

Our reference: **FOI21/12**

Dear [REDACTED]

### **DECISION ON YOUR ACCESS APPLICATION**

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (CHS) following an Ombudsman review outcome and your confirmation of scope on **Friday 24 September 2021**.

This application requested access to:

*'The name of the community representative, and the selection method used in engaging the representative on committees chaired by Health Senior Executives.  
If a committee has 3 or more community representatives, then it will be sufficient to provide the name of the committee and the number of community representatives.'*

As the Principal Officer of Canberra Health Services, I am authorised to make a decision on access or amendment to government information in the possession or control of Canberra Health Services. CHS was required to provide a decision on your access application by **Monday 15 November 2021**.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment A to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request;
- The views of relevant third parties; and
- The *Human Rights Act 2004*.

### **Decisions**

You submitted an application for Ombudsman review of my original decision for which the Directorate received the Ombudsman's final decision on **Tuesday 21 September 2021**. To comply with the Ombudsman's decision, I have included at Attachment A to this letter, the relevant document as decided by the ACT Ombudsman.

I have decided to grant full access to the document that has been created to hold the relevant information within the scope of your access application.

### **Charges**

Processing charges are not applicable to this request.

### **Disclosure Log**

Under section 28 of the FOI Act, CHS maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and document released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published.

<https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log>.

### **Ombudsman review**

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman

GPO Box 442

CANBERRA ACT 2601

Via email: [ACTFOI@ombudsman.gov.au](mailto:ACTFOI@ombudsman.gov.au)

Website: [ombudsman.act.gov.au](http://ombudsman.act.gov.au)

### **ACT Civil and Administrative Tribunal (ACAT) review**

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal

Level 4, 1 Moore St

GPO Box 370

Canberra City ACT 2601

Telephone: (02) 6207 1740

<http://www.acat.act.gov.au/>

### **Further assistance**

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email [HealthFOI@act.gov.au](mailto:HealthFOI@act.gov.au).

Yours sincerely



Dave Pepper

**Chief Executive Officer**

Canberra Health Services

15 November 2021

## Canberra Health Services (CHS)

Division	Name of Committee/Meeting	Name of Chair (Executive Director or above)	Name of Community Representative	Selection method used in engaging the consumer rep
People and Culture (P&C)	Education and Training Steering Committee	Kalena Smitham Executive Group Manager, People and Culture (P&C)	<ul style="list-style-type: none"> <li>Jenny Berrill, Health Care Consumers' Association (HCCA) Representative</li> </ul>	Request to HCCA
	Occupational Violence Prevention and Management Committee (OVPMC)	Kalena Smitham Executive Group Manager, People and Culture (P&C)	<ul style="list-style-type: none"> <li>Heather Warfield, Health Care Consumers' Association (HCCA)</li> <li>ACT Mental Health Consumer Network (AMHCN) representative</li> </ul>	<ul style="list-style-type: none"> <li>Request sent to HCCA and AMHCN for representative from each organisation</li> <li>The organisation followed recruitment processes for consumer representatives for CHS committees</li> <li>Notified by each organisation of the selected consumer rep and held an introduction meeting prior to the first committee the rep attended.</li> </ul>
Cancer and Ambulatory Support (CAS)	CAS Clinical Governance	Executive Director, Cancer and Ambulatory Support (CAS)	<ul style="list-style-type: none"> <li>Indra Gajanayake, Health Care Consumers' Association (HCCA)</li> </ul>	Health Care Consumers Association nomination
Mental Health, Justice Health and Alcohol and Drug Services (MHJHADS)	MHJHADS Governance Committee	Katrina Rea, Executive Director, Mental Health, Justice Health and Alcohol and Drug Services (MHJHADS)	<ul style="list-style-type: none"> <li>4 Community Representatives</li> </ul>	Network engages representative for the committee
Infrastructure & Health Support Services (IHSS)	Medical Imaging Expansion Project Control Group	Dr Nick Coatsworth, Executive Director, Medical Services (MS)	<ul style="list-style-type: none"> <li>Jason Willmot, Consumer Representative, Health Care Consumers' Association (HCCA)</li> </ul>	Written invitation to Health Care Consumers' Association (HCCA) as the relevant peak body
	Intensive Care Unit Expansion Project Control Group	Lisa Gilmore, Executive Director, Surgery	<ul style="list-style-type: none"> <li>Kate Gorman, Consumer Representative, Health Care Consumers' Association (HCCA)</li> </ul>	Written invitation to Health Care Consumers' Association (HCCA) as the relevant peak body
	Our Infrastructure and Technology Committee	Chris Tarbuck, Acting Executive Group Manager, Infrastructure & Health Support Services (IHSS)	<ul style="list-style-type: none"> <li>Darlene Cox, Consumer Representative, Health Care Consumers' Association (HCCA) (also represents Lisa Kelly, Carers)</li> </ul>	Written invitation to each representative



## Canberra Health Services (CHS)

			ACT and Darlane Drexler, ACT Mental Health Consumer Network (AMHCN))	
Strategy, Policy and Planning	Aboriginal and Torres Strait Islander Steering Committee	Colm Mooney, Acting Deputy Chief Executive Officer (DCEO)	<ul style="list-style-type: none"> <li>• Ms Diane Collins</li> <li>• Mr Barry Collins</li> </ul>	These Consumer Representatives are currently members of Canberra Health Services (CHS) Aboriginal and Torres Strait Islander Consumer Reference Group. Members of this Committee are selected according to their cultural expertise as consumers of CHS
Chief Executive Office	CHS Governance Committee	Dave Pepper, Interim Chief Executive Officer (CEO)	<ul style="list-style-type: none"> <li>• 4 Community Representatives</li> </ul>	Wrote to rep to request their attendance
Nursing & Midwifery & Patient Support Services (NMPSS) (Quality, Safety, Innovation & Improvement)	Our Care	Karen Grace, Executive Director, Nursing & Midwifery & Patient Support Services (NMPSS)	<ul style="list-style-type: none"> <li>• Jenny Berrill, Health Care Consumers' Association (HCCA)</li> <li>• Kamla Brisbane, Carers ACT</li> </ul>	CHS wrote to Carers ACT and HCCA and both organisations ran an EOI process.
	National Standards Steering Committee	Karen Grace, Executive Director, Nursing & Midwifery & Patient Support Services (NMPSS)	<ul style="list-style-type: none"> <li>• Kate Gorman, Health Care Consumers' Association (HCCA)</li> </ul>	As above
Nursing & Midwifery & Patient Support Services (NMPSS) (Quality, Safety, Innovation & Improvement) National Standards Meetings	Comprehensive Care	Executive Director, Cancer and Ambulatory Support (CAS)	<ul style="list-style-type: none"> <li>• Dr Indra Gajanayake, Health Care Consumers' Association (HCCA)</li> </ul>	<p>HCCA ran an EOI process.</p> <p>CHS wrote to Carers ACT and ACT Mental Health Consumer Network (AMHCN) requested consumer reps and EOI processes were run.</p>
	Blood Management	Executive Director, Pathology	<ul style="list-style-type: none"> <li>• Linda Trompf, Health Care Consumers' Association (HCCA)</li> </ul>	<p>HCCA ran an EOI process.</p> <p>CHS wrote to Carers ACT and ACT Mental Health Consumer Network (AMHCN) requested consumer reps and EOI processes were run.</p>

## Canberra Health Services (CHS)

	Recognising and Responding to Acute and Deteriorating Patients	Executive Director, Medical Services (MS)	<ul style="list-style-type: none"> <li>• Adele Lewin, Health Care Consumers' Association (HCCA)</li> </ul>	<p>HCCA ran an EOI process.</p> <p>CHS wrote to Carers ACT and ACT Mental Health Consumer Network (AMHCN) requested consumer reps and EOI processes were run.</p>
	Organisation Wide Mental Health Committee	Executive Director, Mental Health, Justice Health and Alcohol and Drug Services (MHJHADS)	<ul style="list-style-type: none"> <li>• 3 Community Representatives</li> </ul>	<p>HCCA ran an EOI process.</p> <p>CHS wrote to Carers ACT and ACT Mental Health Consumer Network (AMHCN) requested consumer reps and EOI processes were run.</p>
	Partnering with Consumers	Executive Director, Allied Health co-chair with Executive Director, Women Youth & Children (WYC)	<ul style="list-style-type: none"> <li>• 3 Community Representatives</li> </ul>	<p>HCCA ran an EOI process.</p> <p>CHS wrote to Carers ACT and ACT Mental Health Consumer Network (AMHCN) requested consumer reps and EOI processes were run.</p>
Women Youth & Children (WYC)	Division of WYC Quality & Safety Meeting	A/Prof Boon Lim, Executive Director, Women Youth & Children (WYC)	<ul style="list-style-type: none"> <li>• Priyanka Rai, Health Care Consumers' Association (HCCA)</li> </ul>	Expression of Interest through HCCA
	CHWC Expansion Project Control Group (PCG)	A/Prof Boon Lim, Executive Director, Women Youth & Children (WYC)	<ul style="list-style-type: none"> <li>• Miriam Pavic, Health Care Consumers' Association (HCCA)</li> </ul>	Expression of Interest
	ACT Maternity Services Advisory Network Meeting	A/Prof Boon Lim, Executive Director, Women Youth & Children (WYC)	<ul style="list-style-type: none"> <li>• Adina Jordan, Health Care Consumers' Association (HCCA)</li> </ul>	Expression of Interest
	Safer Baby Bundle Working Group - Stillbirth	A/Prof Boon Lim, Executive Director, Women Youth & Children (WYC)	<ul style="list-style-type: none"> <li>• Leigh Brezler, CEO Stillbirth Foundation &amp; General Stillbirth Advocacy Group Representative</li> </ul>	Expression of Interest