.act.gov.au 
 From:
 LHN Coord

 Sent:
 Friday, 24 June 2022 1:37 PM

 To:
 Karri, Prathima (Health)

 Cc:
 LHN Coord

 Subject:
 RE: Advice required - QONs Calvary input

 Follow Up Flag:
 Follow up

 Flag Status:
 Completed

Categories: FYI

OFFICIAL

Hi Prathima,

As discussed Calvary input received.

۲	2016	5-17	201	7-18	201	8-19	201	9-20	202	0-21	2021-22
Beds	19		19		19		18		18		18
ALOS	2 29	1	2.1	3	2.6	0	2.4	5	2.4	4	2.43
AVG Cost/Day	\$	1,776	\$	1,831	\$	1,784	\$	2,297	\$	2,366	1

Thanks Sinead

From: Karri, Prathima (Health) <Prathima.Karri@act.gov.au> Sent: Friday, 24 June 2022 12:33 PM To: Clarke, Sinead (Health) <Sinead.Clarke@act.gov.au> Cc: LHN Coord <LHNCoord@act.gov.au> Subject: FW: Advice required - QONs Calvary input

Hi Sinead,

As discussed, can you please send me the response provided by CPHB.

Regards, Prathima,

Prathima Karri | Director, Health System and Services Data Data Analytics Branch Policy, Partnerships and Programs Division | ACT Health Directorate Phone: 02 512 49353 | Email: prathima.karri@act.gov.au

ACT Health Prespect Collaboration

OFFICIAL

#### From: Clarke, Sinead (Health) <<u>Sinead.Clarke@act.gov.au</u>>

Sent: Tuesday, 21 June 2022 8:50 AM

To: White, Liam (Health) <<u>Liam.White@act.gov.au</u>>; Crimmins, Lucas (Health) <<u>Lucas.Crimmins@act.gov.au</u>> Cc: ACTHealthPolicyPartnerships&Programs <<u>ACTHealthPolicyPartnerships-Programs@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; Subject: RE: Advice required - QONs Calvary input

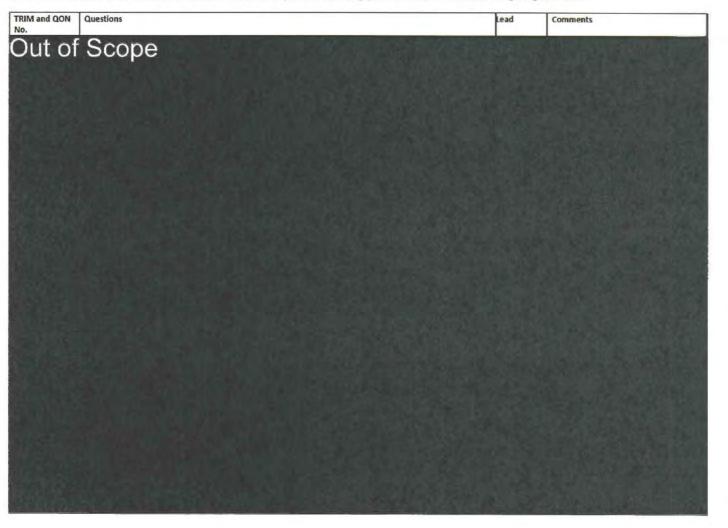
#### OFFICIAL

2

#### Hi Lucas & Liam,

#### Out of Scope

We have consolidated a list of all QONs that involve Calvary. Would you mind reviewing questions in red in table below and getting back to us.



#### Out of Scope G8C22/367-Can the Minister provide a breakdown of all wards at the ACTHD lead 21/06/2022 Mags sending to CHS, can QON 833 (a) Canberra Hospital and with CHS DAB provide advice on if they can (b) Calvary Public Hospital, including provide Calvary input? nput (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) Clarity is required from CHS and DAB on afternoon and (C) night shift, the following: (v) how many patients have been admitted to each ward in the last financial year, Inclusions for wards i.e., (vi) how many patients have been discharged from each ward in the last financial year, inpatient/admitted only or will (vii) how many staff (headcount) have been recruited for each ward in the last financial year, this include Emergency (viii) how many staff (headcount) have separated from each ward in the last financial year, Department etc (ix) what was the budget allocated for each ward in the last financial year, Definition/methodology for (x) how much was spent by each ward in the last financial year and counting of beds and treatment (xi) what was the average length of stay for a patient in each ward. spaces (question a/b (ii) and (iii) Methodology for staff numbers -headcount or FTE (question a/b (iv)) \* Does DAB hold data to answer questions a/b (v) and (xi) Out of Scope

Happy to discuss, give me a call.

Many thanks Sinead

From: Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>> Sent: Monday, 20 June 2022 3:13 PM To: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Ce: HSPE <<u>HSPE@act.gov.au</u>>; UHN Coord <<u>LHNCoord@act.gov.au</u>> Subject: RE: Advice required - QONs

Hi Sallyanne

MAGS will seek advice from CHS on what is requested below however can HSPE please reach out to DAB directly to seek advice.

MAGS does not coordinate/pull together information from internal business units, the expectation is that the lead line area consults internally as required.

Many thanks Chadia

# Chadia Rad I Senior Director, Ministerial and Government Services Mobile: Email: Chadia.Rad@act.gov.au

Ministerial and Government Services, Office of the Director-General | ACT Health Directorate Level 5, 6 Bowes Street Phillip ACT 2606 health.act.gov.au



 From: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>

 Sent: Monday, 20 June 2022 2:32 PM

 To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>

 Cc: HSPE <<u>HSPE@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>>

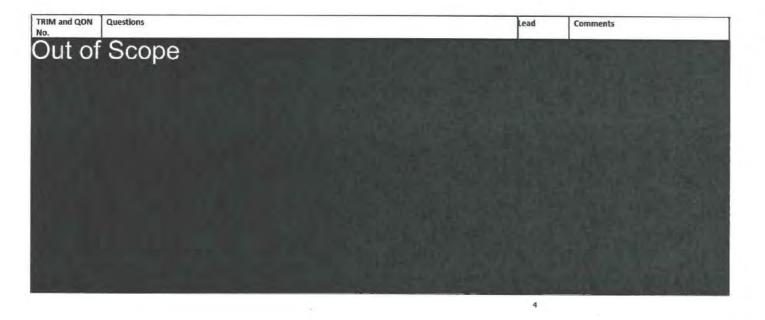
 Subject: FW: Advice required - QONs

#### OFFICIAL

Hi Kylie

See below our comments on these QONs in relation to clarification/advice required to assist in seeking Calvary responses. Are MAGS able to assist in seeking this information? Happy to discuss.

Thanks Sallyanne



Out of	Scope		
GBC22/367 QON 833	Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many test in each ward, (iii) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been ischarged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.	ACTHD lead with CHS nput	Clarity is required from CHS and DAB on the following:  Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc Definition/methodology for counting of beds and treatmen spaces (question a/b (ii) and (iii) Methodology for staff numbers – headcount or FTE (question a/b (iv)) Does DAB hold data to answer questions a/b (v) and (xi)
Out of	Scope		1

 From:
 LHN Coord

 Sent:
 Monday, 27 June 2022 11:59 AM

 To:
 GovernmentBusinessHealth

 Cc:
 LHN Coord; Rad, Chadia (Health); Pini, Sallyanne (Health)

 Subject:
 RE: CHS advice re QON 829 and 833 - 10 June 2022

Categories: 02. QoN

#### OFFICIAL

1

#### Hi Kylie,

Can you confirm if you are waiting on advice from CHS on both QONs below, would it be possible to chase them for it? We have confirmed with DAB that they can provide input to questions in green below the rest to come from Calvary (not yet requested).

Dut of	Scope	11	
GBC22/367 QON 833	Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many staff are scheduled for each ward in the last financial year, (vi) how many patients have been admitted to each ward in the last financial year, (vi) how many staff (headcount) have been recruited for each ward in the last financial year, (vii) how many staff (headcount) have separated from each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (vii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year, (x) what was the average length of stay for a patient in each ward.	ACTHD lead with CHS nput	Clarity is required from CHS and DAB on the following:   Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc  Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii)  Methodology for staff numbers - headcount or FTE (question a/b (iv))  Dees DAB hold data to a swe- quest ons a/b (v) and (x-)



Thanks Sinead



 From: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>

 Sent: Monday, 20 June 2022 2:32 PM

 To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>

 Ce: HSPE <<u>HSPE@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au></u>;

 Subject: FW: Advice required - QONs

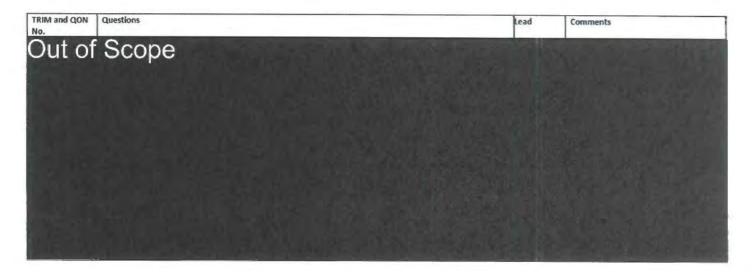
OFFICIAL

2

Hi Kylie

See below our comments on these QONs in relation to clarification/advice required to assist in seeking Calvary responses. Are MAGS able to assist in seeking this information? Happy to discuss.

Thanks Sallyanne



BC22/367 – ON 833	Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (w) how many staff (headcount) have been recruited for each ward in the last financial year, (vii) how many staff (headcount) have separated from each ward in the last financial year, (wiii) how many staff (headcount) have separated from each ward in the last financial year, (wiii) how many staff (headcount) have separated from each ward in the last financial year, (wiii) how many staff (headcount) have separated from each ward in the last financial year, (wiii) how many staff (headcount) have separated from each ward in the last financial year, (wiii) how many staff (headcount) have separated from each ward in the last financial year, (wiii) how many staff (headcount) have separated from each ward in the last financial year, (wiii) how many staff (headcount) have separated from each ward in the last financial year, (wiii) how many staff (headcount) have separated from each ward in the last financial year, (w) how many staff (headcount) have separated from each ward in the last financial year, (w) how the was spent by each ward in the last financial year and (x) how many head mark in the last financial year and (x) what was the average length of stay for a patient in each ward.	ACTHD lead with CHS nput	Clarity is required from CHS and DAB on the following:  Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii) Methodology for staff numbers – headcount or FTE (question a/b (iv)) Does DAB hold data to answer questions a/b (v) and (xi)
out of	Scope	12.2	AND STREET

з

From: White, Liam (Health) Sent: Monday, 27 June 2022 5:02 PM To: Clarke, Sinead (Health) Cc: LHN Coord; Pini, Sallyanne (Health); Crimmins, Lucas (Health) Subject: RE: Advice required - QONs Calvary input Follow Up Flag: Follow up

Flag Status: Completed

Categories: Coord Huddle

OFFICIAL

#### Hi Sinead,

As discussed, I've put together the code for the questions I noted we would cover on the below QONs. Lucas is checking my code but it will be good to get Calvary's response to test the similarity in the outputs.

I'll get back to you once we have tested the code properly. Cheers

#### Liam White A/g Director, Government Business

Phone: 02 5124 6373 | Email: liam.while@act.gov.au | Level 2, 2-6 Bowes Street Phillip ACT 2606 Data Analytics Branch Policy, Partnerships and Programs Division ACT Health Directorate www.health.act.gov.au/digital



From: Clarke, Sinead (Health) <sinead.clarke@act.gov.au></sinead.clarke@act.gov.au>
Sent: Wednesday, 22 June 2022 9:29 AM
To: Crimmins, Lucas (Health) <lucas.crimmins@act.gov.au>; White, Liam (Health) <liam.white@act.gov.au></liam.white@act.gov.au></lucas.crimmins@act.gov.au>
Cc: ACTHealthPolicyPartnerships&Programs <acthealthpolicypartnerships-programs@act.gov.au>; LHN Coord <lhncoord@act.gov.au>; Pini, Sallyanne (Health) <sallyanne.pini@act.gov.au>; Porganyi, Katrina (Health) <katrina.porganyi@act.gov.au></katrina.porganyi@act.gov.au></sallyanne.pini@act.gov.au></lhncoord@act.gov.au></acthealthpolicypartnerships-programs@act.gov.au>
Subject: RE: Advice required - QONs Calvary input
Importance: High

#### OFFICIAL

Hi Lucas & Liam,

I think we need your advice as soon as you can, what DAB can provide in the first place so we are clear on what we need Calvary to provide.

Let me know if you need to discuss further, I am in Bowes tomorrow all day and on teams any time.

Thanks Sinead

Sent: Tuesday, 21 June 2022 1:27 PM

To: Clarke, Sinead (Health) <<u>Sinead.Clarke@act.gov.au</u>>; White, Liam (Health) <<u>Liam.White@act.gov.au</u>>

Cc: ACTHealthPolicyPartnerships&Programs <<u>ACTHealthPolicyPartnerships\_Programs@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; Subject: RE: Advice required - QONs Calvary input

#### OFFICIAL

Hi Sinead

Thanks for the email. When do you need this advice by? I will need to do some investigation.

I believe we would be able to calculate admissions / discharges by ward provided we know in scope wards (for the mental health and maternity ward questions) but I think we will need to consult with DSD.

I have a meeting with them on Thursday and can get back to you by COB that day.

I think the costing team might need to advise on the costing related questions.

Id say Staffing / recruitment related questions would probably need to go to Calvary.

Let me get back to you in relation to the ward information.

Regards

Lucas

#### Lucas Crimmins | A/g Director

Direct Phone: (02) 5124 9809| Direct Email: Lucas. Crimmins@act.gov.au Data Analytics Branch Policy, Partnerships and Programs Division ACT Health Directorate www.health.act.gov.au/digital



From: Clarke, Sinead (Health) <<u>Sinead.Clarke@act.gov.au</u>> Sent: Tuesday, 21 June 2022 8:50 AM To: White, Liam (Health) <<u>Liam.White@act.gov.au</u>>; Crimmins, Lucas (Health) <<u>Lucas.Crimmins@act.gov.au</u>> Co: ACTHealthPolicyPartnerships&Programs <<u>ACTHealthPolicyPartnerships-Programs@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>> Subject: RE: Advice required - QONs Calvary input

OFFICIAL

#### Hi Lucas & Liam,

# Out of Scope

We have consolidated a list of all QONs that involve Calvary. Would you mind reviewing questions in red in table below and getting back to us.

TRIM and QON No.	Questions	Lead	Comments
Out of	Scope		
		and a second second	

# Out of Scope

GBC22/367 QON 833	Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been admitted to each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (x) what was the average length of stay for a patient in each ward.	ACTHD lead with CHS nput	21/06/2022 Mags sending to CHS, can DAB provide advice on if they can provide Calvary input? Clarity is required from CHS and DAB on the following: • Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc • Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii)) • Methodology for staff numbers - headcount or FTE (question
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16

• Does DAB hold data to answer guestions a/b (v) and (ki)

Happy to discuss, give me a call.

Many thanks Sinead

From: Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>> Sent: Monday, 20 June 2022 3:13 PM To: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Cc: HSPE <<u>HSPE@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>> Subject: RE: Advice required - QONs

Hi Sallyanne

MAGS will seek advice from CHS on what is requested below however can HSPE please reach out to DAB directly to seek advice.

MAGS does not coordinate/pull together information from internal business units, the expectation is that the lead line area consults internally as required.

4

Many thanks Chadia

Chadia Rad L Senior Director, Ministerial and Government Services Mobile: Email: Chadia.Rad@act.gov.au Ministerial and Government Services, Office of the Director-General | ACT Health Directorate Level 5, 6 Bowes Street Phillip ACT 2606 health.act.gov.au

ACT Health Respect Collaboration

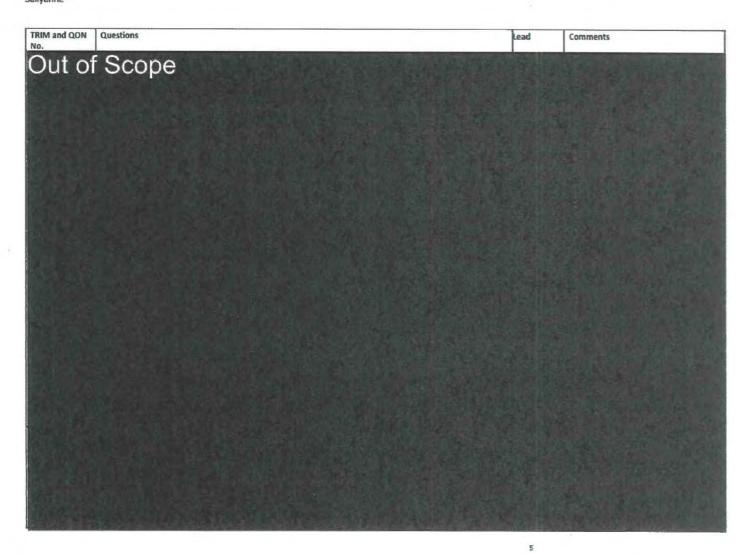
From: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>> Sent: Monday, 20 June 2022 2:32 PM To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Cc: HSPE <<u>HSPE@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>> Subject: FW: Advice required - QONs

#### OFFICIAL

Hi Kylie

See below our comments on these QONs in relation to clarification/advice required to assist in seeking Calvary responses. Are MAGS able to assist in seeking this information? Happy to discuss.

Thanks Sailyanne



GBC22/367 -	Can the Minister provide a breakdown of all wards at the	ACTHD lead	Clarity is required from CHS and DAB on the following:
QON 833	(a) Canberra Hospital and	with CHS	
	<ul> <li>(b) Calvary Public Hospital, including</li> <li>(i) a brief description of each ward,</li> <li>(ii) how many beds are in each ward,</li> <li>(iii) how many treatment spaces are in each ward,</li> <li>(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift,</li> <li>(v) how many patients have been admitted to each ward in the last financial year,</li> <li>(vi) how many staff (headcount) have been recruited for each ward in the last financial year,</li> <li>(viii) how many staff (headcount) have been recruited for each ward in the last financial year,</li> <li>(viii) how many staff (headcount) have separated from each ward in the last financial year,</li> <li>(viii) how many staff (headcount) have separated from each ward in the last financial year,</li> <li>(viii) how many staff (headcount) have separated from each ward in the last financial year,</li> <li>(xi) what was the budget allocated for each ward in the last financial year,</li> <li>(x) how much was spent by each ward in the last financial year and</li> <li>(xi) what was the average length of stay for a patient in each ward.</li> </ul>	nput	<ul> <li>Inclusions for wards i.e., Inpatient/admitted only or will this include Emergency Department etc</li> <li>Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii)</li> <li>Methodology for staff numbers         <ul> <li>headcount or FTE (question a/b (iv))</li> <li>Does DAB hold data to answer questions a/b (v) and (xi)</li> </ul> </li> </ul>

Out of Scope

From:Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealthSent:Tuesday, 28 June 2022 12:35 PMTo:LHN CoordCc:Pini, Sallyanne (Health); Rad, Chadia (Health); GovernmentBusinessHealthSubject:CHS draft response QON 833 - Breakdown of wardsAttachments:GBCHS22172 Question on Notice (QoN) Minister for Health - Ward Breakdowns.DOCXImportance:High

Categories: 02. QoN

OFFICIAL

CHS has provided a very very early draft of their response to QON 833.

It will give you an indication of the direction they are going in but doesn't provide any info on definition/methodology for counting of beds and treatment spaces, or methodology for staff numbers.

Given that CHS are referencing ward maps for questions (i)-(iii) do you still need advice on how to respond to these questions re inclusion and counting beds?

I will follow up with CHS to get the advice on methodology for staff numbers.

Thanks Kylie

Hi team

Kylle Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 health.act.gov.au

ACT Health Respect &Collaboration

From: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au> Sent: Tuesday, 28 June 2022 9:29 AM To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

OFFICIAL

Hi Kylie

here is the very draft unfinished response to 833, it may not help a great deal but I will give you an idea of the direction CHS is heading.

Kind Regards Kerryn Hunter Directorate Liaison Officer | Canberra Health Services Phone: 620 55030 | Mobile: Email: chsdio@act.gov.au

#### Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 27 June 2022 12:25 PM To: Canberra Health Services Ministerial<<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

#### Thanks Kerryn

By my count we are just waiting on advice for QONs 829 & 833 in relation to this request. We will need the advice in order to ensure Calvary input is consistent with CHS response.

Thanks Kylie

#### Kylie Gstrein | A/g Director, Government Business

Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 health.act.gov.au



# Out of Scope

From: Gstrein, Kylie (Health) <<u>Kylie, Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 20 June 2022 4:38 PM To: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>> Subject: CHS Advice required - QONs 805, 830, 829 & 867 Importance: High

Hi Kerryn/team

Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

3

Could we get advice ASAP noting the QON 805 expires on 3 July and the rest expire on 10 July.

Thanks Kylie

TRIM and Questions Advice required Lead QON No. Out of Scope

	of Scope		
GBC22/367 QON 833	Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (ji a brief description of each ward, (iii) how many staff are scheduled for each ward, (iv) how many staff are scheduled for each ward, (iv) how many staff are scheduled for each ward, (iv) how many staff are scheduled for each ward, including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been discharged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (x) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.	ACTHD lead with CHS nput	Clarity is required from on the following: Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii) Methodology for staff numbers – headcount or FTE (question a/b (iv))





Rachel Stephen-Smith MLA Minister for Health Minister for Families and Community Services Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

# RESPONSE TO QUESTION ON NOTICE Questions on Notice Paper No 19 10 June 2022

## Question No. 833

## Asked by MS CASTLEY MLA -

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward, COO
- ii. how many beds are in each ward, COO
- iii. how many treatment spaces are in each ward, COO
- iv. how many staff are scheduled for each ward including job title and classification for NMPSS
  - A. morning,
  - B. afternoon and
  - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year, FBI
- vi. how many patients have been discharged from each ward in the last financial year, FBI
- vii. how many staff (headcount) have been recruited for each ward in the last financial year, P&C
- viii. how many staff (headcount) have separated from each ward in the last financial year, P&C
- ix. what was the budget allocated for each ward in the last financial year
- x. how much was spent by each ward in the last financial year and CFO
- xi. what was the average length of stay for a patient in each ward. FBI

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- See Canberra Health Services Ward Map, <u>Attachment A</u>. Further information can be provided about specific wards, however these should be self-explanatory.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward, in conjunction with their finance business partner to reflect respective staffing levels/classification for morning, evening



24

and night shifts. Examples are provided at <u>Attachment B</u>. A complete list of all staff rostered for morning, afternoon and night shift for each ward at Canberra Health Services has not been provided. A.

В. С.

C

v. vi.

vii.

viii.

- ix. Please refer to *Budget Paper C*. Many services are not funded at the service/ward level. <u>https://www.treasury.act.gov.au/ data/assets/pdf file/0004/1698934/2020-21-Budget-Statements-C.pdf</u>
- x. Please refer to *Budget Paper* C. Many services are not funded at the service/ward level. <u>https://www.treasury.act.gov.au/ data/assets/pdf\_file/0004/1698934/2020-21-Budget-Statements-C.pdf</u>

xi.

Approved for circulation to the Member	and incorporation into Hansard.
Rachel Stephen-Smith MLA	
Minister for Health	Date:

 From:
 Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth

 Sent:
 Tuesday, 28 June 2022 2:17 PM

 To:
 Pini, Sallyanne (Health); LHN Coord

 Cc:
 Rad, Chadia (Health); GovernmentBusinessHealth

 Subject:
 RE: CHS draft response QON 833 - Breakdown of wards

#### OFFICIAL

#### Hi Sallyanne

CHS provided the following methodology for QON 830 which is essentially the same as 833:

- Definition/methodology for counting of beds and treatment spaces (questions i and ii) Beds - Beds (funded) and included flex beds (unfunded) e.g. 128 - 10 beds (4 flex)
- Methodology for staff numbers headcount or FTE (question iv) CHS will use paid Head Count in specific Cost Centre Codes in 1 Jul 20 and 30 Jun 21 then detailed the difference in Head Count to show the variance.

I am still following up on a copy of Attachment A though.

Thanks Kylie

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Tuesday, 28 June 2022 1:26 PM To: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; LHN Coord <LHNCoord@act.gov.au> Cc: Rad, Chadia (Health) <Chadia.Rad@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au> Subject: RE: CHS draft response QON 833 - Breakdown of wards

#### OFFICIAL

No sorry, Attachment A wasn't provided and I don't think the CHS ministerial team have it yet either. I've requested a copy though.

I've also advised that we will still need CHS advice on methodology for staff numbers.

Kylie

From: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>> Sent: Tuesday, 28 June 2022 1:06 PM To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>> Cc: Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>> Subject: RE: CHS draft response QON 833 - Breakdown of wards

OFFICIAL

Thanks Kylie, did you get a copy of Att A?

Sallyanne Pint | Senior Director

Ph: 02.6205.4689 | Mt. Email: sallyanne.pini@act.gov.su Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Tuesday, 28 June 2022 12:35 PM To: LHN Coord <<u>LHNCoord@act.gov.au</u>> Cc: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: CHS draft response QON 833 - Breakdown of wards Importance: High

#### OFFICIAL

Hi team

CHS has provided a very very early draft of their response to QON 833.

It will give you an indication of the direction they are going in but doesn't provide any info on definition/methodology for counting of beds and treatment spaces, or methodology for staff numbers.

Given that CHS are referencing ward maps for questions (i)-(iii) do you still need advice on how to respond to these questions re inclusion and counting beds?

I will follow up with CHS to get the advice on methodology for staff numbers.

Thanks Kylie

#### Kylie Gstrein | A/g Director, Government Business

Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



From: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Sent: Tuesday, 28 June 2022 9:29 AM To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

#### OFFICIAL

Hi Kylie

here is the very draft unfinished response to 833, it may not help a great deal but I will give you an idea of the direction CHS is heading.

Kind Regards Kerryn Hunter Directorate Liaison Officer | Conherra Health Services Phone: 620 55030 | Mobile: Email: <u>chsdlo@act gov.au</u> Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 27 June 2022 12:25 PM To: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

Thanks Kerryn

By my count we are just waiting on advice for QONs 829 & 833 in relation to this request. We will need the advice in order to ensure Calvary input is consistent with CHS response.

Thanks Kylie

#### Kylie Gstrein| A/g Director, Government Business

Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>





From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 20 June 2022 4:38 PM To: Canberra Health Services Ministerial <<u>CH5.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>> Subject: CH5 Advice required - QONs 805, 830, 829 & 867 Importance: High

Hi Kerryn/team

Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

3

Could we get advice ASAP noting the QON 805 expires on 3 July and the rest expire on 10 July.

Thanks Kylie

TRIM and QON No.	Questions		Lead	Advice required
Out o	of Scope	电台 经有关的		
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Jut o	of Scope		
GBC22/367  QON 833	Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many staff are scheduled for each ward including job title and classification for (A) morning. (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been discharged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (ix) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.	ACTHD ead with CHS nput	Clarity is required from on the following: • Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc • Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii) • Methodology for staff numbers – headcount or FTE (question a/b (iv))

30

From	LHN Coord
Sent:	Tuesday, 28 June 2022 3:06 PM
To:	Robin Haberecht (Calvary)
Ce	LHN Coord; Pini, Sallyanne (Health); Kanta Toraskar (Calvary); Greg Bayliss (Calvary)
Subject:	ACTHealth 1213 - Requesting Input - Assembly matter - Question on Notice 833 - Can the Minister provide a breakdown of all wards at Calvary Public Hospital Bruce
Categories:	Pending with CPHB, Sinead, Awaiting response

# **OFFICIAL: Sensitive**

Dear Robin,

The Minister for Health has received a Question on Notice (QON) from Ms Leanne Castley MLA. We are seeking Calvary response to below questions, CHS will also be providing input to this matter.

Following your request for an extension on ACTHealth 1212 just now, I will also request an extension on this one to bring it to 12 July 2022.

T Legislative Assembly - Question on Notice 833 In the Minister provide a breakdown of all wards at the Calvary Public Hospital, including, a brief description of each ward, how many beds are in each ward, how many treatment spaces are in each ward, how many staff are scheduled for each ward, including job title and classification for (A) morning, (B) afternoon and (C) night shift, CT Health DAB can provide (v) how many patients have been admitted to each ward in the last financial year, CT Health DAB can provide (vi) how many patients have been discharged from each ward in the last financial year,
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CT Health DAB can provide (v) how many patients have been admitted to each ward in the last financial year, CT Health DAB can provide (vi) how many patients have been discharged from each ward in the last financial year,
how many staff (handas with how how ensuited for each word in the last financial war
) how many staff (headcount) have been recruited for each ward in the last financial year, i) how many staff (headcount) have separated from each ward in the last financial year,
what was the budget allocated for each ward in the last financial year,
how much was spent by each ward in the last financial year and
CT Health DAB can provide (si) what was the average length of stay for a patient in each ward.
IS methodology
r guestion (i) CHS are providing a ward map as separate attachment to the QON (we have not received a copy yet and will send on as soon as we do)
r question (ii)
Definition/methodology for counting of beds and treatment spaces
Beds - Beds (funded) and Included flex beds (unfunded) e.g. 128 - 10 beds (4 flex)
<ul> <li>Methodology for staff numbers – headcount or FTE</li> </ul>
CHS will use paid Head Count in specific Cost Centre Codes
July 2022 - We would appreciate your earliest advice if this date is unachievable or if the data is not in an easily accessible format.
i) who

1

Vlqtdg#

### Sinéed Clarke | Assistant Director

Direct Phone: +61 2 5124 9351 | Direct Email: <u>sinead.clarke@act.gov.mu</u> Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate Level 4, 6 Bowes Street Phillip ACT 2605 health.act.gov.au



 From:
 LHN Coord

 Sent:
 Tuesday, 28 June 2022 3;14 PM

 To:
 GovernmentBusinessHealth

 Cc:
 Pini, Sallyanne (Health); Rad, Chadia (Health); LHN Coord

 Subject:
 Calvary requesting extension - QON 833 - Breakdown of wards

Follow Up Flag: Follow up Flag Status: Flagged

Categories: 02. QoN

OFFICIAL

Hi Kylie,

Can you seek an extension to 12 July 2022, due to staffing constraints in Calvary.

Thank you, Sinead

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Tuesday, 28 June 2022 12:35 PM To: LHN Coord <LHNCoord@act.gov.au> Cc: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; Rad, Chadia (Health) <Chadia.Rad@act.gov au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au> Subject: CHS draft response QON 833 - Breakdown of wards Importance: High

# OFFICIAL

Hi team

CHS has provided a very very early draft of their response to QON 833.

It will give you an indication of the direction they are going in but doesn't provide any info on definition/methodology for counting of beds and treatment spaces, or methodology for staff numbers.

Given that CHS are referencing ward maps for questions (i)-(iii) do you still need advice on how to respond to these questions re inclusion and counting beds?

I will follow up with CHS to get the advice on methodology for staff numbers.

Thanks Kylie

# Kylie Gstrein | A/g Director, Government Business

Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



From: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Sent: Tuesday, 28 June 2022 9:29 AM To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

# OFFICIAL

Hi Kylie

here is the very draft unfinished response to 833, it may not help a great deal but I will give you an idea of the direction CHS is heading.

Kind Regards Kerryn Hunter Directorate Liaison Officer | Canherra Health Services Phone: 620 55030 | Mobile: Email: chsdlo@act.gov.au Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 27 June 2022 12:25 PM To: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

Thanks Kerryn

By my count we are just waiting on advice for QONs 829 & 833 in relation to this request. We will need the advice in order to ensure Calvary input is consistent with CHS response.

Thanks Kylie

Kylie Gstrein] A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>





# Out of Scope



 Prom: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalt Of GovernmentBusinessHealth

 Sent: Monday, 20 June 2022 4:38 PM

 To: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>>

 Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>>

 Subject: CHS Advice required - QONs 805, 830, 829 & 867

 Importance: High

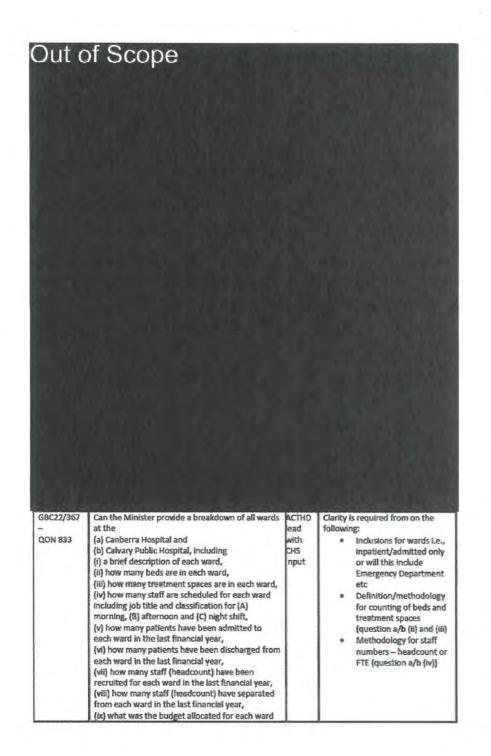
# Hi Kerryn/team

Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

# Could we get advice ASAP noting the QON 805 expires on 3 July and the rest expire on 10 July.

Thanks Kylie

TRIM and QON No.	Questions	Lead	Advice required
Out	of Scope	100	



in the last financial year,	
(x) how much was spent by each ward in the last	
financial year and	
(xi) what was the average length of stay for a	
patient in each ward.	

 From:
 Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth

 Sent:
 Thursday, 30 June 2022 2:15 PM

 To:
 ACT Health DLO

 Cc:
 GovernmentBusinessHealth; Rad, Chadia (Health)

 Subject:
 Delay on Calvary input - Minister for Health - QON 833 - Breakdown of all wards at Canberra Hospital and Calvary

# OFFICIAL

Hi Cath

MAGS have been advised that Calvary require more time to pull together input for QON 833 - Breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital.

Calvary advised this is due to staffing constraints and they are unlikely to have the input ready before the expiry date of 10 July 2022, potentially not until 12 July. Could you please flag this delay with the MO, the office may like to discuss with Ms Castley.

Many thanks Kylie

### Kylie Gstrein | A/g Director, Government Business

Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



 From:
 Ellis, Catherine (Health) on behalf of ACT Health DLO

 Sent:
 Thursday, 30 June 2022 4:34 PM

 To:
 Bransgrove, Meagen; Bergin, Catherine

 Subject:
 Delay on Calvary Input for QON833

# OFFICIAL

Hi both

MAGS have been advised that Calvary require more time to pull together input for QON 833 - Breakdown of all words at the (a) Canberra Hospital and (b) Calvary Public Hospital.

Calvary advised that due to staffing constraints and they are unlikely to have the input ready before the due date of 10 July 2022, and we will potentially not receive until 12 July. Just want to flag this delay with you in advance in case you wished to discuss / raise with Ms Castley's Office.

Thanks

Cathy

# Catherine Filis | Directorate Liaison Officer | ACT Health Directorate

Mob. Email: <u>ACTHealthDLO@act.gov.ac</u> Office of Rachel Stephen-Smith | Minister for Health Officer of Emma Davidson | Minister for Mental Health Level 2, Legislative Assembly Building, Civic Square

ACT Health Respect Collaboration

 From:
 Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth

 Sent:
 Tuesday, 5 July 2022 11:47 AM

 To:
 Pini, Sallyanne (Health); LHN Coord

 Cc:
 HSPE; GovernmentBusinessHealth

 Subject:
 CHS INPUT - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

 Attachments:
 Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and ~ Castley.tr5

# OFFICIAL

Hi Sallyanne

CHS have provided their cleared input to QON 833 - saved in the attached container.

Note there are Attachments A & B included with their input.

I note that Calvary had requested an extension to 12 July for this one.

Kind regards Kylie

Kylie Gstrein] A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 health.act.gov.au





# Rachel Stephen-Smith MLA

Minister for Health Minister for Families and Community Services Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong



# RESPONSE TO QUESTION ON NOTICE Questions on Notice Paper No 19 10 June 2022 Question No. 833

# Asked by MS CASTLEY MLA -

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
  - A. morning,
  - B. afternoon and
  - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward. FBI

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- See Canberra Health Services (CHS) Ward Map, <u>Attachment A</u>. Further information can be provided about specific wards, however this list should be self-explanatory. Note that bed numbers/wards are dynamic and subject to change according to clinical need.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at



<u>Attachment B</u>. A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS has not been provided due to resources required to complete this request .

- v. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report <u>https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-</u> 22 Addendum%20Edit.pdf
- vi. See above.
- vii. CHS is unable report at the ward level. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
000	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

viii. See above

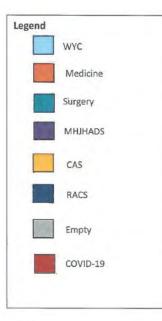
- ix. CHS does not report Budget allocations at the Ward level. Please refer to Budget Paper C: <u>https://www.treasury.act.gov.au/ data/assets/pdf file/0004/1698934/2020-21-Budget-Statements-C.pdf</u>
- x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - <u>Canberra Health Services Annual Report 2020-2021 (act.gov.au)</u>
- xi. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report <u>https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-</u> <u>22\_Addendum%20Edit.pdf</u>

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA Minister for Health

Date:....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.



<u>Note</u>: See over page for abbreviations

Building 11

Centenary	Hospital	Women 8	Children
Centenary	mospical	esonich o	comuren

NICU 15 beds	SCN 14 berts	Birth Centre 5 beds Birth Suite 13 beds
PN-15 beds Çots 3	AN 15 beds	Ronald McDonald
905 (15, hunded 12)	COVID WARD 12 beds	PWA (12) blosed for expansion

Bui	Building 12	
Operating Theatres 13 Theatres	ICU (38 bed space	
14 – EDSU 18 – PACU	COVID: 5	
ED - Emergency Medicine Unit (17) 12 – Beds 05 – Chairs	ED 58 treatment spaces including: 30 – Acute 05 – Resus 15 – FastTrack (3 procedure rooms)	
A CONTRACTOR OF	06 - Paediatrics	

02 - De-escal 12 beds MHSSU (6)

General Surgery, Ophthalmology	Care @ Home Pr
9A 24 beds Gastroenterology	98 23. beds- Neuros 06. beds - Monita beds Trache Word
<b>8Α (No overnight beds)</b> 10 – Dialysis day beds	88 25 bads Paediatrics
7A 32 beds Neurology & Infectious Diseases Stroke Unit <i>Trache Ward</i>	78 32 beds General Medicin
6A 32 beds Respiratory/Cardiology Rheumatology / Endocrinology	6B 34 beds inclu 28 - Cardiothoraci Thoracic surg Urology, Vasc 06 - Monitored be
5A 30 beds – Orthopaedit/ Orthopaedic-Geriatrics	58 24 – Plastic/Orth 02 – flex beds Trache ward
4A (30) ASU – surgery – 16 beds ACDL – medicine 8 beds <i>G</i> – Flex beds	4B 20 - Renal - Mer 0 - Discharge Lor beds
CPEU/CCU 04 beds-CPEU 11 beds-CCU 04 beds-Subscute	CHS Outpatients Cardiology & Cardiothoracic
	N&M Office

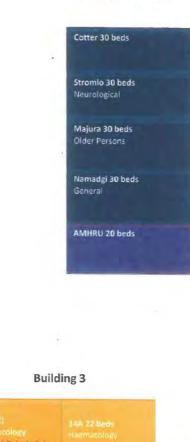
GROUND

uding

Outpatients

Building 1 (Tower Block)

10A 32 beds



B (32) - Oncology -flex/clinical trials	14A 22 beds Haematology
B I beds - Mental Health beds – flex beds	



University of Canberra

Hospital (UCH)

Withdrawal Unit 10 beds Building 25

**Building 7** 

AHMU PLD 30 beds PHD 10 beds

DMHU / GAW

DMHU 17 beds Gawanggal 10 beds

V	



Abbreviation Location	Abbreviation	1 Carlos Maria				
Legend	WYC	Women Youth & Children				
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services				
	CAS	Cancer and Ambulatory Support				
	RACS	Rehabilitation Aged and Community Services.				
Building 11	NICU	Neonatal Intensive Care Unit				
	SCN	Special Care Nursery				
	PN	Postnatal				
	AN	Antenatal				
	PWH	Paedlatric Ward High care				
	PWS	Paediatrics Ward Surgery				
	PDS	Paediatric Day Stay				
	PWA	Paediatric Ward Adolescent				
Building 12	EDSU	Extended Day Surgery Unit				
	PACU	Post Anaesthetic Care Unit				
	ICU	Intensive Care Unit				
	ED	Emergency Department				
	AMU	Acute Medical Unit				
	MHSSU / PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Unit				
Building 1	ASU	Acute Surgical Unit				
	ENT	Ear Nose & Throat				
	CPEU	Chest Pain Evaluation Unit				
	CCU	Coronary Care Unit				
	N&M	Nursing & Midwifery				
	OPD	Outpatient Department				
	SCP	Seasonal Capacity Plan, adult beds				
	ACDL	All Care Discharge Lounge				
Iniversity of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit				
uilding 25	AMHU	Adult Mental Health Unit				
	PLD	Psychiatric Low Dependency				
	PHD	Psychiatric High Dependency				
OMHU/GAW	DMHU	Dhulwa Mental Health Unit				
	GAW	Gawanggal (Extended Care Unit)				

	Division		Medicine			Shift coun		shift length		shift count	shift hour	shift count	Updated by who		
122	N Manager UNIT		74		Bed Open 32	Mom & Ev	en shift lengt	h 8.00	8.00	1.00	10.00	1.25	If ADO backfill hrs required, change	Comments TEMPLATE21	
	appn		8850 61795	_	Day open	Night Duty	shift length	10.00	10.00	1.00	8.00 12.00	0.80	shift length to 8.00		1.
	and the second sec	shift count		length = 1.0	0	Morn shift	from 0700 e	inds 1800	default	count 1=	8.00	7.6 (HonackIII)	Shift	Widy Shift length	-
	Shift count	MORN	thu	fri	sat	sun	mon	tue	wed	ShiftC	Hours	FTE equiv	Length	his ADO adjust to 8	1.
		RN5								-				8.00	If ADC chang
		RN4.3 RN4.2		-			-							8.00	Midny
		RN4.1												6.00	1
		RN3G2 RN3G1	1.00	1.00		-	1.00	1.00	1.00	5.00	40.00	1.053		8.00	
		RN2CDN	1.00	1.00			1,00	1.00	1.00	5.00	38.00	1.000		8.00	
		RN2TL			1.00	1.00				2.00	16,00	0.421		8.00	1
		RN2 RN1			-		-	-				1		8.00	
1	NDIRECT	EN2				-	1							8.00	1
		EN1 AIN	1.00	1.00	1.00	1.00	1.00	1,00	1,00	7.00	56.00	1.474		8.00	1
		RN4NP	1,40	1.00	1,00	1,00	1,00	1,00	1,00	1,00			8.00 3	00.8	1
		RN3G2				-		1				-		8.00	1
		RN3G1 RN2TL	-			-	-		-		-	-		8.00	
0	NRECT	RN2	2.00	2.00	2.00	2,00	2.00	2.00	2.00	14.00	112.00	2.947		8.00	1
		RN2* RN1	3,00	3.00	3.00	3.00	3.00	3.00	3,00	21.00	168.00	4,421		8.00	1
C	RECT	RNIP	2.00	2.00	2,00	2.00	2,00	2.00	2.00	14.00	112.00	2.947		8.00	1
		ENL2 EN1	1.00	1,00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1,474		8,00	Mom D
		ENIP	1.00	1.00	1.00	1.00	1.00	1,00	1.00	7.00	56.00	1.474	8.00 3	8.00	50
		spare			-		1100	27.60	1.00	44.00	101.00	40.50	the second se	8.00	7
			14.00 shift length		11.00 Even from		14,00 before 2400	14.00	14.00 default	92.00 count 1=	734.00	19.32 7.6 (no backfill)	7.94 Shift	Nkly Even	-
	hift count	EVEN	thu	fri		sun	mon	tue	wed	ShiftC	Hours	FTE equiv	Length	hrs	
		RN5 RN4.3				-	-			-		-		8.00	
		RN4.2	-		-	-		-			1			8,00	
		RN4.1					-				-			8.00	
		RN3G2 RN3G1		_				- 1		-	-	-		8.00	
11	NDIRECT	RN2CDN	Sec. 1	1		-		1						8.00	
		RN2TL RN2	1.00	1.00	1,00	1.00	1,00	1.00	1.00	7.00	53.20	1.40		8.00	1
		RN1							-		-		7,60 3	8.00	1
		EN2 EN1	_		_			-						8.00	1
		AIN	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.47		8.00	
		RN4NP		-			-							8.00	1
		RN3G2 RN3G1	-	-						-				8.00	
D	RECT	RN2TL					-							8.00	
		RN2 RN2*	2.00	2,00	2.00	2.00	2.00	2.00	2.00	14.00	112.00	2,95		8.00	
		RN1	4.00	4.00	4.00	4.00	4.00	4.00	4.00	28.00	224.00	5.89	8.00 3	8.00	
		ENL2	1.00	1,00	1.00	1.00	1.00	1.00	1.00	7.00	56.00 56.00	1.47		8.00 8.00	
		EN1	1.00	1.00					100.01				8.00 3	8.00	Even [
		EN1P spare	1.00	1.00	1,00	1.00	1.00	1.00	1.00	7.00	56.00	1.47		8.00 5.00	50
D		ShiftCount	11.00	11.00	11.00	11.00	11.00	11.00	11.00	77.00	613.20	16.14			-
2 0			r shift length		Night from				default	count 1= ShiftC	10.00 Hours	9.5 (no backfill)		Vkly Night hrs 10	-
		RN5	thu	fri	sat	sun	mon	tue	wed	SHIRE	Flours	FTE equiv		8.00	1
In	IDIRECT I	RN4.3				_		-						8.00	
		RN4.2 RN4.1	-	-			-		-	-				8.00 8.00	
IN	DIRECT	RN3G2	1						-				10.00 3	8.00	
		RN3G1 RN2CDN					-							8.00	
		RN2TL	-							6		-		8.00	
		RN2	-				1	100 million (1990)				-		8,00	
		RN1 EN2				_			-					8.00	
IN	IDIRECT E	EN1		24			1							8.00	1
		NIN RN4NP	-		1.00	1.00	1.00	1.00		4,00	40.00	1.05		8.00	1
D	IRECT F	RN3G2							1	1			10.00 3	8.00	
		RN3G1		1			-							8.00	
		RN2TL RN2	2.00	2.00	2.00	2.00	2.00	2.00	2.00	14.00	140.00	3,68	10.00 3	8.00	
D	IRECT	RN2*	0.00	6.06	0.00	0.00	0.05	0.05	0.00	04.00	010.00	E EO		8.00 8.00	1
		RN1 RN1P	3.00	3.00	3.00	3.00	3.00	3,00	3,00	21.00	210.00	5,53		8,00	1
D	RECT	NL2	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	70.00	1.84	10.00 38	9.00	NOR
		IN1 IN1P	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	70.00	1.84		5.00	ND Dir
D	RECT	pare												8.00	7
L	Night Total M-E-N	ShiftCount	7.00	7.00	8,00	8.00	8.00 33.00	8.00	7.00	53.00 222.00	530.00	13.95 se: patient Ratio	Bud bed	s 32	-
-	Total metally									·	smit length	Shift	HC 1: pt rabo		1
-			46	7.1	not I	0.000	100.010	1 100 1	wed	Total	8h shift	Morn	9,000 4		1
W	kly FTE Summ	ary y shifts/staff	thu 32.00	fri 32.00	sat 30.00	sun 30.00	mon 33.00	tue 33.00	32.00	222.00	8h shift	Even	9.000 4		

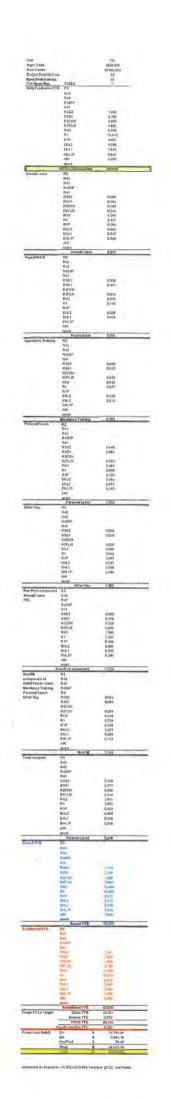
# OFFICIAL

NIMS Template new financial year

Degrount W	clivities	ENTER BU	dgal beds an	d Daily avail	able Open Be	d numbers	EUDGE	32	OPEN	32	Note: Enter Be	d numbers / L	Init as 1	1
Must com	plate this section	thu	In	sat	sun	mon	tue	wed	Total	Occup%	Type in total shift cou			1
В	udget BEDS/Staf	32.0	32.0	32.0	32.0	32,0	32.0	32.0	224.0	100.0%	Type Nos Budget			Enter Rudget Bed No
BEDS	Vunit Staff OPEN		32.0	32.0	32.0	32.0	32.0	32.0	224.0		Type Nos beds st			Projecte bed number
-	DAY/UNIT OPEN	J 1	1	1 1	1	1	1	1 1	7		Type 1=unit is op	en on the day. O	If not open	day Unit open 5 or 7
	NHPPD	thu	fri	sat	sun	mon	tue	wed	TOTAL	Avg day	Fixed Targets:	FTES		
	rect Hours	214.00	214.00	214,00	214.00	214.00	214,00	214.00	1498.00	214,00	Direct FTE	39,42		1
	irect Hours	55.20	55.20	41.60	41,60	65.20	65,20	55,20	379.20	54.17	Indirect FTE	9.98		1
	APPD DIRCT	6.69	6,69 1.73	6.69 1.30	6.69	6.69 2.04	6.69	6.69 1.73		6.683	Non prod FTE	8,23		1
	DI NHPPD	8.41	8,41	7.99	7.99	8.73	8.73	8,41	· · · · ·	1.693 8.380	Prod FTE Total FTE	49.40		
the second s	ROD NHPPD	1.40	1.40	1.40	1.40	1.40	1.40	1.40	-	1,396	Tanat T The	07100		1
2		1		1	1 sale		Leng	- time		1100		Daily \$ Cost		1
JOSNHPPE		thu	fri			mon	tu	e wed	\$\$/UoS	Tots/Uos	Dir	\$ 11,710		1
UOS NHPPI		\$ 331	\$ 331	\$ 428	\$ 500	\$ 327	\$ 327	\$ 331	\$ 366		Ind	\$ 2,964		
	D Indirect \$	\$ 85		\$ 83				\$ 85		1.1	NonProd	\$ 76		
	D PROD \$55 D NonProd \$55	5 416	the second se					5 416		1 127	Prod	\$ 14,674		
JUSINHPPL	14011-100999	\$ 76	\$ 76	\$ 76	\$ 76	\$ 76	\$ 76	\$ 76	\$ 76	\$ 535	Total	\$ 14,750	-	4
Annual FTE	POSITION class	s details:	-		-	-		T		-	-	Office use only Adjustment colum		4
Annual FT		Wk FTE	Wk	Day	Day	Day	Day	Backfill	Recruit	Premium	Estimate	- spannen colum	Recruit	1
TE	Class	Prod (p)	AnnualL	PDLL	ManTrain	PersL	Super	Factor FTE	FTE	FTE	Annual FTE		FTE adjust	1
NDIRECT	RN5	1												1
NDIRECT	RN4.3		1		1 in 1									
NDIRECT	RN4.2	-	-			1								-
NDIRECT	RN4.1 RN3G2	1.053	0.081	0.009	0,006	0.040	6.005	0.120	1440	0.040	1.001	-	-	-
NDIRECT	RN3G1	2.105	0,081	0.009	0,005	0.040	0.003	0.138	1.142	0,049	1.191 2.382			1
NDIRECT	RN2CDN	1,000	0.038	0.011	Plaix	6.000T	01000	0.038	1.038	0,000	1.038		-	1 -
NDIRECT	RN2TL	1,821	0.244	0.015	0.010	0.070	0,005	0.344	2,080	0.085	2.165			1 -
NDIRECT	RN2				1		-						1	1
NDIRECT	RN1				1	1			1		Caracteria and			
NDIRECT	EN2 EN1	-			-	1000 C				4000			-	
NDIRECT	AIN	4.000	in the second	-			-		4.000		4.000			
DIRECT	RN4NP	4.000		-	-				4.000		4.000		-	
DIRECT	RN3G2					0	-							
DIRECT	RN3G1	-					-				1		1	1
DIRECT	RN2TL				1000	1					8	-		
DIRECT	RN2	9.579	1.286	0.079	0,052	0,367	0,026	1.811	10.944	D,446	11.390		-	
DIRECT	RN2* RN1	15.842	2.127	0.130	0.087	0.608	0.043	0.000	40.000	0.700		-		
DIRECT	RNIP	4.421	0.594	0.130	0.087	0.608	0.043	2.995	18.099 5.015	0.738	18.837			1
IRECT	ENL2	4.421	0.643	0.039	0.026	0.184	0.0013	0.824	5,015	0.230	5,245 5,695			1
DIRECT	EN1	1.842	0.247	0.015	0.010	0.071	0.005	0.348	2.105	0.086	2,190		-	1
RECT	EN1P	2.947	0,396			0.113	0.040	0,549	3.343	0.153	3.49E			1
NRECT	spare	10.000	100						-	-			-	
otal FTE e		49.400	5.817	0,304	0.203	1.703	0,202	8,230	55.522	2,708	\$7,630		_	1
	TE by Classificati	ion .	144		-		B.	L D. Lun I						
ro & Non F	Summary Prod FTE	Prod	Wk Annual L	Day PDL L	Day ManTrain	Day Persl.	Day Other	Backfill FTE	Recruit	Poal in FTE	Annual FTE		Check	1
IN A NUT	R5	- Tost	rud MdJ L	IDEL	mentialli	e urat.	Cutter	FIE	FIE	FIE	FIE		Bodget TM1	1
N N	R43		A									-	-	
														1
	R42			-			1							
RN	R42 R42NP				-									1
RN	R42 R42NP R41										-			
RN RN RN	R42 R42NP R41 R3G2	1.053	0.081	0.009	0.006	0.040	0,003	0.138	1.142	0.049	1,191			
RN RN RN	R42 R42NP R41 R3G2 R3G1	2.105	0.161	0.009	0.006	0.040 0.081	0,003 0.006	0.277	2,284	0.049 0.098	2.382			
RN RN RN RN	R42 R42NP R41 R3G2									0.098	2.382 1.038			
RN RN RN RN RN RN RN RN	R42 R42NP R41 R3G2 R3G1 R2CDN	2.105	0.161 0.038	0.017	0.012	0.081	0.006	0.277 0.038	2,284 1,038		2.382			
RN RN RN RN RN RN RN RN RN	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1	2.105 1.000 1.821 9.579 15.842	0.161 0.038 0.244 1.286 2.127	0.017	0.012	0.081 0.070 0.367 0.608	0.006 0.005 0.026 0.043	0.277 0.038 0.344 1.811 2.995	2,284 1,038 2,080 10,944 18,099	0.098 0.085 0.446 0.738	2.362 1.038 2.165 11.390 18.837			
RN RN RN RN RN RN RN RN RN	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1 R1P	2.105 1.000 1.821 9.579 15.842 4.421	0.161 0.038 0.244 1.286 2.127 0.594	0.017 0.015 0,079 0,130	0.012 0.010 0.052 0.087	0.081 0.070 0.367 0.608 0.170	0.006 0.005 0.026 0.043 0.061	0.277 0.038 0.344 1.811 2.995 0.824	2,284 1,038 2,080 10,944 18,099 5,015	0.098 0.085 0.446 0.738 0.230	2,382 1,038 2,165 11,390 18,837 5,245			
RN RN RN RN RN RN RN RN RN RN	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1 R1P ENL2	2.105 1.000 1.821 9.579 15.842 4.421 4.789	0.161 0.038 0.244 1.286 2.127 0.594 0.643	0.017 0.015 0.079 0.130 0.039	0.012 0.010 0.052 0.087 0.026	0.081 0.070 0.367 0.608 0.170 0.184	0.005 0.026 0.043 0.061 0.013	0.277 0.038 0.344 1.811 2.995 0.824 0.905	2,284 1,038 2,080 10,944 18,099 5,015 5,472	0.098 0.085 0.446 0.738 0.230 0.223	2.382 1.038 2.165 11.390 18.837 5.245 5.695			
	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1	2.105 1.000 1.821 9.579 15.842 4.421 4.789 1.842	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247	0.017 0.015 0,079 0,130	0.012 0.010 0.052 0.087	0.081 0.070 0.367 0.608 0.170 0.184 0.071	0.005 0.026 0.043 0.061 0.013 0.005	0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348	2,284 1,038 2,080 10,944 18,099 5,015 5,472 2,105	0.098 0.085 0.446 0.738 0.230 0.223 0.086	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190			
	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1 R1P ENL2	2.105 1.000 1.821 9.579 15.842 4.421 4.789	0.161 0.038 0.244 1.286 2.127 0.594 0.643	0.017 0.015 0.079 0.130 0.039	0.012 0.010 0.052 0.087 0.026	0.081 0.070 0.367 0.608 0.170 0.184	0.005 0.026 0.043 0.061 0.013	0.277 0.038 0.344 1.811 2.995 0.824 0.905	2,284 1,038 2,060 10,944 18,099 5,015 5,472 2,105 3,343	0.098 0.085 0.446 0.738 0.230 0.223	2,382 1,038 2,165 11,390 18,837 5,245 5,595 2,190 3,496			
RN RN RN RN RN RN RN RN RN RN RN RN RN R	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1 ENL1P	2.105 1.000 1.821 9.579 15.842 4.421 4.789 1.642 2.947	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247	0.017 0.015 0.079 0.130 0.039	0.012 0.010 0.052 0.087 0.026	0.081 0.070 0.367 0.608 0.170 0.184 0.071	0.005 0.026 0.043 0.061 0.013 0.005	0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348	2,284 1,038 2,080 10,944 18,099 5,015 5,472 2,105	0.098 0.085 0.446 0.738 0.230 0.223 0.086	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190			
RN RN RN RN RN RN RN RN RN RN RN RN RN R	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1P AIN	2.105 1.000 1.821 9.579 15.842 4.421 4.789 1.642 2.947	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247	0.017 0.015 0.079 0.130 0.039	0.012 0.010 0.052 0.087 0.026	0.081 0.070 0.367 0.608 0.170 0.184 0.071	0.005 0.026 0.043 0.061 0.013 0.005	0.277 0.038 0.344 1.011 2.995 0.324 0.905 0.348 0.549 8.230	2,284 1,038 2,080 10,944 18,099 5,015 5,472 2,105 3,343 4,000 55,522	0.098 0.085 0.446 0.738 0.230 0.223 0.086	2,382 1,038 2,165 11,390 18,837 5,245 5,595 2,190 3,496			
RN RN RN RN RN RN RN RN RN RN RN RN RN R	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1 ENL1P ENL1 ENL1P ANN spare	2.105 1.000 1.821 9.579 15.842 4.421 4.789 1.642 2.947 4.000	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.549 8.230 Unit Summa	2.284 1.038 2.060 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 Fy	0.098 0.085 0.446 0.738 0.230 0.223 0.096 0.153 2.408 Annual	2.362 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.496 4.000 57.630 Cost Sal Celcula			<b>3</b> 121,151.84
RN RN RN RN RN RN RN RN RN RN RN RN RN R	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1 ENL1P ENL1 ENL1P ANN spare	2.105 1.000 1.821 9.579 15.842 4.421 4.789 1.642 2.947 4.000	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.811 2.995 0.824 0.805 0.348 0.549 8.230 Unit Summa Prod FTE Sa	2.284 1.038 2.060 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 Fy base	0.098 0.085 0.446 0.738 0.230 0.223 0.086 0.153 2.108 Annual FTE	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.496 4.000 57.630 Cost Sal Calcula 8 4.311,780	NHPPD	Noss	79%
RN R	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S R12 R1P ENL2 ENL1 ENL1 ENL1P AIN spare FTE total	2.105 1.000 1.821 9.579 15.842 4.421 4.789 1.842 2.947 4.000 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.311 2.995 0.324 0.905 0.348 0.549 8.230 Unit Summa Frod FTE SS Annual Leave	2.284 1.038 2.060 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 IV IV Base 9 FTE	0.098 0.085 0.445 0.738 0.230 0.223 0.086 0.153 2.408 2.408 Annual FTE 5.82	2.362 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.495 4.000 57.630	NHPPD Per Unit of		79% 19%
RN R	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1 ENL1P ENL1 ENL1P ANN spare	2.105 1.000 1.821 9.579 15.842 4.421 4.789 1.842 2.947 4.000 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.311 2.995 0.324 0.905 0.348 0.549 8.230 Unit Summa Prod FTE 38 Annual Leav Prof Develop	2.284 1.038 2.060 10.944 16.099 5.015 5.472 2.105 3.343 4.000 55.522 FV base 6 FTE FTE	0.098 0.446 0.738 0.223 0.223 0.086 0.153 2.408 2.408 2.408 FTE 5.82 0.30	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.495 4.000 57.630 Cost Sal Calcula 5 4.311,750 \$ 517,527 \$ 28,598	NHPPD Per Unit of Direct	Service	79% 19% 2%
RN RN RN RN RN RN RN RN RN RN RN RN RN R	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S R12 R1P ENL2 ENL1 ENL1 ENL1P AIN spare FTE total	2.105 1.600 1.621 9.579 15.842 4.421 4.789 1.642 2.947 4.600 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.311 2.995 0.324 0.905 0.348 0.549 8.230 Unit Summa Frod FTE SS Annual Leave	2.284 1.038 2.060 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 ry base e FTE FTE TE	0.098 0.085 0.446 0.738 0.230 0.223 0.096 0.153 0.163 2.408 Annual FTE 5.82 0.30 0.20	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.495 4.000 57.630 57.630 53.630 54.517,527 \$ 28,588 5 19,085 \$ 28,085 \$ 19,085 \$ 19,085	NHPPD Per Unit of Direct 6,69	Service	79% 19%
IN I	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1 ENL2 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1	2.105 1.600 1.621 9.579 15.842 4.421 4.789 1.642 2.947 4.600 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.011 2.995 0.824 0.905 0.348 0.549 8.230 Unit Summa Prod F1E Sa Annual Leavy Prof Develop Prof Develop Mandatory F	2.284 1.038 2.060 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 ry base e FTE FTE TE	0.098 0.446 0.738 0.223 0.223 0.086 0.153 2.408 2.408 2.408 FTE 5.82 0.30	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.495 4.000 57.630 Cost Sal Calcula 5 4.311,750 \$ 517,527 \$ 28,598	NHPPD Per Unit of Direct 6,69 Indirect	Service	79% 19% 2%
IN I	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1 ENL2 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1	2.105 1.600 1.621 9.579 15.842 4.421 4.789 1.642 2.947 4.600 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.549 8.230 Unit Summa Prod FTE St Annual Leav Prof Prevelop Mandatory FTE Backfil/Refe	2.284 1.038 2.060 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 ry 55.522 ry 55.522 ry 5.552 FTE FTE FTE FTE FTE FTE FTE FTE	0.098 0.085 0.446 0.738 0.230 0.223 0.095 0.153 2.108 Annual FTE 5.82 0.30 0.20 1.70 1.70 1.20 2.11	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.496 4.000 57.630 Cost Sal Calcula 5 4.517,527 \$ 28,598 \$ 19,065 \$ 152,619 \$ 152,649 \$ 164,665 \$ 152,649 \$ 164,665 \$ 152,649 \$ 164,665 \$ 152,649 \$ 164,665 \$ 152,649 \$ 164,665 \$	NHPPD Per Unit of Direct 8,69 Indirect 1,69 Prod	f Service \$ 366 \$ 93	79% 19% 2%
IN I	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1 ENL2 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1	2.105 1.600 1.621 9.579 15.842 4.421 4.789 1.642 2.947 4.600 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.611 2.995 0.824 0.905 0.348 0.549 Backellive and a second	2.284 1.038 2.080 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 FY base 6 FTE FTE TE Vor FTE FFE	0.098 0.085 0.446 0.738 0.230 0.223 0.086 0.153 0.086 0.153 2.408 Annual FTE 5.82 0.30 0.20 1.76 0.20 1.76 0.20 1.77 8.552	2.362 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.496 4.000 57.630 Cost Sal Calcula 5.17,627 5.517,627 5.152,019 5.	NHPPD Per Unit o Direct 8,69 Indirect 1.69 Prod 8,38	Service \$ 366	79% 19% 2%
IN I	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1 ENL2 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1	2.105 1.600 1.621 9.579 15.842 4.421 4.789 1.642 2.947 4.600 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.311 2.995 0.824 0.905 0.348 0.549 0.549 0.549 0.549 0.549 0.549 0.549 0.549 0.04 FIE SE Annual Leav Prof Develop Mandatory FE Backfill/Relie Backfill/Relie Total EST A	2.284 1.038 2.060 10.944 16.099 5.015 5.472 2.105 3.343 4.000 55.522 TV 1 bisse 6 FTE FTE TE tyoe FTE FTE TE tyoe FTE FTE TE tyoe FTE FTE TE tyoe FTE FTE TE tyoe FTE FTE TE tyoe FTE FTE TE tyoe FTE FTE TE tyoe FTE FTE TE tyoe FTE FTE TE TE TE TE TE TE TE TE TE	0.098 0.085 0.446 0.738 0.230 0.223 0.095 0.153 2.108 Annual FTE 5.82 0.30 0.20 1.70 1.70 1.20 2.11	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.496 4.000 57.630 Cost Sal Celcula 5.7.630 Cost Sal Celcula 5.17.627 5.2.819 5.17.627 5.2.819 5.5.830 5.5.940 5.	NHPPD Per Unit o Direct 8,69 Indirect 1.69 Prod 8,38 Non Prod	\$ 366 \$ 93 \$ 459	79% 19% 2% 100%
RN R	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1 ENL2 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1	2.105 1.600 1.621 9.579 15.842 4.421 4.789 1.642 2.947 4.600 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.011 2.995 0.824 0.905 0.348 0.549 0.557 0.	2.284 1.038 2.060 10.944 16.099 5.015 5.472 2.105 3.343 4.000 55.522 FV 55.522 FV 55.522 FV 55.522 FTE FTE FTE FTE FTE FTE FTE FTE	0.098 0.085 0.446 0.738 0.230 0.223 0.086 0.153	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.496 4.000 57.630 Cost Sal Celcula 5.4517,827 5.258 5.152,819 5.2,859 5.152,819 5.2,857,855 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,857 5.5,857,855 5.5,857,857 5.5,857,855 5.5,857,855 5.5,857,855 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,857,857 5.5,957 5.5,95	NHPPD Per Unit of Direct 6.69 Indirect 1.69 Prod 8.36 Non Prod 1.40	\$ 366 \$ 93 \$ 459 \$ 76	9% 19% 2% 100% \$ 1,042,883.21
IN I	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1 ENL2 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1 ENL1	2.105 1.600 1.621 9.579 15.842 4.421 4.789 1.642 2.947 4.600 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.611 2.995 0.824 0.905 0.348 0.5490	2.284 1.038 2.060 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 IFV FTE FTE FTE FTE FTE FTE FTE CTE Cal 0% PM (Exclude	0.098 0.085 0.446 0.738 0.230 0.223 0.096 0.163 0.163 0.163 0.163 0.163 0.163 0.163 0.163 0.163 0.163 0.163 0.163 0.163 0.20 1.70 0.20 1.70 0.20 1.70 0.20 1.75 5.52 57.63	2.362 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.496 4.000 57.630 501 581 Calcula 5 4.311,760 5 517,527 5 28,598 5 19,085 5 152,919 5 16,483 5 734,592 5 4,857,885 5 5,049,353 5 ,049,353 5 ,049,355 5 ,049,355	NHPPD Per Unit of Direct 6.69 Indirect 1.69 Prod 8.36 Non Prod 1.40	\$ 366 \$ 93 \$ 459 \$ 76 Av Hrly Rate	9% 19% 2% 100% \$ 1,042,883.21
	R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1P AIN Spare FTE total	2.105 1.600 1.621 9.579 15.842 4.421 4.789 1.642 2.947 4.600 49.400	0.161 0.038 0.244 1.286 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.038 0.015 0.304	0.012 0.010 0.052 0.087 0.026 0.010	0.081 0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.006 0.026 0.043 0.061 0.013 0.005 0.040	0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.549 Unit Summa Prod FTE 36 Annual Leave Prof Develop Mandatory Fe Backfill/Relie Backfill/Relie Shift Penalty Pri Develop Mandatory FTE Backfill/Relie Backfill/Relie Shift Penalty Pri Develop Mandatory FTE Backfill/Relie Backfill/Relie Shift Penalty Pri Develop Charles T A Shift Penalty Pri Develop Pri Deve	2.284 1.038 2.060 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 IFV FTE FTE FTE FTE FTE FTE FTE CTE Cal 0% PM (Exclude	0.098 0.085 0.446 0.738 0.230 0.223 0.086 0.153	2.382 1.038 2.165 11.390 18.837 5.245 5.695 2.190 3.496 4.000 57.630 Cost Sal Calcula 5.7.630 Cost Sal Calcula 5.7.630 Cost Sal Calcula 5.17.627 5.12.619 5.152.719 5.152.719 5.152.719 5.152.719 5.152.719 5.552.719 5.15	NHPPD Per Unit of Direct 6.69 Indirect 1.69 Prod 8.36 Non Prod 1.40	\$ 366 \$ 93 \$ 459 \$ 76	9% 19% 2% 100% \$ 1,042,883.21

Projected FTE has been signed off? approved? Then, don't forget! Please forward a copy of the template to NIMS Unit for updating of the Proact database 46

						NIN		OFFICIAL ite new fir	nancial year	
		-							and a second second	
Shift Count ind	cluding AIN	Staffing gu	ide report	-	-			-	-	Note: AIN hours are INDIRECT hours
Direct+AIN	Shift	Thu		i sa	sur	mor	tue	2 We	TOTAL	ProAct Stalling DEMAND use this figures
Direct+AIN	Morn	10.0			10.0	10.0	10.0	10.	0 70.0	D Contact NIMS if Demand to exclude AIN count
Direct+AIN	Even	10.0		-		10.0	10.0	10.	0 70.0	See below shift count
Direct+AIN	Night	7.0						7,3	53,0	
Direct Total	Total	27.0			_					NHPPD - Direct hours ( AIN hours are NOT included)
	1 Store			1		0.00	-		1	Ratio N:P AIN not included
										1
Shift count Dir	act (not cour	tting AIN)								Note:
Direct	Shift	Thu	i fr	i sat	sur	mon	tue	wee	TOTAL	ProAct system - Roster DEMAND Screen
Direct	Morn	9.0			1				-	the master state management of the second second
Direct	Even	9.0						1		
Direct	Night	7.0								
Jirect Total	Total	25.0								
and rotal	1 Star	20.0	20.0	1 20.0	2010	1 20.0	1 2010	20.0	1 1700	Attention:
AIN shift count					_					The Template projects:
Direct	Shift	Thu	fr	I) sat	sun	mon	tue	wee	TOTAL	
Direct	Morn	1.0	and the second se	And and a state of the state of	-					
Direct Direct	Even	1.0								
Direct	Night	1.0	1.1	1.0					4.0	
	1	-	2.0			-				
Direct Total	Total	2.0	2.0	3,0	3,0	3.0	3.0	2.0	18.0	Note:
CAIR Contract Inte	IDEAT doub	uter Atkin								Unpdate notes arc available,
Shin Count INE				1	1	-		wed	TOTAL	
INDIRECT	Shift	Thu							-	
Indirect	Morn	5.0								
Indirect	Even	2.0	2.0						14.0	-
Indirect	Night	-	-	1.0		-				
Indirect Total	Total	7.0	7.0	5,0	5,0	8,0	8,0	7.0	47.0	2004
				1		-		1	-	
Total shift cour		Thu			the second se					
Total	Morn	14.0				-				4
otal	Even	11.0	177.							4
Total	Night	7.0	-							
Total	Total	32.0	32.0	30.0	30.0	33.0	33.0	32.0	222.0	
										And the second second second second
Patient Ratio	( AIN exclud	ed)								Bed Note: Nurse /Patient Ratio based
Direct	Shift	Thu								
Direct	Morn	3.6	3.6	3.6	3.6	3,6	3.6	3.6	3,6	32
Direct	Even	3.6	3,6	3.6	3.6 4.6	3,6 4,6	3,6 4.6	3.6 4.6	3.6	32
Direct Direct Pt/N Rati	Night	4.6	4.6	4.6	4,6	4.6	4.0	4.0	4,0	32
neer Purv Rati	ID AV DAT	4	4	4		4				
sheck:		Wkly	Wk	Day	Day	Day	Day	Backfill	Recruit	Pool in Annual
Shift count	Weekly	Prod	Annual L	PDLL	ManTrain	PersL.	Other	FTE	FTE	FTE FTE
	FTE total	49.40	5.82	0.30	0.20	1.70	0.20	8.23	55.52	2.11 57.63
38	wkly Hour	1,877.20	221.05	11.57	7.71	64,71	7,69	312.74	2,109.82	80.12 2,189.94
	Shift			s per week /						



# OFFICIAL

	<ul> <li>Only use the active cells to enter the number of</li> </ul>	shifts permited		Shift count calculation based on 8x8x10 patter AM 8hshift default hour = 8
	Contraction and an articles.	annia redoned		Standard hr shift hr shift count
Unit Data	Enter the following information on the worksheel Division Enter the Service type			8 8 0.55
	N Manager Enter the Name of RN3 preparing th	e estimate - NM		8 0,75
	UNIT Enter the name of the Unit			8 7 0.65
	appn Enter the Appn code - salary costcel costcentre Enter the Correct Cost Centre	ntre		6 6 (.00 6 # 1.13
	Bed open and Day open fields - data will be popula	ated into these two fields.		8 10 1.25
Save Ne h	istruction:			6 13 15b
	e immediately after you have enter Unit data using IP -costcontra][unitname]-2013-14 TCH NIMS FTE to			8 7.6 0.95 No ADO
				PM Shehilt
Date Entry	Enter the elvit court between Thu - Wed column shift count is based on the standard shift length of	0.0.20		Standard hr shift hr Shift count 8 4 0,50
Shift length	box is set up to calculate the Shift count per shift ba			8 5 0.63
	Morn shift standard shift length is	8 hours 7:00am start		8 0.75
	Even shift standard shift length is Night shift standard shift length is	8 hours 12:00 pm start 10 hours 9:00pm start		8 0.88 8 3 1.00
If roster con	tains 12hr shift / 10 hr shift, use the appropriate shift			
Note: 12Hr.	shift - place Day 12h in Morn cell, place Night 12h in	Night call		8 9 1.13
Using the a	active cells hightlighted in colour -			8 10 1.25 8 13 1.50
enter ti	he Equivalent no of shift counts required for each cla	safication		
Use se	parate template for each sub-group if a separate RO	STER is required (Proact system)		Nighi Duty
-or exampl	le - Postpatal ward and Midcall program requires Use a separate template to calculate the shift/fie re	seperate rosters quirements for subgroups under same cos	t centro	The default ND hour = 10
	add the shift count data together in a separate tem	plate for calculation of total FTE		
Annual FTE	Relief Factor calculation	on section		
Backfill/Rel	lief Factor component set up:			Standard hr
Executive D	Decision - adjustment of relius Factor reference in	Colemn U,V,W,X,Y,Z[staning in rew120	1	10 10 1.00
	o. of annual leave weaks - 4, 5, 6, or 7 No. of days required for Personal leave provision - I	ackfill fector stands at 14 days		10 12 1.20
Check the	No. of days required for PDL/Education provision &	PPT provision default 3 days		10 8.5 0.95
	No. of days required for Mandatory Training defaul			12 Hour shift
FTOWOR TOW	No. of Other days required for Other rand type - ma The number entered in the Backfill Rolief Factor act			Morn
	the weekly FTE requirements to com	plete a unit roster		0700-1800 base penalty - Morn shift hours
	the weekly Annual Leave allocation f the estimate relief factor - for backfill	or the unit / determine the backfill FTE		after 1800 22.5% penalty - Night shift hour
	the estimate Education / PDL backfill			Even start.
	these fields contained formula that will calculate the	Backfill/Relief component that form the A	nnual FTE requirement	1200-1800 Even 12.5% - Even shift hours
charck enn	Mon-Fri Non shift workers +PH off	annual Leave entitlewk	4	after 1800 22.5% penalty - Night shift hours
	Mon-Fri Non shift workers +PH off +wk wkends	annual Leave entitlewic	5	Night
	Shift workers +PH off + no weekends	annual Leave entitlewk	5	and the second se
	Shift workers + waekends +PH off Shift workers +PH + waskands	annual Leave entitievik annual Leave entitievik	6	1800 start till 0730 22.5% penalty - Night shift hours
	Note: worked One PH, One weekend rule!			Beyond 0730 revert base penalty
the wolleshe	set will automotically calculate the annual FTE requir	ements once the corract shift count numbe	ins are entered	
neo uni ac	sivilles purday for lopatients I day patients I no.		a seath working in the un	
	Enter the BUDGETED bads number / shifts to the d			
	Enter the BUDGETED beds number / shifts to the d Enter the number of projected beds available [OPE]	NJ for each day		
	Enter the number of projected beds available [OPE for example, in some area, the available/staff bed	N) for each day s may be reduced at the week ends		
	Enter the number of projected beds available [OPE for example, in some area, the available/staff bed Enter the day (equivalent to 1) that the unit is open	N) for each day s may be reduced at the week ends rd - ie day open count		
	Enter the number of projected bads available [OPE for example, in some area, the available/shaff bad Enter the day (equivalent to 1) that the unit is open if the Unit is closed on Stard Sun, then do not en at the moment accurately as this intermition is require	N) for each day a may be reduced at the week ends id - ie day open count ar the figure [1] on the ceil d is calculate the		
Nursing Hou	Enter the number of projected bads available (OPE for example, in some area, the available/staff bad Enter the day (equivalent to 1) that the unit is open if the Unit is cleased on Sat and San, then do not en at the moment accurately as this information is require more per patient days is based on the everyage hourt pe	NJ for each day s may be reduced at the week ends id - is day open count for the figure [1] on the ceil d is calculate the outside for the operational bed numbers 4	% bad Ocaup	
Nursing Hou	Enter the number of projected bads available [OPE for example, in some area, the available/shaff bad Enter the day (equivalent to 1) that the unit is open if the Unit is closed on Stard Sun, then do not en at the moment accurately as this intermition is require	N) for each day s may be reduced at the week ends id - is day open count iar the figure (1) on the cell d is calculate the oxided for the operational bod numbers & tel (Procet system)		ie unit
Nursing Hau Olivect Norsi	Enter the number of projected back available [OPE for example, in some sites, the evaluable/backfibed Enter the day (equivalent to 1) that the write open of the Unit is dened on Saturd San, han do not en at be manuel accurately as this Retemation is migan rap are patient days to back do not ever all the Unit of the Saturd San, han do not en at generated the saturd Saturd Saturd rap there Saturd Saturd Saturd Saturd The Template is ast up with formula to clearity ident Estimated Indirect FTE hours stated roadered to be	NJ for each day snay to roduced at the week ands de - la day open court ar the figure (1) on the cell dis cabulating source of the operational bod numbers & the fifther of the operational bod numbers & the fifther of the operation of the estimated Direct TrE(direct patient int) but not directly taking an patient isone	care) hours required for th	ie unit
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Missing Hea Direct Nursi Check Agent Unit of Berv Unit of Berv Unit of Berv Calculat Annual FTE Space for no Use this FTE Dollar of Dhe templete Project of the Project of the Project of the	Enter the number of projected basis variatible (DPE for example, in some risks, the wollbackbarfflow Enter the day (equivalent to 1) that the unit is open if the Unit is deaded on Stat and Sun, then do not an ent of the second on Stat and Sun, then do not an ent of the Unit is deaded on Stat and Sun, then do not appropriate days the information is equivalent to the second stat and Sun and Service a station in the second state of the information is negative the second state of the information is second to the the second state of the information is an equi- tation and information is an equivalent to the second state of the information is an exceeding to the information of the information is an estimate of the hyrate based on the second is also calculate the average DailySS cost + 3 gives sing hours and automatically to identify the marking hours provide for example - Chricel Nurse consultent, CDN, Supe Estimate by Class Details: When the shift counts have been entered hou the war- the determined estating requirement to the determined personal leave Best The Class advision and the open set is an example of the in detarmined personal leave Best The Class advision and the open set is a space to record specific hourse and is placed there correstrice in that may affect the estimate enables of the courter is that may affect the estimate enables of the courter is that may enables of the courter is the set of the shift rate and persity for a very shift court enables of the courter is the set of the shift rate and persity for a very shift court enables of the courter is the set of the set of the set of the courter of the set of the set of the set of the courter of the set of the set of the set of the courter of the set of the set of the courter of the set of the detarget of the set of the set of the set of the set of the set of the courter is the set of the se	NJ for each day smay to noduced at the week ends id - id day open court at the foure (1) on the cell d is calvable the original for the cell d is calvable the original for the cell test (Procet system) by the salinated Direct FTE(direct patient able to not directly taking on patient and black proves patient hours provided for the cell bar at the space of the unit meetinale of the StDaily cool required for the directly instand to individual patient mumary (teem leader) not providing direct or other the unit on an avonge weekly bas to can be released & satimate Bestill Rect uncongenent to astimate the backfill Re	care) hours required for th load) - hitt persulties) - run the unit - ana - ana - analically to provide det - from Thur-Wed - atable component factor - LIEF poel component	

1	enter date	who		shift count	hour	T s	shift count	shift hour	shift length		Shift count			CAS		Division	2021
1	Comments TEMPLATE21		If ADO backfill hr required, change	1.25	.00		1.00	8.00	8.00	n shift length	Morn & Eve	Bed Open 31	-	14B		N Manager UNIT	2022
	TENT D'ITEL		shift length to 8.0		00		1.00	10.00	10.00	hift length	Night Duty	Day open		7516		appn	une
-	Shift length	Wide	Shift	1.20 7.6 (nonackfill)	00	-	count 1=	default	ds 1800	rom 0700 er	Mom shift	7	length = 1.00	61739 8 hour shift	shift count	costcentre	hift
	ADO adjust to 8		Length	FTE equiv	urs	1	ShiftC	wed			รมก	sat	fri	thu	MORN	Shift count	ORN
If AD	2	38.00	7.60			-					_				RN5 RN4.3	INDIRECT INDIRECT	
Gildi		38.00	7.60		-				-				1		RN4.2	INDIRECT	am
		38.00	8.00 7.60			-						-	-		RN4.1 RN302	INDIRECT INDIRECT	
		38.00	7,60			1									RN3G1	INDIRECT	om
		38.00 38.00	7.60	1.000 1.474	00.	-	5.00	1.00	1.00	1,00	1.00	1.00	1.00	1.00	RN2CDN RN2TL		
1		38.00	8.00	1.474	.00	+	5.00	1.00	1,00	1.00	1.00	1.00	1.00	1.00	RN2	INDIRECT	ptn
1		38.00	8,00			-	_					_			RN1 EM2		
		38.00 38.00	8.00 8.00			1		-		P. Control				-	EN1	INDIRECT	ture.
		38,00	6.00	1,474	.00		7.00	1.00	1.00	1.00	1.00	1,00	1,00	1.00	AIN		
1		38.00 38.00	8.00		-	-				-			-		RN302	DIRECT	m
1		38.00	8.00						-	·	1			-	RN3G1		
		38,00	8,00 8.00	2.947	.00	+	14.00	2,00	2.00	2.00	2.00	2.00	2.00	2.00	RN271_ RN2		
1		38.00	8.00	1.053 2,947	.00		5.00	1.00	1.00	1.00	2.00	2.00	1.00	1.00	RN2*		
		38,00 38,00	8,00 8.00	1,474	.00		7.00	1.00	1.00	1.00	1.00	1,00	1.00	1.00	RNIP		
		38.00	8.00	1 171	.00		7.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	ENL2 EN1		
Morr		38.00 38.00	8.00 8.00	1.474	00		7.00	1.00	1,00	1,00	1,00	- 1.00	1.00	1.00	ENIP		
	1	38.00	8.00						10.00	10.55		0.00	10.00	10.00	spare		
+	Even	Wkly	7,90 Shift	16.37 7.6 (no backfill)	.00	-	78.00 count 1=	12.00 default	12.00	12.00 store 2400	9.00 1200 ends b	9.00 Even from	12.00	12.00 shift length	shift count		ift
		hrs	Length	FTE aquiv	urs	1	ShiftC	wed	tue	mon	sun	sat	fri	thu			
1		38.00 38.00	7,60		-	-		-		-					RN5 RN4.3		
		38,00	7,60												RN4.2		
	-	38.00 38.00	7,60			-						-		-	RN4.1 RN3G2		
		38.00	7,60	-			-					-			RN3G1	NDIRECT	en
		38.00 38.00	7.60	1.40	20	-	7.00	1.00	1,00	1,00	1.00	1.00	1.00	1.00	RN2CDN RN2TL		
1		.38.00	7.60	1.40	20		7,00	1.00	1,00	1,00	1,00	1,00	1.00	1,00	RN2	NDIRECT	20
E .		38.00 38.00	7.60			-					-				RN1 EN2		
		38.00	7.60			1				-					ENI	NDIRECT	en
		38.00	8.00 8.00	1.47	00	-	7,00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	AIN RN4NP		
		38.00	8.00							1					RN3G2	DIRECT	en
		38.00	8.00		-	-							-	-	RN3G1 RN2TL		
		38.00	8.00	2.95	.00		14,00	2.00	2.00	2.00	2.00	2.00	2,00	2.00	RN2	DIRECT	en l
		38,00	8,00 8.00	1.05	00	-	5.00	1.00	1.00	1.00			1.00	1.00	RN2*		
		38.00	8.00	1.47	00		7.00	1,00	1.00	1.00	1.00	1.00	1.00	1.00	RNIP	WRECT	ev?
Even		38.00	8.00	1.47	00	-	7.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	ENL2 EN1		
		38.00	8.00	1.47	00		7.00	1.00	1.00	1,00	1.00	1.00	1.00	1.00	ENTP	DIRECT	en
5.71		38.00	8.00	11.29	.20		54.00	8.00	8.00	8.00	7.00	7.00	8.00	8.00	ShiftCount		an l
-		Wkly	Shilt	9.5 (na backfill)	00		count 1=	default		30 2ndday	1800 ends 0	Night from	= 1.00	r shift length	shift count	1	1
-	10	hrs 38.00	Length 10.00	FTE equiv	Jrs	-	ShiftC	wed	tue y	mon	sun	sat	fri	thu	NGHT RN5	Name and Address of the Owner, where the	
	1	38,00	10.00												RN4.3	NDIRECT	28
		38,00 38.00	10,00			-									RN4.2 RN4.1		
1		38,00	10.00		-						-				RN3G2	NDIRECT I	ht 1
		38.00 38.00	10.00			-	-						-	-	RN3G1 RN2CDN		
		38.00	10.00				-								RN2TL	NDIRECT	ht
L 1		38,00	10,00		-	-								-	RN2		
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1		38.00 38.00	10.00	-		-									EN1 AIN	and a local sector of the sect	
		38.00	10.00			1									RN4NP	DIRECT	1 17
		38.00	10.00		-				_					_	RN3G2 RN3G1		
		38.00	10.00	1,84	00		7.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	RN2TL	DIRECT	1 1
		38.00	10.00												RN2		
	-	38,00	10,00	5.53	.00	2	21.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	RN2"		
		38,00	10.00					1							RNIP		nt I
NDD		38.00 38.00	10.00	1.64	00		7.00	1.00	1.00	1.00	1,00	1.00	1.00	1.00	INI2		
3		38,00	10.00					_	-	-					EN1P	IRECT	n l
		38.00	10.00]	9.21	00	3	35,00	5,00	5,00	5.00	5.00	5,00	5,00	5,00	ShiftCount	Night	nt I
	31	d beds		e: patient Ratio	Nurse		167.00	25,00	25.00	25.00	21.00	21.00	25.00	25.00		Total M-E-N	AL
E		- rau0	7.714 4			shin le 8h sh	Total	wed	tue	mon	sun	sat	frì	thu		Vkly FTE Summ	
1			5.714 5 5.000 6	Even 8	E	8h sh 10h s	167.00	25.00	25.00	25,00	21.00 177.60	21,00	25.00 209.20	25.00 209.20	y shifts/staff	Total wk Total	1

# OFFICIAL NIMS Template new financial year

# OFFICIAL NIMS Template new financial year

Must co	AGIVINES					id numbers	BUDGE		OPEN	31		a numbers 71		
	mplete this section		In	sat	500	mon	tue	wed	Total	Occup%	Type in total shift cou			Farme Fundament David
AP	Budget BEDS/Staff OS/Unit Staff OPEN	32.0	32.0	28.0	28.0	32.0	32.0	32.0	216.0	100.0%	Type Nos Budgete Type Nos beds st			Enter Eudget Ged Projecte bed numb
DC)	DAY/UNIT OPEN	1	1	1	1	1	1	1	7	-	Type I=unit is op			day Unit open 5 or
	NHPPD	thu	fri	sat	sun	mon	tue	wed	TOTAL	Avg day	Fixed Targets:	FIEs		
	Direct Hours	162,00	162.00	146.00	146.00	162.00	162.00	162,00	1102.00	157.43	Direct FTE	29.00		1
_	ndirect Hours HPPD DIRCT	47.20	47.20	31.60 5.21	31.60 5.21	47,20	47.20	47.20	299.20	42,74	Indirect FTE Non prod FTE	7.87		
12.20	NHPPO IND	1.48	1.48	1,13	1.13	1.48	1.48	1,48		1,385	Prod FTE	36.87	5	
And in case of the local division of the loc	Prod NHPPD	6.54	6.54	6.34	6.34	6.54	6.54	6,54		6,487	Total FTE	43.12		4
NO	NPROD NHPPD	1.10	1.10	1.10	1.10	1.10	1,10	1,10		1,099		Daily \$ Cost		1
UaSNHP	PD Est	Ihu	In	sat	sun	men	tue	wed	\$\$/UoS	Tot\$/UoS	1 Dir	\$ 8,457		1
UoS NHF	PD Direct \$	\$ 245	\$ 245	\$ 334	\$ 390	\$ 245	\$ 245	\$ 245	\$ 274		Ind	\$ 2,296		
	PD Indirect \$	\$ 71	\$ 71	\$ 72					\$ 74		Prod	\$ 59	-	
	PPD PROD \$\$\$ PD NonProd\$\$\$	\$ 316 \$ 59			the second se	and the second second		Name of Street, or other Designation of Street, or other Desig		\$ 408		\$ 10.812		
		1000				50						Office use only		1
	TE POSITION class		-		-			0		Dress		Adjustment colun	No. of Concession, name	1
Annual F	TE: WEEKLY	Wk FTE Prod (p)	Wk Annual L	PDLL	Day ManTrain	Day Peral,	Day Super	Backfill Factor FTE	Recruit FTE	Premium FTE	Estimula Annual FIE		Recruit FTE adjust	1
INDIREC	NAME AND ADDRESS OF TAXABLE PARTY.	Fier (b)	PSTRIMET L	FULL	Maritrent	1 of BC	a a a a a a a a a a a a a a a a a a a	, add r r r	THE	a the	- THE MENT THE			i
INDIREC	T RN4.3				-							-		]
NDIREC				-	_	<u> </u>				-				-
INDIREC			1		-	-								1
INDIREC	T RN3G1													1
INDIREC		1.000	0,038	-			-	0.038	1.038		1,038			
INDIREC		2.874	0,386	0.024	0.016	0,110	0,008	0,543	3.283	0.134	3,417	-	-	1
INDIREC		1,053	0,141	0.009	0.008	U/UNU	43003	0.199	1.203	0.040	Tigate			1
INDIREC	T EN2	5				-	-							1
INDIREC				1					2017	1	2015	11		1
INDIREC	T AIN	2.947		-			-		2.947	-	2,947			1
DIRECT	RN3G2													1
DIRECT	RN3G1	1010	0.017	0.015	0.010	0.671	0.007	0.210	0.477	A Pres	5.105	1		
DIRECT	RN2TL RN2	1.842 5.895	0.247	0.015 0.048	0.010	0.071	0.005	0.348	2,105 6.735	0.086	2,190		-	1
DIRECT	FIN2*	2.105	0.283	0.040	0.012	0.081	0.006	0.398	2.405	0.098	2.503			1
DIRECT	FIN1	8,474	1.138	0.070	0.046	0.325	0.023	1.602	9.681	0.395	10.078			
DIRECT	RNIP	2.947	0.396			0.113	0.040	0.549	3.343	0.153	3,496			
DIRECT	ENL2 EN1	4.789	0.643	0.039	0.026	0.184	0.013	0.905	5.472	0.223	5.695			1
DIRECT	EN1P	2.947	0.396			0.113	0.040	0,549	3,343	0.153	3.496			1
DIRECT	spare			1				6.247	41.554	386	43.120			1
		18 874	2 450	0 222		100		0.247	1 22004					
otal FTE	equiv	36,874	4,459	0.222	0,148	1,263	0.155			-	94.159	All large		
otal FTE stimate	FIE by Classification	in						Backfill					Check	
otal FTE stimate Annual F	equiv FTE by Classificati TE summary n Prod FTE		4,459 Wk Annual L	0.222 Day PDL L	0.148 Day ManTrain	Day Persl	Day Other	Backfill FTE	Recruit FTE	Pool in FTE	Annual		Check Budget TM1	
otal FTE stimate Annual F Pro & No RN	equiv FTE by Classificati TE summary n Prod FTE R5	Wkiy	Wk	Day	Day	Day	Day		Recruit	Pool in	Annual			
otal FTE Estimate Annual F Pro & Nor RN RN	equiv FTE by Classificati TE summary n Prod FTE R5 R43	Wkiy	Wk	Day	Day	Day	Day		Recruit	Pool in	Annual			
otal FTE Estimate Annual F Pro & Nor RN RN RN RN	equiv FTE by Classificati TE summary n Prod FTE R5	Wkiy	Wk	Day	Day	Day	Day		Recruit	Pool in	Annual			
otal FTE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN	equiv FIE by Classificati TE summary n Prod FTE R5 R43 R42 R42NP R41	Wkiy	Wk	Day	Day	Day	Day		Recruit	Pool in	Annual			
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otal FTE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary IR5 R43 R42 R42 R42 R42 R42 R42 R3G1 R3G1 R2CDN R2TL/S	an Wkly Prod 1,000 4.716	Wk Annual L 0.038 0.633	Day PDL L 0.039	Day ManTrain	Day Persi_ 0,181	Day Other 0.013	6.038 0.891	Recruit FTE 1.038 5.388	Pool In FTE 0.220	Annual FTE 1.038 5.607			
otal FTE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary R5 R43 R44 R442 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2	an Wkiy Prod 1.000 4.716 9.053	Wk Annual L 0.038 0.633 1.215	Day PDL L 0.039 0.074	Day ManTrain 0.026 0.050	Day Perst. 0.181 0.347	Day Other 0.013 0.025	0.038 0.891 1.711	Recruit FTE 1,038 5,388 10,342	Pool In FTE 0.220 0.422	Annual FTE 1.036 5.607 10.764			
otal FTE Estimate Annual F Pro & No RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary n Prod FTE R43 R42 R42NP R44 R42NP R44 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1	90 Wkly Prod 1,000 4.716 9.053 8.474	Wk Annual L 0.038 0.633 1.215 1.138	Day PDL L 0.039	Day ManTrain	Day Persi_ 0,181	Day Other 0.013	6.038 0.891	Recruit FTE 1.038 5.388	Pool In FTE 0.220	Annual FTE 1.038 5.607			
otal FTE sumate Annual F Pro & No RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary R5 R43 R42 R442 R42NP R44 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2	1.000 4.716 9.053 8.474 2.947	Wk Annual L 0.038 0.633 1.215 1.138 0.396	Day PDLL 0.038 0.074 0.070	Day ManTrain 0.026 0.050 0.046	Day Persl_ 0.181 0.347 0.325 0.113	Day Other 0,013 0,025 0,023 0,040	0.038 0.891 1.711 1.602 0.549	Recruit FTE 1,038 5,388 10,342 9,681 3,343	Pool In FTE 0.220 0.422 0.395 0.153	Annual FTE 1.038 5.607 10.764 19.070 3.496			
otal FIE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary n Prod FTE R43 R442 R442NP R44 R42NP R44 R42NP R41 R3G2 R3G1 R2CDN R2TL/S R1P ENL2 ENL1	n Wkiy Prod 1.000 4.716 9.053 8.474 2.947 4.789	Wk Annual L 0.038 0.633 1.215 1.138 0.396 0.643	Day PDL L 0.039 0.074	Day ManTrain 0.026 0.050	Day Perst. 0.181 0.347 0.325 0.113 0.184	Day Other 0.013 0.025 0.023 0.040 0.013	FTE 0.038 0.891 1.711 1.602 0.549 0.905	Recruit FTE 1.038 5.388 10.342 9.661 3.343 5.472	Pool In FTE 0.220 0.422 0.395 0.153 0.223	Annual FTE 1.038 5.607 10,764 10,076 3.496 5.685			
otal FIE Stimute Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary n Prod FTE R5 R43 R42 R42 R42 R42 R42 R42 R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1P	307 Wkiy Frod 1.000 4.716 9.053 8.474 2.947 4.789 2.947	Wk Annual L 0.038 0.633 1.215 1.138 0.396	Day PDLL 0.038 0.074 0.070	Day ManTrain 0.026 0.050 0.046	Day Persl_ 0.181 0.347 0.325 0.113	Day Other 0,013 0,025 0,023 0,040	0.038 0.891 1.711 1.602 0.549	Recruit FTE 1,038 5.388 10,342 9.681 3.343 5.472 3.343	Pool In FTE 0.220 0.422 0.395 0.153	Annual FTE 1.038 5.607 10.764 10.076 3.495 5.695 3.495			
otal FIE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary n Prod FTE R43 R442 R442NP R44 R42NP R44 R42NP R41 R3G2 R3G1 R2CDN R2TL/S R1P ENL2 ENL1	n Wkiy Prod 1.000 4.716 9.053 8.474 2.947 4.789	Wk Annual L 0.038 0.633 1.215 1.138 0.396 0.643	Day PDLL 0.038 0.074 0.070	Day ManTrain 0.026 0.050 0.046	Day Perst. 0.181 0.347 0.325 0.113 0.184	Day Other 0.013 0.025 0.023 0.040 0.013	FTE 0.038 0.891 1.711 1.602 0.549 0.905	Recruit FTE 1.038 5.388 10.342 9.661 3.343 5.472	Pool In FTE 0.220 0.422 0.395 0.153 0.223	Annual FTE 1.038 5.607 10,764 10,076 3.496 5.685			
otal FIE Sumate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary R5 R43 R42 R442 R42NP R44 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1P AIN	307 Wkiy Frod 1.000 4.716 9.053 8.474 2.947 4.789 2.947	Wk Annual L 0.038 0.633 1.215 1.138 0.396 0.643	Day PDLL 0.038 0.074 0.070	Day ManTrain 0.026 0.050 0.046	Day Perst. 0.181 0.347 0.325 0.113 0.184	Day Other 0.013 0.025 0.023 0.040 0.013	6.247	Recruit FTE 1,038 5.388 10,342 9,661 3.343 5,472 3,343 2,947 41,554	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153	Annual FTE 1.038 5.607 10.784 10.076 3.496 5.685 3.495 2.947 4.3.120			
otal FIE Silmate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary n Prod FTE R5 R43 R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1P ENL1P AIN Spare	377 Wkiy Prod 1.000 4.715 9.053 9.053 9.474 2.947 4.789 2.947 2.947	Wik Annual L 0.038 0.633 1.215 1.138 0.396 0.643 0.396	Day PDL L 0.039 0.074 0.070 0.039	Day ManTrain 0.026 0.050 0.046	Day PersiL 0.181 0.347 0.325 0.113 0.184 0.113	Day Oliner 0,013 0.025 0.023 0.040 0.013 0.040	FTE           0.038           0.891           1.711           1.602           0.549           0.549           6.247           Unit Summa	Recruit FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 2.947 41.554	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 0.153 0.153 0.153	Annual FTE 1.038 5.607 10.764 10.076 3.495 5.695 3.495 2.947 4.3.120 Cost Sat Calcula		Eudget TNT	5 07,598.96
otal FIE Silmate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary R5 R43 R44 R442 R42NP R442 R42NP R42 R42NP R42 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL2 ENL1 ENL1P ANN spare FTE total	377 Wkiy Prod 1.000 4.715 9.053 9.053 9.474 2.947 4.789 2.947 2.947	Wik Annual L 0.038 0.633 1.215 1.138 0.396 0.643 0.396	Day PDL L 0.039 0.074 0.070 0.039	Day ManTrain 0.026 0.050 0.046	Day PersiL 0.181 0.347 0.325 0.113 0.184 0.113	Day Oliner 0,013 0.025 0.023 0.040 0.013 0.040	FTE 0.038 0.891 1.711 1.602 0.549 0.905 0.549 0.905 0.549 0.905 0.549 0.905 0.549	Recruit FTE 1,038 5,388 10,342 9,681 3,343 5,472 3,343 2,947 41,554 IV IV IV IV IV IV IV IV IV IV IV IV IV	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 0.223 0.153 1.535 1.535 7.535 Annual FLE	Annual FTE 1.038 5.607 10.764 10.076 3.495 3.495 3.495 2.947 43.120 Cost Sal Calcula 5 3.136,628	NHPPD	Eudget TM1	80%
otal FIE Silmate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary n Prod FTE R5 R43 R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S RN2 R1 R1P ENL2 ENL1 ENL1P ENL1P AIN Spare	377 Wkiy Prod 1.000 4.715 9.053 9.053 9.474 2.947 4.789 2.947 2.947	Wik Annual L 0.038 0.633 1.215 1.138 0.396 0.643 0.396	Day PDL L 0.039 0.074 0.070 0.039	Day ManTrain 0.026 0.050 0.046	Day PersiL 0.181 0.347 0.325 0.113 0.184 0.113	Day Oliner 0,013 0.025 0.023 0.040 0.013 0.040	FTE           0.038           0.891           1.711           1.602           0.549           0.549           6.247           Unit Summa	Recruit FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 2.947 41.554 IV IDase 0 FTE	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 0.153 0.153 0.153	Annual FTE 1.038 5.607 10.764 10.076 3.496 5.685 3.496 2.2347 43.120 Cost Sal Calcula \$ 3,196,628 \$ 3,97,305 \$ 20,792	NHPPD Per Unit o Direct	Pudget TM1	80% 18% 2%
otal FIE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary n Prod FTE R5 R43 R42 R42 R42 R42 R42 R41 R3G1 R2CDN R2TL/S R1 R1P ENL1 ENL1P AIN Spare FTE total	377 Wkiy Prod 1.000 4.715 9.053 9.053 9.474 2.947 4.789 2.947 2.947	Wik Annual L 0.038 0.633 1.215 1.138 0.396 0.643 0.396	Day PDL L 0.039 0.074 0.070 0.039	Day ManTrain 0.026 0.050 0.046	Day PersiL 0.181 0.347 0.325 0.113 0.184 0.113	Day Oliner 0,013 0,025 0,023 0,040 0,013 0,040	FTE 0.038 0.891 1.711 1.602 0.549 0.905 0.549 0.905 0.549 0.905 0.549 0.905 0.549 0.905 0.549 0.905 0.549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549000000000000000000000000000000000000	Recruit FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 5.472 3.343 41.554 IV V 1 base 6 FTE TE TE	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 1.53 1.53 Annual FLE 4.46 0.22 0.75	Annual FTE TE T.036 5.607 10.764 10.076 3.495 3.196 3.	NHPPD Per Unit o Direct 5.10	Pudget TM1	80% 18%
otal FIE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary R5 R43 R42 R42 R42 R42 R42 R42 R42 R42	377 Wkiy Prod 1.000 4.715 9.053 9.053 9.474 2.947 4.789 2.947 2.947	Wik Annual L 0.038 0.633 1.215 1.138 0.396 0.643 0.396	Day PDL L 0.039 0.074 0.070 0.039	Day ManTrain 0.026 0.050 0.046	Day PersiL 0.181 0.347 0.325 0.113 0.184 0.113	Day Oliner 0,013 0,025 0,023 0,040 0,013 0,040	FTE     0.038     0.891     1.711     1.602     0.549     0.549     0.549     0.549     0.549     0.754     0.75     0.754     0.75     0.754     0.75     0.754     0.75	Recruit FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 5.472 3.343 41.554 IV V 1 base 6 FTE TE TE	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 1.555 Annual FTE 4.45 0.22 0.15 1.25	Annual FTE 1.036 5.607 10,764 10,076 3.495 5.695 3.496 2.947 43,120 Cost Sal Calcula \$ 3,196,628 \$ 397,305 \$ 20,792 \$ 13,861	NHPPD Per Unit o Direct 5.10 Indirect	7UoS\$ fService \$ 274	80% 18% 2%
otal FIE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary R5 R43 R42 R42 R42 R42 R42 R42 R42 R42	377 Wkiy Prod 1.000 4.715 9.053 9.053 9.474 2.947 4.789 2.947 2.947	Wik Annual L 0.038 0.633 1.215 1.138 0.396 0.643 0.396	Day PDL L 0.039 0.074 0.070 0.039	Day ManTrain 0.026 0.050 0.046	Day PersiL 0.181 0.347 0.325 0.113 0.184 0.113	Day Oliner 0,013 0,025 0,023 0,040 0,013 0,040	FTE 0.038 0.891 1.711 1.602 0.549 0.905 0.549 0.905 0.549 0.905 0.549 0.905 0.549 0.905 0.549 0.905 0.549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549 0.905 0.7549000000000000000000000000000000000000	Recruit FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 2.947 41.554 41.554 77 0 Base 0 FTE TE TE TE TE	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 1.53 1.53 Annual FLE 4.46 0.22 0.75	Annual FTE TE T.036 5.607 10.764 10.076 3.495 3.196 3.	NHPPD Per Unit o Direct 5.10	7UoS\$ fService \$ 274	80% 18% 2%
otal FIE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary R5 R43 R42 R42 R42 R42 R42 R42 R42 R42	377 Wkiy Prod 1.000 4.715 9.053 9.053 9.474 2.947 4.789 2.947 2.947	Wik Annual L 0.038 0.633 1.215 1.138 0.396 0.643 0.396	Day PDL L 0.039 0.074 0.070 0.039	Day ManTrain 0.026 0.050 0.046	Day PersiL 0.181 0.347 0.325 0.113 0.184 0.113	Day Oliner 0,013 0,025 0,023 0,040 0,013 0,040	COUNT OF THE OUTPON OF THE OUTPON OF THE OUTPON OF THE OUTPON OF THE SECTION	Recruit FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 2.947 41.554 ryv 41.554 ryv 0 Dase 0 FTE FTE TE TE FTE FTE FTE FTE FT	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 0.223 0.153 1.596 Annual FTE 4.46 0.22 0.15 1.596 4.57 4.55	Annual FTE 1.038 5.607 10,764 10,076 3.496 5.585 3.496 2.947 43,120 Cost Sal Calcula \$ 3,196,628 \$ 397,305 \$ 20,792 \$ 13,661 \$ 20,792 \$ 13,661 \$ 5,56,784 \$ 21,289 \$ 12,417 \$ 556,784,1724	NHPPD Per Unit o Direct 5,10 Indirect 1.39 Prod 6,49	7UoS\$ fService \$ 274	80% 18% 2%
otal FIE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary R5 R43 R42 R42 R42 R42 R42 R42 R42 R42	377 Wkiy Prod 1.000 4.715 9.053 9.053 9.474 2.947 4.789 2.947 2.947	Wik Annual L 0.038 0.633 1.215 1.138 0.396 0.643 0.396	Day PDL L 0.039 0.074 0.070 0.039	Day ManTrain 0.026 0.050 0.046	Day PersiL 0.181 0.347 0.325 0.113 0.184 0.113	Day Oliner 0,013 0.025 0.023 0.040 0.013 0.040	Contemporation     Contempo	Recruit FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 2.947 41.554 Y 10.554 Y 10.554 Y 10.342 9.681 3.343 2.947 10.355 10.342 9.681 3.343 2.947 10.355 10.355 10.342 10.345 10.342 10.342 10.342 10.342 10.342 10.342 10.342 10.342 10.342 10.347 10.342 10.347 10.345 10.342 10.347 10.345 10.347 10.3	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 1.535 1.535 Annual FLE 4.46 0.22 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.23 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 1.53 0.15 0	Annual FTE TE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 2.2347 43.120 Cost Sel Calcula \$ 3,196,628 \$ 397,305 \$ 20,792 \$ 13,661 \$ 112,388 \$ 12,417 \$ 556,784 \$ 3,614,724 \$ 3,614,724	NHPPD Per Unit o Direct 5,10 Indirect 1.39 Prod 6,49 Non Prod	7U0S\$ 15ervice \$ 274 \$ 74 \$ 348	80% 18% 2% 100%
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otal FIE Estimate Annual F Pro & Nor RN RN RN RN RN RN RN RN RN RN RN RN RN	equiv FTE by Classificati TE summary R5 R43 R42 R42 R42 R42 R42 R42 R42 R42	377 Wkiy Prod 1.000 4.715 9.053 9.053 9.474 2.947 4.789 2.947 2.947	Wik Annual L 0.038 0.633 1.215 1.138 0.396 0.643 0.396	Day PDL L 0.039 0.074 0.070 0.039	Day ManTrain 0.026 0.050 0.046	Day PersiL 0.181 0.347 0.325 0.113 0.184 0.113	Day Oliner 0,013 0.025 0.023 0.040 0.013 0.040	FTE           0.038           0.891           1.711           1.602           0.549           0.549           6.247           Unit Summa           Prof Develop           Mandalory F           Personal Lee           Mer FTE           Backfill/Relia           Recruit FTE           Shift Penalty	Recruit FTE FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 2.947 41.554 PTE FTE FTE FTE FTE FTE FTE Cal 0% PH (Exclude	Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 0.223 0.153 1.53 <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.53</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.57</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.55</b> <b>1.551.55</b> <b>1.55</b>	Annual FTE TE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 2.2347 43.120 Cost Sel Calcula \$ 3,196,628 \$ 397,305 \$ 20,792 \$ 13,661 \$ 112,388 \$ 12,417 \$ 556,784 \$ 3,614,724 \$ 3,614,724	NHPPD Per Unit o Direct 5.10 Indirect 1.39 Prod 6.49 Non Prod 1.10	7U0S\$ 15ervice \$ 274 \$ 74 \$ 348	80% 18% 2% 100% \$ 727,725.95

Weekly prod FTE = the must have FTE

Projected FTE has been signed off? approved? Then, don't forget! Please forward a copy of the template to NIMS Unit for updating of the Proact database

2021-2022 cw 100421

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Attachment B - CAS - Ward 14B 2021-22 NIMS Template MANAGER WORKSHEET 21-22 V01

# OFFICIAL NIMS Template new financial year

1

I

shin Count inc	cluding AIN	Staffing gu	Ide report		-	-			-	Note: AIN hours are INDIRECT hours
irect+AIN	Shift	Thu	i fri	sal	l sur	mor	tue	wed	TOTAL	ProAct Staffing DEMAND use this figures
irect+AIN	Morn	9.0	9.0	8,0	8.0	9.0	9.0	9.0	61.0	Contact NIMS if Demand to exclude AIN count
lirect+AIN	Even	7.0	7.0	6.0	6.0	7.0	7,0	7.0	47.0	See below shift count
irect+AIN	Night	5,0	5,0	5.0	5.0	5.0	5.0	5,0	35.0	
Direct Total	Total	21.0	21.0	19.0	19.0	21.0	21.0	21.0	143,0	NHPPD - Direct hours ( AlN hours are NOT included)
										Ratio N:P AIN not included
hift count Dir	ect (not cou	nting AIN)					-			Nale:
lirect	Shift	Thu	fri	sat	sur	mon	tue	wed	TOTAL	ProAct system - Roster DEMAND Screen
Direct	Morn	8.0	8,0	7.0	7.0	8.0	8.0	8.0	54.0	Default screen
Direct	Even	6.0	6.0	5.0	5.0	6.0	6.0	6.0	40,0	Demand Screen
Direct	Night	5.0	5.0	5.0	5,0	5,0	5.0	5.0	35.0	Staffing guide set up
lirect Total	Total	19.0	19.0	17.0	17,0	19.0	19.0	19,0	129,0	
		-			-					Attention
IN shift count	P	-			-	1.				The Template projects:
Direct	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL	The number of staffing requirement for each shift
Direct	Mom	1.0	1.0	1.0	1,0	1.0	1.0		7.0	
Direct	Even	1.0							7.0	This figures must be accurate and
)irect	Night							-		signed of as the Budget plan for this year.
Irect Total	Total	2,0	2,0	2.0	2.0	2.0	2.0	2,0	14.0	Addition of the state of the st
	-		014		-				1.05	Note:
hift Count iNI	DIRECT (Incl	ude AIN)						_		Unpdate notes are available.
NDIRECT	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL	a contract of the set of an interest
ndirect	Morn	4.0		2.0				4.0	24.0	
ndirect	Even	2,0		2.0			-		14.0	
ndirect	Night							2.10	11,0	
ndirect Total	Total	6,0	6,0	4.0	4.0	6.0	6.0	6.0	38.0	
	( territ					0.0	0.0	0,0	00.0	
otal shift cou	nt	Thu	fri	sat	sun	mon	tue	wed	TOTAL	
otal	Morn	12,0		9.0	9.0				78.0	
otal	Even	8.0	8.0	7.0	7.0		8.0	8.0	54.0	1.1
otal	Night	5.0		5.0	5.0		5.0		35.0	
otal	Total	25.0		21.0					167.0	
U.L.I	Total	2010	20.0		1	20.0	20.0	20.0	107.0	
										in the second
stient Ratio	( AIN exclud	(ed)			_				2.11	Bed Note: Nurse /Patient Ratio based
Irect	Shift	Thu	fri	sat	sun	mon	tue	wed	Avgday	occupy on Full occupancy
irect	Morn	3.9	3.9	4.4	4.4	3.9	3.9	3.9	4.0	31
irect	Even	5.1	5.1	6.2	6.2	5.1	5.1	5.1	5,4	31
Irect	Night	6.2	6.2	6.2	6.2	6.2	6,2	6,2	6.2	31
irect Pt/N Rati	to av DAY	5	5	6	6	5	5	5	5	31
aak	-	hand.	I AR	Davi	Ine	0	0.0	Dec later	Prove di	
heck: hift count	Weekly	Prod		PDL L	Day ManTrain	Day PersL	Day Other	Backfill	Recruit FTE	Pool in Annual FTE FTE
	FTE total	36.87	4.46	0.22	0.15	1.26	0.15	6.25	41.55	1.57 43.12
and so and					5.63	47.99	5.88	237.37	1,579.07	59.50 1,638.57
		1,401.20	169.43	8,44						
	wkly Hour Shift	and the second se	169.43 mber of shifts	735.0			0.00	Lorior	1,0/0.07	05,00 1,000,07

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# OFFICIAL

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# OFFICIAL

Data entry - Only use the active cells to enter the number of shifts required Unit Data Enter the following information on the worksheet Division N Manage Enter the Service type N Manage Enter the Name of RND proparing the estimate = NM UNIT Enter the Name of the Unit appr Enter the Appr ode - salary costcentre costcentre Enter the Appr ode - salary costcentre Bed open and Day open fields - data will be populated into these two fields.	AM 8hshift default hour # 8 Standard hr shift hr shift sount
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Save the file immonisticly after you have enter Unit data using the following preferred file name: [appropole-costcentraj[Unitname]-2013-14 TCH MMS FTE template [Unitals][date] [V1]	8 7,8 0.95 No ADO
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Gette Entry Enter the and could between True - Wed columns shift court is based on the standard shift length of 8-8-10	Standard hr shift hi Shift courk 8 4 0.50
Shift length box is set up to calculate the Shift count per shift based on the current stendard shift length	8 5 0.63
Morn shift standard shift length is 8 hours 7:00am start	8 6 0.75
Even shift standard shift length is 8 hours 12:00 pm start	6 7 0.88
Night shift standard shift length is 10 hours 9:00pm start	8 8 1.00
froater contains 12hr shift / 10 hr shift, use the appropriate shift count guidelines Note: 12Hr shift - place Day 12h in Mom coll, place Night 12h in Night cell	8 9 113
iare: 12m ann - piaca bay 12n in marn ann, piaca iugni 12n in iugni ceil	8 10 1.25
Using the active cells hightlighted in colour -	8 12 1,50
enter the Equivalent no of shift counts required for each classification	the second se
use separate template for each sub-group if a separate ROSTER is required (Proact system)	Night Duty:
for example - Postnatal ward and Midcall program requires separate roaters	
Use a separate template to calculate the shift/fite requirements for subgroups under same cost centre add the shift count data together in a separate template for calculation of total FTE.	The default ND hour = 10
	1
Unitial FTE Estimate section Relief Factor calculation section	
Backfill/Relief Factor component set up:	Standard hr shift m shift count
Executive Decision - adjustment of relief Factor reference in Column U,V,W,X,Y,Z(starting in row120)	10 1.00
theok the No. of annual leave weaks - 4, 5, 6, or 7 Check the No. of days required for Personal leave provision - backfill factor stands at 14 days	10 12 1.20 10 8 0.80
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Clieck line his, of Gitter days required for Other relief type - multiple Oraduate program ag Supermunary/Program Devo	(2 Hour shift
the number entered in the Backfill Relief Factor active cells would automatically be calculated to determine	Marn
the weekly FTE requirements to complete a unit roster	0700-1800 base penalty - Morn shift hours
the weekly Annual Leave allocation for the unit / determine the bookfill FTE	after 1800 22.5% penalty - Night shift hours
the estimate relief factor - for backfilling of unscheduled (save the estimate Education / PDL backfill	
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no workwards we addenticately carbonic with any part of a requirements drive the consideration count manages are entered led Unit activities per day for inplantenes i day patients i no. estaminion booked consultations i no. of start worksto in the	tmit
Enter the BUDGETED bods number / shifts to the day	UTIL .
Enter the number of projected bede available [OPEN] for each day	
for example, in some area, the available/staff beds may be reduced at the week ends	
Enter the day (equivalent to 1) that the unit is opened - is day open count	
If the Unit is closed on Sat and Sun, then do not enter the figure [1] on the cell	
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stindulated scenes FTE

The template include the basic \$2 cost based on the hrly rate and shift Project shift penalty for every shift count Project Pi-Pi-Panity805% leading Excluded from the template are Project on call (close call incurs payable for on/close call allowances Projected and the seven template are payable for on/close call allowances Projected and the seven template for responsibility allowance

For further details or explanation on the use of template, please contact Chin Wong X 42418 This template is not to be reproduced without pernission.

NITTS Translate for NOI) focusing is scalable for coloulation of owner em please contact Chin Wong if required.

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10.	
Cc	Greg Bayliss (Calvary); Pini, Sallyanne (Health)
Subject:	RE ACT Health - Legislative Assembly Qons - 829 , 830, 833 - status update
Follow Up Flag:	Follow up
Flag Status:	Completed
Categories:	Sinead
Caution: This	email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. Learn why this is important
Yes just this one, e	otension requested till 21 July
Regards	
Kanta Toraskar Executive Assistant	to General Manager and CFO
Calva	гу
Public Hospital Bruc Chr Belconnen Way PO Box 256 Jamison	& Havdon Drive Bruce ACT 2617
www.catvary-act.co	
	<lhncoord@act.gov.au></lhncoord@act.gov.au>
	July 2022 11:57 AM
To: Kanta Toraska	

Cc: LHN Coord <LHNCoord@act.gov.au>; Greg Bayliss Subject: RE: ACT Health - Legislative Assembly Qons - 829 , 830, 833 - status update

Kanta Toraskar

LHN Coord

Thursday, 14 July 2022 12:12 PM

From:

Sent To:

; Pini, Sallyanne <Sallyanne.Pini@act.gov.au>

CAUTION: This email originated from outside of Calvary Public Hospital Bruce. Do not click links or open attachments unless you recognise the sender and know the content is safe.

**OFFICIAL** 

Hi Kanta,

Can you let me know how long you need for 1214? and is your extension request just for this QON?

ACTHEALTH	1214	28/05/2022	12/07/2022	Question on Notice 833 -Can the Minister provide a breakdown
	1.1			of all wards at Calvary Public Hospital Bruce

Thanks Sinead

From: Kanta Toraska Sent: Thursday, 14 July 2022 11:38 AM	56
To: Clarke, Sinead (Health) < <u>Sinead.Clarke@act.gov.au&gt;</u>	
Cc: LHN Coord <lhncoord@act.gov.au>; Greg Bayliss (Calvary Status update &gt;; Pini, Sallyanne (Health) &lt;<u>Sallyanne Pini@act.gov.au&gt;</u> Subject: RE: ACT Health - Legislative Assembly Qons - 829 , 830, 833 - status update</lhncoord@act.gov.au>	
Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. Learn why this is important	
Hi Saliyanne	
We would like to request an extension for ACTH 1214 please as the staff who needs to work on this is on leave.	
Regards	
Kanta Toraskar Executive Assistant to General Manager and CFO	
Calvary	
Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jam(son Centre ACT 2614	-
www.calvary-act.com.au	
From: Clarke, Sinead (Health) <sinead.clarke@act.gov.au></sinead.clarke@act.gov.au>	

Sent: Monday, 11 July 2022 3:48 PM To: Robin Haberecht			
Cc: LHN Coord < <u>LHNCoord@act.gov.au</u> >; Kanta Toraskar	Cons Reulter	PLICE DISCOURSE	
Subject: ACT Health - Legislative Assembly Qons - 829 , 830, 833 - status update	; Greg Bayliss	Pini, Sallyanne < <u>Sallyanne,Pini@act.gov.au</u> >	
Importance: High			
index manager (18)			

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**OFFICIAL: Sensitive** 

2

Dear Robin,

I'm following up on below outstanding QONs and just want to confirm status with you, two are due tomorrow. We need to progress the information up through the ACT Health clearance process as soon as we can, and would appreciate your update.

		Date to Calvary	Date due from Calvary	Title
Out	of	Scop	e	
ACTHEALTH	1214	28/05/2022	12/07/2022	Question on Notice 833 -Can the Minister provide a breakdown of all wards at Calvary Public Hospital Bruce

Thank you,

Vlgtdg#

# Sinead Clarke | Assistant Director

Direct Phone: +61 2 5124 9351 | Direct Email: sinead.clarke@act.pov.au Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate Level 4, 6 Bowes Street Phillip ACT 2606 health.act.gov.au



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з

 From:
 LHN Coord

 Sent:
 Thursday, 14 July 2022 1:41 PM

 To:
 GovernmentBusinessHealth

 Cc:
 Pini, Sallyanne (Health); Rad, Chadia (Health); LHN Coord

 Subject:
 RE: Calvary requesting extension – QON 833 – Breakdown of wards

Categories: 02. QoN

### OFFICIAL

OFFICIAL

Hi Kylie,

Calvary have advised they are unable to provide input to this QON until 21 July 2022, due staffing restraints.

Thank you,

Sinead

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Thursday, 30 June 2022 1:30 PM To: LHN Coord <LHNCoord@act.gov.au> Cc: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; Rad, Chadia (Health) <Chadia.Rad@act.gov au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>

Subject: RE: Calvary requesting extension - QON 833 - Breakdown of wards

Hi Sinead

Apologies for the delay getting back to you.

I will email the DLO to advise Calvary input will be late and to flag this with the MO. Consider the request approved.

Kind regards Kylie

From: LHN Coord <<u>LHNCoord@act.gov.au</u>> Sent: Tuesday, 28 June 2022 3:14 PM To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Cc: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>> Subject: Calvary requesting extension - QON 833 - Breakdown of wards

OFFICIAL

Hi Kylie,

Can you seek an extension to 12 July 2022, due to staffing constraints in Calvary.

Thank you, Sinead From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Tuesday, 28 June 2022 12:35 PM To: LHN Coord@act.gov.au> Cc: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>>; GovernmentBusinessHealth<<u>GovernmentBusinessHealth@act.gov.au</u>>; Subject: CHS draft response QON 833 - Breakdown of wards Importance: High

OFFICIAL

Hi team

CHS has provided a very very early draft of their response to QON 833.

It will give you an indication of the direction they are going in but doesn't provide any info on definition/methodology for counting of beds and treatment spaces, or methodology for staff numbers.

Given that CHS are referencing ward maps for questions (i)-(iii) do you still need advice on how to respond to these questions re inclusion and counting beds?

I will follow up with CHS to get the advice on methodology for staff numbers.

Thanks Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>Government BusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



From: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Sent: Tuesday, 28 June 2022 9:29 AM To: GovernmentBusinessHealth<<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

OFFICIAL

Hi Kylie

here is the very draft unfinished response to 833, it may not help a great deal but I will give you an idea of the direction CHS is heading.

Kind Regards Kerryn Hunter Directorate Liaison Officer | Canberra Health Services Phone: 620 55030 | Mobile | Email: chsdlo@act gov.au Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 27 June 2022 12:25 PM To: Canberra Health Services Ministerial<<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

Thanks Kerryn

By my count we are just waiting on advice for QONs 829 & 833 in relation to this request. We will need the advice in order to ensure Calvary input is consistent with CHS response.

Thanks Kylie

### Kylie Gstrein A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606 health.act.gov.au



# Out of Scope

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 20 June 2022 4:38 PM To: Canberra Health Services Ministerial<<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>> Subject: CHS Advice required - QONs 805, 830, 829 & 867 Importance: High

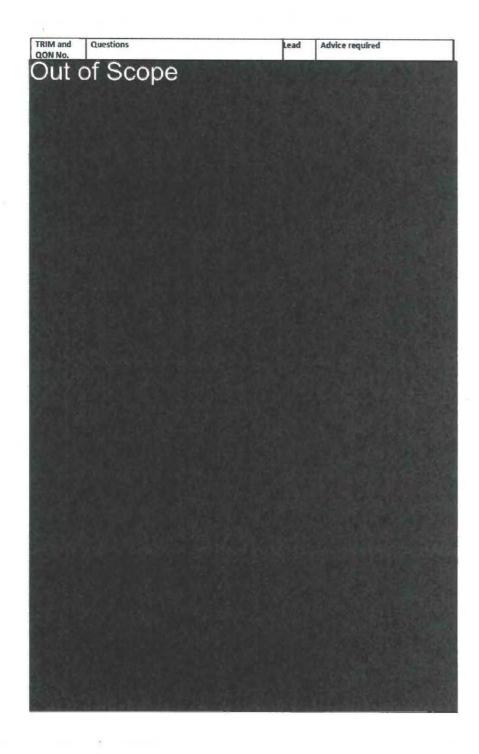
Hi Kerryn/team

Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

3

Could we get advice ASAP noting the QON 805 expires on 3 July and the rest expire on 10 July.

Thanks Kylie



Out o	of Scope		
GBC22/367 - QON 833	Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (ii) a brief description of each ward, (iii) how many beds are in each ward, (iii) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been admitted to each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (ix) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.	ACTHD ead with CHS nput	Clarity is required from on the following: • Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc • Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii)) • Methodology for staff numbers – headcount or FTE (question a/b (iv))

 From:
 Clarke, Sinead (Health)

 Sent:
 Thursday, 14 July 2022 1:45 PM

 To:
 Kanta Toraskar (Calvary)

 Cc:
 LHN Coord; Greg Bayliss (Calvary); Pini, Sallyanne (Health)

 Subject:
 RE: ACT Health - Legislative Assembly Qons - 829, 830, 833 - status update

Categories:

OFFICIAL

Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>

Thanks Kanta,

I've put your requested date to the Government Business team, I'll let you know if there is any issue.

Sinead

From: Kanta Toraska

Sent: Thursday, 14 July 2022 11:38 AN

To: Clarke, Sinead (Health) <Sinead.Clarke@act.gov.au>

FY!

Ce: LHN Coord <LHNCoord@act.gov.au>; Greg Bayliss (Calvary)

Subject: RE: ACT Health - Legislative Assembly Qons - 829, 830, 833 - status update

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**Greg Bayliss** 

Hi Sallyanne

We would like to request an extension for ACTH 1214 please as the staff who needs to work on this is on leave.

Regards

Kanta Toraskar Executive Assistant to General Manager and CFO

Calvary

Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614

From: Clarke, Sinead (Health) <<u>Sinead.Clarke@act.gov.au</u>> Sent: Monday, 11 July 2022 3:48 PM To: Robin Haberecht < Ce: LHN Coord <LHNCoord@act.gov.au>; Kanta Toraskar

Subject: ACT Health - Legislative Assembly Qons - 829 , 830, 833 - status update Importance: High Pini, Sallyanne <<u>Sallyanne, Pini@act.gov.au</u>>

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### **OFFICIAL: Sensitive**

### Dear Robin,

I'm following up on below outstanding QONs and just want to confirm status with you, two are due tomorrow. We need to progress the information up through the ACT Health clearance process as soon as we can, and would appreciate your update.

Galowy		Date to Calvary	Date due from Calvary	Title
Out	of	Scop	e	
ACTHEALTH	1214	28/06/2022	12/07/2022	Question on Notice 833 -Can the Minister provide a breakdown of all wards at Calvary Public Hospital Bruce

Thank you,

Vlqtdg#

### Sinéad Clarke | Assistant Director

Direct Phone: +61 2 5124 9351 | Direct Email: <u>sinead clarke@act.pov.au</u> Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate Level 4, 6 Bowes Street Phillip ACT 2606 <u>health act.gov.au</u>



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 From:
 Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth

 Sent:
 Thursday, 14 July 2022 2:29 PM

 To:
 LHN Coord

 Cc:
 Pini, Sallyanne (Health): Rad, Chadia (Health): GovernmentBusinessHealth

 Subject:
 RE: Calvary requesting extension - QON 833 - Breakdown of wards

OFFICIAL

#### Hi Sinead

Thanks for the update. I have advised the DLO of the delay on that QON.



Kylie

From: LHN Coord <1.HNCoord@act.gov.au> Sent: Thursday, 14 July 2022 1:41 PM To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au> Cc: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; Rad, Chadia (Health) <Chadia.Rad@act.gov.au>; LHN Coord <LHNCoord@act.gov.au> Subject: RE: Calvary requesting extension - QON 833 - Breakdown of wards

OFFICIAL

1

Hi Kylie,

Calvary have advised they are unable to provide input to this QON until 21 July 2022, due staffing restraints.

Thank you, Sinead

From: Gstrein, Kylie (Health) <<u>Kylie, Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Thursday, 30 June 2022 1:30 PM Te: LHN Coord <<u>LHNCoord@act.gov.au</u>> Cc: Pini, Sallyanne (Health) <<u>Sallyanne,Pini@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: Calvary requesting extension - QON 833 - Breakdown of wards

OFFICIAL

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OFFICIAL

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From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Tuesday, 28 June 2022 12:35 PM To: LHN Coord <<u>LHNCoord@act.gov.au</u>> Cc: Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Subject: CHS draft response QON 833 - Breakdown of wards Importance: High

OFFICIAL

2

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It will give you an indication of the direction they are going in but doesn't provide any info on definition/methodology for counting of beds and treatment spaces, or methodology for staff numbers.

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Thanks Kylie

Kylie Gstrein| A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



From: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Sent: Tuesday, 28 June 2022 9:29 AM To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

### OFFICIAL

Hi Kylie

here is the very draft unfinished response to 833, it may not help a great deal but I will give you an idea of the direction CHS is heading.

Kind Regards Kerryn Hunter Directorate Liaison Officer | Canherra Health Services Phone: 620 55030 | Mobile Line | Email: <u>chsdlo@act.gov.au</u> Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 27 June 2022 12:25 PM To: Canberra Health Services Ministerial<<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

Thanks Kerryn

By my count we are just waiting on advice for QONs 829 & 833 in relation to this request. We will need the advice in order to ensure Calvary input is consistent with CHS response.

Thanks Kylie

Kylie Gstrein | A/g Director, Government Business

Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>

ACT Health Respect Collaboration

Out of Scope

OFFICIAL 3



From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 20 June 2022 4:38 PM To: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>> Subject: CHS Advice required - QONs 805, 830, 829 & 867 Importance: High

Hi Kerryn/team

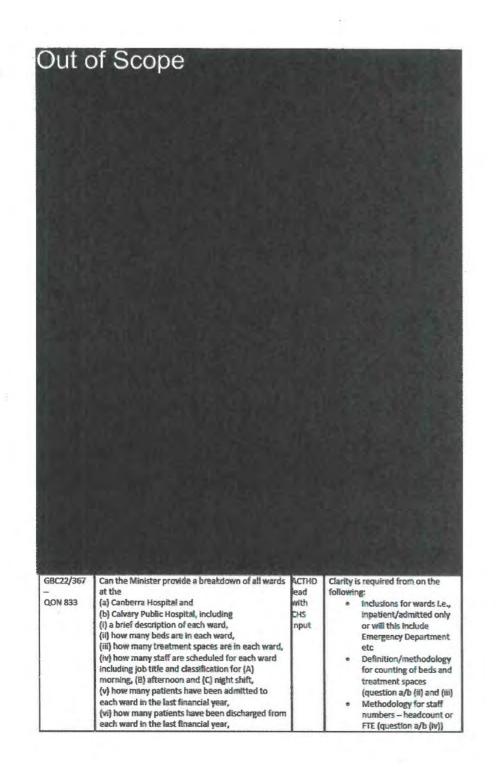
Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

4

Could we get advice ASAP noting the QON 805 expires on 3 July and the rest expire on 10 July.

Thanks Kylie

TRIM and QON No.	Questions	Lead	Advice required
Dut (	of Scope		SI I PERSONAL
			and the second second



(vii) how many staff (headcount) have been	
recruited for each ward in the last financial year,	
(viii) how many staff (headcount) have separated	
from each ward in the last financial year,	
(ix) what was the budget allocated for each ward	
in the last financial year,	
(x) how much was spent by each ward in the last	
financial year and	
(xi) what was the average length of stay for a	
patient in each ward.	

 From:
 Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth

 Sent:
 Friday, 15 July 2022 2:59 PM

 To:
 ACT Health DLO

 Cc:
 GovernmentBusinessHealth: Rad, Chadia (Health)

 Subject:
 Status of ACTHD QONs 862 & 833

Importance: High

### OFFICIAL

71

Hi Cath

As I mentioned earlier this morning, MAGS have been advised that there are further delays in receiving Calvary input for QONs. Calvary have indicated delays until 21 July 2022, noting that final responses will also need to be EGM cleared once input is received.

Below are our outstanding QONs. QON 862 is waiting on Calvary input, and QON 833 is waiting on DAB input after receiving advice from CHS yesterday that they will not provide input due to the TW nature of questions 3 & 4.

Out c	of Sco	ope			1.00
GBC22/367	Expired 10/7/22	HSPE	QON 833 - A breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital	Ms Castley	15/7/22 – Awaiting Calvary input.

Thanks Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



From:	LHN Coord
Sent:	Monday, 25 July 2022 9:37 AM
To:	Robin Haberecht (Calvary)
Cc:	Pini, Sallyanne (Health); Kanta Toraskar (Calvary); Greg Bayliss (Calvary); LHN Coord
Subject:	RE: ACTHealth 1214 - Requesting Input - Assembly matter - Question on Notice 833 - Can the Minister provide a breakdown of all wards at Calvary Public Hospital Bruce

Categories: Sinead, Awaiting response

### **OFFICIAL: Sensitive**

Good Morning,

We would appreciate an update on your response to this QON and your clearance of the ACT Health data provided below.

#### ACT Legislative Assembly - Question on Notice 833

Can the Minister provide a breakdown of all wards at the Calvary Public Hospital, including

(i) a brief description of each ward,

(ii) how many beds are in each ward,

(iii) how many treatment spaces are in each ward,

(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift,

\* Data provided for clearance - ACT Health DAB can provide (v) how many patients have been admitted to each ward in the last financial year.

\* Data provided for clearance - ACT Health DAB can provide (vi) how many patients have been discharged from each ward in the last financial year.

(vii) how many staff (headcount) have been recruited for each ward in the last financial year,

(viii) how many staff (headcount) have separated from each ward in the last financial year,

(ix) what was the budget allocated for each ward in the last financial year,

(x) how much was spent by each ward in the last financial year and

\*Data provided for clearance - ACT Health DAB can provide (xi) what was the average length of stay for a patient in each ward.

The next ACT Legislative Assembly sitting is next week and we need to finalise the questions as soon as we can and move them into the government clearance workflow, the Ministers may be questioned on any late responses. I would appreciate your early advice today if possible.

Thank you,

Sinead

From: LHN Coord <LHNCoord@act.gov.au>
Sent: Monday, 18 July 2022 2:42 PM
To: Robin Haberecht (Calvary)
Cc: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; Kanta Toraskar (Calvary)
Cc: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; Kanta Toraskar (Calvary)
LHN Coord <LHNCoord@act.gov.au>
Subject: RE: ACTHealth 1214 - Requesting Input - Assembly matter - Question on Notice 833 -Can the Minister provide a breakdown of all wards at Calvary Public Hospital Bruce

**OFFICIAL**: Sensitive

Dear Robin,

See below data provided for questions v, vi and xi through the ACT Health Data Analytics Branch (DAB).

# Policy, Partnerships and Programs Division

Data Analytics Branch DSD- 211825 ACT Health Data Repository



ACT Health

### 01/07/2020 - 30/06/202:

Can the Minister provide a breakdown of all wards at Calvary Public Hosptial Bruce and

inancial Year 💌 LocationID	✓ WardCode	<ul> <li>Ward Name</li> </ul>	▼ Total Admissions →	
2020-21	83 SSU_CHC	Short Stay Unit	13,235	
2020-21	83 DC_CHC	Day Surgery	4,750	
2020-21	83 6WW_CHC	Ward 6 West	3,442	
2020-21	83 OR_CHC	OR Elective Patient Admissions	3,339	
2020-21	83 MAP_CHC	Ward 5 MAPU	3,313	
2020-21	83 35_CHC	Ward 3 South	2,500	
2020-21	83 PEN_CHC	Endoscopy	2,315	
2020-21	83 ZM_CHC	Zita Mary	1,889	
2020-21	83 BS_CHC	Birth Suite	1,705	
2020-21	83 4E_CHC	Ward 4 East	1,260	
2020-21	83 HH_CHC	нітн	1,224	
2020-21	83 4W_CHC	Ward 4 West	1,162	
2020-21	83 CCU_CHC	CCU	866	
2020-21	83 5W_CHC	Ward 5 West	759	
020-21	83 ICU_CHC	ICU	746	
2020-21	83 5W5_CHC	Ward 5 Stroke Service	568	
020-21	83 MHK_CHC	Mental Health Keaney	485	
2020-21	83 6X_CHC	Ward 6 Xavier	425	
020-21	83 NQ_CHC	SC Nursery	407	
020-21	83 HP_CHC	Clare Holland House	357	
020-21	83 OMH_CHC	OPMHIU	253	
020-21	83 BC_CHC	Birth Centre CHC	218	
020-21	83 NU_CHC	3S Nursery	218	
020-21	83 MAA_CHC	Maternaty Assessment Area	71	
020-21	83 2N_CHC	Ward 2 North	5	

Financial Year 💌 LocationID	TotalSe	paration 🚽 N	WardCode	💌 WardDescription 💌 Avg Le	ngth Of Sta	
2020-21	83	13,211 9	SSU_CHC	Short Stay Unit	1.75	
2020-21	83	4,750 0	DC_CHC	Day Surgery	1.07	
2020-21	83	3,426 6	SWW_CHC	Ward 6 West	3.68	
2020-21	83	3,323 (	DR_CHC	OR Elective Patient A	2.57	
2020-21	83	3,297 1	MAP_CHC	Ward 5 MAPU	6.27	
2020-21	83	2,497 3	BS_CHC	Ward 3 South	2.71	
2020-21	83	2,315	PEN_CHC	Endoscopy	1.35	
2020-21	83	1,891 2	ZM_CHC	Zita Mary	1.41	
2020-21	83	1,706 8	BS_CHC	Birth Suite	2.6	
2020-21	83	1,261 4	1E_CHC	Ward 4 East	10.71	
2020-21	83	1,216	HH_CHC	нітн	6.3	
2020-21	83	1,159 4	W_CHC	Ward 4 West	11.07	
2020-21	83	864 0	CCU_CHC	CCU	3.29	
2020-21	83.	743 1	CU_CHC	ICU	8.7	
2020-21	83	726 5	SW_CHC	Ward 5 West	8.02	
2020-21	83.	564 5	SWS_CHC	Ward 5 Stroke Service	5.4	
2020-21	83	476 1	WHK_CHC	Mental Health Keane	17.32	
2020-21	83	417 6	5X_CHC	Ward 6 Xavier	3.99	
2020-21	83	406 1	NQ_CHC	SC Nursery	7.87	
2020-21	83	357 1	HP_CHC	Clare Holland House	15.91	
2020-21	83	252 (	OMH_CHC	OPMHIU	31.19	
2020-21	83	218 1	NU_CHC	35 Nursery	3.05	
2020-21	83	217 E	BC_CHC	Birth Centre CHC	1.55	
2020-21	83	70 1	MAA_CHC	Maternaty Assessmen	2.75	
2020-21	83 <5	1	2N_CHC	Ward 2 North	94.25	

We would appreciate your clearance on above with the provision of the data for remaining questions with you.

Many thanks, Sinead

From: LHN Coord <LHNCoord@act.gov.au>

Sent: Tuesday, 28 June 2022 3:28 PM To: Robin Haberecht (Calvary)

Cc: Pini, Sallyanne (Health) < Sallyanne.Pini@act.gov.au>; Kanta Toraskar (Calvary)

Subject: RE: ACTHealth 1214 - Requesting Input - Assembly matter - Question on Notice 833 - Can the Minister provide a breakdown of all wards at Calvary Public Hospital Bruce

From: LHN Coord <LHNCoord@act.gov.au>

Sent: Tuesday, 28 June 2022 3:06 PM

To: Robin Haberecht (Calvary) < Cc: LHN Coord <<u>LHNCoord@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; Kanta Toraskar (Calvary)

Subject: ACTHealth 1214 - Requesting Input - Assembly matter - Question on Notice 833 - Can the Minister provide a breakdown of all wards at Calvary Public Hospital Bruce

**OFFICIAL: Sensitive** 

Greg Bayliss (Calvary)

Dear Robin,

Greg Bayliss (Calvary)

; LHN Coord <LHNCoord@act.gov.au>

Following your request for an extension on ACTHealth 1212 just now, I will also request an extension on this one to bring it to 12 July 2022.

Request Reference	ACTHealth 1213	
Туре	ACT Legislative Assembly - Question on Natice 833	
	Can the Minister provide a breakdown of all wards at the Calvary Public Hospital, including	
	(i) a brief description of each ward,	
	(ii) how many beds are in each ward, - (iii) how many treatment spaces are in each ward,	
	(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift,	
	* *ACT Health DAB can provide (v) how many patients have been admitted to each ward in the last financial year.	
	*ACT Health DAB can provide (vi) how many patients have been discharged from each ward in the last financial year,	
	(vii) how many staff (headcount) have been recruited for each ward in the last financial year,	
	<ul> <li>(viii) how many staff (headcount) have separated from each ward in the last financial year,</li> <li>(ix) what was the budget allocated for each ward in the last financial year,</li> </ul>	
	(x) how much was spent by each ward in the last financial year and	
	*ACT Health DAB can provide (xi) what was the average length of stay for a patient in each ward.	
Additional	CHS methodology	
Information		
	For question [i] CHS are providing a ward map as separate attachment to the QON (we have not received a copy yet and will send on as soon as we do)	
	For guestion (ii)	
	<ul> <li>Definition/methodology for counting of beds and treatment spaces</li> </ul>	
	Beds - Beds (funded) and included flex beds (unfunded) e.g. 128 - 10 beds (4 flex)	
	Methodology for staff numbers – headcount or FTE	
	CHS will use paid Head Count in specific Cost Centre Codes	
Due by:	12 July 2022 - We would appreciate your earliest advice if this date is unachievable or if the data is not in an easily accessible format.	
		and a strategy of the second sec

Thank you,

Vlq+dg#

### Sinead Clarke | Assistant Director

Direct Phone: +51 2 5124 9351 | Direct Email: <u>sinead clarke@act gov au</u> Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate Level 4, 6 Bowes Street Phillip ACT 2606 <u>health.act.gov.au</u>



 From:
 Warne, Hayley (Health) on behalf of GovernmentBusinessHealth

 Sent:
 Friday, 29 July 2022 2:42 PM

 To:
 LHN Coord

 Cc:
 HSPE: Pini, Sallyanne (Health): GovernmentBusinessHealth

 Subject:
 URGENT - Update on QONs 805, 830, 835 & 833

Importance: High

### OFFICIAL

### Good afternoon team,

The MO office is very keen to get these QoN's to the committee before sitting next week. Can you please give an updated ETA for the input below for CHS and from Calvary for the HD led QTB.

Thanks

### Hayley

From: LHN Coord <LHNCoord@act.gov.au> Sent: Wednesday, 27 July 2022 1:44 PM To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au> Cc: HSPE <HSPE@act.gov.au>; Pini, Saliyanne (Health) <Saliyanne.Pini@act gov.au>; LHN Coord <LHNCoord@act.gov.au> Subject: RE: Update on QONs 805, 830, 835 & 833

OFFICIAL

Hello Hayley, See green updates.



GBC22/367	833	Health	MS CASTLEY: To ask the Minister for Health—Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public	and the second second second	14/7 - LHN advised calvary delays until 21 July. 18/7 - Input still pending from Calvary
			Hospital,		2007/02/10 in good generating from a damage - real of place and the linear damage 2004

Sinead

From: Warne, Hayley (Health) <<u>Hayley, Warne@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Wednesday, 27 July 2022 1:15 PM To: LHN Coord <<u>LHNCoord@act.gov.au</u>> Co: HSPE <<u>HSPE@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: Update on QONs 805, 830, 835 & 833 Importance: High

OFFICIAL

Good afternoon team,

Can you please provide an update on the below, specifically if there have been any changes to the below advice given to MAGS on Friday 22 July 2022.

Thanks

Hayley

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Friday, 22 July 2022 11:13 AM To: LHN Coord <u>CHNCoord@act.gov.au</u>> Co: HSPE <<u>HSPE@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; Rad, Chadia (Health) <<u>Chadia.Rad@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Subject: Update on QONs 805, 830, 835 & 833

OFFICIAL

Hi Team

Following up on the below QONS. The next sitting is on 2-4 August and MO will want to have responses ASAP to review and provide to chamber support before the sitting. Could I please ask for an update on how these are progressing.



• 2

Out c	of S	cope			
GBC22/367	833	Health	MS CASTLEY: To ask the Minister for Health—Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital,	ACTHD (HSPE) - CHS Input	14/7 - LHN advised calvary delays until 21 July. 18/7 - Input still pending from Calvary

3

Many thanks Kylie

Kylie Gstrein¦ A/g Director, Government Business

Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



From: Greg Bayliss -Thursday, 4 August 2022 1:28 PM Sent Te: Clarke, Sinead (Health) Cc: Kanta Toraskar (Calvary); LHN Coord Subject: RE: Response QoN 833.docx Follow Up Flag: Follow up Flag Status: Completed Categories: Sinead Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. Learn why this is important Hi Sinead There is not a lot more we can provide - our medical wards (patients not requiring or having surgery) are not delineated into specialties. Our people do not use treatment spaces at all, it is not a metric that we use for any reporting or capacity considerations. If it some form of assessment of how many beds could be jammed into calvary if every centimetre of floor space in the inpatient areas footprint, again it is meaningless as capacity is against our funded beds. And if such an estimate was given, it would only be used to claim there in unused capacity. I am sorry that that I cannot assist but our reporting people are loathe to include in a reply to a QoN information that is not part of our normal operational considerations. Greg **Greg Bayliss Communications Manager** Calvary Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617. PO Box 254 Jamison Centre ACT 2614 www.calvary-act.com.au From: Clarke, Sinead (Health) <Sinead.Clarke@act.gov.au> Sent: Thursday, & August 2022 10-22 AM To: Greg Bayliss LHN Coord <LHNCoord@act.gov.au> Cc: Kanta Toraskar Subject: RE: Response your 000.0 CAUTION: This email originated from outside of Calvary Public Hospital Bruce, Do not click links or open attachments unless you recognise the sender and know the content is safe OFFICIAL Thank you Greg, A couple of initial questions from me, just to flag we may have more as this input goes through clearance. 1. Question i. - asks for a brief description of each ward - acknowledging most wards are self-explanatory, however we may be asked to provide. a. Do you have a document to hand that I can pull some words from? or a map of the wards listed 2. Question iii - asks for treatment spaces, can you confirm the numbers provided are for funded beds and treatment spaces?

79

Thank you,

Sinead

From: Greg Bayliss < Sent: Thursday, 4 August 2022 8:05 AM To: LHN Coord <<u>LHNCoord@act.gov.au></u> Cc: Kanta Toraskar (Calvary) < Subject: Response QoN 833.docx

Importance: High

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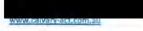
80

Hello LHN Please find below our response to QoN 833. This material has been cleared by GM Robin Haberecht in an email to me. As that email contained other material not related to this matter, I am not forwarding it. Greg

#### Greg Bayliss Communications Manager



Public Hospital Bruce Onr Belconnen Way & Haydon Drive Bruce ACT 2617 PD Box 254 Jamiros Contro 8/17 2614



	n the Minister provide a breakdown of all wards at t a brief description of each ward,	he Calvary Public Hospital, including
	how many beds are in each ward,	
(III)	) how many treatment spaces are in each ward, SPONSE:	
Cab	vary received funding to operate at the following ca	pacity:
Bi	irthing Suites	8
C	alvary Respiratory Assessment Unit	16
C	ritical Care	14
Er	mergency Short Stay Unit	19
H	ospital In The Home	18
M	faternity	18
M	fedical	86
M	fental Health	36
Pa	alliative Care	19
Sp	pecial Care Nursery	8
St	urgical	28

(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, Staff rostering and roles are dynamic and respond to proven requirements, patient safety considerations, industrial agreements and the nurse/midwife ratios being introduced in the ACT. The following staffing profile represents a 'normal' weekday at Calvary:

- 30 midwives 11 for morning, 10 for afternoon, 9 for night shifts
- 205 nurses 70 for morning, 80 for afternoon, 55 for night shifts
- 120 Junior Medical Officers across 24 hours, supplemented in various specialities and at different times by specialist consultants and visiting medical officers

Around 100 Allied Health Professionals in roles including occupational therapy, physiotherapy, speech pathology, nutrition, social work, pharmacy, dietetics and medical imaging

\* Data provided for clearance - ACT Health DAB can provide (v) how many patients have been admitted to each ward in the last financial year,
\* Data provided for clearance - ACT Health DAB can provide (vi) how many patients have been discharged from each ward in the last financial year,

(vii) how many staff (headcount) have been recruited for each ward in the last financial year,

This data is not collected for recruitment activities

(viii) how many staff (headcount) have separated from each ward in the last financial year,

This data is not collected for staff separations

(ix) what was the budget allocated for each ward in the last financial year,

Budgets are not assigned to particular wards. Given the dynamic nature of service provision, resources are considered hospital-wide which ensures collaboration around patient care is not compromised by localised budgetary considerations. (x) how much was spent by each ward in the last financial year and

The perspective applied to budgets is also applied to expenditure, with the imperative being Calvary meeting the activity specified in the Annual Performance Plan from the funding provided from the Territory \*Data provided for clearance - ACT Health DAB can provide (xi) what was the average length of stay for a patient in each ward.

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From:	Greg Bayliss *
Sent:	Wednesday, 10 August 2022 2:59 PM
To:	LHN Coord
Cc	Pini, Sallyanne (Health)
Subject:	RE Further questions - inconsistencies in Responses to QoN 805 and QoN 833.docx
Follow Up Flag:	Follow up

Flag Status: Completed

Categories: Sinead

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OFFICIAL

1

### Hi Sinead

I will be seeing Mick Barnes about this tomorrow, he is at the DHR event today. Greg

#### Greg Bayliss Communications Manager

Calvary

Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614

From: LHN Coord <LHNCoord@act.gov.au> Sent: Wednesday, 10 August 2022 2:36 PM To: Greg Bayliss Co: Kanta Toraskar -Subject: RE: Further questions - Inconsistencies in Responses to QoN 805 and QoN 833.docx

## Hi Greg,

I'm following up on the further information for QON 833?

FYI > QON 805 Maternity and QON 830 Mental Health Wards, we provided Calvary input to CHS who were managing both and who will move them up the line into the Ministers Office.

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Thank you,

Sinead

From: Pini, Sallyanne (Health) <<u>Sallyanne,Pini@act.gov.au</u>> Sent: Monday, 8 August 2022 11:31 AM To: Greg Bayliss (Calvary) Ce: Kanta Toraskar (Calvary) <

## Coord < UHNCoord@act.gov.au

Subject: RE: Further questions - inconsistencies in Responses to QoN 805 and QoN 833.docx

Hi Greg

Sorry for the back on forth on the QONs, and thank you for being patient with us as we try to work through them. Apologies if we've made this one confusing and hopefully our chat just now has helped to clarify few points.

For the maternity question, we just wanted to double check which areas were included in the 30 physical beds number provided under QON 80S e.g., does that include or exclude SCN and Birthing Suite (assuming it is excluding if the total funded) adds up to more than the total physical physical?

For context, in the other recent QONs e.g. maternity QON 805 and mental health QON 830, we have decided to use physical bed numbers only and in this QON 833 we've got funded bed numbers. This is what each of the responses will provide as it stands:

	Out of Scope	QON 833	
Maternity	and the second second	18 funded	
Special care nursery	No. of Concession, Name	8 funded	
Birthing suite	1	8 funded	

	Out of Scope	QON 833
Mental Health	the second second second	36 funded

We just want to ensure we're across the detail and we make a note of the difference in numbers at the outset in anticipation of different numbers creating a whole new set of questions. Alternatively, we could include physical bed numbers for this QON 833 as well so that it matches the others if that would be preferred?

\*

Happy to chat further if needed.

Thanks Saliyanne

Sollyanne Pini | Senior Director

Ph: 02 6205 4689 [ M: Email: salisone proplet gov su Local Hospital Network Commissioning ] Health System Planning and Evaluation ] ACT Health Directorate

From: Greg Bayliss

Sent: Monday, 8 August 2022 11:04 AM To: LHN Coord <<u>LHNCoord@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>> Cc: Kanta Toraskar (Calvary) Subject: RE: Further questions - inconsistencies in Responses to QoN 805 and QoN 833.docx

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Hi LHN and Sallyanne

Further to this - would it be possible for me to see the draft material that has been compiled for QoN - in its most recent state.

I spoke to the Assembly this morning and they confirmed the answer has not been provided or tabled.

I am going around in circles here with our Performance and Data people.

I appreciate you have recognised an inconsistency but it would be helpful if you could give me the actual material you have - perhaps the inaccuracy or confusion is coming from content in 805.

I hope you can assist.

Greg

Greg Bayliss Communications Manager



ww.catvary-act.com.ac

#### Public Hospital Bruce Onr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614

From: Greg Bayliss Sent: Monday, 8 August 2022 9:49 AM To: 'LHN Coord' <<u>LHNCoord@act.greg.greg.</u>; Pir Cc: Kanta Toraskar Subject: RE: Further questions - Response QoN 833.docx

; Pini, Sallyanne <<u>Sallyanne.Pini@act.gov.au</u>>

Good morning All Please see comments below. I am still trying to formulate our response to your query about maternity beds. Greg

### Q.For the Mental Health QON you gave us both beds/treatment spaces, so we are consistent can you provide same for this QON

A. Mental health services can only be physically provided in either Acacia or OPMHU.

You would appreciate the physical infrastructure, fittings and equipment requirements for these patients. It is not possible to locate these patients in other clinical settings.

Therefore this is a physical capacity (treatment spaces) limit. The same does not apply for medical or surgical patients who may be placed in other areas depending on activity and capacity, or for whom other ward settings may be deemed a suitable place for medical or surgical inpatient admissions.

Q. Please confirm if the 120 staff is at any given time during the day, or split into different shifts?

A. the 120 JMOs are spread over shifts to provide appropriate coverage over each 24 hours

Q. Please confirm if the 100 staff is at any given time during the day, or split into different shifts?

A. these staff work a variety of shifts to provide a span of hours in disciplines where that is required, noting that Medical Imaging is the only 24/7 allied health service

Greg Bayliss Communications Manager



Public Hospital Bruce Chr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614

www.calvary-act.com.au

From: LHN Coord <LHNCoord@act.gov.au>

Sent: Thursday, 4 August 2022 2:13 PM To: Greg Bayliss Cc: Kanta Toraskar Subject: Further questions - Response Core ass. Importance: High

: LHN Coord <<u>LHNCoord@act.gov.au</u>>; Pini, Sallyanne <<u>Sallyanne.Pini@act.gov.au</u>>

CAUTION: This email originated from outside of Calvary Public Hospital Bruce. Do not dick links or open attachments unless you recognise the sender and know the content is safe.

Thanks Greg,

**OFFICIAL: Sensitive** 

### I'll note your advice below as it moves upwards. As promised (sorry) we have some 4 more questions - see red below.

Can the Minister provide a breakdown of all wards at the Calvary Public Hospital, including	
(i) a brief description of each ward,	
(ii) how many beds are in each ward,	
<ul> <li>(iii) how many treatment spaces are in each ward, RESPONSE:</li> </ul>	
Calvary received funding to operate at the following capacity:	
Birthing Suites	
Calvary Respiratory Assessment Unit	
Critical Care	
Emergency Short Stay Unit	
Hospital In The Home	
Maternity - Scott Mackenzie	
provided us beds numbers for QON	
805 = 30 unfunded – when we	
calculate the three maternity type	
wards here it is 34 beds please let us	
know what the variance is – I'm sure	
it to do with methodology ?	
Medical	
Mental Health	
Palliative Care	
Special Care Nursery	
Surgical	

n

÷.

Q (ii) (iii) Noting your advice below - can you provide us physical bed numbers as well as funded?

• Our people do not use treatment spaces at all, it is not a metric that we use for any reporting or capacity considerations. For the Mental Health QON you gave us both beds/treatment spaces, so we are consistent can you provide same for this QON?

(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift,

Staff rostering and roles are dynamic and respond to proven requirements, patient safety considerations, industrial agreements and the nurse/midwife ratios being introduced in the ACT. The following staffing profile represents a 'normal' weekday at Calvary:

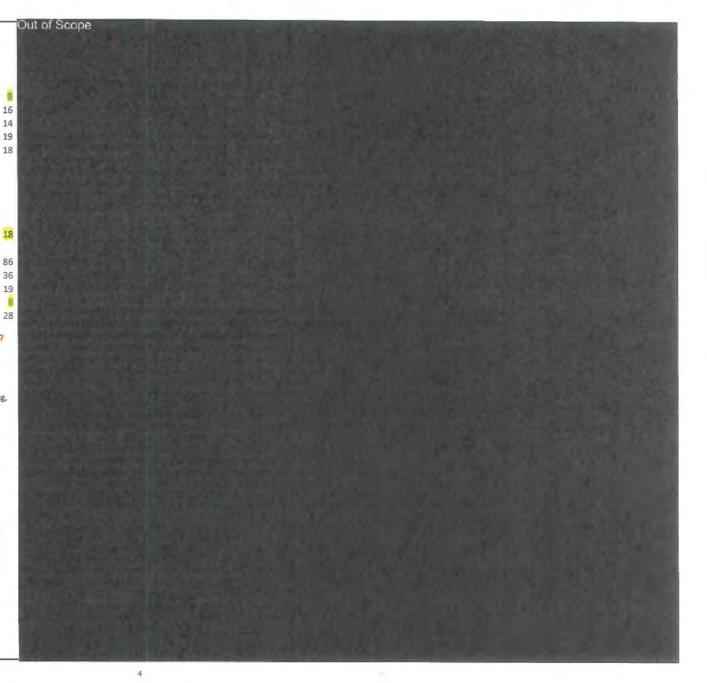
- 30 midwives 11 for morning, 10 for afternoon, 9 for night shifts
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- 120 Junior Medical Officers across 24 hours, supplemented in various specialties and at different times by specialist consultants and visiting medical officers
- Please confirm if the 120 staff is at any given time during the day, or split into . different shifts?
- Around 100 Allied Health Professionals in roles including occupational therapy, physiotherapy, speech pathology, nutrition, social work, pharmacy, dietetics and medical imaging
- Please confirm if the 100 staff is at any given time during the day, or split into . different shifts?

\* Data provided for clearance - ACT Health DAB can provide (v) how many patients have been admitted to each ward in the last financial year,

\* Data provided for clearance - ACT Health DAB can provide (vi) how many patients have been discharged from each ward in the last financial year,

(vii) how many staff (headcount) have been recruited for each ward in the last financial year, This data is not collected for recruitment activities

(viii) how many staff (headcount) have separated from each ward in the last financial year,



This data is not collected for staff separations (ix) what was the budget allocated for each ward in the last financial year, Budgets are not assigned to particular wards. Given the dynamic nature of service provision, resources are considered hospital-wide which ensures collaboration around patient care is not compromised by localised budgetary considerations. (x) how much was spent by each ward in the last financial year and The perspective applied to budgets is also applied to expenditure, with the imperative being Calvary meeting the activity specified in the Annual Performance Plan from the funding provided from the Territory *Data provided for clearance - ACT Health DAB can provide (xi) what was the average length of stay for a patient in each ward.	86	

From: Greg Bayliss

Sent: Thursday, 4 August 2022 1:28 PM To: Clarke, Sinead (Health) <<u>Inead Clarke@act.rov.au</u>>

Cc: Kanta Toraskar (Calvary)

Subject: RE: Response QoN 833.docx

LHN Coord <LHNCoord@act.gov.au>

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### Hi Sinead

There is not a lot more we can provide - our medical wards (patients not requiring or having surgery) are not delineated into specialties.

Our people do not use treatment spaces at all, it is not a metric that we use for any reporting or capacity considerations.

If it some form of assessment of how many beds could be jammed into calvary if every centimetre of floor space in the inpatient areas footprint, again it is meaningless as capacity is against our funded beds. And if such an estimate was given, it would only be used to claim there in unused capacity.

I am sorry that that I cannot assist but our reporting people are loathe to include in a reply to a QoN information that is not part of our normal operational considerations.

### Greg

Greg Bayliss Communications Manager



Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614

www.calvary-act.com.au

From: Clarke, Sinead (Health) < <u>Sinead Clarke@ac</u>	t.gov.au>
Sent: Thursday, 4 August 2022 10:22 AM	
To: Greg Bayliss	
Ce: Kanta Toraskar	LHN Coord <lhncoord@act.gov.au></lhncoord@act.gov.au>
Subject: RE: Response QoN 833.docx	

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OFFICIAL

Thank you Greg,

A couple of initial questions from me, just to flag we may have more as this input goes through clearance.

- Question I. asks for a brief description of each ward acknowledging most wards are self-explanatory, however we may be asked to provide.
   a. Do you have a document to hand that I can pull some words from? or a map of the wards listed
- 2. Question iii asks for treatment spaces, can you confirm the numbers provided are for funded beds and treatment spaces?

Thank you,

Sinead

From: Greg Bayliss Sent: Thursday, 4 August 2022 8:05 AM To: LHN Coord <a href="https://www.au>">www.au></a> Ce: Kanta Toraskar (Calvary) < Subject: Response QoN 833.docx Importance: High

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Helio LHN

Please find below our response to QoN 833. This material has been cleared by GM Robin Haberecht in an email to me. As that email contained other material not related to this matter, I am not forwarding it. Greg

Greg Bayliss Communications Manager



www.calvary-act.com.au

Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614

Can the Minister provide a breakdown of all wards at the Calvary Public Hospital, Including (i) a brief description of each ward, (iii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, RESPONSE: Calvary received funding to operate at the following capacity: **Birthing Suites** 8 Calvary Respiratory Assessment Unit 16 Critical Care 14 **Emergency Short Stay Unit** 19 Hospital In The Home 18 Maternity 18 Medical 86 Mental Health 36 **Palliative Care** 19 8 Special Care Nursery

(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, Staff rostering and roles are dynamic and respond to proven requirements, patient safety considerations, industrial agreements and the nurse/midwife ratios being introduced in the ACT. The following staffing profile represents a 'normal' weekday at Calvary:

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- Around 100 Allied Health Professionals in roles including occupational therapy, physiotherapy, speech pathology, nutrition, social work, pharmacy, dietetics and medical imaging

### \* Data provided for clearance - ACT Health DAB can provide (v) how many patients have been admitted to each ward in the last financial year.

\* Data provided for clearance - ACT Health DAB can provide (vi) how many patients have been discharged from each ward in the last financial year.

(vii) how many staff (headcount) have been recruited for each ward in the last financial year,

This data is not collected for recruitment activities

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This data is not collected for staff separations

(ix) what was the budget allocated for each ward in the last financial year,

Budgets are not assigned to particular wards. Given the dynamic nature of service provision, resources are considered hospital-wide which ensures collaboration around patient care is not compromised by localised budgetary considerations. (x) how much was spent by each ward in the last financial year and

The perspective applied to budgets is also applied to expenditure, with the imperative being Calvary meeting the activity specified in the Annual Performance Plan from the funding provided from the Territory \*Data provided for clearance - ACT Health DAB can provide (x) what was the average length of stay for a patient in each ward.

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Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth
Monday, 15 August 2022 9:23 AM
LHN Coord
HSPE; Pini, Sallyanne (Health); Stewart, Margaret (Health); GovernmentBusinessHealth; Ellis, Catherine (Health)
VERY URGENT - Update on QONs 830, 835, 833 & QTON

Importance:

### OFFICIAL

Hiall

MO is chasing the response to QON 833. Can you please advise where this is up to ASAP.

Thanks

Kylie

From: LHN Coord <LHNCoord@act.gov.au>

Sent: Tuesday, 9 August 2022 1:16 PM

To: GovernmentBusinessHealth < GovernmentBusinessHealth@act.gov.au>

High

Cc: HSPE <HSPE@act.gov.au>; Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au>; LHN Coord <LHNCoord@act.gov.au>;

Subject: RE: FOR ADVICE BY 3PM TODAY- Update on QONs 830, 835, 833 & QTON

OFFICIAL

Hi Kylie,

### Out of Scope

ACTHD QON

QON 833 - Breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital -

Qon input drafted, further clarification on the bed numbers is pending back with Calvary, we cross checked with previous QON input (Maternity 805) which resulted in us seeking further input from Calvary to ensure data consistency

Regards,

Sinead

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Tuesday, 9 August 2022 12:17 PM

To: LHN Coord <LHNCoord@act.gov.au>

Ct: HSPE < HSPE @act.gov.au>; Pini, Sallyanne (Health) < Sallyanne, Pini@act.gov.au>; Stewart, Margaret (Health) < Margaret.Stewart@act.gov.au>; GovernmentBusinessHealth@act.gov.au>; Subject: FOR ADVICE BY 3PM TODAY- Update on QONs 830, 835, 833 & QTON

### OFFICIAL

Hi Sinead

Just a follow up on the outstanding QON input and response below. I will be attending a catch up with the Minister's Office today at 3.30PM and would appreciate any updates by 3pm.

## Out of Scope

ACTHD QON

QON 833 – Breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital – Calvary provided a response this morning – I'm drafting now and it's about to go into clearance – (note I've already sought further advice from Calvary on their input) (4/8/22)

Kind regards Kylie

### Kylie Gstrein | A/g Director, Government Business

Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>

From: LHN Coord <<u>LHNCoord@act.gov.au</u>> Sent: Thursday, 4 August 2022 11:49 AM To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Cc: HSPE <<u>HSPE@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>>; Stewart, Margaret (Health) <<u>Margaret.Stewart@act.gov.au</u>>; Subject: RE: FOR ADVICE BY 2PM TODAY- Update on QONs 830, 835, 833 & QTON Importance: High

OFFICIAL

Hi Kylie,

LHN update

Out of Scope

Pending with Calvary

- Out of Scope
- QON 833 Calvary provided a response this morning I'm drafting now and it's about to go into clearance (note I've already sought further advice from Calvary on their input)
- Out of Scope

Sorry again Kylie, please express our apologies to the MO.

Thank you,

Sinead

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Thursday, 4 August 2022 11:36 AM To: LHN Coord <<u>LHNCoord@act.gov.au</u>> Cc: HSPE <<u>HSPE@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: FOR ADVICE BY 2PM TODAY- Update on QONs 830, 835, 833 & QTON Importance: High

OFFICIAL

I will be attending a fortnightly catch up with the Minister's Office today at 3PM. I expect the MO will ask about the status of the below QONs/QTON and Calvary input.

Could I please get an update on where things are up to and ETAs if possible so I can update the MO - by 2PM today please.

Out of Scope	
Pending with Calvary	
Out of Scope     QON 833 – Still pending with Calvary for full input	
Out of Scope	
Many thanks Kylie	
From: LHN Coord < <u>LHNCoord@act.gov.au</u> > Sent: Tuesday, 2 August 2022 11:54 AM To: GovernmentBusinessHealth < <u>GovernmentBusinessHealth@act.gov.au</u> > Cc: HSPE < <u>HSPE@act.gov.au</u> >; Pini, Sallyanne (Health) < <u>Sallyanne.Pini@act.gov.au</u> >; LHN Coord < <u>LHNCoord@act.gov.au</u> > Subject: RE: FOR ADVICE: URGENT - Update on QONs 805, 830, 835 & 833	
OFFICIAL	
Hi Kylie, I'm sorry for my late response, I was away yesterday afternoon.	
✓ Out of Scope	
Pending with Calvary – Calvary are aware of the urgency, unfortunately I don't have an ETA from them Out of Scope QON 833 – Still pending with Calvary for full input Out of Scope	
Give me a call if you want any further clarification.	
Thank you, Sinead	
From: Gstrein, Kylie (Health) < <u>Kylie.Gstrein@act.gov.au</u> > On Behalf Of GovernmentBusinessHealth Sent: Monday, 1 August 2022 2:58 PM To: LHN Coord < <u>LHNCoord@act.gov.au</u> >	
Cc: HSPE < <u>HSPE@act.gov.au</u> >; Pini, Sallyanne (Health) < <u>Sallyanne Pini@act.gov.au</u> >; GovernmentBusinessHealth < <u>GovernmentBusinessHealth@ar</u> Subject: FOR ADVICE: URGENT - Update on QONs 805, 830, 835 & 833 Importance: High	<u>t.gov.au</u> >
OFFICIAL	
Hi Sinead	
Are we likely to get any of the below today?	
I note input for 803 & 830 have been in clearance for some time now.	
An ETA on 835 & 833 would also be appreciated so we can advise MO.	

Many thanks Kylie

From: Warne, Hayley (Health) <<u>Hayley, Warne@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Friday, 29 July 2022 2:42 PM To: LHN Coord <<u>LHNCoord@act.gov.au</u>> Cc: HSPE <<u>HSPE@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: URGENT - Update on QONs 805, 830, 835 & 833 Importance: High

### OFFICIAL

Good afternoon team,

The MO office is very keen to get these QoN's to the committee before sitting next week. Can you please give an updated ETA for the input below for CHS and from Calvary for the HD led QTB.

Thanks

Hayley

From: LHN Coord <<u>LHNCoord@act.gov.au</u>> Sent: Wednesday, 27 July 2022 1:44 PM To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Cc: HSPE <<u>HSPE@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>> Subject: RE: Update on QONs 805, 830, 835 & 833

OFFICIAL

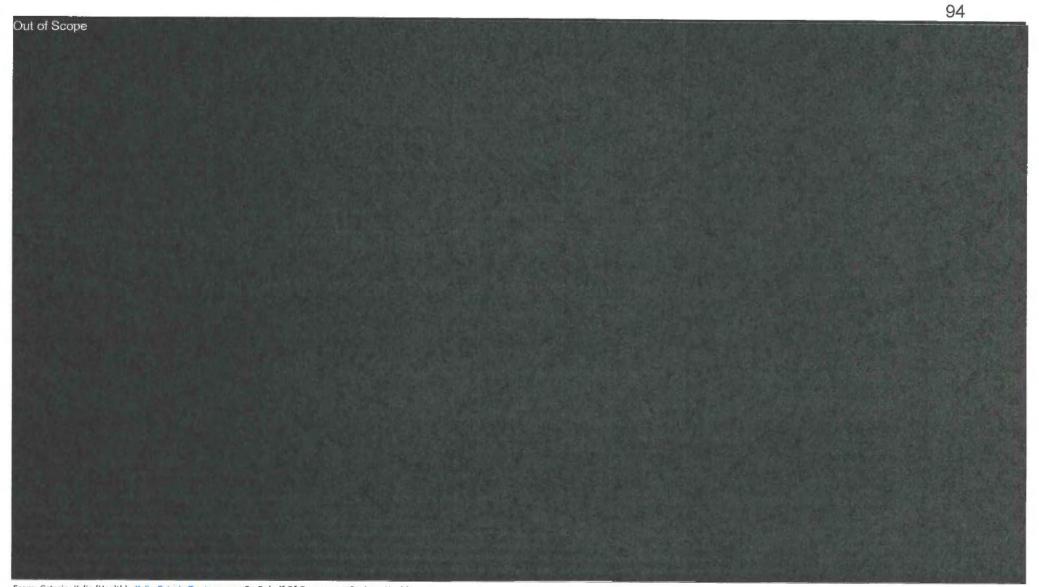
4

Hello Hayley, See green updates.



GBC22/367	833	Health	MS CASTLEY: To ask the Minister for Health—Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public	 14/7 - LHN advised calvary delays until 21 July. 18/7 - Input still pending from Calvary
			Hospital,	2702 Millinger, sending from Coloria men dets torta se basis Massler (60)

Sinead



From: Gstrein, Kylie (Health) <<u>Kylie, Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 15 August 2022 9:57 AM To: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: UGENT ADVICE - Status of QON 830 and QON 805 Importance: High

OFFICIAL

Hi Team

ACTHD have advised we might need to edit input in each of them if possible - To use same methodology for beds that ACTHD are using in QON 833.

2

Thanks Kylie

### Kylie Gstrein| A/g Director, Government Business

Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



96

From:	Greg Bayliss
Sent:	Monday, 15 August 2022 1:14 PM
To:	LHN Coord
Cc:	Pini, Sallyanne (Health); Elvira Nikolic (Calvary)
Subject:	RE: ACTHEALTH1214 - Further questions - Response QoN 833.docx

Follow Up Flag: Follow up Flag Status: Completed

Categories: Sinead

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### Hello All

That caveat is entirely accurate. It is in fact identical to the qualification provided to me when I requested the numbers from our internal sources. Greg

#### Greg Bayliss Communications Manager

Calvary

Public Hospital Bruce Chr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614

www.calvary-act.com.au

From: LHN Coord <LHNCoord@act.gov.au> Sent: Monday, 15 August 2022 1:09 PM To: Greg Bayliss Cc: Pini, Saliyanne <Saliyanne.Pini@act.gov.au>; LHN Coord <LHNCoord@act.gov.au>; Elvira Nikolic Subject: RE: ACTHEALTH1214 - Further questions - Response QoN 833.docx Importance: High

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HI Greg,

Margaret Stewart has requested a caveat for the response to question (iv) can you review below \* and advise if those words are accurate and suitable, or If Calvary have preferred words.

iv. how many staff are scheduled for each ward including job title and classification for

- A, morning,
- B. afternoon and
- C. night shift,

	Calvary Pu	blic Hospital Bruce	
	Morning	Afternoon	Night
Midwives	11	10	9
Nurses	70	80	55
Junior Medical Doctors (JMOs)	120 JMOs across a 24-hour shift roster JMOs are supplemented by specialist medical officers /consultants and visiting medical officers		
Allied Health professionals	100 (approx.) Allied Health Professionals across a variety of shifts, in roles including occupational therapy, physiotherapy, speech pathology, nutrition, social work, pharmacy, dietetics and 24/7 medical imaging.		

We would appreciate your earliest response today if you can please as the Ministers Office are seeking finalisation of the this QON asap. I know you are also liaising with Sallyanne on the bed numbers.

Many thanks

Vlqtdg#

### Sinead Clarke | Assistant Director

Direct Phone: +61 2 5124 9351 | Direct Email: sinead.clarke@act.gov.au

Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate Level 4, 6 Bowes Street Phillip ACT 2606 health.act.cov.au



From: Greg Bayliss

Sent: Monday, 8 August 2022 9:49 AM

To: LHN Coord <LHNCoord@act.gov.au

Cc: Kanta Toraskar (Calvary)

Subject: RE: Further questions - Response QoN 833.docx

; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>

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Good morning All Please see comments below. I am still trying to formulate our response to your query about maternity beds.

Greg

Q.For the Mental Health QON you gave us both beds/treatment spaces, so we are consistent can you provide same for this QON

A. Mental health services can only be physically provided in either Acacia or OPMHU.

You would appreciate the physical infrastructure, fittings and equipment requirements for these patients. It is not possible to locate these patients in other clinical settings.

Therefore this is a physical capacity (treatment spaces) limit. The same does not apply for medical or surgical patients who may be placed in other areas depending on activity and capacity, or for whom other ward settings may be deemed a suitable place for medical or surgical inpatient admissions.

2

Q. Please confirm if the 120 staff is at any given time during the day, or split into different shifts?

A. the 120 JMOs are spread over shifts to provide appropriate coverage over each 24 hours

Q. Please confirm if the 100 staff is at any given time during the day, or split into different shifts?

A, these staff work a variety of shifts to provide a span of hours in disciplines where that is required, noting that Medical Imaging is the only 24/7 allied health service

Continuulications Manager

Continuulications Manager

Public Rospital Bruce

Continuulications Manager

Public Rospital Bruce

Continuulications Centre ACT 2617

PD Box 254 Jamison Centre ACT 2617

PD Box 254 Jamison Centre ACT 2614

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From: LHN Coord <LHNCoord@act.gov.au>
Sent: Thursday, 4 August 2022 2:13 PM
To: Greg Bayliss <
Cc: Kanta Toraskar
Subject: Further questions - Response QoN 833.docx
Importance: High

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**OFFICIAL: Sensitive** 

Thanks Greg,

Greg Bayliss

I'll note your advice below as it moves upwards. As promised (sorry) we have some 4 more questions - see red below. Can the Minister provide a breakdown of all wards at the Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, **RESPONSE:** Calvary received funding to operate at the following capacity: **Birthing Suites** Calvary Respiratory Assessment Unit Critical Care Emergency Short Stay Unit Hospital In The Home Maternity - Scott Mackenzie provided us beds numbers for QON 805 = 30 unfunded - when we calculate the three maternity type wards here it is 34 beds please let us know what the variance is - I'm sure it to do with methodology ? Medical Mental Health Palliative Care Special Care Nursery Surgical Q (ii) (iii) Noting your advice below - can you provide us physical bed numbers as well as funded? • Our people do not use treatment spaces at all, it is not a metric that we use for any reporting or capacity considerations. For the Mental Health QON you gave us both beds/treatment spaces, so we are consistent can you provide same for this QON? (iv) how many staff are scheduled for each ward including job title and classification for (A) morning,

(B) afternoon and (C) night shift, Staff rostering and roles are dynamic and respond to proven requirements, patient safety

considerations, industrial agreements and the nurse/midwife ratios being introduced in the ACT. The following staffing profile represents a 'normal' weekday at Calvary:

- 30 midwives 11 for morning, 10 for afternoon, 9 for night shifts
- 205 nurses 70 for morning, 80 for afternoon, 55 for night shifts
- 120 Junior Medical Officers across 24 hours, supplemented in various specialties and at different times by specialist consultants and visiting medical officers
- Please confirm if the 120 staff is at any given time during the day, or split into different shifts?
- Around 100 Allied Health Professionals in roles including occupational therapy, physiotherapy, speech pathology, nutrition, social work, pharmacy, dietetics and medical imaging
- Please confirm if the 100 staff is at any given time during the day, or split into different shifts?

\* Data provided for clearance - ACT Health DAB can provide (v) how many patients have been admitted to each ward in the last financial year,

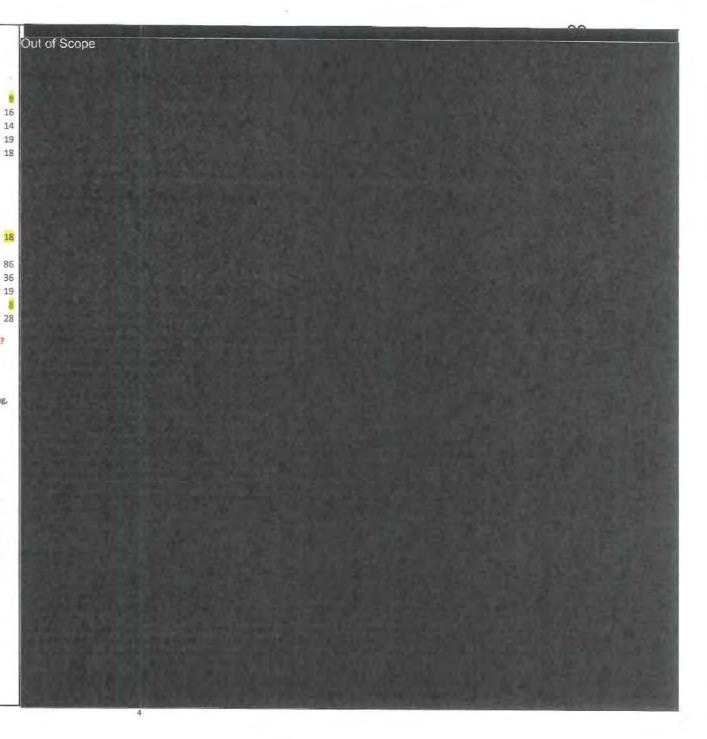
\* Data provided for clearance - ACT Health DAB can provide (vi) how many patients have been discharged from each ward in the last financial year,

(vii) how many staff (headcount) have been recruited for each ward in the last financial year, This data is not collected for recruitment activities

(viii) how many staff (headcount) have separated from each ward in the last financial year, This data is not collected for staff separations

(ix) what was the budget allocated for each ward in the last financial year,

Budgets are not assigned to particular wards. Given the dynamic nature of service provision, resources are considered hospital-wide which ensures collaboration around patient care is not



compromised by localised budgetary considerations. (x) how much was spent by each ward in the last financial year and The perspective applied to budgets is also applied to expenditure, with the imperative being Calvary meeting the activity specified in the Annual Performance Plan from the funding provided from the Territory \*Data provided for clearance - ACT Health DAB can provide (xi) what was the average length of stay

for a patient in each ward.

From: Greg Bayliss

Sent: Thursday, 4 August 2022 1:28 PM Te: Clarke, Sinead (Health) <<u>Sinead.Clarke@act.gov.au</u>> Ce: Kanta Toraskar (Calvary) Subject: RE: Response QoN 855.000X

: LHN Coord <LHNCoord@act.gov.au>

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Hi Sinead

There is not a lot more we can provide - our medical wards (patients not requiring or having surgery) are not delineated into specialties.

Our people do not use treatment spaces at all, it is not a metric that we use for any reporting or capacity considerations.

If it some form of assessment of how many beds could be jammed into calvary if every centimetre of floor space in the inpatient areas footprint, again it is meaningless as capacity is against our funded beds. And if such an estimate was given, it would only be used to claim there in unused capacity.

100

I am sorry that that I cannot assist but our reporting people are loathe to include in a reply to a QoN information that is not part of our normal operational considerations.

Greg

Greg Bayliss Communications Manager



Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614

www.calvary-act.com.au

From: Clarke, Sinead (Health) <<u>Sinead.Clarke@act.gov.au</u>> Sent: Thursday, 4 August 2022 10-22 AM To: Greg Bayliss < Cc: Kanta Toraskar Subject: RE: Response Colv 833.00CK

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OFFICIAL

Thank you Greg,

A couple of initial questions from me, just to flag we may have more as this input goes through clearance.

1. Question i. - asks for a brief description of each ward - acknowledging most wards are self-explanatory, however we may be asked to provide.

- a. Do you have a document to hand that I can pull some words from? or a map of the wards listed
- 2. Question iii asks for treatment spaces, can you confirm the numbers provided are for funded beds and treatment spaces?

#### Thank you,

Sinead

From: Greg Bayliss Sent: Thursday, 4 August 2022 8:05 AM

To: LHN Coord <LHNCoord @act.zov.au>

Co: Kanta Toraskar (Calvary) < Subject: Response QoN 833.co Importance: High

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Hello LHN Please find below our response to QoN 833. This material has been cleared by GM Robin Haberecht in an email to me. As that email contained other material not related to this matter, I am not forwarding it. Greg

#### Greg Bayliss Communications Manager

# Calvary

Public Hospital Bruce Chr Belconnen Way & Haydon Drive Bruce ACT 2517 PC Box 254 Jamison Centre ACT 2514

www.calvary-act.com.au

Can the Minister provide a breakdown of all wards at the (i) a brief description of each ward,	e Calvary Public Hospital, including
<ul> <li>(ii) how many beds are in each ward,</li> <li>(iii) how many treatment spaces are in each ward, RESPONSE:</li> </ul>	
Calvary received funding to operate at the following cap	acity:
Birthing Suites	8
Calvary Respiratory Assessment Unit	16
Critical Care	14
Emergency Short Stay Unit	19
Hospital In The Home	18
Maternity	18
Medical	86
Mental Health	36
Palliative Care	19
Special Care Nursery	8
Surgica!	28

(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift,

Staff rostering and roles are dynamic and respond to proven requirements, patient safety considerations, industrial agreements and the nurse/midwife ratios being introduced in the ACT. The following staffing profile represents a 'normal' weekday at Calvary:

- 30 midwives 11 for morning, 10 for afternoon, 9 for night shifts
- 205 nurses 70 for morning, 80 for afternoon, 55 for night shifts
- 120 Junior Medical Officers across 24 hours, supplemented in various specialties and at different times by specialist consultants and visiting medical officers
- Around 100 Allied Health Professionals in roles including occupational therapy, physiotherapy, speech pathology, nutrition, social work, pharmacy, dietetics and medical imaging

Data provided for clearance - ACT Health DAB can provide (v) how many patients have been admitted to each ward in the last financial year.
 Data provided for clearance - ACT Health DAB can provide (vi) how many patients have been discharged from each ward in the last financial year.

(vii) how many staff (headcount) have been recruited for each ward in the last financial year,

This data is not collected for recruitment activities

(viii) how many staff (headcount) have separated from each ward in the last financial year,

This data is not collected for staff separations

(ix) what was the budget allocated for each ward in the last financial year,

Budgets are not assigned to particular wards. Given the dynamic nature of service provision, resources are considered hospital-wide which ensures collaboration around patient care is not compromised by localised budgetary considerations. (x) how much was spent by each ward in the last financial year and

The perspective applied to budgets is also applied to expenditure, with the imperative being Calvary meeting the activity specified in the Annual Performance Plan from the funding provided from the Territory \*Data provided for clearance - ACT Health DAB can provide (x) what was the average length of stay for a patient in each ward.

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 From:
 Pini, Sallyanne (Health)

 Sent:
 Friday, 19 August 2022 5:00 PM

 To:
 LHN Coord

 Subject:
 RE: Calvary reviewed - FW: QON833 All wards

Follow Up Flag: Follow up Flag Status: Completed

Categories: Sinead

OFFICIAL

I took them out before I sent 😔 Because CHH isn't a ward of CPHB. M and I had agreed to remove previously. SA

#### Sallynone Pusi | Senior Director

Ph: 02.6205.4689 | M Email: salvanne.cini@act.gov.au Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate

From: LHN Coord <LHNCoord@act.gov.au> Sent: Friday, 19 August 2022 4:58 PM To: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au> Cc: LHN Coord <LHNCoord@act.gov.au> Subject: Calvary reviewed - FW: QON833 All wards

OFFICIAL

#### Hi Sallyanne,

See word doc attached reviewed by Jarrad Nuss, I have updated our version in objective.

Jarrad removed CHH bed numbers from the table ?? I have left in our version?

QoN 833 - Minister for Health - Ward Breakdowns https://objective.act.gov.au/documents/A35907053/details

Thank you,

Sinead

### From: Jarrad Nuss

Sent: Friday, 19 August 2022 2:50 Pivi To: LHN Coord < LHNCoord@act.gov.au>

Cc: Greg Bayliss (Calvary) Subject: QON833 Elvira Nikolic (Calvary)

Robin Haberecht (Calvary)

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2

HI LHN

We have pulled together all the information that we can at this stage. Please let me know if further information is required.

Thanks

Jarrad Nuss Chief Financial Officer & Director Corporate Services



www.calvary-act.com.au

Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617

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From:	: Gstrein, Kylie (Health) on behalf of GovernmentBusinessHe	
Sent: Monday, 22 August 2022 4:27 PM		
To:	Canberra Health Services Ministerial	
Cc:	GovernmentBusinessHealth	
Subject:	URGENT UPDATED ACTHD input QON 805	
Attachments:	ACTHD Input - QoN 805 Maternity Options.DOCX	

Importance:

High

## OFFICIAL

## Hi Kerryn

MAGS have received an updated version of Calvary input for QON 805 attached. This has been updated to ensure the methodology for beds is consistent with the response to QON 833.

If possible can this be updated in the CHS response? Please let me know either way.

Many thanks Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 15 August 2022 9:57 AM To: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: UGENT ADVICE - Status of QON 830 and QON 805 Importance: High

## OFFICIAL

Hi Team

Can you please let me know where QON 830 and QON 805 are up to in the process?

ACTHD have advised we might need to edit input in each of them if possible - To use same methodology for beds that ACTHD are using in QON 833.

Thanks Kylie

Kylie Gstrein | A/g Director, Government Business Email: GovernmentBusinessHealth@act.gov.au Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 health.act.gov.au



From:Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealthSent:Monday, 22 August 2022 4:28 PMTo:Pini, Sallyanne (Health)Cc:HSPE; LHN Coord; Stewart, Margaret (Health); ACT Health DLO; GovernmentBusinessHealthSubject:RE: URGENT - ACTHD Updates for QONS 805 & 830

## OFFICIAL

### Thanks Sallyanne

Confirming the revised input has been provided to CHS for inclusion in their response. I have asked CHS to confirm whether this can still be amended in their response and will let you know either way.

Thanks Kylie



From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Monday, 15 August 2022 10:59 AM

To: LHN Coord <<u>LHNCoord@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; Cc: HSPE <<u>HSPE@act.gov.au</u>>; Stewart, Margaret (Health) <<u>Margaret.Stewart@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; ACT Health DLO <<u>ACTHealthDLO@act.gov.au</u>> Subject: URGENT - ACTHD Updates for QONS 805 & 830

Subject: URGENT - ACTHD Updates for QONS 805 & 83 Importance: High

OFFICIAL

1

Hi Sallyanne

108

## Out of Scope

To facilitate this quickly, can the attached responses please be updated and cleared appropriately, then returned to MAGS and we will progress them to CHS. I will TRIM the updated responses

Thank you Kylie

Kylie Gstrein | A/g Director, Government Business Email: GovernmentBusinessHealth@act.gov.au Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 health.act.gov.au



 From:
 LHN Coord

 Sent:
 Friday, 26 August 2022 9:08 AM

 To:
 Jarrad Nuss (Calvary)

 Cc:
 Greg Bayliss (Calvary): Elvira Nikolic (Calvary); Stewart, Margaret (Health): LHN Coord

 Subject:
 RE: Further clarification - RE: QON833

 Attachments:
 QoN 833 Ward Breakdowns - 17 August 2022.doox

Categories: Sinead, Awaiting response

**OFFICIAL:** Sensitive

Good Morning Jarrad, Sorry to chase on this one, would it be possible to receive an update today please? Thank you, Sinead

From: LHN Coord <lhncoord@act.gov.au> Sent: Wednesday, 24 Aug<u>ust 2022 1:58 PM</u> To: Jarrad Nuss (Calvary) &lt; Cc: Greg Bayliss (Calvary) - Subject: Further clarification - RE: QON833</lhncoord@act.gov.au>	Elvira Nikolic (Calvary) <	; LHN Coord <lhncoord@act.gov.au>; Stewart, Margaret (Health) <margaret.stewart@act.gov.au></margaret.stewart@act.gov.au></lhncoord@act.gov.au>
		OFFICIAL: Sensitive

Hi Jarrad,

Jacinta George has sought clarification on two items

- 1. Can you confirm the full title of the Critical Care unit noted as having 14 beds is it the Intensive Care and Coronary Care Unit
- 2. Can you confirm the staff numbers provided at question iv. are across the hospital or only for the wards provided in the table at questions i, ii, iii.

Thank you,

Sinead

From: Jarrad Nuss Sent: Friday, 19 August 2022 2:50 PM		
To: LHN Coord < <u>LHNCoord @act.gov.au&gt;</u> Ce: Greg Bayliss (Calvary) < Subject: QON833	; Elvira Nikolic (Calvary)	; Robin Haberecht (Calvary) -

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Hi LHN

We have pulled together all the information that we can at this stage. Please let me know if further information is required.

Thanks

Jarrad Nuss Chief Financial Officer & Director Corporate Services



www.caivary-act.com.au

Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617

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**Rachel Stephen-Smith MLA** Minister for Health **Minister for Families and Community Services** Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

**RESPONSE TO QUESTION ON NOTICE Questions on Notice Paper No 19** 10 June 2022 Question No. 833

#### Asked by MS CASTLEY MLA --

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
  - A. morning,
  - B. afternoon and
  - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- vili. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward. FBI

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

L, II., III.

Ca vary Pub c Hosp ta Bruce	
Name of Ward (Inpat ent wards on y)	Number of beds <sup>1</sup>
Calvary Respiratory Assessment Unit	12
Critical Care (Intensive Care Unit) <sup>2</sup>	14



Commented [CS(1]: Last FY is interpreted as 2020-21 noting the question paper was taken on 10 June 2022.

Emergency Short Stay Unit <sup>3</sup>	15
Hospital in the Home <sup>4</sup>	18
Maternity	18
Birth Suite and Birth Centre	8
Special Care Nursery	8
Medical	86
Acacia Ward (Mental Health services only)	21
Older Persons Mental Health Unit (Mental Health services only)	15
Surgical	28

<sup>1</sup> – Average number of beds operated throughout the year. Note that bed numbers/wards are dynamic and subject to change according to clinical need.

<sup>2</sup>-ICU capacity depends on activity.

<sup>3</sup> – Excludes beds currently utilised for the COVID-19 Red Zone.

<sup>4</sup> – HITH beds are virtual beds as care is homebased.

iv.

	Calvary Pul	blic Hospital Bruce*	10 C 10 C 10 C 10 C
	Morning	Afternoon	Night
Midwives	11	10	9
Nurses	70	80	55
Junior Medical Doctors (JMOs)	120 JMOs across a 24-hour shift roster JMOs are supplemented by specialist medical officers /consultants and visiting medical officers		
Allied Health professionals	roles including occup	100 (approx.) Allied Health Professionals across a variety of shifts, in roles including occupational therapy, physiotherapy, speech pathology, nutrition, social work, pharmacy, dietetics and 24/7	

\* This is a typical daily roster but can be subject to change due to demand

- v. Neither Calvary Public Hospital Bruce nor CHS report at the ward level. Performance information for each hospital is available via the ACT Public Health Services Quarterly Performance Report <u>https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22\_Addendum%20Edit.pdf</u>
- vi. For Calvary Public Hospital Bruce, refer to response at v. above.
- vii. Calvary Public Hospital Bruce does not routinely collect data at ward level for staff recruitment. ACTHD provided mental health ward level data for QON 830, however, to provide detailed staffing for each all ward would be resource intensive and take key personnel away from their core functions. I also refer the Member to QON 834 which provides overall staff exits.
- viii. Calvary Public Hospital Bruce do not routinely collect data at ward level for staff separations. ACTHD recently provided mental health staff exits in QON 829, however, to provide detailed staffing separations by all wards would be resource intensive and take key personnel away from their core functions. I also refer the Member to QON 834 which provides overall staff exits.
- ix. Calvary Public Hospital Bruce does not report budget allocation at the Ward level. Internal budgets are not representative of the costs as there are different treatments between hospitals as to the

allocation of direct and indirect costs. National Weighted Activity Unit (NWAU) costs per patient episode are available through the Independent Hospital Pricing Authority (IHPA) benchmarking portal, the latest data publicly available is 2019-20. the system allows the user to filter by care type.

https://benchmarking.ihpa.gov.au/extensions/ihpanbp/index.himi#/periodic-insights/overview

- x. See response at question ix) for Calvary Public Hospital Bruce
- xi. Neither CHS nor Calvary Public Hospital Bruce report Length of Stay at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report <u>https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20OPR%20O2%202021-22\_Addendum%20Edit.pdf</u>

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA Minister for Health

Date:....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.

actchiefminister

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From:	LHN Coord
Sent:	Friday, 26 August 2022 1:47 PM
To:	HSPE
Cc:	LHN Coord; Stewart, Margaret (Health); Pini, Sallyanne (Health)
Subject:	RE: For URGENT clearance please - QoN 833 - Minister for Health - Ward Breakdowns (A35907053)
Follow Up Flag:	Follow up
Flag Status:	Completed

Categories: Coord Huddle

OFFICIAL: Sensitive

Hi Tafa,

Jacinta's comments have been addressed.

#### Question j., il., ili. - CPBH

Calvary Public Hospital Bruce	
Name of Ward (Inpatient wards only)	Number of beds <sup>1</sup>
Calvary Respiratory Assessment Unit	12
Intensive Care and Coronary care unit <sup>2</sup>	14
Emergency Short Stay Unit 3	15
Hospital in the Home	18
Maternity Units	34
Medical	86
Acacia Ward (Mental Health services only)	21
Older Persons Mental Health Unit (Mental Health services only)	15
Surgical	28

1- Average number of beds operated throughout the year. Note that bed numbers/words are dynamic and subject to change according to clinical need.

2 - ICU capacity depends on activity.

- Excludes beds currently utilised for the COVID-19 Red zone

- HITH beds are virtual beds as care is homebased

iv. CHS nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at <u>Attachment B</u>. A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS and CPHB has not been provided due to resources required to complete this request.

	Calvary Put	olic Hospital Bruce	
	Morning	Afternoon	Night
Midwives	11	10	9
Nurses	70	80	55
Junior Medical Doctors (JMOs)	120 JMOs across a 24-hour shift roster JMOs are supplemented by specialist medical officers /consultants and visiting medical officers		
Allied Health professionals	100 (approx.) Allied Health Professionals across a variety of shifts, in roles including occupational therapy, physiotherapy, speech pathology, nutrition, social work, pharmacy, dietetics and 24/7 medical imaging.		

George, Jacinta (Health) Wednesday Is this across the hospital or only for the wards in the table above? Clarke, Sinead (... A few seconds ago Confirming staff are for wards in table above

\* This is a typical dally roster but can be subject to change due to demand

QoN 833 - Minister for Health - Ward Breakdowns https://objective.act.gov.au/documents/A35907053/details

I have loaded a clean version into TRIM, I'll leave to you to let mags know once you have loaded lacinta's clearance and the costing tool is updated.

Thank you, Sinead

From: Malifa, Tafaeafe (Health) <Tafaeafe.Malifa@act.gov.au> On Behalf Of HSPE Sent: Wednesday, 24 August 2022 1:29 PM

Clarke, Sinead (Health) Confirming as you state - amended

Clarke, Sinead (Health) Deleted: Critical Care (

Clarke, Sinead (Health) Deleted: U

Clarke, Sinead (Health) Deleted: ) To: Clarke, Sinead (Health) <Sinead.Clarke@act.gov.au>; HSPE <HSPE@act.gov.au>

Cc: LHN Coord <LHNCoord@act.gov.au>; Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au>; Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au> Subject: RE: For URGENT clearance please - QoN 833 - Minister for Health - Ward Breakdowns (A35907053)

#### **OFFICIAL:** Sensitive

Hi Sinead

Jacinta has some minor queries but it does need to be recleared by her once addressed.

Regards,

Tafaeafe Malifa | A/g Executive Assistant to the Executive Group Manager Health System Planning and Evaluation, ACT Health Directorate Level 3, 2-6 Bowes Street, Woden ACT Ph: (02) 512 46791 | Email: <u>Tafaeafe.Malifa@act gov au</u> health.act.gov.au



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From: Clarke, Sinead (Health) <<u>Sinead.Clarke@act.gov.au</u>> Sent: Wednesday, 24 August 2022 11:17 AM To: HSPE <<u>HSPE@act.gov.au</u>>; George, Jacinta (Health) <<u>Jacinta.George@act.gov.au</u>> Cc: LHN Coord <<u>LHNCoord@act.gov.au</u>>; Stewart, Margaret (Health) <<u>Margaret.Stewart@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>> Subject: For URGENT clearance please - QoN 833 - Minister for Health - Ward Breakdowns (A35907053)

#### **OFFICIAL: Sensitive**

Hi Jacinta & team,

Can you clear QON 833 at below link. We have had extensive liaison with Calvary to finalise and confirm the numbers provided.

QoN 833 - Minister for Health - Ward Breakdowns https://objective.act.gov.au/documents/A35907053/details

I will update the costing tool in TRIM now.

Thank you,

Sinead

From:	Pini, Sallyanne (Health)
Sent:	Monday, 29 August 2022 11:08 AM
To:	GovernmentBusinessHealth; HSPE
Cc:	LHN Coord; Ellis, Catherine (Health)
Subject:	RE: GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

Categories:

02. QoN

## **OFFICIAL**

## Hi Kylie

I have added a note in to the table to address this. Margaret has cleared verbally. Saved in tracked changes in TRIM version.

Thanks Sallyanne

## Sallyanne Pini | Senior Director

Ph: 02 6205 4689 | M Commissioning | Email: sallyanne.pini@act.gov.au Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Friday, 26 August 2022 4:59 PM

To: HSPE <HSPE@act.gov.au>

Cc: LHN Coord <LHNCoord@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au> Subject: RFA: GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

## OFFICIAL

Hi Team

Can HSPE please review the answer to Qiii. how many treatment spaces are in each ward ASAP.

There doesn't seem to be a clear response to this question and MAGS anticipate that the response may come back with similar comment from MO. I understand that this may be an issue around terminology, however, MAGS suggest some form of response or footnote to address this e.g. 'Treatment spaces not applicable as..etc.'

Thank you Kylie

-----Original Message-----

From: Malifa, Tafaeafe (Health) < Tafaeafe.Malifa@act.gov.au > On Behalf Of HSPE

Sent: Friday, 26 August 2022 2:11 PM

To: GovernmentBusinessHealth < GovernmentBusinessHealth@act.gov.au >

Cc: HSPE <<u>HSPE@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>>

Subject: Cleared: GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

Good afternoon

Please see in container QON 833 HSPE input cleared by HSPE EGM.

Please note, please see COR22/21749 as our input is loaded into the CHS template.

Thank you

-----< HPE Content Manager record Information >------

Record Number : GBC22/367

Title : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

From:	Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth
Sent:	Monday, 29 August 2022 3:32 PM
To:	ACT Health DLO
Cc:	GovernmentBusinessHealth
Subject:	FOR MO: GBC22/367 - Minister for Health - QON 833 - breakdown of all wards at the (a)
S 2 2 4	Canberra Hospital and (b) Calvary Public Hospital - Castley
Attachments:	Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and ~ Castley.tr5
Importance:	High

Hi Tara

Please progress the attached QON response to MO for review. The response includes:

- COR22/21749 Final Response QoN 833 Minister for Health Ward Breakdowns
- COR22/21756 QON 833 Attachment A CHS Ward Map 24 June 2022
- COR22/21760 QON 833 Attachment B Rostering Template

This QON was listed in QON Paper 19 (10 June) and is overdue to Chamber support. MAGS apologises for the delay due to Calvary input and consultation with CHS.

Kind regards Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



Rachel Stephen-Smith MLA Minister for Health Minister for Families and Community Services Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE Questions on Notice Paper No 19 10 June 2022 Question No. 833

#### Asked by MS CASTLEY MLA -

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
  - A. morning,
  - B. afternoon and
  - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward.

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

 See Canberra Health Services (CHS) Ward Map at <u>Attachment A</u>. Further information can be provided about specific wards, however this list should be self-explanatory. Note that bed numbers/wards are dynamic and subject to change according to clinical need.

See the below table for information from Calvary Public Hospital Bruce (CPHB).



Commented [CS(1]: Last FY is interpreted as 2020-21 noting the question paper was taken on 10 June 2022.



Calvary Public Hospital Bruce						
Name of Ward (Inpatient wards only)	Number of beds					
Calvary Respiratory Assessment Unit	12					
Intensive Care and Coronary care unit <sup>2</sup>	14					
Emergency Short Stay Unit <sup>3</sup>	15					
Hospital in the Home <sup>4</sup>	18					
Maternity Units	34					
Medical	86					
Acacia Ward (Mental Health services only)	21					
Older Persons Mental Health Unit (Mental Health services only)	15					
Surgical	28					

1- Average number of beds operated throughout the year. Beds is the measure used for inpatient settings, treatment spaces not applicable. Note that bed numbers/wards are dynamic and subject to chonge according to clinical need.
3- ICU capacity depends on activity.

<sup>3</sup> – Excludes beds currently utilised for the COVID-19 Red zone

4- HITH beds are virtual beds as care is homebased

ii. See above response to Question ii.

iii. See above response to Question ii.

 CHS nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at <u>Attachment B</u>.

See the below table for information from CPHB.

	Calvary Put	olic Hospital Bruce*	
	Morning	Afternoon	Night
Midwives	11	10	9
Nurses	70	80	55
Junior Medical Doctors (JMOs)	120 JMOs across a 24 JMOs are supplement and visiting medical of	ted by specialist medical of	fficers /consultants
Allied Health professionals	roles including occup	lealth Professionals across ational therapy, physiothe social work, pharmacy, die	rapy, speech

\* This is a typical daily roster but can be subject to change due to demand

A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS and CPHB has not been provided due to resources required to complete this request.

 v. Neither CPHB nor CHS report at the ward level. Performance information for each hospital is available via the ACT Public Health Services Quarterly Performance Report <u>https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22\_Addendum%20Edit.pdf</u>

vi. Refer to response to Question v.

vii. CHS is unable report at the ward level. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Canberra Health Services							
Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference				
WYC	813	810	-3				
UCH	306	323	17				
Surgery	1020	1002	-18				
RACS	530	523	-7				
QSII	41	34	-7				
P&C	90	90	0				
ODCEO	34	49	15				
OCEO	36	178	142				
NMPSS	489	543	54				
MHJHADS	818	836	18				
MEDICINE	1098	1104	6				
MEDICAL SERVICES	870	895	25				
IHSS	335	363	28				
FBI	194	194	0				
000	142	53	-89				
CAS	557	704	147				
AH	218	216	-2				
TOTAL	7591	7917	326				

CPHB does not routinely collect data at ward level for staff recruitment. The ACT Health Directorate provided mental health ward level data for QON 830, however, to provide detailed staffing for each ward would be resource intensive and take key personnel away from their core functions. I also refer the Member to QON 834 which provides overall staff exits.

viii. Refer to CHS response to Question vii.

CPHB do not routinely collect data at ward level for staff separations. The ACT Health Directorate recently provided mental health staff exits in QON 829, however, to provide detailed staffing separations by all wards would be resource intensive and take key personnel away from their core functions. I also refer the Member to QON 834 which provides overall staff exits.

CPHB does not report budget allocation at the Ward level. Internal budgets are not representative of the costs as there are different treatments between hospitals as to the allocation of direct and indirect costs. National Weighted Activity Unit (NWAU) costs per patient episode are available through the Independent Hospital Pricing Authority (IHPA) benchmarking portal, the latest data publicly available is 2019-20. the system allows the user to filter by care type.

https://benchmarking.ihpa.gov.au/extensions/ihpanbp/index.html#/periodic-insights/overview

x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - <u>Canberra Health Services Annual Report 2020-2021 (act.gov.au)</u>

See CPHB response to Question ix.

xi. Neither CHS nor CPHB report Length of Stay at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Reports <u>https://health.act.gov.au/about-our-health-system/act-public-health-services-quarterly-performancereport</u>

Approved for circulation to the Member and incorporation into Hansard.

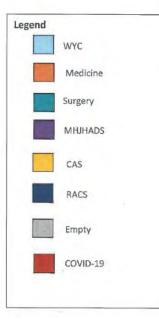
Rachel Stephen-Smith MLA Minister for Health

Date:....

This response required 26 hours and 50 minutes to complete, at an approximate cost of \$2741.61.

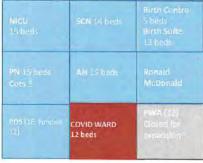
actchiefminister

a.



Note: See over page for abbreviations

> **Building 11** Centenary Hospital Women & Children



1.0	
	<b>Operating Theatre</b>
	13 Theatres

Operating Theatres 3 Theatres 4 – EDSU 8 – PACU	ICU (38 bed spaces) COVID: 5
D - Emergency Aedicine Unit (17) 2 - Beds 15 - Chairs	ED 58 treatment spaces including: 30 - Acute 05 - Resus 15 - FastTrack (3 procedure rooms) 06 - Paediatrics 02 - De-escalation
MU 12 beds	MHSSU (6)

**Building 12** 

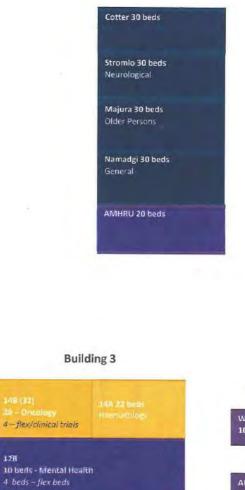
10A 32 beds	Offices
General Surgery, Ophthalmology	Care @ Home Program
9 <b>A 24 beds</b> Gastroenterology	9B 23 beds- Neurosurgic 06 beds- Monitored beds Trache Word
<b>BA (No overnight beds)</b> 10 – Dialysis day beds	99:25 beds Paedjatrits
7A 32 beds Neurology & Infectious Diseases Stroke Unit Trache Word	78 32 beds General Medicine
6A 32 beds Respiratory/Cardiology Rheumatology / Endocrinology	6B 34 beds including 28 – Cardiothoracic, Thoracic surgery, Urology, Vascular 06 – Monitored beds
5A 30 beds – Orthopaedic/ Orthopaedic-Geriatrics	5B 24 – Plastic/Ortho/EN 02 – flex beds Trache ward
<b>4A (30)</b> ASU – surgerγ – 15 beds ACDL – medicine 8 beds <i>G</i> – Flex beds	48 20 – Renal + Medicine 0 – Discharge Lounge beds
CPEU/CCU 04 beds- CPEU 11 beds- CCU 04 beds- Subscute	CHS Outpatients Cardiology & Cardiothoracic
- 341	N&M Office
GROUND	

.

Building 1 (Tower Block)



University of Canberra Hospital (UCH)



11A 24 beds

128

11B 26 beds

Aged Care

Withdrawal Unit 10 beds **Building 25** AHMU PLD 30 beds PHD 10 beds

**Building 7** 

DMHU / GAW

Gawanggal 10 beds



Abbreviation Location	Abbreviation						
Legend	WYC	Women Youth & Children					
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services					
	CAS	Cancer and Ambulatory Support					
	RACS	Rehabilitation Aged and Community Services					
Building 11	NICU	Neonatal Intensive Care Unit					
	SCN	Special Care Nursery					
	PN	Postnatal					
	AN	Antenatal					
	PWH	Paediatric Ward High care					
	PWS	Paediatrics Ward Surgery					
	PDS	Paediatric Day Stay					
	PWA	Paediatric Ward Adolescent					
Building 12	EDSU	Extended Day Surgery Unit					
	PACU	Post Anaesthetic Care Unit					
	ICU	Intensive Care Unit					
	ED	Emergency Department					
	AMU	Acute Medical Unit					
	MHSSU/PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Uni					
Building 1	ASU	Acute Surgical Unit					
	ENT	Ear Nose & Throat					
	CPEU	Chest Pain Evaluation Unit					
	CCU	Coronary Care Unit					
	N&M	Nursing & Midwifery					
	OPD	Outpatient Department					
	SCP	Seasonal Capacity Plan, adult beds					
	ACDL	All Care Discharge Lounge					
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit					
Building 25	AMHU	Adult Mental Health Unit					
	PLD	Psychiatric Low Dependency					
	PHD	Psychiatric High Dependency					
DMHU/GAW	DMHU	Dhulwa Mental Health Unit					
	GAW	Gawanggal (Extended Care Unit)					

	enter date	ay who	Updated It	shift count	shift hour	shift count	shift hour	shift length		Shift count		-	Medicine		Division	2021
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NIMS Template new financial year

Integret PERSING         32	Bit Control         Bit Contro         Bit Contro	PPROVED BY	Y:				Date			Prod FTE (In	icl Pen]	49.40	\$ 5,475,795		\$ 54.72	
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Image         Image <th< th=""><th>Image         Image         <th< th=""><th>lignment to TM</th><th>V1 Budget 27/5</th><th>5/21</th><th></th><th></th><th></th><th></th><th></th><th></th><th>AVEFIE</th><th></th><th></th><th></th><th>s 02</th><th></th></th<></th></th<>	Image         Image <th< th=""><th>lignment to TM</th><th>V1 Budget 27/5</th><th>5/21</th><th></th><th></th><th></th><th></th><th></th><th></th><th>AVEFIE</th><th></th><th></th><th></th><th>s 02</th><th></th></th<>	lignment to TM	V1 Budget 27/5	5/21							AVEFIE				s 02	
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Budget BERISTRAT         32.0	Budget BERISTRAT         32.0	ingent for														1
Budget BEONStart OVER         32.0	Budget BEONStart OVER         32.0			49,400	5.817	0.304	0.203	1.055	0.202	8,230	55,522	2,108	57.630	-		1
Budget BEDS/Start         32.0 <td>Budget BEDS/Start         32.0<td></td><td></td><td>2.947</td><td>0,396</td><td></td><td></td><td>0,113</td><td>0,040</td><td>0.549</td><td>3,343</td><td>0,153</td><td>3,498</td><td></td><td></td><td>1</td></td>	Budget BEDS/Start         32.0 <td></td> <td></td> <td>2.947</td> <td>0,396</td> <td></td> <td></td> <td>0,113</td> <td>0,040</td> <td>0.549</td> <td>3,343</td> <td>0,153</td> <td>3,498</td> <td></td> <td></td> <td>1</td>			2.947	0,396			0,113	0,040	0.549	3,343	0,153	3,498			1
Budget BEDS/Sault 702PC         32.0         32	Budget BEDS/Sault 702PC         32.0         32					0.015	0.010							-		1
Bidget BEGRStant OVER         32.0	Bidget BEGRStant OVER         32.0				and a second sec											1
Budget BEERSFERT         32.0         32.0         32.0         32.0         32.0         32.0         32.0         100.0%         Type Nes Budgeted Bud for the Lish harm produced Bud for the Lish harm prod	Budget BEERSFERT         32.0         32.0         32.0         32.0         32.0         32.0         32.0         100.0%         Type Nes Budgeted Bud for the Lish harm produced Bud for the Lish harm prod	DIRECT	RNIP	4.421	0,594			0.170	6.061	0.824	5.015	0.230				]
Budget BERS/SING         32.0         32.0         32.0         32.0         32.0         32.0         32.0         22.4         100.%         Type Note Budget Berk for the lute have marked and rotes         Type Note Substance and substance and substance and type Note Substance and type Not	Budget BERS/SING         32.0         32.0         32.0         32.0         32.0         32.0         32.0         22.4         100.%         Type Note Budget Berk for the lute have marked and rotes         Type Note Substance and substance and substance and type Note Substance and type Not			15.842	2.127	0.130	0.087	0.608	0.043	2.995	18.099	0.736	18.837			1
Budget BERS/SINT         32.0         32.0         32.0         32.0         32.0         32.0         32.0         22.4         100.%         Type Note dudget Bend Ferme Number Proves Stand Topes         Type Note Stand Stand Topes         Type Note Note Stand Topes         Type Note Stand Topes         Type Note Note Stand Topes         Type Note Note Stand Topes	Budget BERS/SINT         32.0         32.0         32.0         32.0         32.0         32.0         32.0         22.4         100.%         Type Note dudget Bend Ferme Number Proves Stand Topes         Type Note Stand Stand Topes         Type Note Note Stand Topes         Type Note Stand Topes         Type Note Note Stand Topes         Type Note Note Stand Topes			3,579	1.285	0.079	0.052	0.307	0.020	1.011	10,944	0.440	11.390	-		1
Budget BE05(Star)         32.0 <td>Budget BE05(Star)         32.0<td></td><td></td><td>9.570</td><td>1 286</td><td>0.070</td><td>0.052</td><td>0.967</td><td>0.026</td><td>1 844</td><td>10.044</td><td>0.446</td><td>11:000</td><td>-</td><td></td><td></td></td>	Budget BE05(Star)         32.0 <td></td> <td></td> <td>9.570</td> <td>1 286</td> <td>0.070</td> <td>0.052</td> <td>0.967</td> <td>0.026</td> <td>1 844</td> <td>10.044</td> <td>0.446</td> <td>11:000</td> <td>-</td> <td></td> <td></td>			9.570	1 286	0.070	0.052	0.967	0.026	1 844	10.044	0.446	11:000	-		
Budget BE05/SMP         32.0	Budget BE05/SMP         32.0						-			-	-	-			-	-
Budget BED(Sharf)         32.0         32.0         32.0         32.0         32.0         32.0         32.0         22.0         32.0 <td>Budget BED(Sharf)         32.0         32.0         32.0         32.0         32.0         32.0         32.0         22.0         32.0<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>1 1 1 1 1</td><td></td><td></td><td></td><td></td><td></td><td>1</td></td>	Budget BED(Sharf)         32.0         32.0         32.0         32.0         32.0         32.0         32.0         22.0         32.0 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1 1 1 1 1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td>									1 1 1 1 1						1
Budget BEDS/start         32.0         32.0         32.0         32.0         32.0         32.0         22.0         100.0%         Type Noe Budget Bend for the Unit how Bart for the	Budget BEDS/start         32.0         32.0         32.0         32.0         32.0         32.0         22.0         100.0%         Type Noe Budget Bend for the Unit how Bart for the						-		-							
Budget BEDS Nam         32.0         32.0         32.0         32.0         32.0         32.0         22.4.0         100.0%         Type Nos Budgette Back for the Line Nam         Type Nos Budgette Back for the Line Nam <td>Budget BEDS Nam         32.0         32.0         32.0         32.0         32.0         32.0         22.4.0         100.0%         Type Nos Budgette Back for the Line Nam         Type Nos Budgette Back for the Line Nam<td></td><td></td><td>4.000</td><td></td><td></td><td></td><td></td><td>2</td><td></td><td>4.000</td><td></td><td>4.000</td><td>-</td><td></td><td></td></td>	Budget BEDS Nam         32.0         32.0         32.0         32.0         32.0         32.0         22.4.0         100.0%         Type Nos Budgette Back for the Line Nam         Type Nos Budgette Back for the Line Nam <td></td> <td></td> <td>4.000</td> <td></td> <td></td> <td></td> <td></td> <td>2</td> <td></td> <td>4.000</td> <td></td> <td>4.000</td> <td>-</td> <td></td> <td></td>			4.000					2		4.000		4.000	-		
Budget BE05/Staft         32.0         32.0         32.0         32.0         32.0         32.0         224.0         100.0%         Type Nea Budget Ben for the Luin here type Nea budget Ben for	Budget BE05/Staft         32.0         32.0         32.0         32.0         32.0         32.0         224.0         100.0%         Type Nea Budget Ben for the Luin here type Nea budget Ben for	INDIRECT	EN1													]
Budget BEDSYstam         32.0	Budget BEDSYstam         32.0			1												1
Budget BEDS/Stan         32.0         22.0         32.0         22.0	Budget BEDS/Stan         32.0         22.0         32.0         22.0			1											-	1
Budget BEDS/Stan         32.0	Budget BEDS/Stan         32.0			1.021	0,244	0,010	0,010	0,dity	0,400	0,044	2.000		2.104	1	-	1
Budget BEDS/Staff         32.0         22.0         22.0         22.0         22.0         32.0         32.0         32.0         32.0         32.0         32.0         23.0         23.0         23.0         23.0         23.0         23.0 <td>Budget BEDS/Staff         32.0         22.0         22.0         22.0         22.0         32.0         32.0         32.0         32.0         32.0         32.0         23.0         23.0         23.0         23.0         23.0         23.0<td></td><td></td><td></td><td></td><td>0.015</td><td>0.010</td><td>0.070</td><td>0.045</td><td></td><td></td><td>0.085</td><td></td><td>-</td><td></td><td>1</td></td>	Budget BEDS/Staff         32.0         22.0         22.0         22.0         22.0         32.0         32.0         32.0         32.0         32.0         32.0         23.0         23.0         23.0         23.0         23.0         23.0 <td></td> <td></td> <td></td> <td></td> <td>0.015</td> <td>0.010</td> <td>0.070</td> <td>0.045</td> <td></td> <td></td> <td>0.085</td> <td></td> <td>-</td> <td></td> <td>1</td>					0.015	0.010	0.070	0.045			0.085		-		1
Budget BEDS/star         32.0	Budget BEDS/star         32.0					0.017	0,012	0.081	0:065			0.098			-	
Budget BEDS/start         32.0 <td>Budget BEDS/start         32.0<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td><td></td><td>-</td><td>-</td></td>	Budget BEDS/start         32.0 <td></td> <td>-</td> <td></td> <td>-</td> <td>-</td>												-		-	-
Budget BEDS/staft         32.0 <td>Budget BEDS/staft         32.0<td></td><td></td><td>1.450</td><td>0.004</td><td>0.000</td><td>0.000</td><td>0.000</td><td>0.000</td><td>0.450</td><td>1.110</td><td>0.010</td><td>1.000</td><td></td><td>-</td><td>-</td></td>	Budget BEDS/staft         32.0 <td></td> <td></td> <td>1.450</td> <td>0.004</td> <td>0.000</td> <td>0.000</td> <td>0.000</td> <td>0.000</td> <td>0.450</td> <td>1.110</td> <td>0.010</td> <td>1.000</td> <td></td> <td>-</td> <td>-</td>			1.450	0.004	0.000	0.000	0.000	0.000	0.450	1.110	0.010	1.000		-	-
Budget BEDS/staff         32.0 <td>Budget BEDS/staff         32.0<td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td><td></td><td>-</td></td>	Budget BEDS/staff         32.0 <td></td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> <td>-</td>				-									-		-
Budget BEDS/staff         32.0 <td>Budget BEDS/staff         32.0<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td><td>-</td><td>-</td></td>	Budget BEDS/staff         32.0 <td></td> <td>-</td> <td>-</td> <td>-</td>													-	-	-
Budget BEDS/Stan         32.0         224.0         100.0%         Type Nos beds staft operating per day Type Nos Beds Staft operatinge	Budget BEDS/Stan         32.0         224.0         100.0%         Type Nos beds staft operating per day Type Nos Beds Staft operatinge						1		1000							
Budget BEDS/start         32.0 <td>Budget BEDS/start         32.0<td>FTE</td><td>Class</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td>	Budget BEDS/start         32.0 <td>FTE</td> <td>Class</td> <td></td>	FTE	Class													
Budget BEDS/staff         32.0 <td>Budget BEDS/staff         32.0<td></td><td></td><td></td><td>Wk</td><td>Day</td><td>Day</td><td>Day</td><td>Day</td><td>Backfill</td><td>Recruit</td><td>Premium</td><td>Estimate</td><td></td><td></td><td>1</td></td>	Budget BEDS/staff         32.0 <td></td> <td></td> <td></td> <td>Wk</td> <td>Day</td> <td>Day</td> <td>Day</td> <td>Day</td> <td>Backfill</td> <td>Recruit</td> <td>Premium</td> <td>Estimate</td> <td></td> <td></td> <td>1</td>				Wk	Day	Day	Day	Day	Backfill	Recruit	Premium	Estimate			1
Budget BEDS/staff         32.0 <td>Budget BEDS/staff         32.0<td>Annual FTE P</td><td>OSITION clas</td><td>s details:</td><td>-</td><td></td><td>-</td><td>1</td><td>-</td><td>1</td><td></td><td></td><td>T</td><td></td><td></td><td>1</td></td>	Budget BEDS/staff         32.0 <td>Annual FTE P</td> <td>OSITION clas</td> <td>s details:</td> <td>-</td> <td></td> <td>-</td> <td>1</td> <td>-</td> <td>1</td> <td></td> <td></td> <td>T</td> <td></td> <td></td> <td>1</td>	Annual FTE P	OSITION clas	s details:	-		-	1	-	1			T			1
Budget BEDS/staff         32.0         224.0         100.0%         Type Nos Budgeted Bed for the Unit here Type Nos Bods staff operating per day DAVINT OPEN         1         1         1         1         1         1         1         7         Type Nos Budgeted Bed for the Unit here Type Nos Bods staff operating per day DAVINT open to be day off not spen         0         Staff         100	Budget BEDS/staff         32.0         224.0         100.0%         Type Nos Budgeted Bed for the Unit here Type Nos Bods staff operating per day DAVINT OPEN         1         1         1         1         1         1         1         7         Type Nos Budgeted Bed for the Unit here Type Nos Bods staff operating per day DAVINT open to be day off not spen         0         Staff         100	DODINHPPD N	011-100222	<b>\$</b> 76	\$ /6	3 /6	\$ 76	\$ 76	- 76	1 4 /6	1. 10	a p35	Total			
Budget BEDS/start         32.0 <td>Budget BEDS/start         32.0<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td>	Budget BEDS/start         32.0 <td></td>															
Budget BEDS/start         32.0 <td>Budget BEDS/start         32.0<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>and the second se</td><td></td><td></td><td></td></td>	Budget BEDS/start         32.0 <td></td> <td>and the second se</td> <td></td> <td></td> <td></td>												and the second se			
Budget BEDS/staff         32.0 <td>Budget BEDS/staff         32.0<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></td>	Budget BEDS/staff         32.0 <td></td> <td>1</td>															1
Budget BEDS/staff         32.0 <td>Budget BEDS/staff         32.0<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td></td>	Budget BEDS/staff         32.0 <td></td> <td>-</td> <td></td> <td></td> <td></td>												-			
Budget BEDS/staff         32.0 <td>Budget BEDS/staff         32.0<td></td><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td>-</td><td></td><td></td><td></td><td></td><td></td><td>1</td></td>	Budget BEDS/staff         32.0 <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td>						-			-						1
Budget BEDS/staff         32.0 <td>Budget BEDS/staff         32.0<td>NONPRO</td><td>DD NHPPD</td><td>1.40</td><td>1.40</td><td>1.40</td><td>1.40</td><td>1.40</td><td>1,40</td><td>1.40</td><td></td><td>1,396</td><td></td><td></td><td></td><td></td></td>	Budget BEDS/staff         32.0 <td>NONPRO</td> <td>DD NHPPD</td> <td>1.40</td> <td>1.40</td> <td>1.40</td> <td>1.40</td> <td>1.40</td> <td>1,40</td> <td>1.40</td> <td></td> <td>1,396</td> <td></td> <td></td> <td></td> <td></td>	NONPRO	DD NHPPD	1.40	1.40	1.40	1.40	1.40	1,40	1.40		1,396				
Budget BEDS/Staff         32.0 <td>Budget BEDS/Staff         32.0<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td><td></td><td></td><td></td><td></td><td>1</td></td>	Budget BEDS/Staff         32.0 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td>1</td>										1					1
Budget BEDS/Staff         32.0 <td>Budget BEDS/Staff         32.0<td></td><td></td><td></td><td></td><td>1.30</td><td></td><td></td><td></td><td></td><td></td><td>1.693</td><td></td><td>49.40</td><td>ī</td><td></td></td>	Budget BEDS/Staff         32.0 <td></td> <td></td> <td></td> <td></td> <td>1.30</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1.693</td> <td></td> <td>49.40</td> <td>ī</td> <td></td>					1.30						1.693		49.40	ī	
Budget BEDS/Staff         32.0 <td>Budget BEDS/Staff         32.0<td></td><td>21</td><td></td><td></td><td></td><td></td><td>and the second se</td><td></td><td></td><td>010.20</td><td></td><td></td><td></td><td></td><td></td></td>	Budget BEDS/Staff         32.0 <td></td> <td>21</td> <td></td> <td></td> <td></td> <td></td> <td>and the second se</td> <td></td> <td></td> <td>010.20</td> <td></td> <td></td> <td></td> <td></td> <td></td>		21					and the second se			010.20					
Budget BEDS/Staff         32.0         32.0         32.0         32.0         32.0         32.0         32.0         224.0         100.0%         Type Nos Budgeted Beds for the Unit here Type Nos Budgeted Beds f	Budget BEDS/Staff         32.0         32.0         32.0         32.0         32.0         32.0         32.0         224.0         100.0%         Type Nos Budgeted Beds for the Unit here Type Nos Budgeted Beds f															
Budget BEDS/Staff         32.0 <td>Budget BEDS/Staff         32.0<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td></td>	Budget BEDS/Staff         32.0 <td></td> <td>-</td>															-
Budget BEDS/Staff         32.0         32.0         32.0         32.0         32.0         32.0         224.0         100.0%         Type Nos Budgeted Beds for the Unit here         Enter Europerted Beds           BUDS/unit staff OPEN         32.0         32.0         32.0         32.0         32.0         32.0         Type Nos Budgeted Beds for the Unit here         Enter Europerted Beds         Projecte bed numbera	Budget BEDS/Staff         32.0         32.0         32.0         32.0         32.0         32.0         224.0         100.0%         Type Nos Budgeted Beds for the Unit here         Enter Europerted Beds           BUDS/unit staff OPEN         32.0         32.0         32.0         32.0         32.0         32.0         Type Nos Budgeted Beds for the Unit here         Enter Europerted Beds         Projecte bed numbera	600				1	1	1	-	1 1	/	-	and the second s			day unit open a or
Budget BEDS/Staff 32.0 32.0 32.0 32.0 32.0 32.0 32.0 22.0 2	Budget BEDS/Staff 32.0 32.0 32.0 32.0 32.0 32.0 32.0 22.0 2					32.0	32.0	32.0		32.0	224.0					
												100.0%				
The section that In Section the mon the west lots the mon the west lots																

Projected FTE has been signed off? approved? Then, don't forget! Please forward a copy of the template to NiMS Unit for updating of the Proact database

NIMS Template new financial year

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Shift Gount in	cluding AIN	Staffing gu	Ide report							Note:	All hours are INDIRECT hours
Direct+AIN	Shift	Thi		i sa	t] sur	mor	tue	week	TOTAL		EMAND use this liques
Direct+AIN	Morn	10.0								and the state of t	Demand to exclude AIN sount
Direct+AIN	Even	10.0								Contaiot Mining II I	The strength of the state of the strength of t
lirect+AIN										1	See below shift count
	Night	7.0			1					the second	
Irect Total	Total	27.0	27.0	28,0	28.0	28.0	28,0	27.0	193.0		hours ( AIN hours are NOT included)
						_				Ratio N:P	AIN not included
			-								
ihift count Du		nling AIN)								Note:	
lirect	Shift	Thu	i fr	i sa	sur	mon	tue	wed	TOTAL	ProAct system -)	Roster DEMAND Screen
lirect	Morn	9,0	9.0	9.0	9.0	9,0	9.0	9.0	63.0	1	Default screen
Direct	Even	9,0	9.0	9.0	9.0	9.0	9.0	9.0	63.0	1	Demand Screen
lirect	Night	7.0	7.0	7.0						1	Staffing guide set up
irect Total	Total	25.0	25.0	1	1	-	-	-		1	
	1.5.5	1					-			Attention:	
IN shift coun	5									a substance in	The Template projects:
irect	Shift	Thu	1	1	1	1	1	1	TOTAL		
				-					-		the number of staffing requirement for each sh
irect	Mom	1.0									and the state of the state
irect	Even	1.0	1.0								This figures must be accurate and
Direct	Night	1		1.0	-				4.0	1	signed of as the Budget plan for this year.
irect Total	Total	2,0	2.0	3.0	3.0	3.0	3.0	2.0	18,0		
-		1	-							Note:	
hift Count INI	DIRECT (incl	ude AIN)								1	Unpdate notes are available,
NDIRECT	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL	1	
direct	Morn	5.0	5.0	2.0	2.0	5.0	5.0	5.0	29.0		
direct	Even	2.0							14,0		
ndirect	Night	Ert	2.0	1.0					4.0		
idirect Total	Total	7.0	7.0	-	-	1	2				
idirect (ota)	local	7,0	1 7.0	0,0	D <sub>e</sub> U	8,0	8,0	7.0	47.0		
and a biffly a series		1 20.0	-	1	-	-	-				
otal shift cou	The second s	Thu				-				1. C	
otal	Morn	14.0	-	-					92.0	1.1	
tal	Even	11.0						11.0	77.0		
otal	Night	7.0						7.0	53.0		
otal	Total	32.0	32.0	30.0	30.0	33.0	33.0	32.0	222.0		
atient Ratio	(AIN exclud	ied)								Bed	Note: Nurse /Patient Ratio based
irect	Shift	Thu	fri	sat	sun	mon	tue	wed	Avgday	occupy	on Full occupancy
irect	Mom	3.6	3,6	3,6	3.6	3.6	3,6	3.6	3.6	32	
irect	Even	3.6	3.6	3.6	3,6	3.6	3.6	3.6	3.6	32	
irect	Night	4.6	4.6	4.6	4.6	4,6	4.6	4,6	4.6	32	
rect Pt/N Rat	io av DAY	4	4	4	4	4	4	4	4	32	
						-					
éck:		Wkły	Wk	Day	Day	Day	Day	Backfill		Pool in	Annual
hift count	Weekly	Prod		PDLL	ManTrain	PersL	Other	FTE	FTE	FTE	FTE
	FTE total	49.40	5.82	0.30	0.20	1.70	0,20	8.23	55.52	2.11	57.63
38	wkly Hour	1,877.20	221.05	11.57	7,71	64.71	7.69	312.74	2,109,82	80.12	2,189.94
						10000					
ount	Shift Stand shift	Estimate nu 247.0	29.1	s per week /	1.0	8.5	1.0	41.1	277,6	10,5	288,1

	Indexed ITTE PRIDE FITE Free Productive PTE For 3 For	8 373 24 GD 1270 11,700.40
Proof FTEs Target	mil. Bri Mires Mires Mires Brit Tentischen Frit Brit Brit Brit	30-336 30-421
a second and	R3 nas hat hat hat hat hat hat hat hat hat hat	10
	A priori A p	6 (2) 1
Property	R-GL N-annet R-CL N-21	107
	Rett Rett Roso Roso Roso Rett Rett Rett Rett Rett Rett Rett Ret	0 150 0.777 0.058 0.344 1.811 2.945 0.654 0.065 0.346 0.346 0.348
Tural non prae	RAN RAS RAS RAS RASP RASP RASP RASP RASP RA	2104
Eachtill (companier of Relief Marcos + Ukie) Meridatory Tanting Personal Lakies Option Day	20 20 20 20 20 20 20 20 20 20 20 20 20 2	1.122 5.555 5.444 9.535 5.220 5.255 5.656 5.159
	R2TUS RN2 RN3 RN3 RN3 CN12 CN12 CN12 CN12 CN12 CN12 RN3 RN3 RN3 RN3 RN3 RN3 RN3 RN3 RN3 RN3	0.233 1.565 2.257 0.562 0.262 0.262 0.262
Nam Fred to space Arrest Locur POL	4 R5 R40 R40 R41 R42 R42 R42 R43 R43 R43 R43 R43 R43 R43 R44 R44 R44	4.202 9.463 4.176 4.424
SdæDvy	001 Percent Lever R4 R42 R42 R42 R44 R44 R44 R44 R44 R44	2.743 0.005 0.005 0.005 0.005 0.005 0.005 0.005 0.005 0.005 0.005 0.005 0.006
Personal Leave	AD2 000 (7 (400)) AD2 AD2 AD2 AD2 AD2 AD2 AD2 AD2	0.399 0.099 0.099 0.099 0.099 0.099 0.099 0.014 0.014 0.017 0.017 0.017
	1443 1442 1442 1441 13063 1331 1305 14 1305 14 1305 14 1305 14 1305 14 1305 14 1305 14 1305 14 10 19 20 11 10 20 11 10 20 11 20 11 20 11 20 11 20 20 20 20 20 20 20 20 20 20 20 20 20	0.006 0.010 0.022 0.027 0.027 0.027 0.027 0.027
Mandeany Trathing	R2DDP #27L05 3R2 41 6H 6H 204 8H 204 8H 204 8H 204 8H 204 8H 204 8H 204 8H 204 8H 204 8H 204 8H 204 8H 204 8H 204 8H 204 204 204 204 204 204 204 204 204 204	8.734 8.013
Fritespie	NYEES Research Lative Res Res Res Res Res Res Res Res Res Re	0,000 0,005 0,015 0,015 0,015 0,015
Arraficon	743 R42 R42 R44 R502 R501 R502 R501 R502 R1 R502 R1 R502 R51 R502 R51 R502 R51 R502 R51 R502 R51 R502 R51 R502 R51 R51 R52 R52 R52 R52 R52 R52 R52 R52 R52 R52	0.047 0.784 0.738 0.246 1.306 2.127 0.544 0.544 0.545 0.547 0.349
ArrialLease	144 1447 1447 1447 1547 1542 1542 1542 1542 1542 1542 1542 1542 1542 1542 1542 1542 1542 1542 1542 1545 1	9,053 2,100, 7,000 1,021 (5,579 15,642 4,770 4,776 4,776 4,776 2,847 2,847 2,847 2,847 4,605
Unit ApproCade Cent Carety Burdger Barbothill Open Barbothill on Unit Open Day Wedy Production F	no 01405 11 RJ RJ	6450.000 81 796.000

	ager Workseet - Only use the active cells to enter the number of	shifts required	Shift count calculation based on 8x8x10 patter AM Stishift default hour = 8
		annea requireu	Standard hr shift hr shift count
Linit Data	Enter the following information on the worksheet Division Enter the Service type		8 4 0.50 8 5 0,63
	N Manager Enter the Name of RN3 preparing the	estimate - NM	8 0 0.75
	UNIT Enter the name of the Unit appn Enter the Appn code - salary costcen	110	8 7 0.50
	costcentre Enter the Carrect Cost Centre	10	8 9 1.13
Save file in	Bed open and Day open fields - data will be popula	led into these two itelds.	8 10 1725 8 12 150
	Immediately after you have enter Unit data using the	following preferred file name:	8 7.6 0.95 No ADO
approade	costcentre][unitname]-2013-14 TCH NUIS FTE ter	nplate [initials](date) [V1]	
			PM 8hehit
Tata Entra	Enter the shift count between Thu - Wed columns		Standard hr shift hr Shift count
bate ching	shift count is based on the standard shift length of 8	-6-10	8 4 0.50
Shift length	box is set up to calculate the Shift count per shift bas Morn shift standard shift length is		8 5 0,63
	Even shift standard shift length is	8 hours 7:00am start 8 hours 12:00 pm start	8 6 0.75 8 7 0.88
(acades asso	Night shift standard shift length is tains 12hr shift / 10 hr shift, use the appropriate shift	10 hours 9:00pm start	00,F B B
	tains 12nr shift / 10 hr shift, use the appropriate shift shift - plece Day 12h in Morn call, place Night 12h in I		8 9 1,13
			8 10 1.25
	ctive cells hightlighted in colour - he Equivalent no of shift counts required for each clas	sification	8 12 1.50
use se	parate template for each sub-group if a separate ROS	STER is required (Proact system)	flight Duty
Forexampl	e - Postnatal ward and Midcall program requires a Use a separate template to calculate the shift/file red		The default ND hour = 10
	add the shift count data together in a separate temp		The second of the large of the
Innual FTE	Estimate section Relief Factor calculatio	nsection	
Backfill/Rel	lef Factor component set up:		Standard for shift count
Executive E theck the N	Decision - edjustment of relief Factor reference in o. of annual leave weeks - 4, 5, 6, or 7	Column U,V,W,X,Y,Z[stanting in row120]	10 10 1.00 10 12 1.20
Check the	No. of days required for Personal leave provision - b		10 6 0.80
Check the	No. of days required for PDL/Education provision & No, of days required for Mandatory Training default	PPT provision default 3 days	10 9.5 0.95
Chick the	No. of Other days required for Other relial type - mail	nly for Graduate program ag Supamumery/Progra	Devp 12 Hour shift
	the number entered in the Backfill Relief Factor acti	ve cells would automatically be calculated to deter	mine Mom
	the weekly FTE requirements to comp the weekly Annual Leave ellocation to		0700-1800 base penalty - Morn shift hours after 1800 22,5% penalty - Night shift hours
	the estimate relief factor - for backfilling		and the second s
	the estimate Education / POL backfill these fields contained formula that will calculate the	Beckfill/Relief component that form the Annual F	Even start E requirement 1200-1800 Even 12.5% - Even shift bours
check ann	init to we requirment for Rec Leave callel tector		after 1800 22.5% penalty - Night shift hours
	Mon-Fn Nan shift workers +PH off Mon-Fn Nan shift workers +PH off +wk wkends	annual Leave entitlewk. 4 annual Leave entitlewk. 5	Night
	Shift workers +PH off + no weekends	annual Leave entitlewk 5	and the second se
	Shill workers + weekends +PH off Shill workers +PH + weekends	annual Leave entitiewk 6 annual Leave entitiewk 7	1800 start till 0730 22.5% penalty - Night shift hours
	Note: worked One PH, One weekend rule!	arritian Ceave entitiews.	Beyond 0730 revert base penalty
	set will automatically calculate the annual FTE require		
and cirtic and	Evillas per day for inpatients I day patients I no. a Eviler the BUDGETED beds number / shifts fo the day		P. P. C.
	Enter the number of projected beds available [OPEN		
	for example, in some area, the available/staff beds Enter the day (equivalent to 1) that the unit is opene		
	If the Unit is closed on Sat and Sun, then do not entit	er the figure (1) on the call	
Jursing Hou	st be entered accutately as this adomiation is require is per pelient days is based on the everage hours pr	cysied for the operational bed numbers \$ % bed (	Dabuy
irect Narsi	ing Hours Per Patient Day / Unit of Service estimation	e\$ (Proact system)	
	The Template is set up with formula to clearly identiti Estimated Indirect FTE hours (staff rostered to the L		urs required for the unic
	ed NHPPD for units included in the Reesonable work?		
init of Serv	ContrallyAverage \$ cost The template provides an estimate of Unit of Service	nost estimale ner natient hnuns novider	
	Note: Average Hrly rate is calculated based on the	total hours rostered to the unit (including shift pen	allies)
	this is an actimate of the brit, rate based on the cond	bination of skill mix required for the unit on estimate of the SSDaily cost required to our the	anit
		and a series as a second cost reduces to the side	
	It also calculate the average DailyS\$ cost - it gives a sing hours		and entired even
	It also calculate the average DailyS\$ cost - it gives a sing hours ad automatically to identify the nursing hours provide		
calculate	It also calculate the average Daily\$\$ cost - it gives a sing hours ad automatically to identify the nursing hours provide for example - Clinical Nurse consultant, CDN, Super		en hannel it court
calculate	It also calculate the evenue DailyS\$ cost - it gives a starg hours of automatically to identify the nursing hours provide for example - Clinical Nurse consultant, CDN, Super Estimate by Class Details: When the shift counts have been entered into the w	numary (learn leader) not providing direct individu wisheet, all the calcustion will be done automatic	ally to provide details of FTE estimate:
calculate	h also calculate the average DailyS cost - K gives a being hours of automatically to identify the nursing hours provide for avample - Clinical Nurse consultant, CDN, Super <b>Entimate by Class Details:</b> When the shift counts have been entered into the w the determined staffing requirement to	numary (learn leader) not providing direct individu wisheat, all the calcustion will be done automatic roster the unit on an avarage wasidy basis from	ally to provide details of FTE estimate; Thus-Wed
calculate	It also calculate the evenue DailyS\$ cost - it gives a starg incura de automatically to identify the nursing hours provide for axample - Clinical Nurse consultant, CDN, Super Estimate by Class Details: When the shift courts have been entered into the we the detarmined atrifug requirement to the detarmined arrowal leave FTE that the detarmined PL leave component	numary (learn leader) not providing direct individu wishleet, all the calcuation will be done automatio roster the unit on an average weekly basis from can be released & estimate Backfill Recruitable o	ally to provide details of FTE estimate; Thur-Wed omponent factor
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pace for no Use this TE Dollar c	It also calculate the average DailySS cost - it gives a being hears of automatically to identify the nursing hours provide for assample - Clinical Nurse consultant, CDN, Super <b>Extinsic By Class Details:</b> When the shift counts have been entered into the with the determined arroual leave. FTE that the determined PDL leave component the determined Mendatory training ho- the determined Mendatory training ho- the determined Mendatory training ho- the determined mercan leave backfill. The Class datales can then be compared with the cu- les and other comments that may affect the estimate space to record.	numary (learn leader) not providing direct individu visicheet, all the calcuation will be done automatic roater the unit on an average weekly basis from can be released & estimate Backfill Recruitable o are component to estimate the backfill RELIEF po RELIEF pool component rent FTE eq of staff employed in the Unit, any occur throughout the budget period.	ally to provide details of FTE estimate; Thur-Wed omponent factor
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calculat moual FTE space for no Use this TE Dollar o he template roject this troject PHP(	It also calculate the average DailyS cost - it gives a being hours and automatically to identify the nursing hours provide for example - Clinical Nurse consultant, CDN, Super <b>Extinuse by Class Certails:</b> When the shift counts have been entered into the way the determined arrowal leaves. FTE that the determined arrowal leaves FTE that the determined Mandatory training ho- the determined Mandatory training ho- the determined Mandatory training ho- the determined Mandatory training ho- the determined personal leave backting the determined back and the back statistical the determined personal leave backting the class data can then be compared with the cu- les and other comments that imay affect the estimate space to record specific anomalies / variance that me <b>calculation</b> include the basis \$1 cost based on the hinty rate and penalty50% leaving the space backing the specific anomalies is a specific anomalies (the specific analy50%) count analty50% leaving the space back of the specific penalty50% leaving the space back of the specific penalty50% leaving the space back of the specific penalty50% leaving the specific penalty50% leaving the specific penalty back space the specific pena	numary (learn leader) not providing direct individu visicheet, all the calcuation will be done automatic roater the unit on an average weekly basis from can be released & estimate Backfill Recruitable o are component to estimate the backfill RELIEF po RELIEF pool component rent FTE eq of staff employed in the Unit, any occur throughout the budget period.	ally to provide details of FTE estimate; Thur-Wed omponent factor
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2021	Division		CAS		L	Shift cour		shift length		shift count	shift hour	shift count	Updated	by who	enter date	1
У	N Manager		115		Bed Open	Morn & Ev	en shiñ lengt	h 8.00	8.00	1.00	10.00	1.25	If ADO back		Comments	1
2022 19	UNIT		14B 7516		31 Day open	Night Duty	shift length	10.00	10.00	1.00	8.00	0.80	required, cha shift length to		TEMPLATE21	
ft	costcentre	shift count	61739	length = 1.0	7	Mora shift	from 0700 e	dds 1800	defauit	count 1=	12.00	1,20	Shift	UVRA	Shift length	-
	Shift count	MORN	thu	fri	sat	sun	mon	tue	wed	ShiftC	Hours	FTE equiv	Length		ADO adjust to 8	1
	INDIRECT	RN5											7.6			If ADO B
	INDIRECT	RN4.3 RN4.2			-	-		-		-		-	7,6			change
	INDIRECT	RN4.1			-	-	1						8,0	38.00		1
	INDIRECT	RN3G2	-		-			1			-		7.60			1
	INDIRECT	RN3G1 RN2CDN	1.00	1.00		-	1.00	1.00	1.00	5.00	38.00	1.000	7.6			
	INDIRECT	RN2TL	1.00	1.00	1.00	1.00	1.00	1,00	1.00	7,00	56.00	1.474	8.00			1
n	INDIRECT	RN2	1.00	1.00			1.00	1.00	1.00	5.00	40.00	1.053	8.00			1
	INDIRECT	RN1 EN2	-			-		1				-	8.00			
	INDIRECT	ENI									-	-	8.00			
1	INDIRECT	AIN	1.00	1.00	1.00	1.00	1,00	1.00	1.00	7.00	56.00	1.474	8,00	38,00		
	DIRECT	RN4NP									-		8.00			1
	DIRECT	RN3G2 RN3G1			-						-	-	8.00			
	DIRECT	RN2TL								-		-	8.00			1
		RN2	2.00	2.00	2.00	2.00	2.00	2.00	2.00	14.00 5.00	112.00	2.947	8.00			1
	DIRECT	RN2* RN1	2.00	1.00	2.00	2.00	1.00	2.00	1.00 2,00	14.00	112.00	2.947	8.00			
	DIRECT	RN1P	1.00	1.00	1.00	1.00	1.00	1,00	1.00	7.00	56.00	1.474	8.00			
		ENL2	1	-	1.00	170	1777						8.00			-
	DIRECT	EN1 EN1P	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00 56.00	1.474	8.00			Morn Di 432
		spare	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	00.00	1.7/7	8.00			61
1	Mor	n ShiftCoun		12.00	9.00	9.00	12.00	12.00	12.00	78.00	622.00	16.37	7.90		Common Common	7.
1 2		shift count EVEN	shift length	= 1.00 [fri	Even from sat	1200 ends l Isun	mon	tuo	default wed	count 1≍ ShinC	8.00 Hours	7.6 (no backfill) FTE equiv	Shift		Even	
		RN5	thu	In	Set	sun	mon	tue	wea	Shino	PIQUES	FIE equiv	Length 7.60			1
		RN4.3		-	-				-	1		-	7.60	38.00		
		RN4.2									· · · · ·		7.60			
		RN4.1 RN3G2	-	-		-			-				7.60	38.00	6 I I I	1
		RN3G1		-	-								7.60	38.00		
		RN2CDN					1.00						7,60			
		RN2TL	1,00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	53,20	1,40	7.60			1
		RN2 RN1		-					-				7.60			
		EN2							1			1	7.60	38.00		
		EN1	1.00				1.00						7,60			
		AIN RN4NP	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.47	8.00			
		RN3G2			1								8.00			
		RN3G1				_							8.00	38,00		
		RN2TL RN2	2.00	2.00	2.00	2.00	2.00	2.00	2.00	14.00	112.00	2.95	8.00	38,00		
		RN2*	1.00	1.00	2.00	2.00	1.00	1.00	1.00	5.00	40.00	1.05	8.00	38.00		
		RN1									1.1.1		8.00			
		ENL2	1.00	1,00	1.00	1.00	1,00	1.00	1.00	7,00	56.00	1,47	8.00 8.00	38.00 38.00		
		EN1	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7,00	56.00	1.47	8.00	38.00		Even Di
		ENIP	1.00	1.00	1,00	1.00	1,00	1.00	1.00	7.00	56.00	1.47	8.00			320
-		spare ShiftCount	8.00	8.00	7.00	7.00	8.00	8.00	8.00	54.00	429.20	11 20	8,00	38.00		45. 5.71428
			r shift length		Night from				default	count 1=	10.00	11,29 9.5 (no backfill)	Shift	Wkly	Night	0.7 1420
T S	Shift count	NIGHT		fri					wed	ShiftC	Hours	FTE equiv	Length	hrs		1
		RN5 RN4.3											10.00			
		RN4.3 RN4.2		-							-		10.00	38,00		
11	NDIRECT	RN4.1				1							10.00	38.00	2	
		RN3G2				-		-	_				10,00	38.00		
		RN3G1 RN2CDN				9			-		-		10.00	38.00		
		RN2TL					-						10.00	38.00		
H	NDIRECT	RN2				1	-				S		10.00	38.00		1
		RN1 EN2	_				-		-	-			10.00	38,00 38.00		
		EN1				-	-						10.00	38.00		
11	NDIRECT	AIN						in the second					10.00	38,00		
		RN4NP RN3G2					-		-				10,00	38.00		
		RN3G1		-	1				-		-		10.00	38.00		
0	DIRECT	RN2TL	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	70.00	1.84	10.00	38.00		
		RN2			-						1		10.00	38.00		
		RN2*	3.00	3.00	3.00	3.00	3.00	3.00	3.00	21.00	210.00	5.53	10.00	38,00 38.00		
		RNIP		51915		319.9						0.00	10.00	38.00		
D	IRECT	ENL2		1.67	2.82		1.01		1				10.00	38.00		
		EN1 EN1P	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	70.00	1.84	10.00	38.00	1 C C C C C C C C C C C C C C C C C C C	ND Direct 350.
		spare	-						1		1.1.1		10.00	38.00		50.
T	Night	ShiftCount		5.00	5.00	5,00	5,00	5,00	5.00	35,00	350.00	9,21				
4	Total M-E-N	shift Count	25.00	25.00	21.00	21.00	25.00	25.00	25.00	167.00	Shift length	se: patient Ratio	RC	Bud beds	31	
M	Vkly FTE Summ	ary	thu	fri	sat	sun	mon	tue	wed	Total	8h shift		7.714	4		
t		y shifts/staff		25.00	21.00	21.00	25.00	25.00	25.00		8h shift		5.714	5	2 (1997)	
1		Wkly Hours	209.20	209,20	177.60	177.60	209.20	209.20	209.20	1401.20	10h shift			6		

## OFFICIAL NIMS Template new financial year

	ust complete	e this section		Ini	sat	sun	mon	BUDGE	wed	Total	31 Occup%	Note: Enter Be Type in total shift cost			1
-		et BEDS/Staff		32.0	28.0	28.0	32.0	32.0	32.0	216.0	100.0%	Type Nos Budget			Enter Budget Bed Iv
	BEDS/uni	it Staff OPEN	32:0	32.0	28.0	28.0	32.0	32.0	32.0	216.0		Type Nos beds st			Projecte Led number
		YUNIT OPEN		1	1	1	1 1	1	1	7		Type 1=unit is of			leay Unit open 5 or 7
	NHP		thu	fri	sat	sun	mon	tue	wed	TOTAL	Avg day	Fixed Targets:	FIEs		
	Direct		162.00	162.00	146.00	146.00	182,00	162.00	162,00	1102,00	157.43	Direct FTE	29,00		
1	Indirect NHPPD		47.20	47.20	31.60	31.60	47.20	47.20	47.20	299.20	42.74	Indirect FTE	7.87		
-	NHPPD		5,06 1,48	5.06 1.48	5.21	5.21	5,06 1,48	5.06	5.06 1.48		5.402 1.385	Non prod FTE Prod FTE	6.2		
-	Prod N		6,54	6.54	6.34	6.34	6.54	6.54	6.54		6,487	Total FTE	43,12		
-	NONPROD		1.10	1.10	1.10	1.10	1.10	1.10	1.10		1.099				1
					-		-		-				Daily \$ Cost		1
	SNHPPD Es	1	thu								Tot\$/UoS	Dir	\$ 8,457		
	S NHPPD Di NHPPD In		\$ 245						\$ 245 \$ 71			Ind NonProd	\$ 2,296 \$ 59		
	S NHPPD P		\$ 316				the local sector and particularity					Prod	\$ 10,753		
Uc	SNHPPD No	nProd\$\$\$	\$ 59						\$ 59	A DESCRIPTION OF THE OWNER OWNER OF THE OWNER	\$ 408	Total	\$ 10,812	7	
_													Office use only		
		OSITION class	a second a second as a			-	-					-	Adjustment colur	Name of Concession, Name of Street, or other	
	nual FTE: E	WEEKLY Class	Wk FTE Prod (p)	Wk Annual L	PDLL	Day ManTrain	Eisy Parst	Day Super	Backfill Factor FTE	Recruit FTE	Premium	Estimate Annual FTE		FTE adjust	1.1
	DIRECT	RN5	TTOU (P)	Allunder L	FULL	Islan Liam	T TOL	ouper	radioi i ric	FIE	UTL .	Jordina P CE.	-	a re-adoar	1
	DIRECT	RN4.3				-					100000000000000000000000000000000000000			1	1
	DIRECT	RN4.2				1		1				1			1
	DIRECT	RN4.1												-	
	DIRECT	RN3G2 RN3G1						-	_	-					-
	DIRECT	RN2CDN	1.000	0,038				-	0.038	1.038		1.038		-	-
	DIRECT	RN2TL	2.874	0,386	0,024	0.016	0.110	0.008	0.543	3.283	0.134	3.417		1	1
N	DIRECT	RN2	1.053	0.141	0.009	0.006	0.040	0.003	0.199	1,203	0.049	1.252			1
	DIRECT	RN1				-					1				
	DIRECT	EN2 EN1													-
	DIRECT	AIN	2.947							2.947	-	2.947		-	1
	RECT	RN4NP	A.041			-				Lister		6.347	1	-	1
DIF	RECT	RN3G2				1.000	1.1.1.1.1.1.1		1	-	1				] =
	REGT	RN3G1	100	0.017							Carrier Carl	-			
	RECT	RN2TL RN2	1.842	0.247	0.015	0.010	0.071	0.005	0.348	2.105	0.086	2,190			-
-	RECT	RN2*	2.105	0,791	0.048	0.032	0.226	0.016	1.114	6.735 2.405	0.275	7.009		-	1
	RECT	RN1	8.474	1,138	0.070	0.046	0,325	0.023	1,602	9.681	0.395	10.076		-	1
DIF	RECT	RNIP	2,947	0.396			0.113	0,040	0.549	3,343	0.153	3,498	-		1
11	RECT	ENL2											1		1
DIF	RECT	EN1	4.789	0.643	0.039	0.026	0.184	0.013	0.905	5.472	0,223	5.695	-		-
Dif Dif			4.789 2,947	0.643 0.396	0.039	0.026	0.184	0.013	0.905 0,549	5,472 3,343	0,223 0.153	5.695 3.496			
	RECT	EN1 EN1P spare			0.039	0.026									
	RECT RECT al FTE equiv	EN1 EN1P spare y Classification	2,947 36,874	0.396			0.113	0.040	0,549 5,247	3.343 41,554	0.153	3.496			
	RECT RECT Ial FTE equiv Imate FTE b nual FTE sur	EN1 EN1P spare y Classification mmary	2,947 36,874 on Wkly	0.396 4.459 Wk	0.222 Day	0.148 Day	0.113 11260 Day	0.040 0.155 Day	0,549 6,247 Backfill	3.343 41,554 Recruit	0.153 1,565 Pool In	3.496 43.120 Annual		Check	
Diff Diff Diff off	RECT RECT RECT Ial FTE equiv Imate FTE built nual FTE sur o & Non Proc	EN1 EN1P spare y Classification mmary d FTE	2,947 36,874	0.396 4.459	0,222	0,148	0.113	0.040	0,549 5,247	3.343 41,554	0.153	3.496 43.120		Check Budget TM1	
	RECT RECT RECT Ial FTE equiv Imate FTE b nual FTE sur o & Non Proc	EN1 EN1P spare by Classification mmary d FTE R5	2,947 36,874 on Wkly	0.396 4.459 Wk	0.222 Day	0.148 Day	0.113 11260 Day	0.040 0.155 Day	0,549 6,247 Backfill	3.343 41,554 Recruit	0.153 1,565 Pool In	3.496 43.120 Annual			
	RECT RECT ALFTE equiv Sumate FTE b nual FTE sur 5 & Non Proc	EN1 EN1P spare y Classification mmary d FTE	2,947 36,874 on Wkly	0.396 4.459 Wk	0.222 Day	0.148 Day	0.113 11260 Day	0.040 0.155 Day	0,549 6,247 Backfill	3.343 41,554 Recruit	0.153 1,565 Pool In	3.496 43.120 Annual			
	RECT RECT INTERECT INTERECT INTERECT INTERECTION INTERECTION INTERECTION INTERCTION INTE	EN1 EN1P spare y Classificati mmary d FTE R5 R43 R42 R42NP	2,947 36,874 on Wkly	0.396 4.459 Wk	0.222 Day	0.148 Day	0.113 11260 Day	0.040 0.155 Day	0,549 6,247 Backfill	3.343 41,554 Recruit	0.153 1,565 Pool In	3.496 43.120 Annual			
	RECT RECT INTERCT INTERCT INTERCT INTERCT INTERCT INTERCT INTERCT	EN1 EN1P spare y Classification mmary d FTE R5 R43 R42 R42 R42 R42 R42 R42 R421 R421	2,947 36,874 on Wkly	0.396 4.459 Wk	0.222 Day	0.148 Day	0.113 11260 Day	0.040 0.155 Day	0,549 6,247 Backfill	3.343 41,554 Recruit	0.153 1,565 Pool In	3.496 43.120 Annual			
	RECT RECT RECT Imate FIE benual FIE sun a & Non Proc	EN1 EN1P spare y Classificati mmary d FTE R5 R42 R42 R42NP R41 R3G2	2,947 36,874 on Wkly	0.396 4.459 Wk	0.222 Day	0.148 Day	0.113 11260 Day	0.040 0.155 Day	0,549 6,247 Backfill	3.343 41,554 Recruit	0.153 1,565 Pool In	3.496 43.120 Annual			
	RECT RECT RECT al FTE equiv Rimate FTE b nual FTE sur o & Non Proc	EN1 EN1P spare y Classificati mmary d FTE R43 R42 R42 R42NP R41 R362 R361	2,947 36,874 on Wildy Frod	0.396 4.459 Wk Annual L	0.222 Day	0.148 Day	0.113 11260 Day	0.040 0.155 Day	0,549 6,247 Backfill FTE	3.343 41,554 Recruit FTE	0.153 1,565 Pool In	3.496 43.120 Annual FTE			
	RECT RECT RECT all FTE equiv climate FTE b nual FTE sur b & Non Proc	EN1 EN1P spare y Classificati mmary d FTE R5 R42 R42 R42NP R41 R3G2	2,947 36,874 on Wkly	0.396 4.459 Wk	0.222 Day	0.148 Day	0.113 11260 Day	0.040 0.155 Day	0,549 6,247 Backfill	3.343 41,554 Recruit	0.153 1,565 Pool In	3.496 43.120 Annual			
	RECT RECT Ial FTE equiv Iumate FTE b nual FTE sun & Non Proc I I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare ////////////////////////////////////	2,947 36,874 97 97 97 97 97 97 97 97 97 97 97 97 97	0.396 4.459 Wk Annual L 0.038 0.633 1.215	0.222 Day PDLL 0.039 0.074	0.148 Day ManTrain	0.113 1.260 Day PeraL 0.181 0.181 0.347	0.040 0.155 Day Other 0.013 0.025	0,549 6,247 Backfill FTE 0,038 0,691 1,711	3.343 41,554 Recruit FTE 1.038 5.388 10.342	0.153 1.555 Pool In PTE 0.220 0.422	3.496 43.120 Annual FTE 1.038 5.607 10.764			
	RECT RECT Ial FTE equiv Iumate FTE b nual FTE sun & Non Proc I I I I I I I I I I I I I I I I I I I	EN1 EN1P spare y Classificati mmary d FTE R5 R43 R42 R42 R41 R3G2 R3G1 R3G2 R3G1 R2CDN R2TL/S RN2 R1	2,947 36,874 ori Wikiy Prod 1,000 4,716 9,053 8,474	0.396 4.459 Wk Annual L 0.038 0.633 1.215 1.138	0.222 Day PDLL	0.148 Day ManTrain 0.026	0.113 1.260 Day PersL 0.181	0.040 0.155 Day Other 0.013	0,549 5,247 Back/III FTE 0,038 0,038 0,038 1,7711 1,602	3.343 41,554 Recruit FTE 1.038 5.386 10.342 9.681	0.153 1,595 Pool In FTE 0.220	3.496 43.120 Annual FTE 1.038 5,607			
	RECT RECT Ial FIE equiv (Imate FIE but nual FIE sum & Non Proc I I I I I I I I I I I I I I I I I I I	EN1 EN1 ispare y Classificati mmary d FTE R5 R43 R42 R42 R42 R42 R42 R42 R42 R42	2,947 36,874 97 97 97 97 97 97 97 97 97 97 97 97 97	0.396 4.459 Wk Annual L 0.038 0.633 1.215	0.222 Day PDLL 0.039 0.074	0.148 Day ManTrain	0.113 1.260 Day PeraL 0.181 0.181 0.347	0.040 0.155 Day Other 0.013 0.025	0,549 6,247 Backfill FTE 0,038 0,691 1,711	3.343 41,554 Recruit FTE 1.038 5.388 10.342	0.153 1.555 Pool In PTE 0.220 0.422	3.496 43.120 Annual FTE 1.038 5.607 10.764			
	RECT RECT Ial FIE equiv Imate FIE b nual FIE sun & Non Proc I I I I I I I I I I I I I I I I I I I	EN1 EN1 ispare // Classificati // Classificati	2,947 36,874 ori Wkly, Prod 1,000 4,716 9,053 8,474 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.215 1.138 0.396	0.222 Day PDLL 0.039 0.074 0.070	0.148 Day ManTrain 0.026 0.050 0.048	0.113 1.260 Disy Persl. 0.181 0.347 0.325 0.113	0.040 0.155 Day Other 0.018 0.025 0.023 0.040	0,549 5,247 Backfill FTE 0,038 0,891 1,711 1,602 0,549	3.343 41,554 Recruit FTE 1.038 5.386 10.342 9.681 3.343	0.153 1.555 Pool in PTE 0.220 0.422 0.395 0.153	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.076 3.496			
	RECT RECT RECT Ial FIE equiv lunate FIE b nual FIE sun 8 Non Prod I I I I I I I I I I I I I I I I I I I	EN1 EN1 ispare y Classificati mmary d FTE R5 R43 R42 R42 R42 R42 R42 R42 R42 R42	2,947 36,874 ori Wikiy Prod 1,000 4,716 9,053 8,474	0.396 4.459 Wk Annual L 0.038 0.633 1.215 1.138	0.222 Day PDLL 0.039 0.074	0.148 Day ManTrain	0.113 1.260 Day PeraL 0.181 0.181 0.347	0.040 0.155 Day Other 0.018 0.025 0.023	0,549 5,247 Back/III FTE 0,038 0,038 0,038 1,7711 1,602	3.343 41,554 Recruit FTE 1.038 5.386 10.342 9.681	0.153 7.555 Paol In FTE 0.220 0.422 0.395	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.076			
	RECT RECT Lai FIE equiv Imate FIE b nual FIE sun & Non Proc I I I I I I I I I I I I I I I I I I I	EN1 EN1P spare y Classificati mmary d FTE R5 R43 R42 R42 R42 R41 R362 R361 R2CDN R2TL/S R12 R12 R12 ENL1	2,947 36,874 on Widy Prod 1,000 4,716 9,063 8,474 2,847 4,789	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.398 0.643	0.222 Day PDLL 0.039 0.074 0.070	0.148 Day ManTrain 0.026 0.050 0.048	0.113 1.260 Day PersL 0.181 0.347 0.325 0.113 0.347	0.040 0.155 Day Other 0.013 0.025 0.023 0.040 0.013	0,549 5,247 Backfill FTE 0,038 0,891 1,711 1,602 0,549 0,905	3.343 41,554 Recruit FTE 1.038 5.386 10.342 9.681 3.343 5.472	0.153 1.555 Pool in FTE 0.220 0.422 0.395 0.153 0.223	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.764 3.496 5.695			
	RECT RECT Ial FIE equiv (Imate FIE build) a Rive PIE build R Non Proc	EN1 EN1P ispare y Classificati mmary d FTE R5 R43 R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S R1 R1 R1P ENL2 ENL1 ENL1P ENL1P ENL1P ENL1P ENL1P Spare	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048 0.026	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.013 0.025 0.023 0.0240 0.013 0.040	0,549 5,247 8ackfill FTE 0,038 0,891 1,711 1,602 0,549 0,905 0,549	3.343 41,554 Recruil FTE 1.038 5.386 10.342 9.681 3.343 5.472 3.343 2.947	0.153 1.555 Pool in FTE 0.220 0.422 0.395 0.153 0.223 0.153	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 2.947			
	RECT RECT Lai FIE equiv Imate FIE b nual FIE sun & Non Proc I I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare // Classificati // Classificat	2,947 36,874 on Widy Prod 1,000 4,716 9,053 8,474 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.398 0.643	0.222 Day PDLL 0.039 0.074 0.070	0.148 Day ManTrain 0.026 0.050 0.048	0.113 1.260 Day PersL 0.181 0.347 0.325 0.113 0.347	0.040 0.155 Day Other 0.013 0.025 0.023 0.040 0.013	0.549 5.247 Backfill FTE 0.038 0.891 1.711 1.602 0.549 0.905 0.549 6.247	3.343 41,554 Recruil FTE 1.038 5.386 10.342 9.681 3.343 5.472 3.343 2.947 41.554	0.153 1.595 Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 1.556	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 2.547 43.120			
	RECT RECT La FTE equiv Innete FTE be nual FTE equiv Innete FTE be Number of the second I have on the second I have	EN1 EN1P ispare y Classificati mmary d FTE R5 R43 R42 R42NP R41 R3G2 R3G1 R2CDN R2TL/S R1 R1 R1P ENL2 ENL1 ENL1P ENL1P ENL1P ENL1P ENL1P Spare	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048 0.026	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.013 0.025 0.023 0.040 0.013 0.040	0,549 5,247 5,247 5,247 FTE 0,038 0,891 1,711 1,602 0,549 0,549 0,549 0,549 0,549 0,549	3.343 41,554 Recruil FTE 1.038 5.386 10.342 9.684 3.343 5.472 3.343 2.947 41.554 41.554	0.153 7.555 Pool In PTE 0.220 0.422 0.395 0.153 0.223 0.153 1.556 Annual	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 2.547 43.120 Cost Sal Calcula		Budget TM1	\$ 87,596,96
	RECT RECT Lai FIE equiv Imate FIE b nual FIE sun & Non Proc I I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare d FTE R5 R42 R42NP R41 R3G2 R3G1 R3G2 R3G1 R3G2 R3G1 R3G1 R3G2 R3G1 R3G2 R3G1 R3G1 R3G1 R3G1 R3G1 R3G1 R3G1 R3G1	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048 0.026	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.013 0.025 0.023 0.040 0.013 0.040	0.549 5.247 Backfill FTE 0.038 0.891 1.711 1.602 0.549 0.905 0.549 6.247	3.343 41,554 Recruil FTE 1.038 5.386 10.342 9.681 3.343 5.472 3.343 5.472 3.343 2.947 41.554 2Py al base	0.153 7.555 Pool In PTE 0.220 0.422 0.395 0.153 0.223 0.153 1.556 Annual	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 2.547 43.120	NHPPD		\$ 87,596.96 80% 18%
Difference of the second	RECT RECT LA FTE equiv Innet FTE bund FTE sund R Non Proc R Non Proc R I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare ispare ispare ispare ispare R43 R43 R43 R43 R42NP R41 R3302 R3301 R320N R3301 R27L/IS R3301 R27L/IS R1P ENL2 ENL1 ENL1P AIN spare FTE total direct the DLN	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048 0.026	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.013 0.025 0.023 0.040 0.013 0.040	0.549 5.247 Backfill FTE 0.038 0.691 1.7711 1.602 0.549 0.905 0.549 0.905 0.549 Uolt Summa Prod FTE Summa	3.343 41,554 Recruil FTE 1.038 5.386 10.342 9.681 3.343 2.947 3.343 2.947 41.554 IV 41.554 IV e FTE	0.153 7.555 Pool in FTE 0.220 0.422 0.395 0.153 0.223 0.153 0.223 0.153 1.566 Annual FTE	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 2.947 43.120 Coxt Sal Calcula 5.3.120	NHPPD	Budget TM1	80% 18% 2%
Difference of the second	RECT RECT Ial FIE equiv Imate FIE bund In the sum I have been been been been I have been been been been been been I have been been been been been been been be	EN1 EN1P ispare ispare ispare ispare ispare R43 R43 R43 R43 R42NP R41 R3302 R3301 R320N R3301 R27L/IS R3301 R27L/IS R1P ENL2 ENL1 ENL1P AIN spare FTE total direct the DLN	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048 0.026	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.018 0.025 0.023 0.040 0.013 0.040 0.013	0,549 5,247 5,247 8ackfill FTE 0,038 0,891 1,771 1,602 0,549 0,549 0,549 0,549 0,549 0,549 0,549 0,549 0,549 0,549 0,549	3.343 41,554 Recruil FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 5.472 3.343 5.472 3.343 41.554 Pry al base rTE FTE FTE	0.153 7.555 Pool in FTE 0.220 0.422 0.395 0.153 0.223 0.153 0.223 0.153 1.556 Annual FTE 4.46 0.22 0.15	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 5.695 3.496 2.947 43.120 Cott Sal Calcula 5 3.196,628 \$ 397,305 \$ 20,792 \$ 20,792 \$ 13,861	NHPPD Per Unit o Direct 5,10	Budget 1741	80% 18%
Difference of the second	RECT RECT LA FTE equiv Innet FTE bund FTE sund R Non Proc R Non Proc R I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare ispare ispare ispare ispare R43 R43 R43 R43 R42NP R41 R3302 R3301 R320N R3301 R27L/IS RN2 R1P ENL2 ENL1 ENL1P AIN spare FTE total direct the DLN	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048 0.026	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.018 0.025 0.023 0.040 0.013 0.040 0.013	0,549 5,247 5,247 8ackfill FTE 0,038 0,891 1,711 1,602 0,549 0,549 0,549 0,549 0,549 0,549 0,549 0,549 0,549 0,549 0,549	3.343 41,554 Recruil FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 5.472 3.343 5.472 3.343 41.554 Pry al base rTE FTE FTE	0.153 1.555 Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 1.556 Annual FTE 4.46 0.22 0.15 1.26	3.496 43.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 2.847 43.120 Cost Sai Calculus \$ 3.196,628 \$ 3.97,305 \$ 20,792 \$ 3.97,305 \$ 20,792 \$ 3.97,305 \$ 20,792 \$ 3.13,861 \$ 3.12,889 \$ 3.12,289 \$ 3.12,889 \$ 3.12,289 \$ 3.12	NHPPD Per Unit o Direct 5,10 Indirect	Budget TM1	80% 18% 2%
Difference of the second	RECT RECT LA FTE equiv Innet FTE bund FTE sund R Non Proc R Non Proc R I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare ispare ispare ispare ispare R43 R43 R43 R43 R42NP R41 R3302 R3301 R320N R3301 R27L/IS RN2 R1P ENL2 ENL1 ENL1P AIN spare FTE total direct the DLN	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048 0.026	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.018 0.025 0.023 0.040 0.013 0.040 0.013	0.549 5.247 Backfill FTE 0.038 0.038 0.891 1.711 1.602 0.549 0.549 0.559 6.247 Unit Summa Prod FTE St Annual Leav Prof Develop Mandatory F Parsonal Lea Other FTE Parsonal Leav Cher FTE Parsonal Leav Cher FTE Contexes Co	3.343 41,554 Recruil FTE 1.038 5.386 10.342 9.684 3.343 3.343 5.472 3.343 2.947 41.554 41.554 ary e FTE o FTE TE sve FTE	0.153 1.555 Pool in PTE 0.220 0.422 0.395 0.153 0.223 0.153 0.223 0.153 1.556 Annual FTE 4.46 0.322 0.15 1.566 Annual FTE	3.496 43.120 Annual FTE 1.035 5.607 10.764 10.076 3.496 5.695 3.496 2.847 43.120 Cost Sal Calcula \$ 3,196,538 \$ 3,97,805 \$ 20,792 \$ 13,861 \$ 112,881 \$ 112,861 \$ 112,847	NHPPD Per Unit o Direct 5,10 Indirect 1.39	Budget TM1	80% 18% 2%
Difference of the second	RECT RECT LA FTE equiv Innet FTE bund FTE sund R Non Proc R Non Proc R I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare ispare ispare ispare ispare R43 R43 R43 R43 R42NP R41 R3302 R3301 R320N R3301 R27L/IS RN2 R1P ENL2 ENL1 ENL1P AIN spare FTE total direct the DLN	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048 0.026	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.018 0.025 0.023 0.040 0.013 0.040 0.013	0,549 5,247 Backfill FTE 0,038 0,038 0,0391 1,711 1,602 0,549 0,905 0,549 0,54	3.343 41,554 Recruil FTE 1.038 5.388 10.342 9.681 3.343 5.472 3.343 7.475 5.472 3.343 7.475 7.47	0.153 7.555 Pool in FTE 0.220 0.422 0.395 0.153 0.223 0.153 0.223 0.153 0.223 0.153 1.556 FTE 4.46 0.22 0.15 1.56 1.57	3.496 4.3.120 Annual FTE 1.0.38 5.607 10.764 10.076 3.496 5.695 3.496 2.947 4.3.120 Cott Sal Colcula 5.5 \$ 20.792 \$ 3,196,628 \$ 397,305 \$ 2.0,792 \$ 13,861 \$ 142,859 \$ 12,417 \$ 555,764	NHPPD Per Unit o Direct 5,10 Indirect	Budget TM1	80% 18% 2%
Difference of the second	RECT RECT LA FTE equiv Innet FTE bund FTE sund R Non Proc R Non Proc R I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare ispare ispare ispare ispare R43 R43 R43 R43 R42NP R41 R3302 R3301 R320N R3301 R27L/IS RN2 R1P ENL2 ENL1 ENL1P AIN spare FTE total direct the DLN	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.018 0.025 0.023 0.040 0.013 0.040 0.013	0.549 5.247 Backfill FTE 0.038 0.038 0.891 1.711 1.602 0.549 0.549 0.559 6.247 Unit Summa Prod FTE St Annual Leav Prof Develop Mandatory F Parsonal Lea Other FTE Parsonal Leav Cher FTE Parsonal Leav Cher FTE Contexes Co	3.343 41,554 Recruil FTE 1.038 5.386 10.342 9.681 3.343 5.472 3.343 2.947 41.554 ary 41.554 ary a base re FTE c FTE TE swe FTE	0.153 1.555 Pool in PTE 0.220 0.422 0.395 0.153 0.223 0.153 0.223 0.153 1.556 Annual FTE 4.46 0.322 0.15 1.566 Annual FTE	3.496 43.120 Annual FTE 1.035 5.607 10.764 10.076 3.496 5.695 3.496 2.847 43.120 Cost Sal Calcula \$ 3,196,538 \$ 3,97,805 \$ 20,792 \$ 13,861 \$ 112,881 \$ 112,861 \$ 112,847	NHPPD Per Unit o Direct 5,10 Indirect 1,39 Prod 6,49	Budget TM1	80% 18% 2%
	RECT RECT LA FTE equiv Innet FTE bund FTE sund R Non Proc R Non Proc R I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare ispare ispare ispare ispare R43 R43 R43 R43 R42NP R41 R3302 R3301 R320N R3301 R27L/IS RN2 R1P ENL2 ENL1 ENL1P AIN spare FTE total direct the DLN	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.013 0.025 0.023 0.023 0.023 0.023 0.023 0.040	0,549 5,247 5,247 5,247 5,247 5,247 0,038 0,831 1,711 1,602 0,5490	3.343 41,554 Recruit FTE 1.038 5.380 10.342 9.681 3.343 10.342 9.681 3.343 3.343 2.947 3.343 2.947 41,554 10.342 9.681 3.343 2.947 1.038 5.472 3.343 2.947 1.038 5.472 3.343 2.947 1.038 5.472 3.043 2.947 1.038 5.472 3.043 2.947 1.038 5.472 3.043 2.947 1.038 5.472 3.043 2.947 1.038 1.038 5.472 3.043 2.947 1.038 1.03	0.153 7.555 Pool in FTE 0.220 0.422 0.395 0.153 0.228 0.155 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.55 0.1	3.496 4.3.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 5.695 3.496 5.695 3.496 5.695 3.496 5.695 3.496 5.07 10.764 10.076 3.496 5.695 3.496 5.695 3.496 5.695 3.496 5.07 10.764 10.076 3.496 5.695 3.496 5.695 3.496 5.695 3.496 5.695 3.496 5.07 1.0.764 1.0.764 1.0.764 1.0.764 1.0.764 1.0.765 3.496 5.695 3.496 5.07 1.0.764 1.0.764 1.0.764 1.0.765 3.496 5.695 3.496 5.07 1.0.764 1.0.764 1.0.765 3.496 5.695 5.07 1.0.764 1.0.764 1.0.765 3.496 5.07 1.0.764 1.0.765 3.496 5.07 5.07 1.0.764 1.0.765 3.496 5.07 5.77 5.0	NHPPD Per Unit o Direct 5,10 Indirect 1,39 Prod 6,49 Non Prod 1,10	Budget TM1           JUoS\$           JUoS\$           S 274           \$ 74           \$ 348           \$ 59	80% 18% 2% 100% \$ 727,725.95
	RECT RECT LA FTE equiv Innet FTE bund FTE sund R Non Proc R Non Proc R I I I I I I I I I I I I I I I I I I	EN1 EN1P ispare ispare ispare ispare ispare R43 R43 R43 R43 R42NP R41 R3302 R3301 R320N R3301 R27L/IS RN2 R1P ENL2 ENL1 ENL1P AIN spare FTE total direct the DLN	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039	0.148 Day ManTrain 0.026 0.050 0.048	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Other 0.013 0.025 0.023 0.040 0.013 0.040 0.013 0.040	0,549 5,247 5,247 8 ackfill FTE 0,038 0,038 0,039 1,7711 1,602 0,549 0,54 0,549 0,54	3.343 41,554 Recruil FTE 1.038 5.386 10.342 9.681 3.343 2.947 3.343 2.947 41,554 41,554 abase rE rE rE abase rE rE abase rE rE calor calor recruit	0.153 7.555 Pool In FTE 0.220 0.422 0.395 0.153 0.223 0.153 0.223 0.153 1.566 Annual FTE 4.46 0.22 0.35 1.55 4.155 4.3.12 M-F)	3.496 4.3.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 5.695 3.496 2.947 4.3.120 Cost Sal Calcula \$ 3.196,628 \$ 397,305 \$ 2.0,792 \$ 3.96,628 \$ 397,305 \$ 2.0,792 \$ 3.96,628 \$ 397,305 \$ 2.0,792 \$ 3.96,628 \$ 397,305 \$ 3.0,647 \$ 3.561,724 \$ 3.753,991 \$ 727,726 \$ 87,597 \$ 727,726 \$ 87,597	NHPPD Per Unit o Direct 5,10 Indirect 1,39 Prod 6,49 Non Prod 1,10	Budget TM1           Budget TM1           Juoss           Juoss           Stervice           \$ 274           \$ 74           \$ 348           \$ 59           Av Hrity Rate	80% 18% 2% 100% \$ 727,725.95
	RECT RECT LA FTE equiv Innet FTE bund FTE sund R Non Proc R Non Proc R I I I I I I I I I I I I I I I I I I	EN1 EN1P Spare y ClassRicati mmary d FTE R43 R42 R43 R42 R43 R42 R42 R43 R42 R43 R42 R42 R42 R42 R42 R42 R42 R42	2,947 36,874 ori 1,000 4,716 9,055 8,474 2,947 2,947 2,947	0.396 4.459 W/k Annual L 0.038 0.633 1.216 1.138 0.396 0.643 0.396	0.222 Day PDLL 0.039 0.074 0.070 0.039 0.222	0.148 Day ManTrain 0.026 0.050 0.048	0.113 1.260 Day Persl. 0.181 0.347 0.325 0.113 0.184 0.113	0.040 0.155 Day Cdher 0.013 0.023 0.040 0.023 0.040 0.023 0.040	0,549 5,247 5,247 Backfill FTE 0,0038 0,891 1,711 1,602 0,549 0,54	3.343 41,554 Recruil FTE 1.038 5.386 10.342 9.681 3.343 2.947 3.343 2.947 41,554 41,554 abase rE rE rE abase rE rE abase rE rE calor calor recruit	0.153 7.555 Pool in FTE 0.220 0.422 0.395 0.153 0.228 0.155 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.228 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.258 0.155 0.55 0.1	3.496 4.3.120 Annual FTE 1.038 5.607 10.764 10.076 3.496 2.947 4.3.120 Cost Sai Calcula 5.595 3.496 2.947 4.3.120 Cost Sai Calcula 5.3,956,628 5.397,305 5.20,792 1.3,861 3.112,889 5.12,867 5.3,96,628 5.3,97,305 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,505 5.3,97,507 5.3,97,505 5.3,97,507	NHPPD Per Unit o Direct 5,10 Indirect 1,39 Prod 6,49 Non Prod 1,10	Budget TM1           JUoS\$           JUoS\$           S 274           \$ 74           \$ 348           \$ 59	80% 18% 2% 100% \$ 727,725.95

Projected FTE has been signed off? approved? Then, don't forget! Please forward a copy of the template to NIMS Unit for updating of the Proact database

Attachment B - CAS - Ward 14B 2021-22 NIMS Template MANAGER WORKSHEET 21-22 V01

#### OFFICIAL NIMS Template new financial year

1

									ancial year	
1										
Shift Count In			uide report				-			Note: AIN hours are INDIRECT hours
Direct+AIN	Shift	Th	1			and the second sec			1	ProAct Staffing DEMAND use this figures
Direct+AfN	Mom	9.	1							Contact NIMS if Demand to exclude AIN count
Direct+AIN	Even	7.	0 7.	6,	0 6,	0 7,0	7.	0 7,	0 47.0	D See below shift count
Direct+AIN	Night	5,	0 5.0	5,	0 5,	0 5,0	5,	0 5,	0 35,0	2
Direct Total	Total	21.	0 21.0	19,	0 19.	21.0	21,	0 21,	0 143.0	NHPPD - Direct hours ( AIN hours are NOT included)
	_									Ratio N:P AIN not included
Shift count Di	rect (not cou	nting AIN)			10.5			-		Note:
Direct	Shift	The	u fr	i sa	it sui	n mor	1 tu	e wee	TOTAL	ProAct system - Roster DEMAND Screen
Direct	Morn	8.	8,0	7.	0 7.0	8.0	8,	8.0	54.0	Default screen
Direct	Even	6.0	6,0	5,	0 5.0	6.0	6.	6,0	40.0	Demand Screen
Direct	Night	5,0	0 5.0	5.	0 5,0	5,0	5,	5,0	35,0	Stalling guide set up
Direct Total	Total	19.0	0 19.0	17,	0 17.0	19.0	19.	19.0	129.0	
		_	-						1	Attention:
AIN shift coun	Allowed and the second second			1		-				The Template projects:
Direct	Shift	Thu					-			the number of staffing requirement for each shift
Direct	Morn	1.0								
Direct	Even	1.0	1.0	1.0	0 1.0	1.0	1.	1.0	7.0	
Direct	Night									signed of as the Budget plan for this year.
Direct Total	Total	2.0	2.0	2.0	0 2.0	2.0	2.	2,0	14.0	
										Note:
Shift Count IN INDIRECT	Shift	Thu	t fr	i sa	t sur	mor	tu	wec	TOTAL	Unpdate notes are available.
Indirect	-	-	-							8
Indirect	Morn Even	4.0								
Indirect		2,1	2.0	2.0	2.0	2.0	2.4	2.1	14.0	
	Night		1 60		4.0		1 54		38.0	
Indirect Total	Total	6.0	6.0	4.(	1 4.0	6.0	5,0	6.0	38.0	
Total shift cou	int	Thu	fri	sa	t sur	mon	tue	wed	TOTAL	
Total	Mom	12.0	12.0	9.0	9.0	12.0	12.0	12.0	78.0	
total	Even	8,0	8.0	7.0	7.0	8.0	8.0	8.0	54.0	
Total	Night	5.0	5.0	5.0	5.0	5.0	5.0	5.0	35.0	
Total	Total	25.0	25.0	21.0	21.0	25.0	25.0	25.0	167.0	
Patient Ratio	(AIN exclud	ed)		_				_		Bed Note: Nurse /Patient Ratio based
Direct	Shift	Thu	i) fri	sat	t sun	mon	tue	wed	Avgday	occupy on Full occupancy
Direct	Mom	3.9	3.9	4.4	4.4	3.9	3.9	3.9	4.0	31
Direct	Even	5.1	5.1	6,2	6,2	5,1	5.1	5.1	5,4	31
Direct	Night	6.2	6.2	6.2	6,2	6,2	6.2	6,2	6,2	31
Direct Pt/N Rat	io av DAY	5	5	6	6	5	5	5	5	31
check:	1	Wkly	Wk	Day	Day	Day	Day	Backfill	Recruit	Pool in Annual
Shift count	Weekly	Prod	Annual L	PDLL	ManTrain	PersL	Other	FTE	FTE	FTE FTE
	FTE total	36.87	4.46	0.22	0.15	1.26	0,15	6,25	41.55	1.57 43.12
20	8 wkly Hour	1,401.20	169.43	8.44	5.63	47.99	5.88	237.37	1,579.07	59.50 1,638.57
Count	Shift	Estimate nu 184.4	mber of shift	s per week /	0.7	6.3	0.8	31.2	207.8	7,8 215.6

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	P 2011	1.000	
	RIFUS RIC RI CVLI FNLI	4.716 9.035 8.474 2.047	
	ENL3 ENL1	1774	
-	AND INCOME.	2047 1047	
Annual Lanva	R43 R43 R42 R50P R47		
	RADAR RAD R392		
	R331 R350A R3TUS	0008 0823 1255 1350	
	R302 R301 R2004 R3115 R502 R1 R1 R1 R1 R1 R1 R1 2 R1 2 R1 2 R1 2	5.530 0.390	
		0.542	
Professiont	Arned FG	tan ten	
	840 840 840 840		
	R303 R391 R300N R2T4/S		
	RATUS RN2 RS RSF	0.090- 0.074 0.070	
	EML2 EML1 EFA.1P	5129	
	NIN Kokte Posters	daval (8:227	
Manderary Training	843 842		
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		0.026	
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	R42 R42NP R41		
	R41 R382 R391 R300V		
	8/276/8 8012 101 101	0,161 0,347 0,025	
	RIP RNL2 ENLI ENLI	0.113 0.184 0.115	
	Elicite Api apare Terpinal L		
Office Day			
	R43 R435P R44 R352 R351 R351 R35104 R3504		
	R3CDM R2TUS RN2 R1 RUP	6.000 9.025	
	R1 RUA ENLZ	9335 1,825 2,840	
	ENLZ ENLIP ANN	4.013 0.040	
Kari Pepel consponent Arestel Loans PDL	60104 64104 1.50 1.63 1.63 1.63	Bay 2153	
POL	RA2 RA248 R48 R5683 R5683		
	#3633 #3635 #3635H #3751,82	0.034	
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for example, in some area, the available/staff best Enter the day (equivalent to 1) that the unit is open						
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Use data must be entered accumilaty as this information is requin						
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Elirect Ntirsing Hours Per Patient Day / Unit of Service esilm		and a state to the				

Clar date mult be interest excurately as the information is mayined to calculate the Muning House per plant days to beard on the servinge hours provided for the approximate and sumbors 5.% bad Decord Clared Manda Per Pattern Day Unit of Service extimutes (Proved system) The Tempshale is as to with formula to clearly identify the astimated Dired FTE(dired patient care) hours required for the unit Estimated Indired FTE hours (blaff rokered to the Unit but not direddy taking on pa6ent care load) Check Advect Advect Advect Advect and the estimate of Unit of an extension of able of the unit Estimated Indired FTE hours (blaff rokered to the Unit but not direddy taking on pa6ent care load) Check Advect Advect Advect Advect and the estimate of Unit of Service cost estimate per patient hours provided. Note: Average Hity rate is calculated based on the total hours rostered to the unit (including shift penalises) this is an estimate of their hity rate based on the total hours rostered to the unit take calculate the verage Daily 50 cost it gives an estimate of the SDOaly cost required to run the unit estimate during hours calculated automatically to identify the nursing hours provided not directly related to individual patient care. Amod FTE estimate by Clans Databet When this shift counts have been entered into the variableet, all the calculation will be done automatically to provide deals of FTE estimates the determined attring requirement to roster the unit on an average vessity basis from Thus-Wed in determined aper of Enal can be researd & estimate the backfill Recultable component hours the determined period period allow REC EFT pool component ( the determined period allow provide backfill Recultable component houtor the determined period leave backfill Recultable component houtor the determined period and the test component to estimate the backfill Recultable component houtor the determined period leave backfill Recultable component houtor the determined period leave backfill Recultable componen

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For further details or explanation on the use of template, please contact Chin Wong K 42419. This template to not to be reproduced without permission.

From:	Bransgrove, Meagen
Sent:	Monday, 29 August 2022 5:27 PM
To:	ACT Health DLO
Subject:	RE: OVERDUE: GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Importance:	High
Categories:	Tara

Thanks Tara, some comments on this one – both the Word document answering the QoN and Attachment A to be answered please. I have placed here.

Thanks,

Meg

From: Gower, Tara (Health) <Tara.Gower@act.gov.au> On Behalf Of ACT Health DLO Sent: Monday, 29 August 2022 3:59 PM To: Bransgrove, Meagen <Meagen.Bransgrove@act.gov.au> Subject: OVERDUE: GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

### OFFICIAL

Hi Meg

Just sending a notification via email on this one.

This QON was listed in QON Paper 19 (10 June) and is overdue to Chamber support.

The response is in your folder here

Thank you Tara

Tara Gower | A/g Directorate Liaison Officer | ACT Health Directorate Mob Barbaro | Email: <u>ACTHealthDLO@act.gov.au</u> Office of Rachel Stephen-Smith | Minister for Health Officer of Emma Davidson | Minister for Mental Health Level 2, Legislative Assembly Building, Civic Square



From:Gower, Tara (Health) on behalf of ACT Health DLOSent:Monday, 29 August 2022 8:55 PMTo:GovernmentBusinessHealthSubject:RFA: GBC22/367 - Minister for Health - QON 833 - breakdown of all wards at the (a) Canberra<br/>Hospital and (b) Calvary Public Hospital - Castley

### OFFICIAL

Hi Kylie

RFA to line area and CHS please.

Comments direct from MO is placed on the Final Response and Att A.

Thank you Tara

 Tara Gower | A/g Directorate Liaison Officer | ACT Health Directorate

 Mob:
 Image: Second S

Level 2, Legislative Assembly Building, Civic Square

ACT Health Respect Collaboration

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth
Sent: Monday, 29 August 2022 3:32 PM
To: ACT Health DLO <ACTHealthDLO@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: FOR MO: GBC22/367 - Minister for Health - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Importance: High

### OFFICIAL

### Hi Tara

Please progress the attached QON response to MO for review. The response includes:

- COR22/21749 Final Response QoN 833 Minister for Health Ward Breakdowns
- COR22/21756 QON 833 Attachment A CHS Ward Map 24 June 2022
- COR22/21760 QON 833 Attachment B Rostering Template

This QON was listed in QON Paper 19 (10 June) and is overdue to Chamber support. MAGS apologises for the delay due to Calvary input and consultation with CHS.

Kind regards

Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>

From:	Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth
Sent:	Wednesday, 31 August 2022 9:57 AM
To:	HSPE
Cc:	LHN Coord; Pini, Sallyanne (Health); GovernmentBusinessHealth; Ellis, Catherine (Health)
Subject:	RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Attachments:	Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital ~ Castley.tr5
Importance:	High

Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the response at COR22/21749.

Can HSPE please review the answer to *i*. how many treatment spaces are in each ward ASAP. MO have requested "Maternity and Medical be broken down into each ward."

Can you please also review the answer to *iv. how many staff are scheduled for each ward including job title and classification.* MO commented the response is an *"inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."* 

MAGS will also RFA question iv. to CHS for review and will request a contact ASAP. It may be best to discuss a consistent response to iv. before progressing.

Thank you Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



Rachel Stephen-Smith MLA Minister for Health Minister for Families and Community Services Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE Questions on Notice Paper No 19 10 June 2022 Question No. 833

#### Asked by MS CASTLEY MLA -

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
  - A. morning,
  - B. afternoon and
  - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward.

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

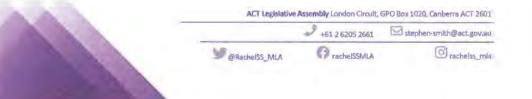
 See Canberra Health Services (CHS) Ward Map at <u>Attachment A</u>, Note that bed numbers/wards are dynamic and subject to change according to clinical need.

See the below table for information from Calvary Public Hospital Bruce (CPHB).

Deleted: . Further information can be provided about specific wards, however this list should be self-explanatory Formatted: Indent: Left: -0.01 cm, Space Before: 12 pt

Commented [CS(1]: Last FY is interpreted as 2020-21

noting the question paper was taken on 10 June 2022.



Calvary Public Hospital Bruce		
Name of Ward (Inpatient wards only)	Number of beds <sup>1</sup>	
Calvary Respiratory Assessment Unit	12	
Intensive Care and Coronary care unit <sup>2</sup>	14	
Emergency Short Stay Unit <sup>3</sup>	15	
Hospital in the Home <sup>4</sup>	18	
Maternity Units	34	
Medical	86	
Acacia Ward (Mental Health services only)	21	
Older Persons Mental Health Unit (Mental Health services only)	15	
Surgical	28	

1- Average number of beds operated throughout the year. Beds is the measure used for inpatient settings, treatment spaces not applicable. Note that bed numbers/wards are dynamic and subject to change according to clinical need. <sup>2</sup>-ICU capacity depends on activity. <sup>3</sup> — Excludes beds currently utilised for the COVID-19 Red zone

4- HITH beds are virtual beds as care is homebased

ii. See above response to Question ii.

iii. See above response to Question ii.

iv. CHS nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at Attachment B.

#### See the below table for information from CPHB.

	Calvary Pu	blic Hospital Bruce*			
Morning Afternoon 1					
Midwives	11	10	9		
Nurses	70	80	55		
Junior Medical Doctors (JMOs)	120 JMOs across a 24- JMOs are supplemente visiting medical officer	ed by specialist medical offic	cers /consultants and		
Allied Health professionals	roles including occupa	ealth Professionals across a tional therapy, physiothera pharmacy, dietetics and 24,	py, speech pathology,		

\* This is a typical daily roster but can be subject to change due to demand

A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS and CPHB has not been provided as this would be an unreasonable diversion of resources to complete this request,

v.\_\_Neither CPHB nor CHS report at the ward level. Performance information for each hospital is available via the ACT Public Health Services Quarterly Performance Report,

https://health.act.gov.au/about-our-health-system/act-public-health-services-quarterlyperformance-report

vi. Refer to response to Question v.

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ward

Commented [BM3]: This is a very inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please.

Commented [BM2]: This is asking for each ward, can Maternity and Medical please be broken down into each

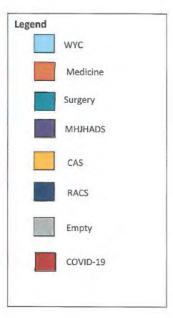
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https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22 Addendum%20Edit.pdf

1	Moved (insertion) [1]
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	,
T	Deleted: Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount
-1-	paid on 23 June 2021.¶
11-	Moved up [1]: does not routinely collect data at ward leve
11	for staff recruitment. The ACT Health Directorate provided mental health ward level data for QON 830, however, to
14	provide detailed staffing for each ward would be resource
114	intensive and take key personnel away from their core functions. I also refer the Member to QON 834 which
11.10	provides overall staff exits.
111	Deleted: Canberra Health Services
11	Deleted:
3	Deleted: CHS
	Deleted:
	CPHB do not routinely collect data at ward level for staff
	separations. The ACT Health Directorate recently provided
	mental health staff exits in QON 829, however, to provide
	detailed staffing separations by all wards would be resource intensive and take key personnel away from their core
N.	functions. I also refer the Member to QON 834 which
1	provides overall staff exits.
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actchiefminister



<u>Note</u>: See over page for abbreviations

Building 11

**Building 12** 

ICU (38 bed spaces)

ED 58 treatment spaces including:

MHSSU (6)

**Operating Theatres** 

13 Theatres

New York Control of Control	1		- 22	in the second
Centenary	Hospital	Women	&	Children

N/GU 15 beds	SCN 14 beds	Birth Centre 5 bens Birth Solte 13 beds
PN 15 beds Gots 3	AN 15 beds	Ronald McDonald
POS (15, tunden 19)	COVID WARD 12 beds	PWA (12) Closed for expansion

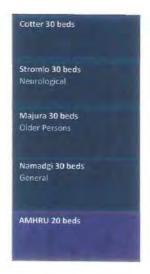
### Building 1 (Tower Block)

<b>10A 32 beds</b> General Surgery, Ophthalmology	Offices Care @ Home Program		
9A 24 beds Gastroenterology	9B 23 beds- Neurosurgical 06 beds - Monitored beds Trache Word		
8A (No overnight beds) 10 – Dialysis day beds	188 25 beas Faediatrics		
7A 32 beds Neurology & Infectious Diseases Stroke Unit Trache Word	78 32 beds General Medicine		
<b>6A 32 beds</b> Respiratory/Cardiology Rheumatology / Endocrinology	68 34 beds including 28 – Cardiothoracic, Thoracic surgery, Urology, Vascular 06 – Monitored beds		
5A 30 beds – Orthopaedic/ Orthopaedic-Geriatrics	58 24 – Plastic/Ortho/ENT 02 – flex beds Trache ward		
4A (30) ASU – surgery – 16 beds ACDL – medicine 8 beds <i>6– Flex beds</i>	48 20 – Renal + Medicine 0 – Discharge Lounge beds		
CPEU/CCU D4 beds- CPEU 11 beds- CCU D4 beds- Subacute	CHS Outpatients Cardiology & Cardiothoracic N&M Office		
GROUND	Outpatients		



Canberra Health Services 45

University of Canberra Hospital (UCH)



#### **Building 3**

148 (32) 28 – Oncology 4 – flex/clinical trials	14A 22 beds Haematology	
128 10 beds - Mental Health 4 beds - flex beds		
118 26 beds Aged Care	11A 24 beds Aged Care	

## Building 7 Withdrawal Unit 10 beds Building 25 AHMU

PLD 30 beds PHD 10 beds DMHU / GAW

DMHU 17 beds Gawanggal 10 beds

Updated 20/06/2022

	AC
e	Governm



Abbreviation Location	Abbreviation	
Legend	WYC	Women Youth & Children
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services
	CAS	Cancer and Ambulatory Support
	RACS	Rehabilitation Aged and Community Services
Building 11	NICU	Neonatal Intensive Care Unit
	SCN	Special Care Nursery
	PN	Postnatal
	AN	Antenatal
	PWH	Paediatric Ward High care
	PWS	Paediatrics Ward Surgery
	PDS	Paediatric Day Stay
	PWA	Paediatric Ward Adolescent
Building 12	EDSU	Extended Day Surgery Unit
	PACU	Post Anaesthetic Care Unit
	ICU	Intensive Care Unit
	ED	Emergency Department
	AMU	Acute Medical Unit
	MHSSU/PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Unit
Building 1	ASU	Acute Surgical Unit
	ENT	Ear Nose & Throat
	CPEU	Chest Pain Evaluation Unit
	CCU	Coronary Care Unit
	N&M	Nursing & Midwifery
	OPD	Outpatient Department
	SCP	Seasonal Capacity Plan, adult beds
	ACDL	All Care Discharge Lounge
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit
Building 25	АМНИ	Adult Mental Health Unit
	PLD	Psychiatric Low Dependency
	PHD	Psychiatric High Dependency
DMHU/GAW	DMHU	Dhulwa Mental Health Unit
	GAW	Gawanggal (Extended Care Unit)

From:	Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth
Sent:	Wednesday, 31 August 2022 9:59 AM
To:	Canberra Health Services Ministerial
Cc:	GovernmentBusinessHealth; Ellis, Catherine (Health); Hunter, Kerryn (Health)
Subject:	RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Attachments:	Final Response - QoN 833 - Minister for Health - Ward Breakdowns.DOCX; QON 833 - Attachment B - Rostering Template.PDF
Importance:	High

Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the attached response.

Can CHS please review the answer to *iv. how many staff are scheduled for each ward including job title and classification.* MO commented the response is an "inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."

Could MAGS please request relevant contact officer details ASAP to pass onto our line area as it may be best to discuss a consistent response to iv. before progressing.

Thank you Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



Rachel Stephen-Smith MLA Minister for Health Minister for Families and Community Services Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE Questions on Notice Paper No 19 10 June 2022 Question No. 833

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MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

 See Canberra Health Services (CHS) Ward Map at <u>Attachment A</u>, Note that bed numbers/wards are dynamic and subject to change according to clinical need.

See the below table for information from Calvary Public Hospital Bruce (CPHB).

Defeted: . Further information can be provided about specific words, however this list should be self-explanatory

Commented [CS(1]: Last FY is interpreted as 2020-21

noting the question paper was taken on 10 June 2022.

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Ca vary Pub c Hosp ta Bruce	
Name of Ward (Inpat ent wards on y)	Number of beds
Calvary Respiratory Assessment Unit	12
Intensive Care and Coronary care unit <sup>2</sup>	14
Emergency Short Stay Unit 3	15
Hospital in the Home <sup>4</sup>	18
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Surgical	28

<sup>1</sup> Average number of beds operated throughout the year. Beds is the measure used for inpatient settings, treatment spaces not applicable. Note that bed numbers/wards are dynamic and subject to change according to clinical need.
<sup>2</sup>-iCU capacity depends on activity.

3 -- Excludes beds currently utilised for the COVID-19 Red zone

A... HITH beds are virtual beds as care is homebased

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iii. See above response to Question ii.

iv. CHS nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at <u>Attachment B</u>.

#### See the below table for information from CPHB.

	Ca vary Pul	b c Hosp ta Bruce*	
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Midwives	11	10	9
Nurses	70	80	55
Junior Medical Doctors (JMOs)	120 JMOs across a 24- JMOs are supplemente visiting medical officer	ed by specialist medical offic	cers /consultants and
All ed Health professionals	roles including occupa	ealth Professionals across a tional therapy, physiothera pharmacy, dietetics and 24,	py, speech pathology

\* This is a typical daily roster but can be subject to change due to demand

A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS and CPHB has not been provided as this would be an unreasonable diversion of resources to complete this request

\_Neither CPHB nor CHS report at the ward level. Performance information for each hospital is available via the ACT Public Health Services Quarterly Performance Report.

https://health.act.gov.au/about-our-health-system/act-public-health-services-guarterly-performance-report

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Commented [BM2]: This is asking for each ward, can Maternity and Medical please be broken down into each

ward

Commented [BM3]: This is a very inconsistent way to answer this question, Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please.

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https://www.health.act\_gov.au/sites/default/files/2022-05/Alth-20A%20-%20QPR%20Q2%202021-22 Addendum%20Edit.pdf

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vi. Refer to response to Question v.

vii. CHS is unable report at the ward level and CPHB does not routinely collect data at ward level for staff recruitment. The ACT Health Directorate provided mental health ward level data for OON 830, however, to provide detailed staffing for each ward would be resource intensive and take key personnel away from their core functions which would be an unreasonable diversion of resources. I also refer the Member to QON 834 which provides overall staff exits.

viii. Refer to response to Question vii,

ix. CHS does not report Budget allocations at the Ward level. Please refer to Budget Paper C: https://www.treasury.act.gov.au/ data/assets/pdf file/0004/1698934/2020-21-Budget-Statements-C.pdf

CPHB does not report budget allocation at the Ward level. Internal budgets are not representative of the costs as there are different treatments between hospitals as to the allocation of direct and indirect costs. National Weighted Activity Unit (NWAU) costs per patient episode are available through the Independent Hospital Pricing Authority (IHPA) benchmarking portal, the latest data publicly available is 2019-20, the system allows the user to filter by care type.

https://benchmarking.ihpa.gov.au/extensions/ihpanbp/index.html#/periodic-insights/overview

x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2020-21 Annual Report - <u>Canberra Health Services Annual Report 2020-2021 (act.gov.au).</u>

See CPHB response to Question ix.

xi. Neither CHS nor CPHB report Length of Stay at the Ward level. Performance Information is available via the ACT Public Health Services Quarterly Performance Reports.

https://health.act.gov.au/about-our-health-system/act-public-health-services-quarterlyperformance-report

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA Minister for Health

Date:....

This response required 26 hours and 50 minutes to complete, at an approximate cost of \$2741.61.

Moves (insertion) [1] Deleted:

Deleted: Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.<sup>6</sup>

Moved up [1]: does not routinely collect data at ward level for staff recruitment. The ACT Health Directorate provided mental health ward level data for QON B30, however, to provide detailed staffing for each ward would be resource intensive and take key personnel away from their core functions. I also refer the Member to QON 834 which arovides overall staff exits.

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CPHB do not routinely collect data at ward level for staff separations. The ACT Health Directorate recently provided mental health staff exits in QCN 829, however, to provide detailed staffing separations by all wards would be resource intensive and take key personnel away from their core functions. I also refer the Member to QON 834 which provides overall staff exits.

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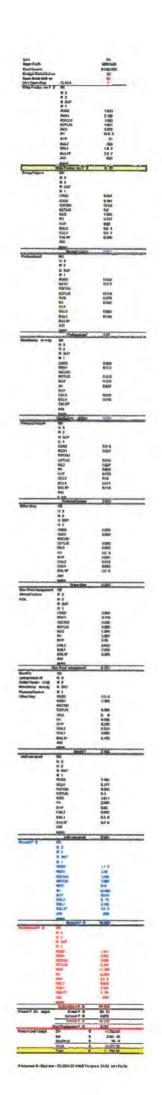
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NDIRECT	EN1 AIN	4.000		-	-		-		4.000		4 900			1
RECT	FRIMANIP							1						1
RECT	RN3G2 RN3G1					-	-				-			4
INNECT	RN2TL							1						
RECT	Fin2	9.579	1.286	0.079	0.052	0.367	0.026	1.811	10.944	0.446	11.390			1
RECT	RIVE?	45.040	7.07	0.130	0.087		0.00	2000	18 400	0.100				1
RECT	RN1 RN1P	15.842	2.127	0.130	1007	0.608	0.043	2,995	18.099	0.738	18.837 5.245		-	1
RECT	ENL2	4.789	0.643	0.039	0.026	D.184	0.013	0.905	5.472	0.223	5.695			i
RECT	ENI	1.842	0.247	0.015	0.010	0.071	0.005	0.346	2.105	0.086	2.190			1
RECT	EN1P spare	2.947	0.396	-	-	0.113	0,040	0.549	3.343	0.153	3,496			1
dal FIE equ	iv	49.400	5.817	0.304	0.203	1.703	0.202	8.230	55.522	2.108	57.630			1
stimste FTE		CID:											-	1
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H N N	R3G2 R3G1	2.105	0.161	0.009	0.012	0.081	0.006	0.277	2.284	0,098	1030			1
N N N	R3G2					0.081	0.006	0.277 0.038 0.344	2.284 1.038 2.080	0.085	1.038			
14 N N N N	R3G2 R3G1 R2CDN R2TL/S RM2	2.105 1.000 1.821 9.579	0.161 0.038 0.244 1.256	0.017 0.015 0.079	0.012 0.010 0.052	0.070	0.005	0.038	1.038 2.080 10.944	0.085 0.446	2.165 11.390			1
N N N N N N	R3G2 R3G1 R2CDN R2TUS RM2 R1	2.105 1.900 1.821 9.579 15.842	0.161 0.038 0.244 1.266 2.127	0.017	0.012	0.070 0.367 0.608	0.005 0.026 0.043	0.038 0.344 1.811 2.995	1.038 2.080 10.944 18.099	0.085 0.446 0.739	2.165 11.390 18.837			
N N N N N N	R3G2 R3G1 R2CDN R2TL/S RM2	2.105 1.000 1.821 9.579 15.842 4.421	0.161 0.038 0.244 1.256	0.017 0.015 0.079	0.012 0.010 0.052	0.070	0.005 0.026 0.043 0.061	0.038 0.344 1.811 2.995 0.824	1.038 2.080 10.944 18.099 5.015	0.085 0.446 0.738 0.230	2.165 11.390			
4 4 4 14 14 14 14 14 14 14	R3G2 R3G4 R2CDN R2TL/S R1N2 R1 R1P ENL2 ENL1	2.105 1.000 1.821 9.579 15.842 4.421 4.785 1.842	0.361 0.038 0.244 1.206 2.127 0.594 0.643 0.247	0.017 0.015 0.079 0.130	0.012 0.010 0.052 0.087	0.070 0.367 0.608 0.170	0.005 0.026 0.043	0.038 0.344 1.811 2.995 0.824 0.905 0.348	1.038 2.080 10.944 18.099 5.015 5.472 2.105	0.085 0.446 0.739	2.165 11.390 18.637 5.245 5.695 2.190			
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N NNNNNNNNNNNNNNNNNNNNNNNNNNNNNNNNNNNN	R3G2 R3G1 R2CDN R2CDN R1 R1 R1P ENL2 ENL2 ENL1 ENL1 FTE total	2,105 1,000 1,621 9,579 15,579 15,542 4,621 4,765 1,842 2,947 4,600 49,400	0.161 0.038 0.244 1.256 2.127 0.594 0.643 0.247 0.396	0.017 0.015 0.079 0.130 0.039 0.015	0.012 0.010 0.052 0.087 0.026 0.010	0.070 0.367 0.608 0.170 0.184 0.071 0.113	0.005 0.026 0.043 0.061 0.013 0.005 0.040	0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.549 8.230 Unit Summ. Prod FitE St Actinual Leav Prof Develog Mandatory F Personal Leav	1.036 2.080 10.944 18.099 5.016 5.472 2.105 3.343 4.000 55.522 19 8 5522 19 8 552 8 FTE 5 FTE 5 FTE 5 FTE 5 FTE 1E	0.085 0.446 0.739 0.230 0.230 0.086 0.153 2.108 Annua FTE 5.82 0.30 0.20 1.70	2.165 11.390 18.637 5.245 5.595 2.199 3.496 4.000 57.630 57.630 57.630 57.630 57.527 \$ 28,598 \$ 19,065 \$ 15,527	Per Unit o Derect 6.00 Inderect	Service \$ 366	73% 19% 2% 100%
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Projected FTE has been signed off? approved? Then, don't forget! Please forward a copy of the template to MIMS Unit for updating of the Proact database

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Wect Wect	Night	4.6	3.6	3.6	3.6	4.6	3.6	4.6	3.6	32	
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1.0	_	tating.			10	10	115	10. 100	10 3		
heck:	har the	Wkly	Wik Ancual L	Day PDLL	ManTrain	Day PersL	Day Offier	Backfill	Recruit	Pool in Annual . FTE FTE	
hift count	Weekly IFTE total	Prod	Annual L 5.82	0.30	D.20	1.70	0.20	823	55.52	211 57.63	
36	IF IE total	49.40	221.05	11.57	7.71	64.71	7.69	312.74	2,109.82	80.12 2,189.94	
ount	Shift				S shift count.		1.00	516.14	2,100.02		
7.60	Stand shift	247.0	20.1	1.5	1.0	8.5	1.0	41.1	217.6	10.5 288,1	

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OFFICIAL

Bada nates	Rate and M.	0 A salive cells to salar the camber of	and the summer of		Shift could extent atom based on 8 stirt to puttern AM Elisability distanti bour 8
water entry	wany use the	reserve cesta to enter the purcher of	entral required		AM Enabliti defacil hour 5 Standard br. chill be shill count
Unit IData	Enter Me for	siging internation on the workshoe!			8 4 0.50
	Division	Enter the Gentoe type	THE TAY IN A		B 5 9.43
	63 Edanager UKAT	Enter the Name of 1613 preparing in: Enter the name of the Unit	ectivizie - NA		8 5 0.75 8 7 0.45
	2000	Enter Rie Apon code + calary contain	dze		8 8 100
	entracitation	Enter the Content Cost Centre			8 9 1.13
	Bett spert an	d Day open Reida - siata will be popula	had into these two fields.		6 10 1.26
Lawo His Sta	Minution:	then you have as inclusion that to be unless in	a failer has such and the same		8 12 1.50 8 7.6 0.95 No ADO
		after you have onler Unit data using its missional 2013 14 TCN Balls PTC for			8 7.6 0.95 No ADO
			and the second second		
					PMENER
Cola Point	PROOF DIS ADD	N COUNT ENGINEER THU - Wed COLUMNS			Standard for shirt for Shift count
bell on Prove 1	shill enunt is	baced on the standard stall length of 4	01-0-10		8 4 8.50
Shidlengin	baix is set up b	o culturale live Shift dount per chift bac		ngia	8 5 0.63
		Morn shift stanitant shift longin to Even shift slandard shift longin is	8 hours 7 bitain start 6 hours 12 60 par start		6 6 0.75 8 7 0.88
		Even shin standard and angle is	10 hours 12 60 pro start		8 6 1.00
If eacher cost	hins 1387 shi	I / 10 hr shift, use the appropriate shift			• • us
NOR 12474	Alt-place De	y 12h to Llow cell place light 12h in i	lägist cell		8 1,13
Index in a		Manage and succession			8 10 1.25
		dighted in calaur - to at shift counts regulard for assis also	entiteatitas		8 12 1.50
time cks	parate tampist	e for éach soll-group il a saparale NOI	STER is required (Proact system)		Night Daty
For exemption	postatist	ward and Madean program regulates a	ceparata anotara		
	Vice a capara	le langiste (o asiculate Exe stimile re-	guiventende für subgroups under sa	BUS CHILL CHILLS	The debuilt ND hour 10
		count data together lie a separate lenap			1
	In Tanda tak		n Election		
		sponad calup:			Standard with by shift count
Energelies D		No weeks - 4, 5, 6, or 7	Common U.V.W.X.Y.Zjumulong let	(Geu 30)	10 10 1.60
CRACK MA	NED. OT CANCE OF	prived for Personal Insue providion - b	activity shorter shares at 14 stars		10 1 0.60
Check like	No. of this is	quired for PDUEdwastion provision & I	PPT provincion diatauti 3 days		10 8.5 0.95
Clieds lite	NO. OT STATE OF	quired for Mandhilory Traiting default	2 days		
Chieft Bre	No. of Other B	aya angeles for Oliver result type - mail	my lot Gradiatile program est Salpo	eventuary/Program Desp	12 Hourself
	Ere scamper e	viscond in the Excision Robell Factor and file wonking FTE wegate excision to come		CAMPAGE TO CHERKING	Mein 1765-1600 baze penady - Morr shiil koars
		the weekly Annual Lesve allocation for		TE	stist 1600 22.5% panalty - Kight shift beats
		like extinctle vellet tacker - for backtion	ng of statehed leave		the second second state of the second second
	Barro Barro a	tion activatio Edgestion / POL baskill intained formula that will calculate the			1200-1510 Poon 12 5% - Evan shill brans
		presented formula that way calculate we	erace investor compensational east	wate veneral & LE ted managed	1200-1550 Even 12.5% - Even shift bours allier 1950 22.5% penalty - Might shift bours
		Birt worker: +Pil Bil	torn and Lange on Means	4	and more served berried - inflat servicings.
	Man-Fit Non p	and workers + PH and was whends	annual Leave entries	5	sulgina
		+Pid bil + no weekends + weekends +Pid bil	Zinegyi Lague entiferet Zonnał Lague entiferet	5	
		+ weekerings +Pristry +Pit + weekerings	annual Leave entitients	6	1605 etail UH 9730 22.5% panaliy - Kight shiit hours
		One PH, One weekend neet	Brandhy Crowned Stribusterb		idexand 0733 revet base penalty
ER HORS		leady calculate file service FTE require	promis werde find darmine week created	Promitisms and primeral	
iow tout and	millio per de	ry for impedantia I may pulsed a Final o	personal communications	I I ISS. OF ALOW WORKING IN THE A	
	Entry Ing BUI	IGETED begis namber / shifts to ine do ber of projected beds available (DPEN	ay .		
		In some area, the available istall beds			
	Enter the day	(equivalent to 1) that the unit is open-	d - in day open count		
	If the Unit is o	osed on Sizi and Sur, then do col end	er läve rägerer [1] om läve cell		
te anto Pus	LAR PHICES #	counsibility as its a information to require lays its based on the animage hours pr	I to gallolikar the	Anna B Pr hard Change	
mart Karnis	in Heart Per	Patient Day / Unit of Service estimat	ing the set of the set of the	and a reactive of	
	The Template	is eet up with remula to clearly identify	ly the estimates Direct FTE(direct p	pallent care) hours required for 0	ane unit
		lect FTE hours (shareantered to be U		ni care foad)	
Sinck Agres	a Minned for a	exis account in the Roessname multi	and buodiersu.		
	The ferrostate	provides an extimate of Lint of Service	contemporate operatient pours, or	huddaut.	
		e Hisly rate to calculated based on the l			
1	liste an eafle	tale of the firly rate based on the open	sination of each rots required for the	e terniti	
	Raiso calculat	ie lite average Daily\$\$ cost - It gives a	in extinate of the \$40 ally cost req	ulred to iwn the unit	
	Include the second second	y to kienitty the numling hours provided	a fruit discourse of Prainting allowed in the set	allast man.	
MONTH PROPERTY.	tor example - f	Clinical Nurse consultant, CDN, Super	numary rieam leader) not providing	e direct individuals patient care	
calculate			a second second second	and the second se	
saloziale	No. of Concession, Name of Street of	countis have been unlered into the wo	intenset, all the calcuation will be r	dene automatically in provide de	tails of FTE estimate
saloulate	When the shift		roties the unit on an average week	kiy basis from Ther-Wed	
saloulate	When the shift	and emicentances standing reduited actual		O Francesseries and an and sectors	
saloulate	When the shift	the determined annual leave FTE that		to recording in companient, when it	
saloziale	Witnen the shift	the determined annual leave FTE that the determined PDL leave component			
salosiale	When the sats	the determined annual leave FTE (ball the determined PDL leave complement the determined Mandatory balties to:	us component to estimate the back		
selopiate	When the shift	the determined annual feave FTE that the determined PDL teave component the determined Mandatory training two the determined personal leave backfit also only two the compared with the out	ns component is estimate the back RELIEP pool componicat ment FTE eq of staff employed in 0	In RELIEF pool component	
Calculate	When the shift The Class deb is and other o	the determined annual leave PTE that the determined PDL leave component the determined Mandatory training how the determined personal leave backfill	us component is estimate the back RELUEF pool component must FTE eq of stati employed in it	an u RELLEF pool component ne Unit.	

TIE

FTE Deter each afficient The tempole instruction the basics \$5 ceep based on the tody rate and sort penalty rate only. Project and penalty for every staff count. Project new the hematics is bearing Exclusion from the hematic has Project on site from call hemas payable bet encloses call allowances Project hours payable for responsibility allowance

For further details or explanation on the use of lexiplate, please confact then Wong K 42419 Tells lengible is not to be reproduced without permission.

please contact Chin Wong & required.

### NIMS Template new financial year

2021	Division		CAS		1	Shift coun		shift length		shift count.	shift hour	shift count	Updated by w		r date	1
ly 2022	N Manager UNIT		148		Bed Open 31	Morn & Ev	en shill lengt	h 8.00	8.00	1.00	10.00	1.25	If ADO backfill lins required, change		ments PLATE21	1
ne	appn	-	7516			Night Duty	shift length	10.00	10.00	1.00	8.00	03.0	shift length to 8.00	1.04	PUNICE	1
R	costcentre	shift count	61739	length = 1.0	7	Morn shift	from 0700 e	-nds 1800	default	count 1=	12.00	1.28 7.6 (nonackfill)	Shift	Willy Shift	leadh	4
RN	Shift count	MORN	thu	Ifri	sat	sun	mon	tue	wed	ShiftC	Hours	FTE equiv	Length		acjust to 8	
		RN5 RN4.3											7.60	38.00		I ADC
n	INDIRECT	RN4.2	-			1			-	-		1	7.60	38.00		
		RN4.1 RN3G2				_							8.00	38.00		
11	INDIRECT	RN3G1				1							7.60	38.00		
		RN2CDN RN2TL	1.00	1.00	1.00	1.00	1.00	1.00	1.00	5.00	38.00	1.000	7.60	38.00		1
m I	INDIRECT	RN2	1.00	1.00	1.00	1.00	1.00	1.00	1.00	5.00	40.00	1.053	8.00	38.00		1
		RN1 EN2				2					-		8.00	38.00		1
m	INDIRECT	EN1			1	-		1					8.00	38.00		1
		AIN RN4NP	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.474	8.00	36.00		1
772	DIRECT	RN3G2				1					1		8.00	38.00		1
		RN3G1 RN2TL				-	-		-				8.00	38.00		1
n	DIRECT	RN2	2.00	2.00	2.00	2.00	2.00	2.00	2.00	14.00	112.00	2.947	8.00	38.00		I 1
		RN2 <sup>a</sup> RN1	1.00	1.00	2.00	2.00	1.00	1.00	1.00	5.00	40.00	1.053	8.00	38.00		1
m	DIRECT	RINIP	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.474	8.00	38.00		
		ENL2 EN1	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.474	8.00	38.00		MONTO I
m	DIRECT	ENIP	1,00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.474	800	38.00		4.
m		spare n ShiftCount	12.00	12.00	9.00	9.00	12.00	12.00	12.00	78.00	622.00	16.37	7.90	38.00		
π		shift count	shift length	= 1.00	Even from	1200 ends l	before 2400		detauit	count 1=	800	7.6 (no backle)	Shift	Why Even	-	1
		EVEN RN5	thu	tri	sat	sun	mon	tue	wed	ShiftC	Hours	FTE equiv	Length 7.60	hrs 38.00		4
1	INDIRECT	RN4.3						C					7.60	38.00		
		RN4.2 RN4.1	-		-	_			-			-	7.60	38.00		1
277	INDIRECT	RN3G2											7.60	38.00		1
		RN3G1 RN2CDN			-	-							7.60	38.00		
10	INDIRECT	RNZTL	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	53.20	1.40	7.60	38.00		
		RN2 RN1		-				-					7.60	38.00		1
17	INDIRECT	EN2	1					-				1	7.60	38.00		
		EN1 AIN	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.47	7.60	38.00		
in	DIRECT	RNANP	1			1							8.00	38.00		
		RN3G2 RN3G1		-		-	-				-	-	8.00	38.00		1
		RINIZITL RINIZ	2.00	2.00	2.00	2.00	2.00	200	0.00		440.00	1	8.00	38.00		
		RN2"	2.00	1.00	2.00	2.00	2.00	2.00	2.00	14.00 5.00	112.00	2.95	8.00 8.00	38.00		1
		RN1 RNHP	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.47	8.00	38.00		
17	DIRECT	ENL2					-						8.00	38.00		
		EN1 EN1P	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00 56.00	1.47	8.00	38.00		Even C
in I	DIRECT	spare	1			-							8.00	38.00		1
n		shift count	8.00 r shift length	8.00	7.00 Night from	7.00	8.00	8.00	8.00 default	54.00 count 1=	429.20	11,29 9.5 (no beckfil)	Shift	Willy Night		5.714
HT	Shift count	NIGHT		fri		sun	mon	tue	wed	ShiftC	Hours	FIE equiv	Length	hrs 10		1
		RNS RN4.3		-		-	-						10.00	38.00		1
ht I	NDIRECT	RN4.2							-				10.00	38.00		
		RN4.1 RN3G2									-		10.00	38.00		
nt II	NDIRECT	RN3G1				-	1		-				10.00	38.00		
		RN2CDN RN2TL				-							10.00	38.00		
nt I	NDIRECT	RN2	1				-						10.00	38.00		
	the second s	RN1 EN2				-	-						10.00	38.00		1
nt 1	NDIRECT	ENI	1		-								10.00	38.00		1
		AIN RN4NP				-							10.00	38.00		1
# 0	DIRECT	RN3G2			_					-			10.00	38.00		1
		RN3G1 RN2TL	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	70.00	1.84	10.00	38.00		1
nt (f	DIRECT	RN2							-				10.00	38.00		1
		RN2* RN1	3.00	3.00	3.00	3.00	3.00	3.00	3.00	21.00	210.00	5.53	10.00	38.00		1
nt [[	DIRECT	RN1P										1	10.00	38.00		1
		ENL2 EN1	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	70.00	1.84	10.00	38.00		ND Dit
1 1	HRECT	ENHP				-							10.00	38.00		3
		spare I ShiftCount	5.00	5.00	5.00	5.00	5,00	5.00	5.00	35.00	350.00	9.21	10.00	38.00		
nt	Total M-E-N		25.00	25.00	21.00	21.00	25.09	25.00	P5.00	167.00	the second se	se: patrent Ratio Salit	Black R			-
											States of the local division of the local di					- 1 I I
AL.	Akly FIE Suma	nary dy childs/stail	thu	fri 25.00	21.00	21.00	25.00	tue 25.00	wed 25.00	Total 167.00	eih shift 8h shift	Mom Even	7.714 4 5.714 5			L

#### OFFICIAL NIMS Template new financial year

	Notive lie in the second					ed numbers			OPER	31	Note: Enter Be			1
	ipretti ulta soction		W1	LN	SUD	mon	1 the	Wed	1063	Occupie	Type is total shift or			1
	Sound State OPER	32.0	32.0	28.0	28.0	32.0	32.0	32.0	216.0	100.0%	Type Nas Budget Type Nos beds st			Enter Budget Bu Projecte bed nut
the la	DAYANT OPEN	1 1	- 1	1 1	1 1	1	34.0	1 1	210.0		Type inunities of			day Unit open 5 e
	NHPPD	thu	In	sat	i sun	mon	tue	wed	TOTAL	Avg day	Fixed Targets:	Contraction of the local division of the loc	Concession of the local division of the loca	1
U	Rect Hours	16.2.00	162.00	746.00	146.00	162.00	162.00	162.00	1102,00	157.43	DirectFIL	29.0	2	1
_	lineet Hours	47.20	47.20	31.60	31.60	47.20	47.20	47.20	299.20	42.74	Indirect FTE	7.5		1
	PPD DIRCT	5,00	5.06	1.13	1 1.13	5.06	5.08	5.06		1.385	Non prod FTE Prod FTE	6.2		
	od NHPPD	6.54	6.54	6.34	6,34	6,54	6.54	6.54		6.487	Total FIE	43.4		
ALC: NO. OF TAXABLE PARTY.	PRODINHPPD	1 1.10	1.10	1.10	1.10	1.10	1.10	1,10		1.099	1			1
				-		-		-				Daily \$ Cost		1
IOSNHPP		the								Tets/UeS	Oir	5 0,457		1
	D Direct \$	\$ 245 \$ 71			\$ 390 \$ 84			\$ 245 \$ 71			Ind NonProd	\$ 2,286		1
	O PROD \$35	15 316				15 316		3 316			Prod	\$ 10,753		1
	O NonProd\$55	\$ 59						\$ 59	interior ( assessment in the local design of t	\$ 408	NAME AND ADDRESS OF TAXABLE PARTY.	\$ 19,812		1
							-	-				Office tail on		1
	E POSITION class			1 0	T Own	-	1 6	C. J. F.		-		Adjustment of the	A COLORADO	1
TE	E: WEEKLY	Wk PTE Prod (p)	Wk Annual L	POLL	Day ManTrain	Pent	Day Super	Backfill Factor FTE	Recruit FTE	FTE	Armuni FTE		FIE adjust	4
NORECT	RNS	tready	President C	The	mattent	- Camp		Tursely 1 1C	1.15	1.1%	THE REAL PROPERTY IS			1
NDIRECT	F844.3												1	1
UNRECT	RN4.2					-					100000000000000000000000000000000000000		1	1
DIRECT	RM3G2			-	-									4
NDARECT	RN3G1				1			1						1
DIRECT	RN2CON	1.000	0.036					0.038	1.038		1.1238			1
IDIRECT	RM2TL	2.874	0.386	0.024	0.016	0.110	0.008	0.543	3.283	0.134	3.417			1
DIRECT	FBN2 FBN1	1.053	0.141	0.009	0.006	0.040	0.003	0.199	1.203	0.049	1.252			4
DIRECT	EN2			-										1
DIRECT	EN1							1.					1	i
IDARECT	ALN	2.947				12			2.947		2947			1
RECT	FINHINP								-					1
तहला सहस	RNGG2 RNGG1													4
RECT	FONZTL	1.842	0.247	0.015	0.010	0.071	0.005	0.348	2.105	0.086	2.190	STREET, Bridgestow		1
RECT	RIV2	5.895	0.791	0.048	0.032	0.226	0.016	1.114	6.735	0.275	7.009			1
RECT	1842*	2,905	0.283	0.017	0.012	0.081	0.006	0.398	2.405	0.098	2,503			1
RECT	RINTP	8.474	1.138	0.070	0.048	0.325	0.023	1.602	9.681 3.343	0.395	10.076	-	-	4
RECT	ENI2	2.541	0.390	-		0.115	0.040	0.049	3.343	U.132	3.490			4
RECT	ENI	4.769	D.643	0.039	0.026	0.184	0.013	0.905	5.472	0.223	5.895			1
RECT	EN1P	2.947	0.396	1. A	1.200	0.113	0.040	0.549	3.343	0.153	3.495			1
RECT MAILETE O	abate.	36.874	4.459	0.222	0.148	1.203	0.455	6.247	41.554	1.586	43.120			1
discussion in	The loss of the second second	JUNION T	1.100	Vitte	0.110	table	als repr	Vialit	11.001	Lores	The Law			1
ooual FT	summary	Wkly	Wk	Day	Day	Day	Day	Backfill	Recruit	Pool in	Anoual		Check	4
	Prod FTE	Prod	AnnualL	POLL	ManTrain	PeraL	Other	FTE	FIE	FIE	FTE		Budget YM1	
N	R5									100				1
N N	R43					-	-					-		
NE	R42NP												-	1
N	F841													1
N	R3G2													]
N	R3G1	1.050	0.020					0.030	4.030		4.030			1
N	R2CON R2TL/S	1.000	0.038	0.039	0.026	0 161	0.013	0.038	1.038	0.220	1.038			1
N	RN2	9.053	1.215	0.074	0.020	0.347	0.025	1.711	10.342	0.422	10.764			1
N	R1	8.474	1.138	0.070	0.046	0.325	0.023	1.602	9.681	0.395	10.076			1
N	RIP	2.947	0.390			0.113	0.040	0.549	3.343	0.153	3,496			1
	ENL2 ENL1	4.769	0.643	0.039	0.026	0 184	0.013	0.905	5.472	6.223	5,695			
N	ENLIP	2.947	0.396	0.033	0.020	0.113	0,040	0.549	3.343	0.153	3.496			1
N N	AIN	2.947							2.947		2.947			1
4 4 N	spare									1		1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1		1
I N		36.874	4.459	0.222	0.148	1,263	0.455	6.247	41.554	1.566	43,120	in her		-
4	FTE total							Unit Summa Prod FTE Sa			Cost Sal Calcula 3 3,196,626		10055	\$ 87,596,96 80%
4								Annual Leav		4.46	\$ 397,305	Per Unit o		18%
N N Ner Nes: am Leade	FTE total							<b>Prof Develop</b>	FTE	0.22	\$ 20,792	Direct	1	2%
A N Ner Ner Ner Ner Ner	FTE total ar Indirect ctin the DLN							Mandatory F		0.15	\$ 13,661	5.10	\$ 274	100%
N N Ster ster ster ster ster ster ster ster s	FTE total							Personal Lea	VEFIC	1,26	\$ 112,383	Indirect 1.39	\$ 74	
N N Ster ster ster ster ster ster ster ster s	FTE total ar Indirect ctin the DLN										10,211			
i N Ner Ner Ner Leade	FTE total ar Indirect ctin the DLN							Other FTE Backfill/Relie	Factor	1.57	\$ 556,764	Prod		1
4 N Ner Ner Ner Ner	FTE total ar Indirect ctin the DLN							Backfill/Relie		1.57 41.55	3 3,614,724	Prod 6.48	\$ 348	1
4 N Ner Ner Ner Ner	FTE total ar indirect ctin the DLN							Backfill/Relie Recruit FTE Total EST A	www.alt-TE	1.57 41.55	<b>3</b> 3,614,724 <b>3</b> 3,753,391	Prod 5.45 Non Prod	\$ 348	
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Weekly prod FTE = the must have FTE

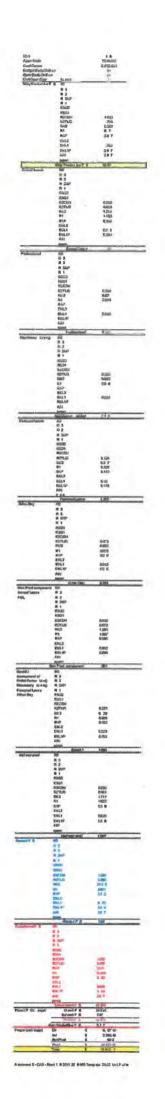
Projected FTE has been signed off? approved? Then, don't forget! Please forward a copy of the template to NIMS Unit for updating of the Proact database

NIMS Template new financial year

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Shift Count inc	cluding AIN	Staffing gu	ide report							Note:	AIN hours are INDIRECT hours
Direct+AIN	Shift	The	hi	sa	Sur	0100	tue	wed	TOTAL	ProAct Staffing Di	EMAND use this figures
Direct+AIN	Morn	9.0	9.0	8.0	80	9.0	9.0	9.0	61.0	Contact NIMS II D	emand to exclude AIN count
Sinact+All4	Even	7.0	7.0	6.0	6.0	7.5	7.0	7.0	47.0		See below shift count
Direct+Alti	Night	5.0	5.0	5.0	5.0	5.0	5.0	5.0	35.0		
Direct Total	Total	21.0	21.0	19.0	19.0	21.0	21.0	21.0	143.0	NIPPD - Direct h	(belauce are NOT included)
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otal	Night	5.0	5.0	5.0	5.0	5.0	5.0	5.0	35.0		
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From:	Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth
Sent:	Wednesday, 31 August 2022 10:02 AM
To:	GovernmentBusinessHealth; Canberra Health Services Ministerial
Cc:	Ellis, Catherine (Health); Hunter, Kerryn (Health)
Subject:	RE: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Attachments:	QON 833 - Attachment A - CHS Ward Map 24 June 2022.PDF
Categories:	02. QoN

Sorry team,

Also - MO has made comments on Attachment A - CHS Ward Map for response/amendment.

Thank you Kylie

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Wednesday, 31 August 2022 9:59 AM

To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>

Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au> Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

### OFFICIAL

Hi Team

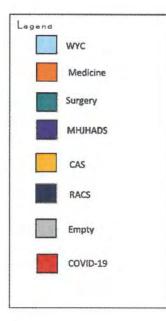
MO have returned the response to the above QON for amendment. MO comments are available in the attached response.

Can CHS please review the answer to *iv. how many staff are scheduled for each ward including job title and* classification. MO commented the response is an "inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."

Could MAGS please request relevant contact officer details ASAP to pass onto our line area as it may be best to discuss a consistent response to iv. before progressing.

Thank you Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>



Note: See over page for abbreviations

> Building 11 Centenary Hospital Woman & Children



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ACO.		

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Building 12

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Channa a	MHS\$J (6)		

10A32 bees General Surgery, Ophthalmology	Omana Care @ Home Program
9A 24 beer Gastroenterology	9B 23 beds- Neurosurgical 06 beds - Monitored beds Tracho Ward
8A.(Na acentry trace) 10 – Dialysis day beds	
7A32 sense Neurology & Infectious Diseases Stroke Unit Transe Wara	7832 wears General Medicine
6A 32 ++ + + Respiratory/Cardiology Rheumatology / Endocrinology	6B34 weds inclusing 28 – Cardiothoracic, Thoracic surgery, Urology, Vascular 06 – Monitored beds
5A 30 beds Orthopaedic/ Orthopaedic-Geriatrics	5B 24 - Plastic/Ortho/ENT 02 **riux Boas Treate ward
4A (30) ASU – surgery – 16 beds ACDL – medicine B beds G <sup>e off</sup> ice beds	48 20 – Renal + Medicine O – Discharge Lounge beds
CPEU/CCU 04 beds- CPEU 11 beds- CCU 04 beds- Subscute	CHS Outpatients Cardiology & Cardiothoracic N&M Office

GROUND

Building 1 (Tower Block)

Outpatients



University of Canberra Hospital (UCH)



### Building 3

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11B26 sean Aged Care	11A24 Aged Care	





Abbreviation Location	Abbreviation	Mary of Color State Stat
Legend	WYC	Women Youth & Children
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services
	CAS	Cancer and Ambulatory Support
	RACS	Rehabilitation Aged and Community Services
Building 11	NICU	Neonatal Intensive Care Unit
	SCN	Special Care Nursery
	PN	Postnatal
	AN	Antenatal
	PWH	Paediatric Ward High care
	PWS	Paediatrics Ward Surgery
	PDS	Paediatric Day Stay
	PWA	Paediatric Ward Adolescent
Building 12	EDSU	Extended Day Surgery Unit
	PACU	Post Anaesthetic Care Unit
	ICU	Intensive Care Unit
	ED	Emergency Department
	AMU	Acute Medical Unit
	MHSSU/PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Unit
Building 1	ASU	Acute Surgical Unit
	ENT	Ear Nose & Throat
	CPEU	Chest Pain Evaluation Unit
	CCU	Coronary Care Unit
	N&M	Nursing & Midwifery
	OPD	Outpatient Department
	SCP	Seasonal Capacity Plan, adult beds
	ACDL	All Care Discharge Lounge
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit
Building 25	AMHU	Adult Mental Health Unit
	PLD	Psychiatric Low Dependency
	PHD	Psychiatric High Dependency
DMHU/GAW	DMHU	Dhuiwa Mental Health Unit
	GAW	Gawanggal (Extended Care Unit)

From:	Ramsay, Michelle (Health) on behalf of CHS COO
Sent:	Wednesday, 31 August 2022 11:24 AM
To:	Gstrein, Kylie (Health)
Subject:	FW: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly
	Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on
	Notice (QoN) 833 - Breakdown of Wards

Categories:

02. QoN

### OFFICIAL

#### Hi Kylie

I'm seeking advice about the bed numbers on the ward map.

For question iv about staffing, we are happy to go with the wording about unreasonable diversion of resources.

I will come back to you about the bed numbers.

Kind regards

Michelle Ramsay | Executive Officer Phone: 02 5124 5804 | Email: michelle.ramsay@act.gov.au Office of the Chief Operating Officer | Canberra Health Services | ACT Government Level 2, Building 28, Canberra Hospital PO Box 11, Woden ACT 2606 | health.act.gov.au RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



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From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Wednesday, 31 August 2022 10:02 AM

To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>>

Cc: Ellis, Catherine (Health) <<u>Catherine.Ellis@act.gov.au</u>>; Hunter, Kerryn (Health) <<u>Kerryn.Hunter@act.gov.au</u>> Subject: RE: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

### OFFICIAL

Sorry team,

Also - MO has made comments on Attachment A - CHS Ward Map for response/amendment.

Thank you

Kylie

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Wednesday, 31 August 2022 9:59 AM To: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>> Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Ellis, Catherine (Health) <<u>Catherine.Ellis@act.gov.au</u>>; Hunter, Kerryn (Health) <<u>Kerryn.Hunter@act.gov.au</u>>; Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

### OFFICIAL

Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the attached response.

Can CHS please review the answer to *iv. how many staff are scheduled for each ward including job title and classification.* MO commented the response is an *"inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."* 

Could MAGS please request relevant contact officer details ASAP to pass onto our line area as it may be best to discuss a consistent response to iv. before progressing.

Thank you Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>

From:	Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth	
Sent:	Wednesday, 31 August 2022 3:05 PM	
To:	HSPE	
Cc:	LHN Coord; Pini, Sallyanne (Health); Ellis, Catherine (Health); GovernmentBusinessHealth	
Subject:	CHS Input: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley	

Importance:

High

# OFFICIAL

### Hi Team

Further to the below email, CHS have advised they are happy to go with the wording that this is an unreasonable diversion of resources for question *iv. how many staff are scheduled for each ward including job title and classification.* 

Thanks Kylie

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Wednesday, 31 August 2022 9:57 AM

To: HSPE <HSPE@act.gov.au>

Cc: LHN Coord <LHNCoord@act.gov.au>; Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>

Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

### OFFICIAL

#### Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the response at COR22/21749.

Can HSPE please review the answer to *i*. how many treatment spaces are in each ward ASAP. MO have requested "Maternity and Medical be broken down into each ward."

Can you please also review the answer to *iv*. *how many staff are scheduled for each ward including job title and classification*. MO commented the response is an "inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."

MAGS will also RFA question iv. to CHS for review and will request a contact ASAP. It may be best to discuss a consistent response to iv. before progressing.

Thank you Kylie

Kylie Gstrein | A/g Director, Government Business Email: GovernmentBusinessHealth@act.gov.au Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 health.act.gov.au

LHN Coord
Thursday, 1 September 2022 1:51 PM
GovernmentBusinessHealth
LHN Coord; Pini, Sallyanne (Health); Ellis, Catherine (Health); HSPE
RE: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

Categories:

02. QoN

### OFFICIAL

Hi Kylie,

We need to reach out to Calvary to respond to the questions posed by MO, I have no guarantee how long that may take (sorry). Thanks Sinead

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth

Sent: Wednesday, 31 August 2022 9:57 AM

To: HSPE <HSPE@act.gov.au>

Cc: LHN Coord <LHNCoord@act.gov.au>; Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>

Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

### OFFICIAL

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MAGS will also RFA question iv. to CHS for review and will request a contact ASAP. It may be best to discuss a consistent response to iv. before progressing.

Thank you Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606

 From:
 Webb, Jaimilee (Health) on behalf of LHN Coord

 Sent:
 Wednesday, 14 September 2022 3:17 PM

 To:
 Westcott, Natasha (Health)

 Subject:
 FW: Minister Office request - ACTHEALTH 1214 - Further clarification - RE: QON 833

#### OFFICIAL

12

From: Kanta Toraskar Sent: Wednesday, 14 September 2022 1:06 PM To: LHN Coord <LHNCoord@act.eov.au> Cc: Lucy Shanny (Calvary) -Subject: FW: Minister Office request - ACTHEALTH 1214 - Further clarification - RE: QON 833

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See response from Jarrad below

Hope this closes the matter

Regards

Kanta Toraskar Executive Assistant to General Manager and CFO



Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614

www.calvary-act.com.au

From: Jarrad Nuss < Sent: Wednesday, 14 September 2022 1304 Pive To: Kanta Toraskar Subject: RE: Minister Once request - ACTICALITY 1214 - Further clarification - RE: QON 833

MAPU	28	
4E	24	
4W	28	
Stroke	6	

Jarrad Nuss Chief Financial Officer & Director Corporate Services 171

Calvary
Public Hospital Bruce Chr Belconnen Way & Haydon Drive Bruce ACT 2617 PO Box 254 Jamison Centre ACT 2614
www.calvary-act.com.au
From: LHN Coord < <u>LHNCoord@act.gov.au</u> > Sent: Thursday, <u>1 September 2022 3:37 PM</u> To: Jarrad Nuss < Cc: Elvira Nikolic : Greg Bayliss LHN Coord < <u>LHNCoord@act.gov.au</u> >; Pini, Sallyanne < <u>Sallyanne.Pini@act.gov.au</u> > Subject: Minister Office request - ACTHEALTH 1214 - Further darification - RE: QON 833
OFFICIAL: Sensitive
Dear Jarrad,
The Minister for Health's advisor has requested we provide a further breakdown in Q i,ii,iii - for the medical category (86beds), can you provide individual ward x bed?
Thank you,
Sinead
From: Jarrad Nuss Sent: Friday, 26 August 2022 12:20 PM Te: LHN Coord < <u>LHNCoord@act.ppv.au</u> > Ce: Elvira Nikolic (Calvary) - Subject: RE: Further clarification - RE: QON833
Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. Learn why this is important
HI LHN
Responses in Red below.
thanks
Jarrad Nuss Chief Financial Officer & Director Corporate Services
Calvary

Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 2617 PD Box 254 Jamison Centre ACT 2614

www.caivary-acccom.au

From: 1.HN Coord <1.HNCoord@act.gov.au>			172
Sent: Wednesday, 24 August 2022 1-58 PM			
To: Jarrad Nuss < Ce: Greg Bayliss - Subject: Further clarification - RE: QON833	Elvira Nikolic	LHN Coord < <u>LHNCoord@act.gov.au</u> >; Stewart, Margaret < <u>Margaret.Stewart@act.gov.au</u> >	
CAUTION: This email originated from outside	of Calvary Public Hospital Bruce. Do not d	dick links or open attachments unless you recognise the sender and know the content is safe.	
		OFFICIAL: Sensitive	
Hi Jarrad,			
Jacinta George has sought clarification on two	items		
<ol> <li>Can you confirm the full title of the Cr</li> <li>Can you confirm the staff numbers pro</li> </ol>	itical Care unit noted as having 14 beds — ovided at question iv. are across the hospi	is it the Intensive Care and Coronary Care Unit – YES, that is correct ital or only for the wards provided in the table at questions i,ii,iii. The figures are staffing to cover the wards/se	rvices listed at i,ii and iii
Thank you,			
Sinead			
From: Jarrad Nuss Sent: Friday, 19 August 2022 2:50 PM To: LHN Coord < <u>LHNCoord@act.gov.au&gt;</u> Cc: Greg Bayliss (Calvary) Subject: QON833	Elvira Nikolic (Calvary)	Robin Haberecht (Calvary) <	
Caution: This email originated from out	tside of the ACT Government. Do not c	click links or open attachments unless you recognise the sender and know the content is safe. Learn wi	ny this is important
Hi LHN			
We have pulled together all the information the	hat we can at this stage. Please let me kno	ow if further information is required.	
Thanks			
Jarrad Nuss Chief Financial Officer & Director Corporate Service	25		
🕥 Calvary			
Public Hospital Bruce Cnr Belconnen Way & Haydon Drive Bruce ACT 261 PO Box 254 Jamison Centre ACT 2614	7		
27.M.MrcalAbi A.actroniu 190			
Please consider the environment before punting this e-mail.			
Hospitality   Healing   Stewardship   Respect			
Continuing the Mission of the Sisters of the Little Compa	ny of Mary	3	

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From:	Chicco, Dee (Health) on behalf of HSPE
Sent:	Friday, 16 September 2022 5:10 PM
To:	GovernmentBusinessHealth; HSPE
Cc:	LHN Coord
Subject:	RE: FOLLOW UP: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

Categories: 02. QoN

# OFFICIAL

# Hi Cathy

This is with Jacinta for clearance, will aim to get this to you Monday morning.

Thanks Dee

From: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Friday, 16 September 2022 5:08 PM

To: HSPE <HSPE@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au> Cc: LHN Coord <LHNCoord@act.gov.au>

Subject: RE: FOLLOW UP; RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

# OFFICIAL

Hi Dee

Any updates on this as we are sitting next week and would be good to have to Minister for signing and close off before Wednesday question time if at all possible.

Thanks Cathy

Catherine Ellis | A/g Senior Director | Ministerial and Government Services Mot Email: catherine.ellis@act.gov.au Office of the Director-General | ACT Health Directorate Level 5, 2-6 Bowes Street Phillip ACT 2606 health.act.gov.au



From: Chicco, Dee (Health) <<u>Dee.Chicco@act.gov.au</u>> On Behalf Of HSPE Sent: Tuesday, 13 September 2022 3:44 PM To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Cc: LHN Coord <<u>LHNCoord@act.gov.au</u>>; HSPE <<u>HSPE@act.gov.au</u>> Subject: RE: FOLLOW UP: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

# OFFICIAL

Hi Cathy

LHN are seeking advice from Calvary to respond to the questions posed by the MO, will let you know as soon as we have this advice.

Many thanks Dee

From: Ellis, Catherine (Health) <<u>Catherine.Ellis@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Tuesday, 13 September 2022 3:42 PM To: HSPE <<u>HSPE@act.gov.au</u>>

Cc: LHN Coord <<u>LHNCoord@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: FOLLOW UP: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

Hi Team

Can I please follow up on the below RFA request for this QON.

Particularly in reference to highlighted query which can also be seen on COR22/21749 in this TRIM container.

I am also following up with CHS in regards to an updated Attachment A (ward map).



From: Gstrein, Kylie (Health) On Behalf Of GovernmentBusinessHealth

Sent: Wednesday, 31 August 2022 3:05 PM

To: HSPE <<u>HSPE@act.gov.au</u>>

Cc: LHN Coord <LHNCoord@act.gov.au>; Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; Ellis, Catherine (Health) <<u>Catherine.Ellis@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: CHS Input: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

OFFICIAL

Further to the below email, CHS have advised they are happy to go with the wording that this is an unreasonable diversion of resources for question *iv. how many staff are scheduled for each ward including job title and classification.* 

Thanks Kylie

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Wednesday, 31 August 2022 9:57 AM To: HSPE <<u>HSPE@act.gov.au</u>>

**Cc:** LHN Coord <<u>LHNCoord@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Ellis, Catherine (Health) <<u>Catherine.Ellis@act.gov.au</u>>

Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

# OFFICIAL

Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the response at COR22/21749.

Can HSPE please review the answer to *i*. how many treatment spaces are in each ward ASAP. MO have requested "Maternity and Medical be broken down into each ward."

Can you please also review the answer to *iv. how many staff are scheduled for each ward including job title and classification.* MO commented the response is an *"inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."* 

MAGS will also RFA question iv. to CHS for review and will request a contact ASAP. It may be best to discuss a consistent response to iv. before progressing.

Thank you Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u> From: Chicco, Dee (Health) on behalf of HSPE Sent: Monday, 19 September 2022 9:29 AM To: LHN Coord Cc: Stewart, Margaret (Health); HSPE Subject: **RE: QON 833** Importance: High Follow Up Flag: Follow up Flag Status: Completed Categories: Completed

OFFICIAL

### Hi team

Can I get the updated attachment as soon as possible please as I have MAGS chasing up for this QoN.

### Thanks Dee

From: George, Jacinta (Health) <Jacinta.George@act.gov.au> Sent: Friday, 16 September 2022 5:26 PM To: HSPE <HSPE@act.gov.au>; LHN Coord <LHNCoord@act.gov.au> Cc: Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au> Subject: QON 833

### **DFFICIAL**

Please add a label for 3S, 4E, 4W eg, Map on web says 3S maternity, 4E Medical, 5 W Surgical. This is no longer correct but would be helpful to have detail - otherwise I think misleading if some of them are still med/surg

Have redirected through process but thought an email to get things started would expedite.

Jacinta George Executive Group Manager Ph: (02) 5124 0509

Email:jacinta.george@act.gov.au Health System Planning and Evaluation Level 3, 2 Bowes Street Phillip ACT 2606 health.act.gov.au

ACT Health Respect Collaboration

 From:
 LHN Coord

 Sent:
 Monday, 19 September 2022 3:14 PM

 To:
 George, Jacinta (Health); Stewart, Margaret (Health)

 Cc:
 LHN Coord; HSPE

 Subject:
 RE: FOR CLEARANCE - GBC22/367 ; Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

Importance: High

OFFICIAL

Hi Jacinta and Margaret

Please see below link to QON 833 for concurrent clearance

https://objective.act.gov.au/#/documents/A35907053

Thank you

Tash

Natasha Westcott | Coordination and Support Officer Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate Direct Email: <u>Natasha.Westcott@act.gov.au</u> Phone: Via Microsoft Teams Level 4, 6 Bowes Street Phillip ACT 2606 <u>health.act.gov.au</u>

From: George, Jacinta (Health) < Jacinta.George@act.gov.au> Sent: Monday, 19 September 2022 1:46 PM To: LHN Coord <LHNCoord@act.gov.au>; HSPE <HSPE@act.gov.au> Cc: Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au> Subject: RE: FOR CLEARANCE - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

1

But the table in the QON doesn't do that

Jacinta George Executive Group Manager Ph: (02) 5124 9699

Email:<u>jacinta.george@act.gov.au</u> Health System Planning and Evaluation Level 3, 2 Bowes Street Phillip ACT 2606 <u>health.act.gov.au</u>



From: LHN Coord <<u>LHNCoord@act.gov.au</u>> Sent: Monday, 19 September 2022 1:27 PM To: George, Jacinta (Health) <<u>Jacinta.George@act.gov.au</u>>; LHN Coord <<u>LHNCoord@act.gov.au</u>>; HSPE <<u>HSPE@act.gov.au</u>> Cc: Stewart, Margaret (Health) <<u>Margaret.Stewart@act.gov.au</u>>

Subject: RE: FOR CLEARANCE - GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

### Hi Jacinta

No, problem - I should have noted in the QON but we received an email via MAGS that MO requested "Maternity and Medical be broken down into each ward,"

Tash

From: George, Jacinta (Health) <<u>Jacinta.George@act.gov.au</u>> Sent: Monday, 19 September 2022 12:37 PM To: LHN Coord <<u>LHNCoord@act.gov.au</u>>; HSPE <<u>HSPE@act.gov.au</u>> Cc: Stewart, Margaret (Health) <<u>Margaret.Stewart@act.gov.au</u>> Subject: RE: FOR CLEARANCE - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

### OFFICIAL

I know you guys always have thought of these questions first but why would we have 2 separate rows for eg: Maternity and 3S Maternity Medical and 4E Medical for eg.??

Just trying to make sure that we can defend what goes up

Jacinta George Executive Group Manager Ph: (03) 5134 0509

Email:<u>IBCInta.george@act.gov.au</u> Health System Planning and Evaluation Level 3, 2 Bowes Street Phillip ACT 2606 health.act.gov.au

ACT Health Respect Collaboration

From: Webb, Jaimilee (Health) <<u>Jaimilee.Webb@act.gov.au</u>> On Behalf Of LHN Coord Sent: Friday, 16 September 2022 3:17 PM To: HSPE <<u>HSPE@act.gov.au></u> Cc: LHN Coord <<u>LHNCoord@act.gov.au></u> Subject: FOR CLEARANCE - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

2

Hi Team,

See attached QoN 833 for JG's clearance. We have left some comments in there as FYI for JG – Can be deleted if you don't think it's necessary or before progression.

Cleared by M. https://objective.act.gov.au/#/documents/fA12277654 Thanks, JL

### Jaimilee

Administrative Support Officer – LHN Commissioning Health Services Planning & Evaluation Division | ACT Health Directorate Phone: 5124 3143 | Direct Email: Jaimilee Webb@act gov au

Level 4, 6 Bowes Street Phillip ACT 2606 health act gov au



From: LHN Coord <<u>LHNCoord@act.gov.au</u>> Sent: Tuesday, 13 September 2022 4:52 PM To: HSPE <<u>HSPE@act.gov.au</u>> Cc: LHN Coord <<u>LHNCoord@act.gov.au</u>> Schiert BE: FOLLOW UP: BEA \_CBC32/267 + Acception 10 lune 2013 - Minister for Health \_ Oversi

Subject: RE: FOLLOW UP: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

Hi Dee

Thanks for that, I have taken over this one from Sinead. I have flagged to follow up with Calvary in the morning. I note that JL also followed up with Calvary last week Tuesday.

### Cheers

Tash

From: Chicco, Dee (Health) < Dee.Chicco@act.gov.au> On Behalf Of HSPE Sent: Tuesday, 13 September 2022 3:44 PM To: GovernmentBusinessHealth < GovernmentBusinessHealth@act.gov.au> Cc: LHN Coord < LHNCoord@act.gov.au>; HSPE < HSPE@act.gov.au> Subject: RE: FOLLOW UP: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

3

OFFICIAL

Hi Cathy

LHN are seeking advice from Calvary to respond to the questions posed by the MO, will let you know as soon as we have this advice.

Many thanks Dee

From: Ellis, Catherine (Health) <<u>Catherine.Ellis@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Tuesday, 13 September 2022 3:42 PM To: HSPE <<u>HSPE@act.gov.au</u>> Cc: LHN Coord <<u>LHNCoord@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Subject: FOLLOW UP: RFA - GBC22/367: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

181

### Hi Team

Can I please follow up on the below RFA request for this QON.

Particularly in reference to highlighted query which can also be seen on COR22/21749 in this TRIM container.

I am also following up with CHS in regards to an updated Attachment A (ward map).

Thanks Cathy

### Catherine Ellis | A/g Senior Director





From: Gstrein, Kylie (Health) On Behalf Of GovernmentBusinessHealth Sent: Wednesday, 31 August 2022 3:05 PM To: HSPE <<u>HSPE@act.gov.au</u>>

Cc: LHN Coord <LHNCoord@act.gov.au>; Pini, Sallyanne (Health) <Sallyanne (Health) <Sallyanne (Health) <Catherine. Ellis@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Subject: CHS Input: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

### OFFICIAL.

Hi Team

Further to the below email, CHS have advised they are happy to go with the wording that this is an unreasonable diversion of resources for question iv. how many staff are scheduled for each word including job title and classification.

Thanks Kylie

From: Gstrein, Kylie (Health) < Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth

Sent: Wednesday, 31 August 2022 9:57 AM

To: HSPE <<u>HSPE@act.gov.au</u>>

Cc: LHN Coord <<u>LHNCoord@act.gov.au</u>>; Pini, Sallyanne (Health) <<u>Sallyanne.Pini@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Ellis, Catherine (Health) <<u>Catherine.Ellis@act.gov.au</u>> Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

### OFFICIAL

### Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the response at COR22/21749.

Can HSPE please review the answer to i. how many treatment spaces are in each word ASAP. MC have requested "Maternity and Medical be braken down into each warn."

Can you please also review the answer to iv. how many staff are scheduled for each ward including job title and classification. MO commented the response is an "inconsistent way to answer this question. Should either be as per balance this is an unreasonable diversion of resources or provide a overall number consistent with please."

5

MAGS will also RFA question iv. to CHS for review and will request a contact ASAP. It may be best to discuss a consistent response to iv. before progressing.

Thank you Kylie

Kylie Gstrein| A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>

From:	Chicco, Dee (Health) on behalf of HSPE
Sent:	Monday, 19 September 2022 4:03 PM
To:	GovernmentBusinessHealth
Cc:	LHN Coord; HSPE
Subject:	Ready to progress : GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Attachments:	Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and ~ Castley.tr5; QoN 833 - Minister for Health - Ward Breakdowns (A35907053).docx; EGM Clearance QoN 833.pdf
Importance:	High
Categories:	02. QoN

Hi team

QoN 833 is attached with EGM clearance. I haven't added to the TRIM container as I wasn't sure how you life these types of documents handled in TRIM when it is RFA'd from the MO.

Many thanks Dee



# CORRESPONDENCE CLEARANCE

# Subject: Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

Number: GBC22/367	Date Due:
Director-General - ACT Health:	Date:
Deputy Director-General - Health Systems, Policy and Research:	Date:
Chief Health Officer:	Date:
Coordinator-General - Mental Health and Wellbeing:	Date:
Professional Leads:	Date:
Contextually Correct	Spell Checked
Executive Group Manager	Date:
Executive Branch Manager:	Date:
enior Director / Director - Area name:	Date:
lanager - Area name:	Date:
ommunications - ACT Health Directorate:	Date:
linisterial and Government Services - ACT Health Directorate:	Date:
)ther:	Date:



Rachel Stephen-Smith MLA Minister for Health Minister for Families and Community Services Minister for Aboriginal and Torres Strait Islander Affairs





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RESPONSE TO QUESTION ON NOTICE Questions on Notice Paper No 19 10 June 2022 Question No. 833

### Asked by MS CASTLEY MLA -

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
  - A. morning,
  - B. afternoon and
  - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year.
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward. FBI

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

### Question i., il., ili. - CHS

 See Canberra Health Services (CHS) Ward Map, <u>Attachment A</u>. Further information can be provided about specific wards, however this list should be self-explanatory. Note that bed numbers/wards are dynamic and subject to change according to clinical need.
 See above.

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

185

Commented [CS(1]: Last FY is interpreted as 2020-21 noting the question paper was taken on 10 June 2022.

Commented [CS(2]: All input from CH5 has been cleared

iii. See above.

Question i., ii., iii. - Calvary Public Hospital Bruce

Calvary Public Hospital Bruce	
Name of Ward (Inpatient wards only)	Number of beds <sup>1</sup>
Calvary Respiratory Assessment Unit	12
Intensive Care and Coronary care unit	14
Emergency Department Short Stay Unit <sup>2</sup>	15
Hospital in the Home <sup>3</sup>	18
Maternity Units	34
3S Maternity	18
Birth Suite	6
_Birth Centre	2
_Special Care Nursery	8
Medical	86
_Medical Assessment and Planning Unit	28
AE Medical	24
<u>AW Medical</u>	28
_Stroke Unit	6
Acacia Ward (mental health services only)	21
Older Persons Mental Health Unit (mental health services only)	15
<u>5W</u> Surgical	28

Average number of beds operated th at bed numbers/wards are dynamic and subject to change according to clinical need.

Excludes beds being utilised at the time of response for the COVID-19 Red zone. HITH beds are virtual beds as care is homebased. 2

3.

iv. CHS nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening, and night shifts. Examples are provided at Attachment B. A complete list of all staff rostered for morning, afternoon, and night shift for each ward at CHS and CPHB has not been provided due to resources required to complete this request.

	Calvary Pub	olic Hospital Bruce*	
	Morning	Afternoon	Night
Midwives	11	10	9
Nurses	70	80	55
Junior Medical Doctors (JMOs)		4-hour shift roster nted by specialist medical iting medical officers	officers
Allied Health professionals	100 (approx.) Allied Health Professionals across a variety of shifts, In roles including occupational therapy, physiotherapy, speech		

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1		

	pathology, nutrition, social work, pharmacy, dietetics and 24/7
	medical imaging.
This is a	tunical daily rocter but can be subject to change due to demand

\* This is a typical daily roster but can be subject to change due to demand

v. Neither Calvary Public Hospital Bruce nor CHS report at the ward level. Performance information for each hospital is available via the ACT Public Health Services Quarterly Performance Report <u>https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-</u> %20DPR%20Q2%202021-22\_Addendum%20Edit.pdf

vi. Refer to response at v. above.

vii. CHS is unable report at the ward level. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Canberra Health Services			
Division	Headcount pa d as of 24 June 2020	Headcount pa d as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
000	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

Calvary Public Hospital Bruce does not routinely collect data at ward level for staff recruitment. I provided mental health ward level data for QON 830, however, to provide detailed staffing for each ward would be unduly resource intensive and take key personnel away from their core functions. I also refer the Member to QON 834 which provides overall staff exits.

viii. CHS response at vii

Calvary Public Hospital Bruce do not routinely collect data at ward level for staff separations. I recently provided mental health staff exits in QON 829, however, to provide detailed staffing separations by all wards would be unduly resource intensive and take key personnel away from

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their core functions. I also refer the Member to QON 834 which provides overall staff exits.

1

CHS does not report Budget allocations at the Ward level. Please refer to Budget Paper C:	Deletesi: 1	
https://www.treasury.act.gov.au/ data/assets/pdf file/0004/1698934/2020-21-Budget-		
Statements-C.pdf		
and the second		
Calvary Public Hospital Bruce does not report budget allocations at the ward level. Internal		
budgets are not necessarily representative of the costs as there are different treatments		
between hospitals as to the allocation of direct and indirect costs. National Weighted Activity		
Unit (NWAU) costs per patient episode are available through the Independent Hospital and Aged		
Care Pricing Authority (IHACPA) National Benchmarking Portal, the latest data publicly available		
is 2019-20. the system allows the user to filter by care type.		
https://www.ihacpa.gov.au/health-care/data/national-benchmarking-portal		
CHS does not report expenditure at the ward level. CHS's 2021-22 Annual Report has yet to be	Deleted: 1	
finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21		
Annual Report - <u>Canberra Health Services Annual Report 2020-2021 (act.gov.au)</u>		
See response at question ix) for Calvary Public Hospital Bruce		
Neither CHS nor Calvary Public Hospital Bruce report Length of Stay at the ward level.		
Performance information is available via the ACT Public Health Services Quarterly Performance		
Reports		
https://health.act.gov.au/about-our-health-system/act-public-health-services-guarterly-		
performance-report		
proved for circulation to the Member and incorporation into Hansard.		
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 Rachel Stephen-Smith MLA

 Minister for Health

 Date:.....

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actchiefminister

-4

From:	Hoffmann, Cameron (Health) on behalf of Canberra Health Services Ministerial
Sent:	Tuesday, 20 September 2022 8:03 AM
To:	GovernmentBusinessHealth
Subject:	RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly
1000	Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on
	Notice (QoN) 833 - Breakdown of Wards
Attachments:	CHS Ward Map Sept 2022.pdf

Categories: 02. QoN

# OFFICIAL

Hi Catherine

Please see attached updated map. Apologise in the delay getting this to you.

Thanks, Cam

Cameron Hoffmann | Assistant Assembly Liaison Officer | Assembly and Ministerial Liaison Phone: 02 5124 6145 | Email: <u>CHS.Ministerial@act.gov.au</u> Government Relations | Canberra Health Services | ACT Government Ground Floor, Building 28 Canberra Hospital, Garran ACT 2605 | <u>health.act.gov.au</u> RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au> On Behalf Of GovernmentBusinessHealth Sent: Tuesday, 13 September 2022 3:41 PM

**To:** Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>

Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>

Subject: FW: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters -Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

Hi Team

Are you able to follow up on the below as I cannot find a response providing the map as indicated in the email trail.

Thanks Cathy



From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Thursday, 1 September 2022 6:13 PM Cc: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>>; Hunter, Kerryn (Health) <<u>Kerryn.Hunter@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>> Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters -Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

# OFFICIAL

Hi Amanda

My apologies for missing your call and not getting back to you sooner.

Thank you for following up on the Attachment A – CHS Ward Map. ACTHD will await the updated map and will include it as part of the response once received.

Once ACTHD receives the map there will be NFA from CHS as I am advised by your Ministerial team that CHS were happy to use the 'unreasonable diversion of resources' to respond to question iv).

Many thanks Kylie

Kylie Gstrein | Å/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 <u>health.act.gov.au</u>

From: CHS COO <<u>CHSCOO@act.gov.au</u>> Sent: Thursday, 1 September 2022 12:16 PM To: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> Cc: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>>; Hunter, Kerryn (Health) <<u>Kerryn.Hunter@act.gov.au</u>>; GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; CHS COO <<u>CHSCOO@act.gov.au</u>>; GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters -

Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

# OFFICIAL

Hi Kylie,

Sorry for delay in coming back to you on the ward map for GBCHS22/172.

The ward map is provided to hospital staff as a guide but is quite dynamic as the bed numbers and wards can change to meet the current demand and clinical need. I've asked the team to update and provide a revised ward map as at 31 August with inclusion of the disclaimer that bed numbers/wards can change according to clinical need. We will provide this update as soon as possible.

Please let me know if anything further required. I tried to call you and am happy to discuss if easier.

Kind regards, Amanda

Amanda Bell | Business Manager T: 02 5124 8688| Manager | E: amanda.bell@act.gov.au Level 2, Building 28, Canberra Hospital PO Box 11, Woden ACT 2606 | <u>health.act.gov.au</u> RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

191

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Wednesday, 31 August 2022 10:02 AM

To: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>>

Cc: Ellis, Catherine (Health) <<u>Catherine.Ellis@act.gov.au</u>>; Hunter, Kerryn (Health) <<u>Kerryn.Hunter@act.gov.au</u>>; Subject: RE: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

# OFFICIAL

Sorry team,

Also - MO has made comments on Attachment A - CHS Ward Map for response/amendment.

Thank you Kylie

From: Gstrein, Kylie (Health) <<u>Kylie.Gstrein@act.gov.au</u>> On Behalf Of GovernmentBusinessHealth Sent: Wednesday, 31 August 2022 9:59 AM

To: Canberra Health Services Ministerial <<u>CHS.Ministerial@act.gov.au</u>>

Cc: GovernmentBusinessHealth <<u>GovernmentBusinessHealth@act.gov.au</u>>; Ellis, Catherine (Health) <<u>Catherine.Ellis@act.gov.au</u>>; Hunter, Kerryn (Health) <<u>Kerryn.Hunter@act.gov.au</u>> Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley Importance: High

# OFFICIAL

## Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the attached response.

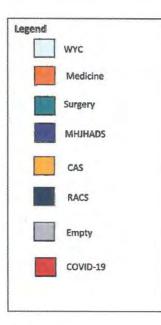
Can CHS please review the answer to *iv*. how many staff are scheduled for each ward including job title and classification. MO commented the response is an "inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."

Could MAGS please request relevant contact officer details ASAP to pass onto our line area as it may be best to discuss a consistent response to iv. before progressing.

Thank you Kylie

# Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 health.act.gov.au





See over page for abbreviations

Negative Pressure Room List - Page 3

### **Building 11**





PLEASE NOTE: Bed numbers/wards are dynamic and subject to change according to clinical need.

**Building 12** 

-

ICU (39 bed spaces)

3 a negative pressure rooms Brindabella South and

Garran is negative pressure

ED (58 treatment

spaces)

05 - Resus

06 - Paeds

MHSSU (6)

06 - MHSSU

02 - De-escalation

**Operating Theatres** 

**13** Theatres (1 negative pressure

18 - PACU

16 beds

2 single rooms

operating room)

14 - EDSU (12 funded)

Acute Surgical Unit

ED (12) - Emergency

Medicine Unit

# Care @ Home Program Ophthalmology 8 x single roo A single roo 7A (32 bed s Neurology & distangle rupor In negative pre 6A (32 bed Rheum 6 a wright room 24 negative pr 5A (30 bed s 30 - Orthopa Ortho-0 A waingle rooms In negative press

CPEU/CCU (

04 - Subac

GROUND

**Building 1 (Tower Block)** 

Offices

10A (32 bed spaces)

32 - General Surgery,

ims	
paces) nterology Ims	9B (29 bed spaces) 23- Neurosurgical 06 - Monitored beds 00 - fiex beds Trache ward 3 x single rooms
night beds) day beds 15 essure	8B (29 bed spaces) 25 Beds – WYC 9 x single rooms 2 x negative pressure
paces) ) (28 beds) bedil)	78 (32 bed spaces) General Medicine Ward 2s single rooms. Is negative pressure
paces) rdiology Endocrine ure rooms	68 (34 bed spaces) 28 - Cardiothoracle, Thoracle surgery, Urology, Vascular 06 - Monitored beds (Total 34 beds)
paces) Iedic Ieri	SB (28 bed spaces) 24 – Plastic/Ortho/ENT 02 – flex beds Trache ward 4 x lingle rooms ta negative pressure room
as) A artubeonae	48 (20 bed spaces) 20 – Renal + Medicine 0 – Discharge Lounge beds 2 × single rooms
(9) Na	CHS Outpatients Cardiology & cardiothoracic N&M Office
	OPD



University of Canberra Hospital (UCH)

### UCH Negative Pressure Room = 1

Cotter (30 bed spaces) 30 - Beds

Stromio (30 bed spaces) 30 - Neurological

Majura (30 bed spaces) 30 - Older Persons

Namadgi (30 bed spaces) 30 - General

AMHRU (20) 20 - MH beds 0 - Flex beds

# **Building 3** 0 - Flex beds 4 - flex/clinical trials (Positive Pressure) 128 - Mental Health 12 beds 11B (26 bed spaces) 11A (24 bed spaces) 26 - Aged Care 24 - Aged Care 0 - Flex beds

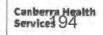
	Dananig /
6	Vithdrawal Unit 10 bed spaces) 0 beds
	Building 25
	HMU (40 bed spaces) LD 30 PHD 10
	DMHU / GAW
	OMHU 17 beds Sawanggal 10 beds

**Building** 7

Negative pressure rooms WYC = 14 rooms

PWA = 1, PWH = 2, PWM = 6, PWS =1, AN=1, PN =1, BS =1, NICU =1, SCN =1 Positive Pressure rooms: PWH = 2

Updated 01/09/2022 (Director of Nursing Patient Flow) \* Changes subject to operational needs



Abbreviation Location	Abbreviation		
Legend	WYC	Women Youth & Children	
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services	
	CAS	Cancer and Ambulatory Support	
	RACS	Rehabilitation Aged and Community Services	
Building 11	NICU	Neonatal Intensive Care Unit	
	SCN	Special Care Nursery	
	PN	Postnatal	
	AN	Antenatal	
	PWH	Paediatric Ward High care	
	PWS	Paediatrics Ward Surgery	
	PDS	Paediatric Day Stay	
	PWA	Paediatric Ward Adolescent	
Building 12	EDSU	Extended Day Surgery Unit	
	PACU	Post Anaesthetic Care Unit	
	ICU	Intensive Care Unit	
	ED	Emergency Department	
	MH	Mental Health	
	MHSSU / PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Uni	
Building 1	ASU	Acute Surgical Unit	
	ENT	Ear Nose & Throat	
	CPEU	Chest Pain Evaluation Unit	
	CCU	Coronary Care Unit	
	N&M	Nursing & Midwifery	
	OPD	Outpatient Department	
	SCP	Seasonal Capacity Plan, adult beds	
	ACDL	All Care Discharge Lounge	
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit	
Building 25	AMHU	Adult Mental Health Unit	
	PLD	Psychiatric Low Dependency	
	PHD	Psychiatric High Dependency	
DMHU/GAW	DMHU	Dhulwa Mental Health Unit	
	GAW	Gawanggal (Extended Care Unit)	



# Negative Pressure Rooms - July 2020

Wilding	Ward	Negative Pressure Rooms
1	Ward 8A	2
1	Ward 88	2
1	Ward 7A	2
1	Ward 7B	1
1	Ward 6A	2
1	Ward 5A	1
1	Ward 5B	1
12	Intensive Care Unit (ICU)	4
12	Intensive Care Unit Extension Brindabella South Level 3	Whole Ward
12	Emergency Department (ED)	4
12	Emergency Department Extension Level 2	Whole Ward
12	Peri-Operative Theatres	1
11	Anti-Natal	t
11	Post Natal	1
11	Neonatal ICU	1
11	Special Care Nursery	1
11	Paeds Adolecent	2
11	Paeds Medical Unit	5
11	Paeds Surgical Unit	1
11	Birthing Suite	1
UCH	University of Canberra Hospital	1
	Total (in addition to whole wards above)	35

CH = Namadgi Room 1

From:	Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth
Sent:	Tuesday, 20 September 2022 8:59 PM
To:	ACT Health DLO
Cc:	GovernmentBusinessHealth
Subject:	RE: URGENT : GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital
Attachments:	Final Response - QoN 833 - Minister for Health - Ward Breakdowns.DOCX

Importance: High

OFFICIAL

### Hi Tara

Apologies, the table was missing an additional line. The attached and the version in TRIM (COR22/21749) have been corrected as below:

Maternity Units	34
3S Maternity	18
Birth Suite	6
Birth Centre	2
Special Care Nursery	8

Thank you Kylie

From: Gower, Tara (Health) < Tara.Gower@act.gov.au> On Behalf Of ACT Health DLO

Sent: Tuesday, 20 September 2022 5:04 PM

To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>

Subject: FW: URGENT : GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital Importance: High

OFFICIAL

Hi team

Urgent check on response to i. by email please:

Maternity Units total appears as 34, but the sub-units do not add up to 34 and I cannot work out where the other 8 beds come from?

Maternity Units	34
3S Maternity	18
Birth Suite	6
Birth Centre	2

Thank you

Tara

Tara Gower | A/g Directorate Liaison Officer | ACT Health Directorate Mobile Comparison | Email: <u>ACTHealthDLO@act.gov.au</u>

Office of Rachel Stephen-Smith | Minister for Health

Officer of Emma Davidson | Minister for Mental Health Level 2, Legislative Assembly Building, Civic Square



From: Gower, Tara (Health) <<u>Tara.Gower@act.gov.au</u>> On Behalf Of ACT Health DLO Sent: Tuesday, 20 September 2022 11:37 AM To: Bransgrove, Meagen <<u>Meagen.Bransgrove@act.gov.au</u>> Subject: URGENT : GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital

OFFICIAL

2

Hi Meg

The revised QON response is back in your folder here.

Please note Attachment B is now obsolete. The response expired on 10 July 2022.

Thank you Tara

### Tara Gower | A/g Directorate Liaison Officer | ACT Health Directorate

Mob Email: <u>ACTHealthDLO@act.gov.au</u> Office of Rachel Stephen-Smith | Minister for Health Officer of Emma Davidson | Minister for Mental Health Level 2, Legislative Assembly Building, Civic Square

ACT Health Respect Collaboration



Rachel Stephen-Smith MLA Minister for Health Minister for Families and Community Services Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE Questions on Notice Paper No 19 10 June 2022 Question No. 833

### Asked by MS CASTLEY MLA -

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
  - A. morning,
  - B. afternoon and
  - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii.how many staff (headcount) have separated from each ward in the last financial year,
- IX. what was the budget allocated for each ward in the last financial year;
- X. how much was spent by each ward in the last financial year;
- Xi. what was the average length of stay for a patient in each ward.

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

 See Canberra Health Services (CHS) Ward Map at <u>Attachment A</u>. Note that bed numbers/wards are dynamic and subject to change according to clinical need.

See the below table for information from Calvary Public Hospital Bruce (CPHB).



Ca vary Pub c Hosp ta Bruce			
Name of Ward (Inpat ent wards on y)	Number of beds <sup>1</sup>		
Calvary Respiratory Assessment Unit	12		
Intensive Care and Coronary care unit <sup>2</sup>	14		
Emergency Short Stay Unit <sup>3</sup>	15		
Hospital in the Home <sup>4</sup>	18		
Maternity Units	34		
35 Maternity	18		
Birth Suite	6		
Birth Centre	2		
Special Care Nursery	8		
Medical	86		Commented [BM1]: This is asking for each ward, can
<u>4E Medical</u>	24	Maternity and Medical please be broken dow	Maternity and Medical please be broken down into each ward
4W Medical	28		
Stroke Unit	6		Commented [GK(2R1]: Response updated to include breakdown of Maternity and Medical wards.
Acacia Ward (Mental Health services only)	21		
Older Persons Mental Health Unit (Mental Health services only)	15		
Surgical	28		
SW Surgical	28		

not applicable. Note that bed numbers/wards are dynamic and subject to change according to clinical need. <sup>2</sup>-ICU capacity depends on activity. <sup>3</sup> – Excludes beds currently utilised for the COVID-19 Red zone

4-HITH beds are virtual beds as care is homebased

- ii. See above response to Question II.
- iii. See above response to Question ii.
- iv. A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS and CPHB has not been provided as this would be an unreasonable diversion of resources to complete this request.
- v. Neither CPHB nor CHS report at the ward level. Performance information for each hospital is available via the ACT Public Health Services Quarterly Performance Report.

https://health.act.gov.au/about-our-health-system/act-public-health-services-ouarterlyperformance-report

- vi. Refer to response to Question v.
- vii. CHS is unable report at the ward level and CPHB does not routinely collect data at ward level for staff recruitment. The ACT Health Directorate provided mental health ward level data for QON 830, however, to provide detailed staffing for each ward would be resource intensive and take key personnel away from their core functions which would be an unreasonable diversion of resources. I also refer the Member to QON 834 which provides overall staff exits.

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Deleted: <#>CHS nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at Attachment B. 9 See the below table for information from CPHB. Colvery Public Hospital Bruce\*

vili. Refer to response to Question vii.

ix. CHS does not report Budget allocations at the Ward level. Please refer to Budget Paper C: https://www.treasury.act.gov.au/ data/assets/pdf\_file/0004/1698934/2020-21-Budget-Statements-C.odf

CPHB does not report budget allocation at the Ward level. Internal budgets are not representative of the costs as there are different treatments between hospitals as to the allocation of direct and indirect costs. National Weighted Activity Unit (NWAU) costs per patient episode are available through the Independent Hospital Pricing Authority (IHPA) benchmarking portal, the latest data publicly available is 2019-20. the system allows the user to filter by care type.

https://benchmarking.ihpa.gov.au/extensions/ihpanbp/index.html#/periodic-insights/overview

x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2020-21. Annual Report - <u>Canberra Health Services Annual Report 2020-2021 (act.gov.au).</u>

See CPHB response to Question ix.

xi. Neither CHS nor CPHB report Length of Stay at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Reports.

https://health.act.gov.au/about-our-health-system/act-public-health-services-guarterlyperformance-report

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA Minister for Health

Date:....

This response required 26 hours and 50 minutes to complete, at an approximate cost of \$2741.61.

actchiefminister

From:	Gstrein, Kylie (Health) on behalf of GovernmentBusinessHealth
Sent:	Tuesday, 20 September 2022 11:31 AM
To:	ACT Health DLO
Cc:	GovernmentBusinessHealth
Subject:	URGENT FOR MO - GBC22/367 - Minister for Health - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Attachments:	Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and ~ Castley.tr5
Importance:	High
Follow Up Flag:	Follow up
Flag Status:	Completed
Categories:	WITH MEG / awaiting advice

## Hi Tara

Please progress the attached amended response to QON 833 breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital.

The response at COR22/21749, and Attachment A at COR22/21756 have been updated to address MO comments. Please progress the response and Attachment A for MO review, noting Attachment B is now obsolete.

The response expired on 10 July 2022.

Kind regards Kylie

Kylie Gstrein | A/g Director, Government Business Email: <u>GovernmentBusinessHealth@act.gov.au</u> Ministerial and Government Services | ACT Health Directorate Level 5, 2-6 Bowes Street, Woden ACT 2606 health.act.gov.au



Rachel Stephen-Smith MLA Minister for Health Minister for Families and Community Services Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE Questions on Notice Paper No 19 10 June 2022 Question No. 833

### Asked by MS CASTLEY MLA -

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
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  - A. morning,
  - B. afternoon and
  - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
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- XI. what was the average length of stay for a patient in each ward.

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

i. See Canberra Health Services (CHS) Ward Map at <u>Attachment A</u>. Note that bed numbers/wards are dynamic and subject to change according to clinical need.

See the below table for information from Calvary Public Hospital Bruce (CPHB).



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Maternity Units	34		
35 Maternity	18		
Birth Suite	5		
Birth Centre	2		
Special Care Nursery	8		
Medical	86		Commented [BM1]: This is asking for each ward, can
4E Medical	24	Maternity and Medical please be broken de	Maternity and Medical please be broken down into each
4W Medical	28	1	ward
Strake Unit	<u>6</u>		Commented [GK(2R1]: Response updated to include breakdown of Maternity and Medical wards.
Acacia Ward (Mental Health services only)	21		breaken of matching and measure marga.
Older Persons Mental Health Unit (Mental Health services only)	15		
Surgical	28		
5W Surgical	28		

not applicable. Note that bed numbers/wards are dynamic and subject to change according to clinical need. 2-ICU capacity depends on activity.

3 - Excludes beds currently utilised for the COVID-19 Red zone 4-HITH beds are virtual beds as care is homebased

- ii. See above response to Question ii.
- ili. See above response to Question ii.
- iv. A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS and CPHB has not been provided as this would be an unreasonable diversion of resources to complete this request.
- v. Neither CPHB nor CHS report at the ward level. Performance information for each hospital is available via the ACT Public Health Services Quarterly Performance Report.

https://health.act.gov.au/about-our-health-system/act-public-health-services-guarterlyperformance-report

- vi. Refer to response to Question v.
- vil. CHS is unable report at the ward level and CPHB does not routinely collect data at ward level for staff recruitment. The ACT Health Directorate provided mental health ward level data for QON 830, however, to provide detailed staffing for each ward would be resource intensive and take key personnel away from their core functions which would be an unreasonable diversion of resources. I also refer the Member to QON 834 which provides overall staff exits.

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</r>
CHS nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at Attachment B. See the below table for information from CPHB. 9 Calvary Public Hospital Bruce\*

viii. Refer to response to Question vii.

ix. CHS does not report Budget allocations at the Ward level. Please refer to Budget Paper C: https://www.treasury.act.gov.au/ data/assets/pdf\_file/0004/1698934/2020-21-Budget-Statements-C.pdf

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https://benchmarking.ihpa.gov.au/extensions/ihpanbp/index.html#/periodic-insights/overview

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xi. Neither CHS nor CPHB report Length of Stay at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Reports.

https://health.act.gov.au/about-our-health-system/act-public-health-services-quarterlyperformance-report

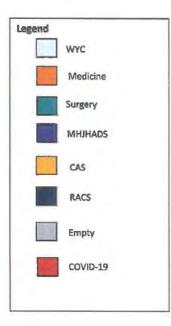
Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA Minister for Health

Date:....

This response required 26 hours and 50 minutes to complete, at an approximate cost of \$2741.61.

actchiefminister



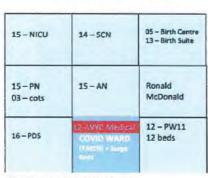
### Note:

See over page for abbreviations

Negative Pressure Room List - Page 3

## **Building 11**

### Centenary Hospital Women & Children



PLEASE NOTE: Bed numbers/wards are dynamic and subject to change according to clinical need.

# Building 12

 Operating Theatres
 ICU (39 bed spaces)

 13 Theatres
 3 I negative pressure operating room)

 14 - EDSU
 and and Gaman is negative pressure eree

 18 - PACU
 ED (58 treatment spaces)

 2 single rooms
 30 - Acute

gle rooms 12) – Emergency Licine Unit Beds	30 – Acute OS – Resus 15 – FastTrack (3 procedure rooms) O6 – Paeds O2 - De-escalation Acregative pressure rooms
	MHSSU (6) 06 - MHSSU

1

### Building 1 (Tower Block)

10A (32 bed spaces)	Offices
32 - General Surgery,	
Ophthaimology	Care @ Home Program
	1
8 x single rooms	
The second second second	Concernation of the second
9A (24 bed spaces)	9B (29 bed spaces)
24 - Gastroenterology	23- Neurosurgical
	06 - Monitored beds
and	00 – Jlex beds
4 x single rooms	Trache word 3 x single rooms
BA (No overnight beds)	8B (29 bed spaces)
10 - Dialysis day beds	25 Beds - WYC
in only is day bebs	LU DEUS - WIC
1 single rooms	9 x single rooms
2 negative pressure	2 x negative pressure
and build by the state of	and the second s
7A (32 bed spaces)	78 (32 bed spaces)
Neurology & ID (28 beds)	General Medicine Ward
Stroke Unit (4 beds)	
Trache ward	22 Mille rooms, 14 negative pressure
t a binale respita 24 respitave pressure	
	1
6A (32 bed spaces)	6B (34 bed spaces)
37 - Resp/Cardiology	28 - Cardiothoracic,
Rheum/Endocrine	Thoracic surgery,
and all the second s	Urology, Vascular
s single rooms In negative pressure rooms	05 – Monitored beds (Total 34 beds)
5A (30 bed spaces)	5B (28 bed spaces)
30 – Orthopaedic	24 - Plastic/Ortho/ENT
Ortho-Geri	02 - flex beds
to the street of	Trache word
4 a single rooms te negative pressure room	4 x single rooms In negative pressure room
A4-C19 (28 benis)	and the second second
NA 3023 (28.0000)	48 (20 bed spaces) 20 - Renal + Medicine
Covid respiratory symptoms	0 – Discharge Lounge
6 single beds	beds
	2 x single rooms
	A A SUBIE LODIUS
CPEU/CCU (19)	CHS Outpatients
04 - CPEU	
11-000	Cardiology &
04 - Subacute	cardiothoracic
2 x single rooms	N&M Office
La la companya de la	insuit Office
GROUND	OPD



University of Canberra Hospital (UCH)

### UCH Negative Pressure Room = 1

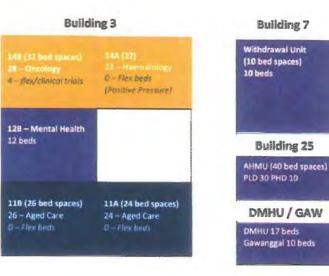
Cotter (30 bed spaces) 30 – Beds 0 – Flex beds

Stromio (30 bed spaces) 30 – Neurological 0 – Flex beds

Majura (30 bed spaces) 30 – Older Persons 00 – Flex beds

Namadgi (30 bed spaces) 30 – General 00 – Flex beds

AMHRU (20) 20 – MH beds 0 – Flex beds



Negative pressure rooms WYC = 14 rooms

- PWA = 1, PWH = 2, PWM = 6, PWS =1, AN=1, PN =1, BS =1, NICU =1, SCN =1 , Positive Pressure rooms: PWH = 2

Updated 01/09/2022 (Director of Nursing Patient Flow) \* Changes subject to operational needs

ED (

Me

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Abbreviation Location	Abbreviation	the second se
Legend	WYC	Women Youth & Children
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services
	CAS	Cancer and Ambulatory Support
	RACS	Rehabilitation Aged and Community Services
Building 11	NICU	Neonatal Intensive Care Unit
	SCN	Special Care Nursery
	PN	Postnatal
	AN	Antenatal
	PWH	Paediatric Ward High care
	PWS	Paediatrics Ward Surgery
	PDS	Paediatric Day Stay
	PWA	Paediatric Ward Adolescent
Building 12	EDSU	Extended Day Surgery Unit
	PACU	Post Anaesthetic Care Unit
	ICU	Intensive Care Unit
	ED	Emergency Department
	MH	Mental Health
	MHSSU / PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Unit
Building 1	ASU	Acute Surgical Unit
	ENT	Ear Nose & Throat
	CPEU	Chest Pain Evaluation Unit
	CCU	Coronary Care Unit
	N&M	Nursing & Midwifery
	OPD	Outpatient Department
	SCP	Seasonal Capacity Plan, adult beds
	ACDL	All Care Discharge Lounge
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit
Building 25	AMHU	Adult Mental Health Unit
	PLD	Psychiatric Low Dependency
	PHD	Psychiatric High Dependency
DMHU/GAW	DMHU	Dhulwa Mental Health Unit
	GAW	Gawanggal (Extended Care Unit)



# Negative Pressure Rooms - July 2020

Building	Ward	Negative Pressure Rooms
1	Ward 8A	2
1	Ward 8B	2
1	Ward 7A	2
1	Ward 7B	1
1	Ward 6A	2
1	Ward 5A	1
1	Ward 5B	1
12	Intensive Care Unit (ICU)	4
12	Intensive Care Unit Extension Brindabella South Level 3	Whole Ward
12	Emergency Department (ED)	4
12	Emergency Department Extension Level 2	Whole Ward
12	Peri-Operative Theatres	1
11	Anti-Natal	1
11	Post Natal	1
11	Neonatai ICU	1
11	Special Care Nursery	1
11	Paeds Adolecent	2
11	Paeds Medical Unit	6
11	Paeds Surgical Unit	1
11	Birthing Suite	1
UCH	University of Canberra Hospital	1
_	Total (in addition to whole wards above)	35

JCH = Namadgi Room 1

2021	Division		Medicine			Shift coun	and the second second	shift length	Contractor and and a second second	shift count	shift hour	shift count	Updated	by who	enter date	1
dy 2022	N Manager UNIT		74	-	Bed Open 32	Morn & Evo	en shift lengt	n 8.00	8.00	1.00	10.00	1.25	If ADO backfi		Comments TEMPLATE21	1
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	INDIRECT	RN4.3									1	1	7.60	38.00		change
	INDIRECT	RN4.2 RN4.1	-	-	-							-	7.60	38.00		
	INDIRECT	RN3G2	1.00	1.00			1.00	1.00	1.00	5.00	40.00	1.053	8.00	38.00		
	INDIRECT	RN3G1	2.00	2.00			2.00	2.00	2.00	10.00	80.00	2.105	8.00	38-00		1
	INDIRECT	RN2CON RN2TL	1.00	1.00	1.00	1.00	1.00	1.00	1.00	5.00	38.00	1.000	7.60	38.00		
m	INDIRECT	RN2										1	8.00	38.00	5	
	INDIRECT	RN1 EN2	-	-			-						8.00			
n	INDIRECT	ENI										1	8.00	38.00		
	INDIRECT	AIN	1.00	1.00	1.00	1.00	1.00	1,00	1.00	7.00	56.00	1.474	61.00	38.00		
	DIRECT	RN4NP RN3G2	-										8.00	38.00		L .
n	DIRECT	RN3G1			1		1				1		8.00	38.00		I .
	DIRECT	RN2TL RN2	2.00	2.00	2.00	2.00	2.00	200	2.00		1	1	8.00	38.00		L 1
n	DIRECT	RNZ	1.00	200		2.00	2.00	2.00	2.00	14.00	112.00	2.947	8.00	38.00		1
	DIRECT	RNT	3.00	3.00	3.00	3.00	3.00	3.00	3.00	21.00	108.00	4.421	8.00	38.00	T.	
	DIRECT	RNIP ENL2	2.00	2.00	2.00	2.00	2.00	2.00	2.60	14.00 7.00	112.00	2.947	8.00	38.00		
n	DIRECT	ENI		1	-			1			1		8.00	38.00	1	Mores D
	DIRECT	ENHP	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	58.00	1,474	8.00	38.00		50
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		RINH.2		-				1					7.60	38.00		1
		RN4.1 RN3G2			-	-			-				7.60	38.00		1
11	INDIREC7	RN3G1									1	1	7.60	38.00		
		RN2CDN	1.00	1.00			4.00	4.00	4.00	7.00	F2 20	1	7.60	38.00		
		RN2TL RN2	1.00	1.00	1.00	1.00	1.00	1.00	1,00	7.00	53.20	1,40	7.60	38.00		
		RN1						1.000	1000			1	7.60	38.00		
		EN2 EN1	-			-			-				7.60	38.00 38.00		1
		AIN	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.47	8.00	38.00		1
		RNANP RN3G2		-									8.00	38.00		
		RN3G1									-		8.00	38.00		L
		RNZTL				-							8.00	38.00		L
		RN2 RN2	2.00	2.00	2.00	2.00	2.00	2.00	2.00	14.00	112.00	2.95	8.00	38.00 38.00		E
112	DIRECT	RN1	4.00	4.00	4.00	4.00	4.00	4.00	4.00	28.00	224.00	5.89	8.00	38.00		L
		RNIP	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.47	8.00	38.00		
		ENL2 ENH	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7,00	56.00	1.47	8.00	38.00		Even D
		EIRIP	1.00	1.00	1.00	1.00	1.00	1.00	1.00	7.00	56.00	1.47	8.00	38.00		50
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		RN2TL RN2				-							10.00	38.00 38.00		
it	NDIRECT	RN1					1						10.00	38.00		
it I		EN2		S. 19		C - 3							10.00	38.00		
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t I	DIRECT	RNANP		5									10.00	38.00		1
		RN3G2 RN3G1	_						-				10.00	38.00		1
		RN2TL					-					-	10.00	38.00		1
t I	DIRECT	RN2	2.00	2.00	2.00	2.00	2.00	2.00	2.00	14.00	140.00	3.68	10.00	38.00		1
		RN2*	3.00	3.00	3.00	3.00	3.00	3.00	3.00	21.00	210.00	5.53	10.00	38.00		
	DIRECT	RNIP		0.00	0.00		C.DU	0.00		21.00	210.00	3.33	10.00	38.00		
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- (I		EN1 EN1P	E.ma.s	1.00	1.00	1.00	1.00	1.00	1.00	7.00	70.00	1.84	10.00	38.00		ND Dire
	DIRECT	spare											10.00	38.00		7
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## NIMS Template new financial year

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NDIRECT	RN3G2 RN3G1	1.053	0.061	0.009	0.006	0.040	0.003	0.138	1.142	0.098	1.191			4
NDIRECT	RN2CDN	2.105	0.161	0.017	0.012	0.691	0.006	0.277	2.284	M.050	2.382			1
NDIRECT	RAZTL	1.821	0.244	0.015	0.010	0.076	0.005	0.036	2.080	0.085	2.165		1	1
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RECT	IONT	15.842	2.121	0.130	0.057	0.609	0.043	2.995	18.099	0.738	18.837		1	1
WECT	RNTP	4.421	0.584	1		0.170	0.061	0.624	5.015	0.230	5.245	1		1
LINECT	ENL2	4.789	0.603	60.0	0.026	0.184	0.013	0,985	5.472	0.223	5.695			1
RECT	EN1 EN1P	1.842	0.247	0.015	0.010	0.071	0.005	0.348	2,105	0.086	2.190	-		1
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INTERNATIONAL STREET	Ty         Channellivestic           Ty         Channellivestic           ummmaly         od FTE           R5         R43           R42         R42           R41         R3G2           R3G1         R2CDM           R2DM         R2TUS           R12         R12	49.400 Prod 1.053 2.105 1.000 1.821 9.579 15.042	Wik Annual L 0.001 0.161 0.261 0.244 1.286 2.127	Day PDLL 0.009 0.017 0.015	Day MassTrain 0.006 0.012 0.010	Day Pecal 0.040 0.081 0.070 0.367 0.808	Day Diher 0.003 0.006 0.026 0.026 0.043	Backfill FTE 0.138 0.277 0.038 0.344 1.811 2.995	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099	Pool m FTE 0.049 0.098 0.085 0.446 0.738	Annual FTE 1.191 2.382 1.038 2.165 11.390 18.837			
ORECT Staf FTE cop Structor FTE modal FTE sc modal FTE sc No No No No No No No No No No No No No	Py Caseministry Ry Caseministry R43 R43 R43 R44 R44 R44 R44 R362 R361 R362 R361 R362 R361 R2CDW R41 R2CW R41 R2FUS R42 R42 R42 R43 R43 R44 R45 R45 R45 R45 R45 R45 R45	49.400 m Wkly Prod 1.053 2.405 1.000 1.821 9.579 15.842 4.421	Wk Arewall L 0.001 0.161 0.244 1.266 2.127 0.594	Day PDLL 0.009 0.017 0.015 0.079 0.130	0ay ManTrain 0.006 0.012 0.010 0.052 0.867	Day Pecal 0.040 0.041 0.070 0.367 0.808 0.170	Day Other D.073 0.005 0.026 0.026 0.0343 0.061	Backfill FTE 0.138 0.277 0.038 0.344 1.811 2.995 0.824	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099 5.015	Pool m FTE 0.049 0.098 0.065 0.446 0.738 0.230	Annual FTE 1.191 2.382 1.038 2.165 11.390 18.837 5.245			
ARECT Star FTE cop Minute FTE must FTE are no & Non Pro N N N N N N N N N N N N N N N N N N N	Ry         Channel Research           Ry         Channel Research           RS         R43           R42         R44           R42         R42           R42         R42           R42         R42           R45         R361           R2004         R2004           R1         R1           R12         R12	49.400 pr Wkiy Prod 1.053 2.405 1.064 1.821 9.579 15.842 4.421 4.769	Wik Armunil L 0.081 0.161 0.036 0.244 1.286 2.127 0.594 0.543	Day PDLL 0.009 0.017 0.015 0.079 0.130 0.039	Day ManTrain 0.006 0.012 0.010 0.052 0.087 0.025	Day Pecal 0.040 0.041 0.070 0.367 0.808 0.170 0.184	Day Diher 0.003 0.005 0.026 0.045 0.045 0.051 0.013	8ackfill FTE 0.138 0.277 0.038 0.344 1.811 2.995 0.824 0.905	Recruit FTE 1.142 2.284 1.038 2.080 10.944 16.099 5.015 5.412	Pool m FTE 0.049 0.098 0.085 0.446 0.758 0.230 0.223	Annual FTE 1.191 2.382 1.038 2.165 11.390 18,837 5.595			
RRECT star FTE equ strandor FTE missa FTE as no & Non Pro N N N N N N N N N N N N N N N N N N N	Ty         Channelities(L)           By         Channelities(L)           Ummmaly         od FTE           R5         R43           R42         R42           R41         R3G2           R3G1         R2CDM           R2DM         R2TUS           R1         R1           R1P         EML2           ENL1         ENL1	49.400 in Wkiy Prod 1.053 2.105 1.000 1.821 9.579 15.842 4.421 4.421 1.842	Wik Annual L 0.001 0.161 0.266 1.256 2.127 0.594 0.2643 0.2643	Day PDLL 0.009 0.017 0.015 0.079 0.130	0ay ManTrain 0.006 0.012 0.010 0.052 0.867	Day Pecal 0.040 0.081 0.070 0.367 0.808 0.170 0.484 0.071	Day Olher 0.003 0.006 0.026 0.043 0.043 0.013 0.013	Backfill FTE 0.138 0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099 5.015 5.472 2.105	Pool m FTE 0.049 0.058 0.446 0.738 0.230 0.223 0.086	Annual FTE 1.191 2.382 1.038 2.465 11.390 18.837 5.245 5.695 2.490			
ARECT Star FTE cop Attractor FTE muscle FTE muscle FTE store & Non Pro Re Re Re Re Re Re Re Re Re Re Re Re Re	Ry         Channel Research           Ry         Channel Research           RS         R43           R42         R44           R42         R42           R42         R42           R42         R42           R45         R361           R2004         R2004           R1         R1           R12         R12	49.400 pr Wkiy Prod 1.053 2.405 1.064 1.821 9.579 15.842 4.421 4.769	Wik Armunil L 0.081 0.161 0.036 0.244 1.286 2.127 0.594 0.543	Day PDLL 0.009 0.017 0.015 0.079 0.130 0.039	Day ManTrain 0.006 0.012 0.010 0.052 0.087 0.025	Day Pecal 0.040 0.041 0.070 0.367 0.808 0.170 0.184	Day Diher 0.003 0.005 0.026 0.045 0.045 0.051 0.013	8ackfill FTE 0.138 0.277 0.038 0.344 1.811 2.995 0.824 0.905	Recruit FTE 1.142 2.284 1.038 2.080 10.944 16.099 5.015 5.412	Pool m FTE 0.049 0.098 0.085 0.446 0.758 0.230 0.223	Annual FTE 1.191 2.382 1.038 2.165 11.390 18,837 5.595			
AMECT staf FTE equ stimute FTE music FTE store & Non Pro N N N N N N N N N N N N N N N N N N N	By Chandlevelu           By Chandlevelu           ummaky           od FTE           R5           R43           R44           R3G1           R2CDA           R3G1           R2CDA           R41           R3G1           R2CDA           R2CDA           R41           R3G1           R2CDA           R41           R3G1           R2CDA           R41           R2CDA           R41           R3G1           R2CDA           R1           R1           R1           ENL1           ER0.1           ER0.1           ER0.1	49.400 an Witiy Prod 1.053 2.105 1.000 1.821 9.579 15.842 4.421 1.842 2.947 4.000	Wik Arenual L 0.001 0.161 0.038 0.244 1.256 2.127 0.584 0.244 1.256 0.244 1.256 0.244 1.256 0.244 1.259 0.244 1.259 0.264 1.259 0.264 0.26	Day PDLL 0.009 0.017 0.015 0.075 0.075 0.039 0.015	Day ManTrain 0.006 0.012 0.052 0.052 0.057 0.025 0.010	Day Pect	Day Offer 0.003 0.005 0.005 0.013 0.013 0.013 0.013 0.013 0.013 0.005 0.005 0.040	Backfill FTE 0.138 0.277 0.038 0.344 1.811 2.895 0.824 0.905 0.348 0.348 0.348	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099 5.015 5.472 2.105 3.343 4.000	Pool m FTE 0.049 0.058 0.446 0.738 0.230 0.223 0.086	Annusi FTE 1.191 2.382 1.038 2.165 18.837 5.245 5.695 2.190 3.496 4.000			
ARECT Star FTE cop Attractor FTE muscle FTE muscle FTE store & Non Pro Re Re Re Re Re Re Re Re Re Re Re Re Re	By Chandlevelu           By Chandlevelu           ummaky           od FTE           R5           R43           R44           R3G1           R2CDA           R3G1           R2CDA           R41           R3G1           R2CDA           R2CDA           R41           R3G1           R2CDA           R41           R3G1           R2CDA           R41           R2CDA           R41           R3G1           R2CDA           R1           R1           R1           ENL1           ER0.1           ER0.1           ER0.1	49.400 wh Wikiy Prot 1.053 2.105 1.005 1.622 1.655 1.555 1.6555 1.6555 1.6555 1.6555 1.6555 1.6555 1.6555 1.655	Wik Annual L 0.001 0.161 0.266 1.256 2.127 0.594 0.2643 0.2643	Day PDLL 0.009 0.017 0.015 0.079 0.130 0.039	Day ManTrain 0.006 0.012 0.010 0.052 0.087 0.025	Day Pecal 0.040 0.081 0.070 0.367 0.808 0.170 0.484 0.071	Day Olher 0.003 0.006 0.026 0.043 0.043 0.013 0.013	Backfill FTE 0.138 0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.549 0.549 8.230	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099 5.015 5.412 2.105 3.343 4.000 55.522	Pool m FTE 0.049 0.098 0.086 0.448 0.738 0.230 0.223 0.096 0.153 2.108	Annual FTE 1.191 2.362 1.038 2.165 11.390 18,837 5.245 5.695 2.190 3.496 4.000 57,630			
ARECT Star FTE cop Attractor FTE muscle FTE muscle FTE store & Non Pro Re Re Re Re Re Re Re Re Re Re Re Re Re	By Chandlevelu           By Chandlevelu           ummaky           od FTE           R5           R43           R44           R3G1           R2CDA           R3G1           R2CDA           R41           R3G1           R2CDA           R2CDA           R41           R3G1           R2CDA           R41           R3G1           R2CDA           R41           R2CDA           R41           R3G1           R2CDA           R1           R1           R1           ENL1           ER0.1           ER0.1           ER0.1	49.400 an Witiy Prod 1.053 2.105 1.000 1.821 9.579 15.842 4.421 1.842 2.947 4.000	Wik Arenual L 0.001 0.161 0.038 0.244 1.256 2.127 0.584 0.244 1.256 0.244 1.256 0.244 1.256 0.244 1.259 0.244 1.259 0.264 1.259 0.264 0.26	Day PDLL 0.009 0.017 0.015 0.075 0.075 0.039 0.015	Day ManTrain 0.006 0.012 0.052 0.052 0.057 0.025 0.010	Day Pecet 0.040 0.061 0.367 0.567 0.568 0.170 0.484 0.071 8.113	Day Offer 0.003 0.005 0.005 0.013 0.013 0.013 0.013 0.013 0.013 0.005 0.005 0.040	Backfill FTE 0.1138 0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.905 0.348 0.549 8.230 Unit Summa	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 Ry	Pool m FTE 0.049 0.098 0.085 0.446 0.738 0.230 0.230 0.223 0.086 0.153 2.108 Annual	Annual FTE 1.191 2.382 1.038 2.165 11.390 18.837 5.695 2.190 3.496 4.000 57.639 Cool Sal Calcula			5 121,151,84
ARECT Star FTE cop Attractor FTE muscle FTE muscle FTE store & Non Pro Re Re Re Re Re Re Re Re Re Re Re Re Re	By Chandlevelu           By Chandlevelu           ummaky           od FTE           R5           R43           R44           R3G1           R2CDA           R3G1           R2CDA           R41           R3G1           R2CDA           R2CDA           R41           R3G1           R2CDA           R41           R3G1           R2CDA           R41           R2CDA           R41           R3G1           R2CDA           R1           R1           R1           ENL1           ER0.1           ER0.1           ER0.1	49.400 an Witiy Prod 1.053 2.105 1.000 1.821 9.579 15.842 4.421 1.842 2.947 4.000	Wik Arenual L 0.001 0.161 0.038 0.244 1.256 2.127 0.584 0.244 1.256 0.244 1.256 0.244 1.256 0.244 1.259 0.244 1.259 0.264 1.259 0.264 0.26	Day PDLL 0.009 0.017 0.015 0.075 0.075 0.039 0.015	Day ManTrain 0.006 0.012 0.052 0.052 0.057 0.025 0.010	Day Pecet 0.040 0.061 0.367 0.567 0.568 0.170 0.484 0.071 8.113	Day Offer 0.003 0.005 0.005 0.013 0.013 0.013 0.013 0.013 0.013 0.005 0.005 0.040	Backfill FTE 0.138 0.277 0.038 0.240 1.811 2.895 0.824 0.905 0.945	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099 5.015 5.472 2.105 5.472 2.105 3.343 4.000 5.542 75 5.522 75	Pool m PTE 0.049 0.098 0.085 0.446 0.738 0.230 0.230 0.223 0.086 0.153 2.108 Annual PTE	Annusi FTE 1.191 2.382 1.038 2.165 18,837 5.245 2.165 18,837 5.245 2.190 3.496 4.000 57,630 Coat Sa Calcún 6 4.000	COMPPEN	Budget TMT	1976
AMECT star FTE ceps strate FTE mass FTE as no & Non Pro N N N N N N N N N N N N N N N N N N N	By Chandlevelu           By Chandlevelu           ummaky           od FTE           R5           R43           R44           R3G1           R2CDA           R3G1           R2CDA           R41           R3G1           R2CDA           R2CDA           R41           R3G1           R2CDA           R41           R3G1           R2CDA           R41           R2CDA           R41           R3G1           R2CDA           R1           R1           R1           ENL1           ER0.1           ER0.1           ER0.1	49.400 wh Wikiy Prot 1.053 2.105 1.005 1.605 1.605 1.621 1.5842 4.421 4.785 1.5842 4.421 4.785 1.4785 4.421 4.785 4.421 4.785 4.421 4.785 4.400	Wik Arenual L 0.001 0.161 0.038 0.244 1.256 2.127 0.584 0.244 1.256 0.244 1.256 0.244 1.256 0.244 1.259 0.244 1.259 0.264 1.259 0.264 0.26	Day PDLL 0.009 0.017 0.015 0.075 0.075 0.039 0.015	Day ManTrain 0.006 0.012 0.052 0.052 0.057 0.025 0.010	Day Pecet 0.040 0.061 0.367 0.567 0.568 0.170 0.484 0.071 8.113	Day Offer 0.003 0.005 0.005 0.013 0.013 0.013 0.013 0.013 0.013 0.005 0.005 0.040	Backfill FTE 0.138 0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.549 8.230 Unit Summa 8.230 Unit Summa 8.230 Safet P Safet Annual Leaw	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099 5.015 5.472 2.105 3.343 4.000 55.522 ry 102000 5572	Pool m FTE 0.049 0.098 0.085 0.446 0.738 0.230 0.230 0.223 0.086 0.153 2.108 Annual	Annual FTE 1.191 2.382 1.038 2.165 11.390 18,837 5.245 5.695 2.190 3.496 4.000 57,630 57,630 53 Calcula 3 4,911,760	Rer Unit o	Budget TMT	
AMECT start FFE masker FFE masker FFE masker FFE masker FFE Masker M M M M M M M M M M M M M M M M M M M		49.400 an Witiy Prod 1.023 2.105 1.000 1.821 9.579 15.042 4.421 1.842 2.947 4.000 49.400 RN 3.1	Wik Arenual L 0.001 0.161 0.038 0.244 1.256 2.127 0.584 0.244 1.256 0.244 1.256 0.244 1.256 0.244 1.259 0.244 1.259 0.264 1.259 0.264 0.26	Day PDLL 0.009 0.017 0.015 0.075 0.075 0.039 0.015	Day ManTrain 0.006 0.012 0.052 0.052 0.057 0.025 0.010	Day Pecst 0.040 0.061 0.367 0.567 0.568 0.170 0.484 0.071 8.113	Day Other 0.003 0.005 0.026 0.033 0.013 0.013 0.013 0.013 0.013 0.013 0.013	Backfill FTE 0.138 0.277 0.038 0.247 0.038 0.344 1.811 2.895 0.824 0.905 0.345	Recruit FTE 1.142 2.284 1.030 2.080 10.944 18.099 5.015 5.472 2.105 5.472 2.105 3.343 4.000 55.522 75 75 75 75 75 75 75 75 75 75 75 75 75	Pool m FTE 0.049 0.098 0.086 0.448 0.738 0.230 0.223 0.223 0.086 0.153 2.108 Annual F HE 5.82	Annusi FTE 1.191 2.382 1.038 2.165 18,837 5.245 2.165 18,837 5.245 2.190 3.496 4.000 57,630 Coat Sa Calcún 6 4.000	NHPPU PerUnito Duect 6.69	Budget TMT	19%
AMECT start FFE masker FFE masker FFE masker FFE masker FFE Masker M M M M M M M M M M M M M M M M M M M	Ty Constitute and FTE R5 R43 R42 R42 R44 R44 R44 R44 R44 R44 R44 R44	49.400 an Witiy Prod 1.023 2.105 1.000 1.821 9.579 15.042 4.421 1.842 2.947 4.000 49.400 RN 3.1	Wik Arenual L 0.001 0.161 0.038 0.244 1.256 2.127 0.584 0.244 1.256 0.244 1.256 0.244 1.256 0.244 1.259 0.244 1.259 0.264 1.259 0.264 0.26	Day PDLL 0.009 0.017 0.015 0.075 0.075 0.039 0.015	Day ManTrain 0.006 0.012 0.052 0.052 0.057 0.025 0.010	Day Pecst 0.040 0.061 0.367 0.567 0.568 0.170 0.484 0.071 8.113	Day Other 0.003 0.005 0.026 0.033 0.013 0.013 0.013 0.013 0.013 0.013 0.013	Backfill FTE 0.138 0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.549 8.230 Unit Summa Ptot Pite Sa Arnual Leav Prof Develop Nandatory F	Recruit FTE 1.142 2.284 1.030 2.080 10.944 18.099 5.015 5.472 2.105 5.472 2.105 3.343 4.000 55.522 75 75 75 75 75 75 75 75 75 75 75 75 75	Pool m PTE 0.049 0.098 0.085 0.446 0.738 0.230 0.223 0.086 0.153 2.108 Arnual F IE 5.62 0.30 0.220 1.70	Annual FTE 1.191 2.382 1.038 2.165 11.390 18,837 5.245 5.695 2.190 3.496 4.000 57.630 57.630 5.7630 5.7527 \$ 28,598 5 19,065 5 19,065	NHPPU Per Unito Dued 6.69 Indired	Nucciss Nucciss Service S 396	79% 19% 2%
ARECT star FTE cop stimute FTE most FTE are to 2. Non Pro N N N N N N N N N N N N N N N N N N N	Inv           By Characteristic           Investigation           Investigation           R43           R43           R43           R43           R43           R43           R43           R43           R42           R43           R363           R363           R363           R200N           R200N           R200N           R1P           ENL1           ENL1	49.400 an Witiy Prod 1.023 2.105 1.000 1.821 9.579 15.042 4.421 1.842 2.947 4.000 49.400 RN 3.1	Wik Arenual L 0.001 0.161 0.038 0.244 1.256 2.127 0.584 0.244 1.256 0.244 1.256 0.244 1.256 0.244 1.259 0.244 1.259 0.264 1.259 0.264 0.26	Day PDLL 0.009 0.017 0.015 0.075 0.075 0.039 0.015	Day ManTrain 0.006 0.012 0.052 0.052 0.057 0.025 0.010	Day Pecst 0.040 0.061 0.367 0.567 0.568 0.170 0.484 0.071 8.113	Day Other 0.003 0.005 0.026 0.043 0.05 0.013 0.013 0.013 0.05 0.040	Backfill FTE 0.138 0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.905 0.348 0.905 0.348 0.549 0.824 0.549 0.824 0.549 0.824 0.549 0.824 0.549 0.824 0.549 0.824 0.977 0.977 0.985 0.348 0.549 0.84900000000000000000000000000000000000	Recruit FTE 1.142 2.284 1.038 2.080 10.944 16.099 5.015 5.472 2.405 5.472 2.475 5.472 2.475 5.472 7.475 5.472 7.475 5.472 7.475 5.475 5.472 5.475 5.475 5.472 5.475 5.475 5.472 5.475 5.475 5.475 5.472 5.475 5.575 5.57	Pool m FTE 0.049 0.098 0.085 0.446 0.738 0.230 0.223 0.086 0.153 0.153 0.153 0.153 0.153 0.153 0.208 FTE 5.02 0.006 0.200 0.200	Annual FTE 1.191 2.382 1.038 2.165 11.390 18.837 5.635 2.190 3.496 4.000 57.630 Cool Sal Calcula 5 6.311,700 5 57,630 Cool Sal Calcula 5 6.311,700 5 517,527 5 24,598 5 19,065 5 19,055 5 19,0555 5 19,0555 5 19,0	NHPPU Per Unito Direct 6.69 Indirect 1.69	Nucciss Nucciss Service S 396	79% 19% 2%
AMECT start FFE masker FFE masker FFE masker FFE masker FFE Masker M M M M M M M M M M M M M M M M M M M	Inv           By Characteristic           Investigation           Investigation           R43           R43           R43           R43           R43           R43           R43           R43           R42           R43           R363           R363           R363           R200N           R200N           R200N           R1P           ENL1           ENL1	49.400 an Witiy Prod 1.023 2.105 1.000 1.821 9.579 15.042 4.421 1.842 2.947 4.000 49.400 RN 3.1	Wik Arenual L 0.001 0.161 0.038 0.244 1.256 2.127 0.584 0.244 1.256 0.244 1.256 0.244 1.256 0.244 1.259 0.244 1.259 0.264 1.259 0.264 0.26	Day PDLL 0.009 0.017 0.015 0.075 0.075 0.039 0.015	Day ManTrain 0.006 0.012 0.052 0.052 0.057 0.025 0.010	Day Pecst 0.040 0.061 0.367 0.567 0.568 0.170 0.484 0.071 8.113	Day Offer 0.003 0.005 0.043 0.043 0.043 0.043 0.043 0.045 0.043 0.005 0.045 0.005 0.040 0.005	Backfill FTE 0.138 0.277 0.038 0.247 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.905 0.348 0.949 0.945	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099 5.015 5.472 2.105 5.472 2.105 3.343 4.000 5.5422 77 10340 5.522 77 10340 5.572 10340 5.572 10340 5.572 10340 5.572 10340 10340 103411 10341 10341 10341 1034110 10010000000000	Pool m FTE 0.049 0.098 0.098 0.446 0.738 0.230 0.230 0.230 0.230 0.230 0.230 0.230 0.230 0.230 0.096 0.153 FTE 5.82 0.30 0.20 1.70 0.20 2.11	Annusi FTE 1.191 2.382 1.038 2.165 1.038 2.165 1.837 5.5695 2.190 3.436 4.000 57.630 Coot Sa Calcula 5 4,011/60 5 517,527 5 28,598 5 19,065 5 19,065 5 19,065 5 19,065 5 19,065 5 19,065 5 10,489	NHPPU Per Unito Direct 6.69 Endirect 1.69 Prod	Budget TMT UGSS Service \$ 365 \$ 93	79% 19% 2%
ARECT star FTE cop stimute FTE most FTE are to 2. Non Pro N N N N N N N N N N N N N N N N N N N	Inv           By Characteristic           Investigation           Investigation           R43           R43           R43           R43           R43           R43           R43           R43           R42           R43           R363           R363           R363           R200N           R200N           R200N           R1P           ENL1           ENL1	49.400 an Witiy Prod 1.023 2.105 1.000 1.821 9.579 15.042 4.421 1.842 2.947 4.000 49.400 RN 3.1	Wik Arenual L 0.001 0.161 0.038 0.244 1.256 2.127 0.584 0.244 1.256 0.244 1.256 0.244 1.256 0.244 1.259 0.244 1.259 0.264 1.259 0.264 0.26	Day PDLL 0.009 0.017 0.015 0.075 0.075 0.039 0.015	Day ManTrain 0.006 0.012 0.052 0.052 0.057 0.025 0.010	Day Pecst 0.040 0.061 0.367 0.567 0.568 0.170 0.484 0.071 8.113	Day Olifier 0.003 0.005 0.005 0.013 0.013 0.013 0.015 0.005 0.015 0.005 0.015 0.005	Backfill FTE 0.138 0.277 0.038 0.344 1.811 2.995 0.824 0.905 0.348 0.549 8.230 Unit Stumma Prof Develop Mandstoy FTE Personal Lea Other FTE Backfill/Reie Recruit FTE	Recruit FTE 1.142 2.284 1.038 2.080 10.944 18.099 5.015 5.472 2.405 3.343 4.000 55.522 ry IDanc SFIE FTE FE FE	Pool m PTE 0.049 0.058 0.446 0.738 0.230 0.223 0.086 0.153 2.108 Annual F IE 5.82 0.30 0.20 1.70 0.20 2.11 55.52	Annual FTE FTE 1.191 2.382 1.038 2.165 11.390 18.037 5.245 5.695 2.190 3.496 4.000 57.639 5.7639 5.7639 5.7527 \$ 24,598 5 19,065 5 152,919 5 152,9	Ref Unito Per Unito 6.69 Endred 1.69 Prod 8,38	Nucciss Nucciss Service S 396	79% 19% 2%
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Projected FTE has been signed off? approved? Then, don't forget! Please forward a copy of the template to MMS Unit for updating of the Proact database

NIMS Template	new financ	ial year
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The second secon

Bransgrove, Meagen
Tuesday, 20 September 2022 5:01 PM
ACT Health DLO
RE: URGENT : GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital
High
Follow up
Completed
Tara - awaiting advice

Thanks Tara, I need an urgent check on response to i. by email please:

Maternity Units total appears as 34, but the sub-units do not add up to 34 and I cannot work out where the other 8 beds come from?

Maternity Units	34
3S Maternity	18
Birth Suite	6
Birth Centre	2

From: Gower, Tara (Health) < Tara.Gower@act.gov.au> On Behalf Of ACT Health DLO

Sent: Tuesday, 20 September 2022 11:37 AM

To: Bransgrove, Meagen < Meagen.Bransgrove@act.gov.au>

Subject: URGENT : GBC22/367 - QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary **Public Hospital** 

# OFFICIAL

Hi Meg

The revised QON response is back in your folder here.

Please note Attachment B is now obsolete. The response expired on 10 July 2022.

Thank you Tara

Tara Gower | A/g Directorate Liaison Officer | ACT Health Directorate Mob

Email: ACTHealthDLO@act.gov.au

Office of Rachel Stephen-Smith | Minister for Health Officer of Emma Davidson | Minister for Mental Health Level 2, Legislative Assembly Building, Civic Square

