

- a. On an open book basis, the actual price paid by the Supplier for the Supplies from the original equipment manufacturer or supplier; plus
 - b. Actual third-party freight costs for the Supplies; plus
 - c. A 5% margin on the items set out in clauses 3(a) and (b).
4. A pre-payment of [REDACTED] (plus GST) for equipment purchases is to be paid on execution.
 5. The Price Limit is [REDACTED] (excluding GST). The Price Limit may only be amended by agreement between the parties in writing.

Details of Warranties (if applicable)

All warranties provided by the manufacturer of the Supplies are to be transferred to, or held for the sole benefit of, the Territory.

SUPPLIER'S DECLARATION

We quote to provide the goods described in the RFQ (Supplies) at the prices specified in this Supplier's Quotation.

We understand that if accepted by the Territory, this Supplier's Quotation becomes the purchase order for the provision of the Supplies.

We declare We have read and, if this Supplier's Quotation is accepted by the Territory, agree to provide the Supplies on the basis of the General Terms and Conditions for Purchase Orders (Goods and/ or Services).

Prior to signing ensure you have the legal authority to be a signatory for this quote.

Signatory's Full
Printed Name:

BRUCE ARMSTRONG

Signatory's
Title/Position:

Group CEO

Signatory's
Phone Number:



Signatory's
Signature:

Date:

12 April 2020

TERRITORY APPROVAL FORM (TO BE COMPLETED BY THE AUSTRALIAN CAPITAL TERRITORY)

By signing this form I, Dave Pepper, representing Canberra Health Services on behalf of the Australian Capital Territory, commit to purchasing the above specified goods in accordance with the methodology and price specified in the Supplier's Quotation.

Signatory's Full
Printed Name:

Dave Pepper

Signatory's
Title/Position:

Deputy Chief Executive Officer,
Canberra Health Services

The Territory accepts the quotation and the Supplier is permitted to commence the provision of the Supplies.

Signature:

Bruce Armstrong

Date:

24 April 2020

ATTACHMENT A - COVID-19 ED - ACT HEALTH SUPPLIES LIST				
	Item	Total Quantity	Location	Quantity
1	Analogue Wall Clock	10	Triage	1
			Resus bays x 6	6
			Admin Room	1
			Staff Facilities	1
			Spare	1
2	Patient Seating Triage	6	Triage	6
3	Arm Chairs - Staff	10	Triage	2
			Staff Admin	4
			Medication room suspected	1
			Medication room confirmed	1
			Testing	2
4	Desks	9	Triage	2
			Staff Admin	4
			Medication room - suspected	1
			Medication room - confirmed	1
			Testing	1
5	Kitchen Table - Staff room	1	Staff Facilities	1
6	Kitchen Chairs - Staff Room	8	Staff Facilities	8
7	Snellen Chart	2	Suspected	1
			Confirmed	1
8	Shelving	19	Store room - suspected	3
			Store room - confirmed	3
			Cleaners	1
			Dry Store	6
			Medication room - suspected	3
			Medication room - confirmed	3
9	Dressing Trolley - Double Drawers	7	Suspected	2
			Confirmed	2
			Resus - Suspected	1
			Resus - Confirmed	1
			Triage	1
10	Glucometers + consumables	5	Suspected	1
			Confirmed	1
			Resus - Suspected	1
			Resus - Confirmed	1
			Triage	1
11	Resuscitation Beds	8	Resus Bays	6
			Spare	2
12	Patient Examination Beds	50	Suspected	23
			Confirmed	23
			Palliative Care Room	1
			Spare	3
13	Soap Dispensers	42	Triage	2
			Resus - Suspected	2
			Resus - Confirmed	2
			Suspected	5

			Confirmed	5
			Palliative Care Room	1
			Cleaners	1
			Ensuite	2
			Toilet	16
			Staff Facilities	1
			Admin Room	1
			Don	1
			Doff	1
			Pan Room	2
14	Otoscope	4	Resus - suspected	1
			Resus - Confirmed	1
			Suspected	1
			Confirmed	1
15	Ophthalmoscope	4	Resus - suspected	1
			Resus - Confirmed	1
			Suspected	1
			Confirmed	1
16	Tendon Hammer	4	Resus - suspected	1
			Resus - Confirmed	1
			Suspected	1
			Confirmed	1
17	Resuscitation Beds - Monitors - Phillips https://www.philips.com.au/healthcare/product/HC866064/intellivue-mx500-patient-monitor	6	Resus Bays	6
18	Patient Beds - Monitors - Phillips - https://www.philips.com.au/healthcare/product/HC863283/suresigns-vs4-vital-signs-monitor Each patient bed monitor to include 47 x FIO2/ EtCO2 monitoring on the monitors	47	Suspected	23
			Confirmed	23
				1
			Palliative Care Room	
19	Ventilators + Consumables - https://www.philips.com.au/healthcare/product/HCDS2110X11B/trilogy-evo-portable-hospital-to-home-ventilator Each ventilator to include the following accessories: 50 x FIO2 (up to 100%) and optional Oxygen Blender Module "Active Flow circuit" which is single limbed.	50	Resus Bays	6
20	Step stool	2	Suspected	1
			Confirmed	1
21	Stethoscope	53	Suspected	2
			Confirmed	2
			Resus - Suspected	2
			Resus - Confirmed	2
			Triage	1

			Other	44
22	Tape Measure	4	Resus - suspected	1
			Resus - Confirmed	1
			Suspected	1
			Confirmed	1
23	Tuning Fork 256Hz	2	Resus - Suspected	1
			Resus - Confirmed	1
24	Waste Bins	90	Triage	2
			Resus - Suspected	6
			Resus - Confirmed	6
			Suspected	23
			Confirmed	23
			Palliative Care Room	1
			Cleaners	1
			Ensuite	2
			Toilet	16
			Staff Facilities	1
			Admin Room	1
			Don	1
			Doff	1
			Store room	2
			Medication Room	2
			Pan Room	2
25	Patient Scales	2	Resus - Suspected	1
			Resus - Confirmed	1
26	LifePak 15 - Pressure monitoring capability	6	Resus - Suspected	3
			Resus - Confirmed	3
27	Braun Syringe Drivers + consumables	12	Resus - Suspected	6
			Resus - Confirmed	6
28	Braun IV Infusion Pumps + consumables	30	Resus - suspected	6
			Resus - Confirmed	6
			Suspected	6
			Confirmed	6
			Spare	6
29	Laryngoscope Handles	8	Resus - Suspected	4
			Resus - Confirmed	4
30	Laryngoscope Blades - Various	24	Resus - Suspected	12
			Resus - Confirmed	12
31	Magills Forceps	6	Resus - Suspected	3
			Resus - Confirmed	3
32	Artery Forceps	6	Resus - Suspected	3
			Resus - Confirmed	3
33	Video Laryngoscopy Unit	2	Resus - Suspected	1
			Resus - Confirmed	1
34	Blanket Warmer	2	Resus - Suspected	1
			Resus - Confirmed	1
35	Bair Hugger	4	Resus - Suspected	2
			Resus - Confirmed	2
36	Fluid Warmer	4	Resus - Suspected	2
			Resus - Confirmed	2
37	i-Stat Analyser + printer and consumables	2	Resus - Suspected	1
			Resus - Confirmed	1
38	EZ-IO Gun + consumables	2	Resus - Suspected	1

			Resus - Confirmed	1
39	Cricothoracotomy kit	2	Resus - Suspected	1
			Resus - Confirmed	1
40	PAT Slide	5	Suspected	1
			Confirmed	1
			Resus - Suspected	1
			Resus - Confirmed	1
			Triage	1
41	Pan Hopper	2	Pan Room - Suspected	1
			Pan Room - Confirmed	1
42	Medication Fridge	2	Medication Room - Suspected	1
			Medication Room - Confirmed	1
43	Crash Trolley	8	Resus Bays	8
44	Xray Units	2	Resus - Suspected	1
			Resus - Confirmed	1
45	Ultrasound Units	2	Resus - Suspected	1
			Resus - Confirmed	1
46	Bar stools - Resus	6	Resus - Suspected	3
			Resus - Confirmed	3
47	Patient side tables - Resus	6	Resus - Suspected	3
			Resus - Confirmed	3
48	Patient side tables (food)	21	Suspected	10
			Confirmed	10
			Palliative Care Room	1
49	Slit Lamp	1	Unit	1
50	Mobile examination light	8	Resus - Suspected	2
			Resus - Confirmed	2
			Suspected	2
			Confirmed	2
51	Oxygen Flow meters	58	Unit	58
52	Suction - LCSU + consumables	12	Resus - Suspected	3
			Resus - Confirmed	3
			Suspected	3
			Confirmed	3
53	Infrared Thermometers	2	Triage	2
54	Scoop Stretcher	1	Triage	1

Lowes, Shannon (Health)

From: Gray, Sophie
Sent: Monday, 27 April 2020 9:17 PM
To: Pepper, Dave (Health); Edghill, Duncan; Cant, Amanda
Cc: McDonald, Bernadette (Health)
Subject: RE: Contract Signing

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Duncan and others

I have provided one date correction as highlighted below.

Regards
 Sophie

From: Pepper, Dave (Health) <Dave.Pepper@act.gov.au>
Sent: Friday, 24 April 2020 9:39 PM
To: Edghill, Duncan <Duncan.Edghill@act.gov.au>; Cant, Amanda <Amanda.Cant@act.gov.au>
Cc: McDonald, Bernadette (Health) <Bernadette.McDonald@act.gov.au>; Gray, Sophie <Sophie.Gray@act.gov.au>
Subject: Re: Contract Signing

Thanks Duncan

I might be in touch before our hearing this coming week to discuss.

Appreciate all the assistance.

Dave

Dave Pepper
 Deputy Chief Executive
 Canberra Health Services
 [REDACTED]

From: Edghill, Duncan <Duncan.Edghill@act.gov.au>
Sent: Friday, April 24, 2020 6:31:48 PM
To: Pepper, Dave (Health) <Dave.Pepper@act.gov.au>; Cant, Amanda <Amanda.Cant@act.gov.au>
Cc: McDonald, Bernadette (Health) <Bernadette.McDonald@act.gov.au>; Gray, Sophie <Sophie.Gray@act.gov.au>
Subject: Contract Signing

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Dave, Mandy,

Suggested background / talking points related to contract signing for the Surge Centre should the topic arise next week. Please feel free to amend as necessary (and Sophie, please feel free to note if I have any of the dates wrong):

Background

- A master contract for the project with Aspen Medical was entered into on 24 April. Under this arrangement:

- There is a 'master' agreement which provides overarching terms and conditions for the project
- The provision of specific services is triggered by 'work orders' agreed under the 'master' agreement
- There are to date two 'work orders' which have been agreed:
 - A work order for the design and construction of the facility. This formal document was entered into on 24 April
 - A work order for equipment. The ACT Government ordered equipment on 11 April on the basis of a purchase order agreed with Aspen Medical. That was incorporated as a 'work order' under the 'master' agreement on 24 April
- Physical works on Garran Oval commenced on 9 April.
- The commencement of physical works followed receipt of a written and costed proposal from Aspen Medical on 7 April 9 April [requested for the 7/04/2020 however received on the 9/04/2020]. In turn, this followed engagement between the ACT Government and Aspen Medical on the project from 20 March.

Talking Points

- There was clearly a commitment by the ACT Government to undertake the project with Aspen Medical when site works commenced on 9 April
- The period between 9 and 24 April enabled Aspen Medical and the ACT Government to finalise the formal terms of the contract. This included:
 - Structuring the document as a set of master terms and conditions with services triggered by entry into work orders underneath
 - Finalising contract wording
- When physical works commenced, it was clear who was in possession of the site. Designs were progressed on a highly collaborative basis
- Aspen Medical and its subcontractor were prepared to start physical works notwithstanding the formal contract was pending.
- This demonstrates the great working relationship between the ACT Government and its industry partners and the commitment of all parties to delivering this vital infrastructure for all Canberrans as soon as possible
- The ACT Government is very thankful for Aspen for getting on with the job

Thanks
Duncan

Lowes, Shannon (Health)

From: McPherson, Alex (Health)
Sent: Tuesday, 28 April 2020 2:11 PM
To: Pepper, Dave (Health)
Cc: Stevenson, Nicole (Health); Jean, David (Health); CHS DLO
Subject: For review and clearance: Aspen brief (long)
Attachments: Brief Temporary Emergency Department - Aspen Medical - 22 April 2020.DOCX; Attachment A - Talking Points Temporary Emergency Department.DOCX; 200429_MediaRelease_MoCandStaging.docx; 200423_CEOMessage_v1.docx

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Hi Dave
 (Nic and Karen for visibility)

Re-worked Aspen long attached. Updated talking points and Media Release also attached.

And, as a fun addition, you and Bernadette also get to clear internal comms! (CEO Message – attached.) These will not go to the Minister, but I think this is the best way of linking it all so that we stay in sync.

Once you and Bernadette clear, Dave J will send comms materials to PICC for clearance. He'll also make sure the outcome gets communicated to the Office.

You know the drill.

Alex

Alex McPherson | Executive Officer to
 Deputy Chief Executive Officer, Dave Pepper
 Phone: 02 5124 2728 | Email: alex.mcperson@act.gov.au
 Canberra Health Services | ACT Government
 Building 24. Level 2, Canberra Hospital, Yamba Drive, Garran ACT 2605 | PO Box 11, GARRAN 2605 | health.act.gov.au

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Canberra Health Services

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To: Minister for Health

Tracking No.: MCHS20/222

Date: 28/04/2020

From: Dave Pepper, Deputy Chief Executive Officer

Subject: Temporary Emergency Department

Critical Date: 29/04/2020

Critical Reason: It is recommended that the Media Release be issued on 29 April 2020.

• CEO .../.../...

Recommendations

That you:

1. Note the information contained in this brief; and

Noted / Please Discuss

2. Note the Model of Care; and

Noted / Please Discuss

3. Issue the Media Release at Attachment B.

Agreed / Not Agreed / Please Discuss

Rachel Stephen-Smith MLA/...../.....

Minister's Office Feedback

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Background

1. On 27 March 2020 you provided your approval for Canberra Health Services (**CHS**) to negotiate a COVID-19 surge proposal with Aspen Medical (**Aspen**) up to the value of \$23 million through to 30 June 2020.
2. The COVID-19 Surge Centre (the **Centre**) will expand the Territory's hospital capacity and enhance our ability to respond to the COVID-19 pandemic.
3. This purpose-built facility has been designed to maximise staff and patient safety in a COVID-19 environment. It will be removed, and Garran Oval will be remediated once the state of health emergency is stood down, if not before.
4. It is anticipated the Centre will be capable of full operations in mid-May 2020. It will be operationalised in a staged approach, with capacity to flex up and down as demand requires.

Issues

5. The facility will be approximately 1700 square metres. There will be up to 50 treatment spaces, six of which will have resuscitation and ventilation capabilities. There will also be one palliative care bed should it be required.
6. The facility will be made of safe and durable materials to ensure effective short and long-term usage. Insulation and a heating/cooling system will be installed to provide safety and comfort for staff and patients.
7. Separate areas will be provided for staff parking with designated areas available for ambulance drop-off and freight deliveries.
8. The ACT Government has contracted Aspen Medical to provide the medical, nursing and clinical administration workforce. CHS will support the facility with pathology, external security, linen, waste collection and food services. There will be close alignment between Canberra Hospital staff and this facility.
9. The Centre will not be operationalised unless surge capacity is required beyond what capacity can be stood up within existing health system capacity.

Model of Care

10. The Aspen Medical ED Model of Care will be initiated in three distinct phases aligned to the Territory Wide Capacity Management plan.
11. Phase 1 – Centralisation of existing Respiratory Assessment Centres (**RAC**) to the Aspen Respiratory Assessment Centre (**ARAC**).
 - a) These centres are currently in operation on both the CHS and Calvary Public Hospital campuses; CHS RAC, Building 3 and Calvary Public Hospital Bruce Fever Clinic adjacent to Older Persons Mental Health Unit. This excludes the Respiratory Assessment Clinics at the Weston Walk in Centre and testing services at EPIC.

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- b) This service will be expanded from the testing and treatment of health care workers to include the community.
 - c) The centralisation of these services will allow current RAC Public Health resources to be reallocated to other critical services.
 - d) The centralised ARAC will establish a single point of contact from walk in centres and Primary Health networks to refer patients.
 - e) The ARAC will be responsible for testing, advice, guidance and appropriate onward referral and management of positive patient post-testing.
 - f) The ARAC in Phase 1 will operate from 10am – 6pm, 7 days a week.
 - g) It is anticipated that the ARAC Phase 1 will be functional from mid May 2020.
12. Phase 2 – Expansion of the ARAC to become a 24/7 facility to undertake clinical assessment, short stay support and critical services.
- a) The ARAC continues Phase 1 functions and also provides a 24/7 critical service including;
 - One Resus bay;
 - 10 Acute non-admitted bays; and
 - Four short stay overnight beds.
 - b) The expanded service will allow direct referral of critical patients to a single point of care.
 - c) Preserve established Emergency Departments for routine and tertiary acuity.
 - d) Centralise infrastructure and resources in a bespoke, fit-for-purpose location.
 - e) Provide clear guidance and messaging to the community regarding ARAC being the dedicated Respiratory Assessment Centre for COVID-19 and suspected COVID-19.
 - f) Care pathways from the ARAC will include home, Primary Care, Community Services, Hospital in the Home and new models of care, for example Medi-Hotels.
 - g) Following overnight admission to the ARAC, if patients require further acute care, the patient will be referred to CHS or Calvary Public Hospital Bruce for ongoing management.
 - h) If a patient presents to ARAC with a primary presenting complaint that is not Respiratory related, such as pregnancy complication or acute abdominal pains, regardless of their respiratory status, the patient would be redirected to CHS or Calvary Hospital Bruce Emergency Department.
13. Phase 3 – As above, with additional expansion in capacity to the below services:
- a) Six Resus bays;

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- b) 32 Acute non-admitted bays; and
 - c) 12 short stay overnight beds.
14. Workforce modelling for each of the three phases and bed types will be developed and provided to the CHECC Workforce team. The responsibility of recruitment and staffing will remain with Aspen Medical.

Ventilators

15. The supply of ventilators has been a limiting factor for how quickly we could scale up our ICU capacity.
16. The National Stockpile has approximately 3,000 ventilators available. These are able to be rapidly deployed to jurisdictions should there be an outbreak of COVID cases. These would then be returned to the Stockpile once the surge capacity is no longer required.
17. There are potential issues in relation to compatibility with existing systems and training for our staff; however these are not insurmountable.
18. If we need to rapidly surge our ICU capacity, we are in a better position to do this with the assistance of the National Stockpile than we would be if we were to focus on sourcing additional orders independently.
19. There is a risk that these ventilators would be required by multiple jurisdictions if there were to be an outbreak across the nation. Under the current controls, this is considered unlikely.

Financial Implications

20. Aspen provided an indicative quote of \$5.3 million to build and run the facility, \$1.6 million for equipment and supplies, and \$1.5 million per week for staffing.
21. The cost to stand up the facility and have it operating through to 30 June 2020 is \$23 million.
22. If the facility is required after 30 June 2020, the operating cost is simply the weekly staff budget.
23. If the surge capacity is not required, then the total cost to the Territory will be significantly less than the \$23 million quoted.
24. Contract negotiations between CHS and Aspen allow for flexibility in the way the Centre is stood up and staffed; ensuring that the Territory will not be held financially liable for staffing or supplies that are not utilised.

ConsultationInternal

25. The Clinical Director of the Clinical Health Emergency Coordination Centre (CHECC) is providing key clinical advice to the project.

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Cross Directorate

- 26. CHS and the CHECC are working closely with Major Projects Canberra in the construction and project management of the temporary facility.
- 27. ACT Ambulance Service will be provided with clear guidelines on which emergency department they should attend when dispatching a patient.

External

- 28. Input into the design and operation of the facility has been sought from experts at the World Health Organisation, as well as international clinical experts.
- 29. Frank Bowden, Deputy Clinical Director, CHECC has confirmed he is happy for the Calvary Fever Clinic to move to Aspen for Phase 1 on 18 May 2020.

Work Health and Safety

- 30. CHS has high expectations, reflected through the contract, in relation to WHS and the appropriate use of PPE.
- 31. The location of the temporary facility has been selected to ensure convenient linkages to existing hospital facilities and to maximise patient outcomes, Exact connection details between the main hospital to the temporary ED will form a part of the final design, however the safety and privacy of patients and staff will be key considerations.
- 32. We continue to work closely with our industry partners, including the Master Builders Association and the unions as we respond to the current outbreak. Safety measures including physical distancing and strict adherence to hygiene measures have been included in existing safety protocols for construction sites across the Territory including work completed at Canberra Hospital and on Garran Oval.

Benefits/Sensitivities

- 33. This is a rapidly changing situation. We are acting now to increase the overall capacity of our health system so we can continue to provide emergency care for Canberrans throughout this pandemic.
- 34. This temporary facility has been procured to provide additional surge capacity to the ACT health system. At this stage it is impossible to identify with certainty what demand will look like in the coming months.
- 35. If demand does not exceed existing hospital capacity, we could be criticised for committing significant expenditure. In that scenario the ACT would look to provide a greater level of support for our region, recognising we would recover some of the cost from the Commonwealth, and some from NSW.
- 36. It is important to note that when approval was granted to commence contract negotiations with Aspen in late-March, when case numbers were rising, and community transmission was considered to be probable in the near future.
- 37. Since that time, the number of new cases has continued to fall. The number of active cases in the ACT as at 28 April 2020 is two.

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38. We will continue to make decisions based upon the situation as it presents itself, not upon the situation as it was a month ago.
39. Every effort is being made to minimise disturbances around the construction site for both the Garran Primary School and local residences. It is expected that there will be an increase in traffic around the Garran Oval, which will be managed with a traffic management plan as well as additional car parking sites and signage.

Communications, media and engagement implications

40. Talking points and Q&A information are provided at Attachment A.
41. A Media Release has been prepared for your consideration at Attachment B.
42. These Attachments are in the process of being cleared by the PICC. Confirmation will be provided to your Office once clearance has been provided.

Signatory Name: Dave Pepper

Phone: [REDACTED]

Action Officer: Alex McPherson

Phone: [REDACTED]

Attachments

Attachment	Title
Attachment A	Talking Points
Attachment B	COVID-19 Surge Capacity Surge Centre

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COVID-19 Surge Centre (formerly the Temporary ED)

Updated 28 April 2020

High Level Messages

- The ACT Government is partnering with Aspen Medical to deliver a temporary COVID-19 Surge Centre, which will be located adjacent to the Canberra Hospital on the Garran Oval.
- This facility will expand the Territory's Emergency Department (ED) capacity and enhance our ability to respond to the COVID-19 pandemic.
- This purpose-built facility has been designed to maximise staff and patient safety in a COVID-19 environment.
- Temporarily expanding the current EDs at Canberra Hospital and Calvary Public Hospital to the same degree as the temporary ED is not feasible.
- It will be removed and Garran Oval will be remediated once the state of public health emergency is stood down, if not before.
- The ACT Government has allocated an initial \$23 million (for the 2019/20 financial year) to build and operate the temporary facility.
- Our top priority is responding to COVID-19 in our community, ensuring we are doing all we can to protect the health of Canberrans.
- This is a rapidly changing situation. We are acting now to increase the overall capacity of our health system so we can continue to provide emergency care for Canberrans throughout this pandemic.
- The facility will quickly and significantly increase acute services capability should demand on our health care services increase due to COVID-19.
- Aspen Medical are world experts in the provision of emergency health services, known for their work locally and internationally.
- Input into the design and operation of the facility has been sought from experts at the World Health Organization, as well as international clinical experts.
- The delivery of this facility is just one of example of how the ACT Government is preparing for COVID-19. Canberrans can be assured that we will continue to invest in key health services to meet the demand arising from COVID-19.

- As this is a COVID-19 treatment facility, there will be no visitors allowed, except under exceptional circumstances such as palliative care.

Model of Care

- The COVID-19 Surge Centre will open as needed in a stepped process from mid-May.
- A Respiratory Assessment Clinic (RAC) will be housed at the COVID-19 Surge Centre.
- It will replace existing clinics currently on the Canberra Hospital and Calvary Public Hospital campuses.
- Services on offer will include testing, advice, guidance on appropriate onward referral and management of positive patient testing.
- The RAC will operate between 10am and 6pm and will be open to both health care workers and members of the community.
- The Respiratory Assessment Clinic at Weston Creek Walk in Centre and the drive-through testing service at EPIC will continue to operate.
- As demand increases, services at the COVID-19 Surge Centre can expand rapidly to provide 24/7 critical services.
- Capacity is able to be increased progressively as the need arises, with the full service able to offer six resuscitation bays, 32 acute non-admitted treatment bays and 12 short stay overnight beds.
- The facility has the ability to flex up and down rapidly depending on demand.
- The expanded service will allow direct referral of critical patients to a single point of care.
- It will preserve established Emergency Departments at Canberra Hospital and Calvary Public Hospital for routine and tertiary acuity.
- It will centralise infrastructure and resources in a bespoke fit-for-purpose location.
- Care pathways from the facility will include home, primary care, community services, Hospital in the Home and new models of care such as Medi-Hotels.
- Following overnight admission to the facility, if patients require further acute care, the patient will be referred to Canberra Hospital or Calvary Public Hospital Bruce for ongoing management.
- If a patient presents to the facility with a primary presenting complaint that is not respiratory related, such as pregnancy complication or acute abdominal pains, regardless of their respiratory status, the patient will be redirected to the Canberra Hospital or Calvary Public Hospital Emergency Department.

Questions and Answers

Construction/facility logistics

1) *Where exactly will the facility be built?*

The temporary COVID-19 Surge Centre is located on Garran Oval to ensure convenient connections with existing facilities at Canberra Hospital.

2) *How big is the facility? How many people does it accommodate?*

The facility is approximately 1700 square metres. Capacity is able to be flexed up or down as the need arises, with the full service able to offer six resuscitation bays, 32 acute non-admitted treatment bays and 12 short stay overnight beds.

3) *Will the new facility be built to the same standard as the current ED at Canberra Hospital?*

This is a custom-made facility. It is being made with safe and durable materials to ensure effective short- and long-term usage. Insulation and a climate control system will be installed to provide safety and comfort for staff, patients and visitors.

4) *When will the facility be finished?*

It is anticipated that construction will be finished in mid-May, with the facility to open soon after. The facility will be opened using a phased approach, beginning with a Respiratory Assessment Centre.

5) *Will parking be available?*

Separate areas will be provided for staff and visitor parking, with designated areas available for ambulance drop-off and freight deliveries too. Further information will be provided before the facility becomes operational.

6) *How will people get from the facility to the main hospital?*

The location of the temporary facility has been selected to ensure convenient linkages to existing hospital facilities and to maximise patient outcomes. Exact connection details between the main hospital to the temporary ED will form part of the final design, however the safety and privacy of patients and staff will be key considerations.

7) *How long will the temporary ED be operational for?*

The facility is temporary and will only be in place while the ACT is in a state of public health emergency to respond to the pandemic. It will be removed and Garran Oval will be remediated once the state of health emergency is stood down, or not before.

8) *Will visitors be allowed to visit inpatients?*

No. As this is a COVID-19 treatment facility, there will be no visitors allowed, except under exceptional circumstances such as palliative care which will be carefully managed

Model of Care

9) Who will use the new facility?

The centre is primarily for patients who are either confirmed or suspected of having COVID-19.

A Respiratory Assessment Clinic for health care workers and members of the community will be located at the centre.

Services on offer will include testing, advice, guidance on appropriate onward referral and management of positive patient testing.

As demand increase, the centre will continue house a Respiratory Assessment Clinic, but will also expand to provide 24/7 critical care, and act as a referral point for ongoing care including one of the public hospitals, primary care, community services or hospital in the home.

The number of treatment spaces can be flexed up and down as required. There is capacity to quickly increase to a maximum of 50 emergency spaces should the need arise.

10) Will the facility provide the same standard of clinical care as you would get at one at already established Emergency Departments?

Yes. Qualified and experienced clinicians and support staff will provide high level care to those who need it.

11) What if I have or suspect I have COVID-19, but my primary health concern does not relate to COVID-19

If a patient presents to the COVID-19 Surge Centre with a primary presenting complaint that is not respiratory related e.g. pregnancy complication or acute abdominal pains, regardless of their respiratory status, the patient will be redirected to the Canberra Hospital or Calvary Hospital Bruce Emergency Department.

12) Where will COVID-19 positive major trauma patients be taken?

Major trauma patients will continue to be taken to the Canberra Hospital Emergency Department regardless of COVID-19 status.

13) How will this facility be staffed?

Canberra Health Services will staff the Respiratory Assessment Clinic.

Should the need arise for emergency services, the ACT Government is partnering with Aspen Medical to provide the medical, nursing and clinical administration workforce. Canberra Health Services will support the facility with pathology, security, linen, waste collection and food services. There will be close alignment between Canberra Hospital staff and this facility, and some will work across both facilities.

14) Is there a capacity to scale up the facility?

The top priority now is to reduce the spread of COVID-19 in our community and to keep Canberrans safe. The ACT is acting now to increase the capacity of health services so we can continue to provide emergency care as required.

The facility will be monitored and changes may be made as the situation requires, including scaling up or down, or varying primary use of some or all of its six discrete sections.

The site selection of Garran Oval provides the ability to upscale the facility if required.

Local community

15) *When will we be able to use the oval again?*

The facility is temporary and will only be in place while the ACT is in a state of public health emergency to respond to the pandemic. It will be removed and Garran Oval will be remediated once the state of health emergency is stood down, if not before.

Every health and safety control will be considered to ensure the oval will be fit for community use once the facility is dismantled.

16) *Will this project result in increased traffic around the hospital? How will you manage traffic and parking?*

We anticipate there may be increases to traffic around the hospital, which we will minimise through offering additional car parking spaces and strict traffic management protocols. It's important to note the current ACT Government and Commonwealth Government advice is for residents to stay at home unless absolutely necessary.

17) *Can I use the new carparks being constructed at Garran Oval?*

No. This parking will be used for construction parking during April and May and for staff and patient parking during the operation of the facility.

Internet content

The below images will be placed on the <https://www.covid19.act.gov.au/> website

Image 1: rendered aerial image of the COVID-19 Surge Centre



Image 2: Aerial view of the site (23 April 2020)



Media release

COVID-19 Surge Centre on track to open in May

Work on the ACT Government's temporary COVID-19 Emergency Department (ED) on Garran Oval is progressing well, with the facility set to open in a stepped process from mid-May.

The facility, announced in early April to boost the ACT's capacity to meet increased demand arising from the pandemic, will be known as the COVID-19 Surge Centre.

It will initially house a Respiratory Assessment Clinic, offering testing for COVID-19, as well as medical advice, guidance on appropriate onward referral and management of positive patient testing.

The centre also has capacity to rapidly deliver up to 50 emergency treatment spaces to meet increase demand as a result of COVID-19.

Minister for Health Rachel Stephen-Smith said the centre was a key plank in the Territory's surge capacity planning for COVID-19.

"We have watched and learned from overseas experiences where, by the time you know you need expanded Emergency Department space, it is already too late," Minister Stephen-Smith said.

"The COVID-19 Surge Centre **will quickly and** significantly increase acute services capability should demand on our health care services increase due to COVID-19.

"We anticipate that the centre will be ready for use from mid-May, providing us capacity to flex up or flex down as demand requires.

"Our top priority is responding to COVID-19 in our community, ensuring we are doing all we can to protect the health of Canberrans acknowledging that this is a rapidly changing situation."

The COVID-19 Surge Centre's Respiratory Assessment Clinic (RAC) will be open to both health care workers and members of the community.

It will initially operate between 10am and 6pm daily.

The Respiratory Assessment Clinic at the Weston Creek Walk-in Centre and EPIC drive-through testing service will continue to operate as they currently are.

Canberra Health Services CEO Bernadette McDonald said as demand on the ACT's clinical services increased, the COVID-19 Surge Centre would quickly expand to include emergency treatment spaces for non-admitted care and inpatient care.

"This is a purpose-built facility that has been designed to maximise staff and patient safety in a COVID-19 environment," McDonald said.

"It gives us the ability to very quickly expand our emergency capacity, which is crucial given the rapidly changing situation we are in.

"At full capacity, the facility will offer six resuscitation bays, 32 acute non-admitted treatment bays and 12 short stay overnight beds," Ms McDonald said.

"We will be able to flex up and down rapidly depending on demand.

"It is important to note that this facility will be for suspected or confirmed COVID-19 patients only.

"It will preserve established Emergency Departments at Canberra Hospital and Calvary Public Hospital for routine and tertiary acuity."

The Minister also reiterated that the facility is temporary and will only be in place while the ACT is in a state of public health emergency to respond to the pandemic.

"We have committed to remove the facility and remediate the oval once the state of public health emergency is stood down, if not before," the Minister said.

More information about the temporary Emergency Department is available at <https://www.covid19.act.gov.au/>

Our Canberra content (24/4/2020)

ACT's temporary Emergency Department construction progressing to plan

Work on the ACT Government's temporary COVID-19 Surge Centre on Garran Oval is progressing well, with the facility set to open from mid-May.

The facility was announced in early April to boost the ACT's capacity to meet increased clinical demand arising from the pandemic.

The centre will be ready to use from mid-May. A Respiratory Assessment Clinic (RAC) will operate in the centre, replacing existing services operating at Canberra Hospital and Calvary Public Hospital.



Services on offer at the Garran clinic will include testing, advice, guidance on appropriate onward referral and management of positive patient testing. It will initially operate between 10am and 6pm daily.

The Respiratory Assessment Clinic at the Weston Walk-in Centre and EPIC drive-through testing service will continue to operate as they currently are.

The COVID-19 Surge Centre also has the capacity to deliver 24/7 critical care, and act as a referral point for ongoing care.

At full capacity, an Emergency Department offering six resuscitation bays, 32 acute non-admitted treatment bays and 12 short stay overnight beds can be stood up. It has capacity to flex up and down rapidly depending on demand.

The government's top priority is responding to COVID-19 in our community and ensuring every action is being taken to protect the health of Canberrans.

Once the public health emergency has been lifted, the facility will be removed and the Garran Oval will be remediated.

More information about the temporary Emergency Department – ARAC – is available at <https://www.covid19.act.gov.au/>

Social Media post (for Minister)

The COVID-19 Surge Centre being built on the Garran Oval is set to open from mid-May. It will initially house a Respiratory Assessment Clinic. It also has capacity to provide 24/7 care with a maximum of 50 beds. You can read more about today's announcement here (insert COVID webpage link)

Image sourced from announcement



Rachel Stephen-Smith MLA

Minister for Aboriginal and Torres Strait Islander Affairs
Minister for Children, Youth and Families
Minister for Health
Member for Kurrajong

29 April 2020

COVID-19 Surge Centre on track to open in May

Work on the ACT Government's temporary COVID-19 Emergency Department (ED) on Garran Oval is progressing well, with the facility set to open in a stepped process from mid-May.

The facility, announced in early April to boost the ACT's capacity to meet increased demand arising from the pandemic, will be known as the COVID-19 Surge Centre.

It will initially house a Respiratory Assessment Clinic, offering testing for COVID-19, as well as medical advice, guidance on appropriate onward referral and management of positive patient testing.

The centre also has capacity to rapidly deliver up to 50 emergency treatment spaces to meet increase demand as a result of COVID-19.

Minister for Health Rachel Stephen-Smith said the centre was a key plank in the Territory's surge capacity planning for COVID-19.

"We have watched and learned from overseas experiences where, by the time you know you need expanded Emergency Department space, it is already too late," Minister Stephen-Smith said.

"The COVID-19 Surge Centre will quickly and significantly increase acute services capability should demand on our health care services increase due to COVID-19.

"We anticipate that the centre will be ready for use from mid-May, providing us capacity to flex up or flex down as demand requires.

"Our top priority is responding to COVID-19 in our community, ensuring we are doing all we can to protect the health of Canberrans acknowledging that this is a rapidly changing situation."

The COVID-19 Surge Centre's Respiratory Assessment Clinic (RAC) will be open to both health care workers and members of the community.

ACT Legislative Assembly

Phone (02) 6205 2661 Email: stephen-smith@act.gov.au

@RachelSS_MLA

rachelssMLA

rachelss_mla



Rachel Stephen-Smith MLA

Minister for Aboriginal and Torres Strait Islander Affairs
Minister for Children, Youth and Families
Minister for Health
Member for Kurrajong

It will initially operate between 10am and 6pm daily.

The Respiratory Assessment Clinic at the Weston Creek Walk-in Centre and EPIC drive-through testing service will continue to operate as they currently are.

Canberra Health Services CEO Bernadette McDonald said as demand on the ACT's clinical services increased, the COVID-19 Surge Centre would quickly expand to include emergency treatment spaces for non-admitted care and inpatient care.

"This is a purpose-built facility that has been designed to maximise staff and patient safety in a COVID-19 environment," McDonald said.

"It gives us the ability to very quickly expand our emergency capacity, which is crucial given the rapidly changing situation we are in.

"At full capacity, the facility will offer six resuscitation bays, 32 acute non-admitted treatment bays and 12 short stay overnight beds," Ms McDonald said.

"We will be able to flex up and down rapidly depending on demand.

"It is important to note that this facility will be for suspected or confirmed COVID-19 patients only.

"It will preserve established Emergency Departments at Canberra Hospital and Calvary Public Hospital for routine and tertiary acuity."

The Minister also reiterated that the facility is temporary and will only be in place while the ACT is in a state of public health emergency to respond to the pandemic.

"We have committed to remove the facility and remediate the oval once the state of public health emergency is stood down, if not before," the Minister said.

More information about the temporary Emergency Department is available at <https://www.covid19.act.gov.au/>

Statement ends

Media contact/s:

Caitlin Cook T (02) 6207 8731 M 0434 702 827 caitlin.cook@act.gov.au

ACT Legislative Assembly

Phone (02) 6205 2661 Email: stephen-smith@act.gov.au

 @RachelSS_MLA

 rachelssMLA

 rachelss_mla

Good morning,

I'm pleased to let you know that work on the temporary COVID-19 facility on Garran Oval is progressing well. Delivered in partnership with Aspen Medical, this purpose-built facility has been designed to maximise staff and patient safety in a COVID-19 environment.

Today, I will join with the Minister for Health to announce the name for the facility, and how we plan to bring the facility online over coming weeks. The temporary facility will be known as the *COVID-19 Surge Centre* and we expect to offer services in it from mid May.

As you know, this is a rapidly changing situation. We are planning for the worst scenario whilst hoping for the best outcome.

The Centre initially house a Respiratory Assessment Clinic (RAC) for health care workers and members of the community. It will replace existing clinics currently on the Canberra Hospital and Calvary Public Hospital campuses.

The services on offer will include COVID-19 testing, advice, guidance on appropriate onward referral and management of positive patient testing. This service will initially operate between 10am and 6pm daily.

The Respiratory Assessment Clinic at Weston Creek Walk in Centre and the drive-through testing service at EPIC will continue to operate.

As demand increases, the facility will be stepped up to provide 24/7 critical care and act as a referral point for ongoing care options.

Capacity is able to be increased progressively as the need arises, with the full service able to offer six resuscitation bays, 32 acute non-admitted treatment bays and 12 short stay overnight beds.

Testing will continue to be available at the facility throughout all phases of operation.

Throughout the COVID-19 response, the facility will be monitored and changes may be made as the situation requires, including scaling up or down, or varying the primary use of some or all of its six discrete sections.

Staffing

Canberra Health Services will staff the Respiratory Assessment Clinic.

Should the need arise for emergency services, the ACT Government is partnering with Aspen Medical to provide the medical, nursing and clinical administration workforce.

Canberra Health Services (CHS) will support the facility with pathology, security, linen, waste collection and food services.

We'll have more detail about the facility in the coming weeks, including who should use the facility and information for staff who will support the facility.

If you have any questions or would like to provide feedback please email CHECC@act.gov.au

Kind regards,

Bernadette McDonald
Deputy Health Controller Clinical Services

Lowes, Shannon (Health)

From: Brady, Vanessa (Health)
Sent: Wednesday, 29 April 2020 12:56 PM
To: Peffer, Dave (Health); Edghill, Duncan
Cc: Gray, Sophie; Gilmore, Lisa (Health)
Subject: Draft COVID-19 Surge Centre_Security & Emergency Management Cabinet Submission
Attachments: 200429 COVID Surge Centre_Security & Emergency Management Cabinet_DRAFT.docx; Attachment A COVID-19 Surge Centre Layout.pdf; Attachment B COVID-19 Surge Centre progress Photos.pdf
Importance: High

UNCLASSIFIED Sensitive: Cabinet

Hi Dave and Duncan

Please find attached the draft submission with the following attachments:

A – Facility Design Layout

B – Site Construction Progress Photos

Regards

Vanessa Brady

Project Director

Canberra Hospital Campus Modernisation Program

Infrastructure & Health Support Services | Canberra Health Services

M: [REDACTED] | E: Vanessa.Brady@act.gov.au

Lowes, Shannon (Health)

From: Jean, David (Health)
Sent: Wednesday, 29 April 2020 2:50 PM
To: Peffer, Dave (Health); McDonald, Bernadette (Health)
Cc: McPherson, Alex (Health); CEOHealth; Drake, Angie (Health); Harper, Charlotte
Subject: FOR APPROVAL Talking points on COVID-19 Surge Centre
Attachments: Attachment A - Talking Points Temporary Emergency Department (002).DOCX
Categories: With Dave

UNOFFICIAL

Hi Dave and Bernadette, as discussed please see attached for approval the Talking Points on the COVID-19 Surge Centre. These are to go up in the Min brief and also to support Bernadette in any media tomorrow morning.

I'll get them cleared by the PICC at the same time as the brief is going up.

Once these have been approved, we will use them to update the CEO message to go out in the morning, as well as for an Our Canberra article and a Q&A for the COVID-19 website. I think its important we put updates out there at the same time as any media tomorrow if possible.

Thanks

COVID-19 Surge Centre

Updated 28 April 2020

Talking Points

- The ACT Government is partnering with Aspen Medical to deliver a temporary COVID-19 Surge Centre, which will be located adjacent to the Canberra Hospital on the Garran Oval.
- Construction of the facility is on track to be complete in May.
- This facility is a key part of the ACT Government's Territory-wide COVID-19 Response Plan.
- It will expand the ACT's Emergency Department (ED) capacity and enhance our ability to respond to the COVID-19 pandemic.
- This purpose-built facility has been designed to maximise staff and patient safety in a COVID-19 environment.
- The COVID-19 Surge Centre will only become operational if Stage 3 (Surge) of the Territory-wide COVID-19 Response Plan is triggered.
- This would mean our existing Emergency Departments at Canberra Hospital and Calvary Public Hospital Bruce are operating outside their current footprints.
- The centre has the ability to flex up and down rapidly depending on demand.
- At full capacity it will have six resuscitation bays, 32 acute non-admitted treatment bays and 12 short stay overnight beds.
- Aspen Medical has been contracted to provide the medical, nursing and clinical administration workforce for the COVID-19 Surge Centre.
- Aspen Medical will be given lead in time of about three weeks to bring the COVID-19 Surge Centre online and fully staff it.

- The centre will be removed and Garran Oval will be remediated once the state of public health emergency is stood down, if not before.
- The ACT Government allocated an initial \$23 million (for the 2019/20 financial year) to build and operate the temporary facility.
- The cost of the constructing the facility is about \$10.5m.
- Costs associated with standing up capacity within the centre will only be incurred should the facility become operational.
- Like other jurisdictions in Australia, the ACT Government is expanding its Emergency Department (ED) capacity to enhance our ability to respond to the COVID-19 pandemic.
- The ACT Government has watched and learned from overseas experiences where, by the time you know you need expanded Emergency Department space, it is already too late.
- Health services across Australia are also rapidly expanding their emergency capacity.
- This facility will provide us with that capacity very rapidly if needed.
- Our top priority is responding to COVID-19 in our community, ensuring we are doing all we can to protect the health of Canberrans.
- As this is a COVID-19 treatment facility, there will be no visitors allowed, except under exceptional circumstances such as palliative care.
- Care pathways from the COVID-19 Surge Centre will include home, primary care, community services, Hospital in the Home and new models of care such as Medi-Hotels.
- Following overnight admission to the facility, if patients require further acute care, the patient will be referred to Canberra Hospital or Calvary Public Hospital Bruce for ongoing management.
- If a patient presents to the facility with a primary presenting complaint that is not respiratory related, such as pregnancy complication or acute abdominal pains, regardless of their respiratory status, the patient will be redirected to the Canberra Hospital or Calvary Public Hospital Emergency Department.



- Aspen Medical are world experts in the provision of emergency health services, known for their work locally and internationally.
- Input into the design and operation of the facility has been sought from experts at the World Health Organization, as well as international clinical experts.
- The delivery of this facility is just one of example of how the ACT Government is preparing for COVID-19. Canberrans can be assured that we will continue to invest in key health services to meet the demand arising from COVID-19.

Lowes, Shannon (Health)

From: McDonald, Bernadette (Health)
Sent: Wednesday, 29 April 2020 4:18 PM
To: Jean, David (Health); Pepper, Dave (Health)
Cc: McPherson, Alex (Health); CEOHealth; Drake, Angie (Health); Harper, Charlotte
Subject: Re: FOR APPROVAL Talking points on COVID-19 Surge Centre

Dave, thanks for this, my only suggestion is the line about EDs operating outside their location etc. we may need to amend to reflect they have exceeded their flex capacity.

Thanks
 B

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From: Jean, David (Health) <David.Jean@act.gov.au>
Sent: Wednesday, April 29, 2020 2:49:30 PM
To: Pepper, Dave (Health) <Dave.Pepper@act.gov.au>; McDonald, Bernadette (Health) <Bernadette.McDonald@act.gov.au>
Cc: McPherson, Alex (Health) <Alex.McPherson@act.gov.au>; CEOHealth <CEOHealth@act.gov.au>; Drake, Angie (Health) <Angie.Drake@act.gov.au>; Harper, Charlotte <Charlotte.Harper@act.gov.au>
Subject: FOR APPROVAL Talking points on COVID-19 Surge Centre

UNOFFICIAL

Hi Dave and Bernadette, as discussed please see attached for approval the Talking Points on the COVID-19 Surge Centre. These are to go up in the Min brief and also to support Bernadette in any media tomorrow morning.

I'll get them cleared by the PICC at the same time as the brief is going up.

Once these have been approved, we will use them to update the CEO message to go out in the morning, as well as for an Our Canberra article and a Q&A for the COVID-19 website. I think its important we put updates out there at the same time as any media tomorrow if possible.

Thanks

Lowes, Shannon (Health)

From: Brady, Vanessa (Health)
Sent: Thursday, 30 April 2020 11:12 AM
To: Mooney, Colm (Health)
Subject: COVID Surge Centre - Security Emergency Management Cabinet
Attachments: 200429 COVID Surge Centre_Security Emergency Management Cabinet.docx; Attachment B COVID-19 Surge Centre progress Photos.pdf; Attachment A COVID-19 Surge Centre Layout.pdf

UNOFFICIAL

Hi Colm

Please note the attached papers being tabled to Cabinet today.

Regards

Vanessa Brady

[Project Director](#)

[Canberra Hospital Campus Modernisation Program](#)

[Infrastructure & Health Support Services | Canberra Health Services](#)

M [REDACTED] E: Vanessa.Brady@act.gov.au

Lowes, Shannon (Health)

From: Gilbert, Dave (Health)
Sent: Friday, 1 May 2020 8:11 AM
To: Brady, Vanessa (Health)
Cc: Mooney, Colm (Health)
Subject: Re: COVID-19 Surge Centre - Financials

UNCLASSIFIED For-Official-Use-Only

Vanessa

Thanks. It would be best to adopt the current MPC practice for all invoices for capital projects which MPC send to Liz Philips in the Capital Budget team for visibility/review – Liz then assigns them to me for endorsement/approval.

Dave Gilbert

Director Project Delivery | Infrastructure and Health Support Services

T: (02) 5124 7791 | M: [REDACTED] | E: dave.gilbert@act.gov.au

Building 3, Level 1, The Canberra Hospital, Garran ACT 2605



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From: Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>
Sent: Thursday, April 30, 2020 5:21:41 PM
To: Gilbert, Dave (Health) <Dave.Gilbert@act.gov.au>
Cc: Mooney, Colm (Health) <Colm.Mooney@act.gov.au>
Subject: COVID-19 Surge Centre - Financials

UNCLASSIFIED

Hi Dave

The COVID Surge Centre project has been set up on PMARS – both you and Colm are listed as “approvers” of invoice claims logged in the system. John C will first review and clear all invoices for accuracy and completeness prior to them being elevated to you for approval.

Regards

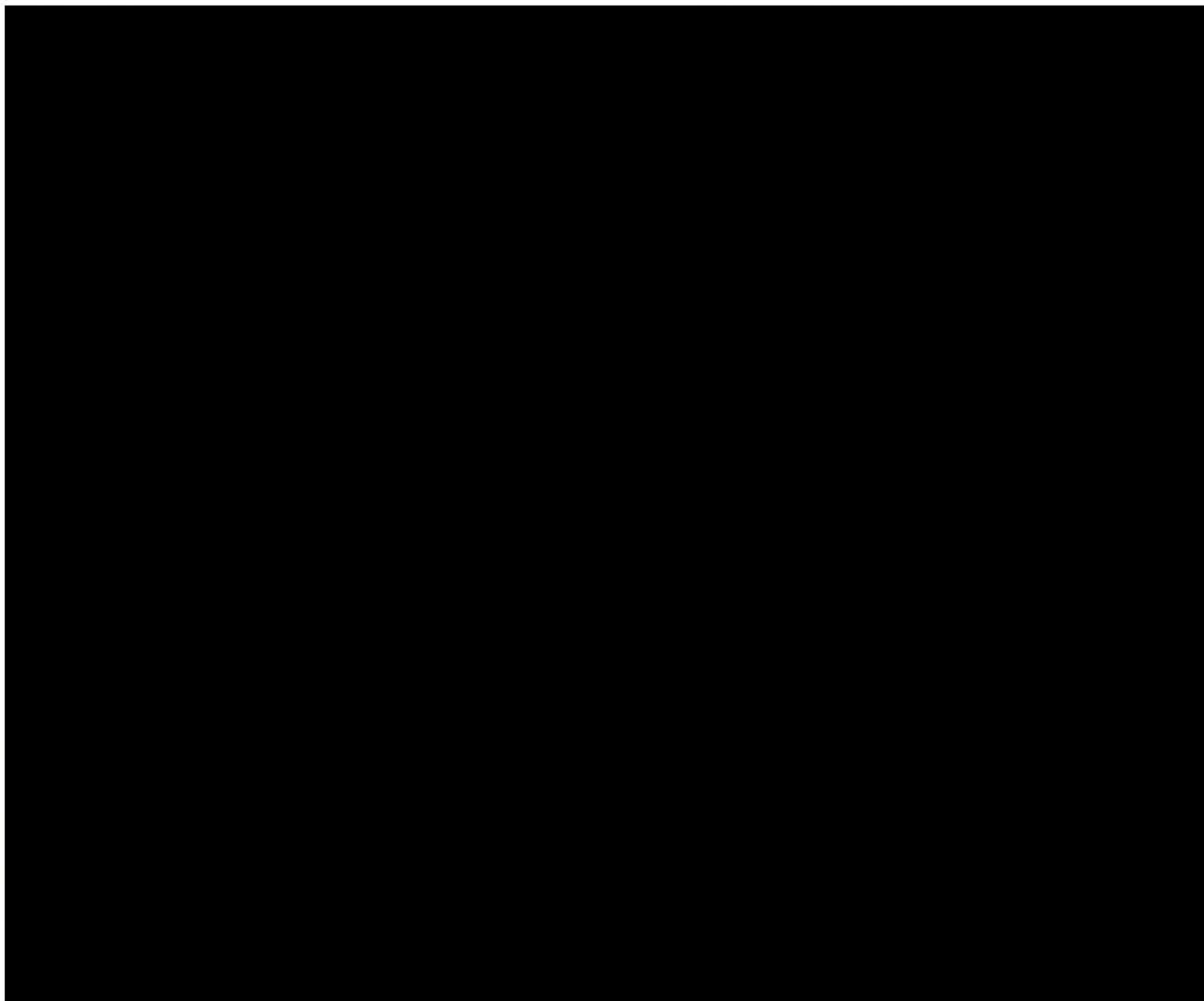
Vanessa Brady

[Project Director](#) | [Canberra Hospital Campus Modernisation Program](#)

From: Catanzariti, John <John.Catanzariti@act.gov.au>
Sent: Thursday, 30 April 2020 5:14 PM
To: Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>
Cc: Gray, Sophie <Sophie.Gray@act.gov.au>
Subject: COVID-19 Surge Centre - Financials [SEC=UNCLASSIFIED]

Hi Vanessa,

Just following on from our discussion this afternoon, the project allocation has come to the ACT Health Capital Finance Team and the project has been set up in PMARS – please refer to the screen shot below:



The finance team have provided a budget of \$22.080M for MPC to manage the project, I will need to confirm the makeup of the \$920K being withheld, but nevertheless, Shaw Building Group are setup in the project and will be followed shortly by Aspen once they have registered into the PMARS system.

Regards,
John

Lowes, Shannon (Health)

From: Brady, Vanessa (Health)
Sent: Friday, 1 May 2020 10:43 AM
To: Peffer, Dave (Health)
Cc: McDonald, Bernadette (Health); Mooney, Colm (Health); Gilmore, Lisa (Health)
Subject: COVID Surge Centre - Spend versus Budget Summary

UNCLASSIFIED For-Official-Use-Only

Hi Dave

The contract commitments and order of costs are below.

Please note a 10% contingency to capture any unknown scope variation that relates to holding the facility until such time as the service is stood up.



Regards

Vanessa Brady

[Project Director | Canberra Hospital Campus Modernisation Program](#)

Lowes, Shannon (Health)

From: Pearson, Karen (Health)
Sent: Friday, 1 May 2020 5:47 PM
To: Peffer, Dave (Health); McPherson, Alex (Health)
Subject: MCHS20/222 SEMC Item COVID-19 Surge Centre
Attachments: MCHS20-222 Signed Brief - COVID-19 Surge Centre.pdf

Importance: High

UNCLASSIFIED Sensitive: Cabinet

Hi both

This was been signed by the Minister for Health, please note comment from Minister, are you able to provide advice by return email?

Thanks
KP

Karen Pearson | Directorate Liaison Officer | Canberra Health Services
Phone: 02 5124 9524 | Mobile [REDACTED] | Email: CHSDLO@act.gov.au
Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government
Office of Shane Rattenbury MLA | Minister for Mental Health and Justice Health | ACT Government
Legislative Assembly Building, London Circuit, Canberra ACT 2601

Lowes, Shannon (Health)

From: Brady, Vanessa (Health)
Sent: Monday, 4 May 2020 9:54 AM
To: Gilmore, Lisa (Health)
Subject: ACT COVID-19 Surge Centre
Attachments: ACT COVID-19 Surge Centre - Model of Care .pdf

UNOFFICIAL

Hi Lisa

Please find attached a draft MoC issue by Aspen.
I will review this today and will have comments prepared for our meeting this afternoon.

Regards

Vanessa Brady

[Project Director | Canberra Hospital Campus Modernisation Program](#)

Lowes, Shannon (Health)

From: Jean, David (Health)
Sent: Wednesday, 6 May 2020 9:37 AM
To: McPherson, Alex (Health)
Cc: Pepper, Dave (Health); Drake, Angie (Health)
Subject: FW: financial information regarding Temporary ED

UNCLASSIFIED

- The ACT Government has allocated an initial \$23 million (for the 2019/20 financial year) to build and operate the temporary facility.
- [REDACTED]
- [REDACTED]
- Costs associated with standing up capacity within the centre will only be incurred if it becomes operational.
- The Federal Government has made a commitment to fund half of all COVID-19 related activity.

David Jean
 Senior Director, Strategy and Communications
 Communications and Engagement

Canberra Health Services | ACT Government
 P. (02) 512 46115 | M. [REDACTED] E. David.Jean@act.gov.au
 Canberra Health Services media on-call phone: 0466 948 935

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From: Jean, David (Health)
Sent: Wednesday, 6 May 2020 9:30 AM
To: McPherson, Alex (Health) <Alex.McPherson@act.gov.au>
Cc: Pepper, Dave (Health) <Dave.Pepper@act.gov.au>
Subject: FW: financial information regarding Temporary ED

UNCLASSIFIED

Hiya, we need to make a decision around the financials. [REDACTED]

During the committee, Duncan referenced the [REDACTED] figure (construction plus equipment). He also roughly broke that down, but did say exact figures are commercial in confidence.

See table below.

- The ACT Government has allocated an initial \$23 million (for the 2019/20 financial year) to build and operate the temporary facility. [This is correct.](#)

- The Federal Government has made a commitment to fund half of all COVID-19 related activity. [I am not aware of this.](#)

David Jean
Senior Director, Strategy and Communications
Communications and Engagement

Canberra Health Services | ACT Government
P. (02) 512 46115 | M. [REDACTED] | E. David.Jean@act.gov.au
Canberra Health Services media on-call phone: 0466 948 935

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From: Drake, Angie (Health) <Angie.Drake@act.gov.au>
Sent: Wednesday, 6 May 2020 9:24 AM
To: Jean, David (Health) <David.Jean@act.gov.au>
Subject: FW: financial information regarding Temporary ED

UNCLASSIFIED

This is better info.
Let me know if want me to do any more with this.

thanks

Angie Drake | Director, Strategy & Communications

Phone: (02) 5124 8995 | Mobile: [REDACTED] | Email: angie.drake@act.gov.au

Communications and Government Relations | Canberra Health Services | ACT Government

Level 2, Building 23, Canberra Hospital, Garran ACT 2605 | health.act.gov.au

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(please forgive any typos as I am one hand typing whilst my injured wrist repairs)

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From: Gray, Sophie <Sophie.Gray@act.gov.au>

Sent: Wednesday, 6 May 2020 9:23 AM

To: Drake, Angie (Health) <Angie.Drake@act.gov.au>

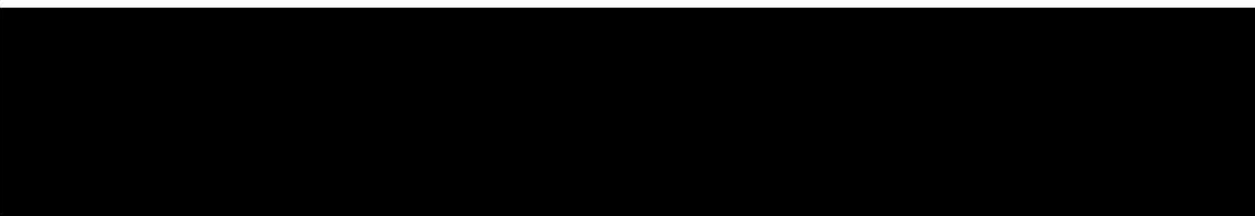
Cc: Catanzariti, John <John.Catanzariti@act.gov.au>

Subject: RE: financial information regarding Temporary ED

UNCLASSIFIED

Hi Angie

The Shaw Building Group amount is in addition to the two work orders with Aspen Medical. Contract Commitment Summary as follows. The figures in bold are publicly available through the contracts register.



Cheers

Sophie

From: Drake, Angie (Health) <Angie.Drake@act.gov.au>

Sent: Wednesday, 6 May 2020 8:44 AM

To: Gray, Sophie <Sophie.Gray@act.gov.au>

Subject: FW: financial information regarding Temporary ED

UNCLASSIFIED

Thanks – is the Shaw amount part of the [REDACTED] or is it additional?

Angie Drake | Director, Strategy & Communications

Phone: (02) 5124 8995 | Mobile: [REDACTED] | Email: angie.drake@act.gov.au

Communications and Government Relations | Canberra Health Services | ACT Government

Level 2, Building 23, Canberra Hospital, Garran ACT 2605 | health.act.gov.au

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**Canberra Health
Services**

(please forgive any typos as I am one hand typing whilst my injured wrist repairs)

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From: Gray, Sophie <Sophie.Gray@act.gov.au>

Sent: Tuesday, 5 May 2020 10:04 PM

To: Drake, Angie (Health) <Angie.Drake@act.gov.au>; Cant, Amanda <Amanda.Cant@act.gov.au>

Cc: Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>

Subject: RE: financial information regarding Temporary ED

UNCLASSIFIED

Angie

Please see one additional point added to my responses below.

Thanks

Sophie

From: Gray, Sophie

Sent: Tuesday, 5 May 2020 9:59 PM

To: Drake, Angie (Health) <Angie.Drake@act.gov.au>; Cant, Amanda <Amanda.Cant@act.gov.au>

Cc: Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>

Subject: RE: financial information regarding Temporary ED

UNCLASSIFIED

Hi Angie

Please see my comments below in blue

Cheers

Sophie

From: Drake, Angie (Health) <Angie.Drake@act.gov.au>

Sent: Tuesday, 5 May 2020 4:19 PM

To: Cant, Amanda <Amanda.Cant@act.gov.au>; Gray, Sophie <Sophie.Gray@act.gov.au>

Cc: Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>

Subject: financial information regarding Temporary ED

UNCLASSIFIED

Hi, I have been asked to pull together information for a QTB on the costs associated with constructing the facility and operating it, and the cost of equipment.

We have the following information but I think it's been superseded over the last week and was different to information that Duncan may have presented at the hearings last week.

Can you assist me please?

Thank you
Angie

- The ACT Government has allocated an initial \$23 million (for the 2019/20 financial year) to build and operate the temporary facility. [This is correct.](#)

- The Federal Government has made a commitment to fund half of all COVID-19 related activity. [I am not aware of this.](#)

Angie Drake | Director, Strategy & Communications

Phone: (02) 5124 8995 | Mobile [REDACTED] Email: angie.drake@act.gov.au

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Level 2, Building 23, Canberra Hospital, Garran ACT 2605 | health.act.gov.au

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Services**

(please forgive any typos as I am one hand typing whilst my injured wrist repairs)

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Lowes, Shannon (Health)

From: Gilbert, Dave (Health)
Sent: Monday, 11 May 2020 9:55 AM
To: Mooney, Colm (Health)
Subject: FW: AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle EBS [SEC=UNCLASSIFIED]
Attachments: READ FIRST - submission - checc - temporary ed - 140420.docx; Attachment A Cabinet submission 140420.docx

UNCLASSIFIED

Colm

An APIAS invoice for \$702,718.00 will come to your for processing based on the 4% MPC fee for the popup ED. The invoice amount reflects the fee included as part of the project cost that was approved by the Clinical Health Emergency Coordination Centre and Cabinet.

Dave Gilbert
 Director Project Delivery | Infrastructure and Health Support Services
 T: (02) 5124 7791 | M: [REDACTED] | E: dave.gilbert@act.gov.au Building 3, Level 1, The Canberra Hospital, Garran ACT 2605

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-----Original Message-----

From: Gray, Sophie <Sophie.Gray@act.gov.au>
 Sent: Monday, 11 May 2020 9:31 AM
 To: Gilbert, Dave (Health) <Dave.Gilbert@act.gov.au>
 Cc: Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>
 Subject: RE: AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle EBS [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Dave

Attached is the paper that went to the Clinical Health Emergency Coordination Centre and the subsequent Cabinet Submission.

You will find in the CHECC paper the full budget break down including the MPC levy cost. In the Cabinet paper you will find the rolled up figures that have been signed off by Cabinet and correlate with the CHECC paper.

Regards
 Sophie

Sophie Gray | Project Director
 COVID19 Surge Centre
 Major Projects Canberra
 Mobile [REDACTED] | sophie.gray@act.gov.au Callam Offices, Level 3, 50 Easty Street, Phillip ACT GPO Box 158, Canberra ACT 2601

-----Original Message-----

From: Gilbert, Dave (Health) <Dave.Gilbert@act.gov.au>

Sent: Monday, 11 May 2020 8:47 AM

To: Gray, Sophie <Sophie.Gray@act.gov.au>

Subject: RE: AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle EBS [SEC=UNCLASSIFIED]

UNCLASSIFIED

Sophie

Invoice received. Let me know if you can provide any reference documentation for the basis of the calculation so this can be attached and processed. Thanks.

Dave Gilbert

Director Project Delivery | Infrastructure and Health Support Services

T: (02) 5124 7791 | M: [REDACTED] | E: dave.gilbert@act.gov.au Building 3, Level 1, The Canberra Hospital, Garran ACT 2605

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-----Original Message-----

From: Gray, Sophie <Sophie.Gray@act.gov.au>

Sent: Tuesday, 5 May 2020 10:32 PM

To: Gilbert, Dave (Health) <Dave.Gilbert@act.gov.au>; Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>

Cc: Catanzariti, John <John.Catanzariti@act.gov.au>

Subject: FW: AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle EBS [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Dave

You should receive an invoice for MPC levy payment. Could you let me know when you receive and I can confirm with you what documentation you require from us or if you are happy for Vanessa to brief you prior to approval.

Regards

Sophie

-----Original Message-----

From: Liyanage, Lanka <Lanka.Liyanage@act.gov.au>

Sent: Monday, 4 May 2020 9:33 PM

To: Gray, Sophie <Sophie.Gray@act.gov.au>

Cc: Catanzariti, John <John.Catanzariti@act.gov.au>

Subject: RE: AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle EBS [SEC=UNCLASSIFIED]

Hi Sophie,

This is outside of PMARS. Invoice will be issued to Dave Gilbert by Shared Services tomorrow.

Thanks

Lanka

-----Original Message-----

From: Gray, Sophie
 Sent: Monday, 4 May 2020 9:29 PM
 To: Liyanage, Lanka <Lanka.Liyanage@act.gov.au>
 Cc: Catanzariti, John <John.Catanzariti@act.gov.au>
 Subject: RE: AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle EBS [SEC=UNCLASSIFIED]

UNCLASSIFIED

Thanks Lanka

Can you confirm if this is issued through PMARS or by email to Dave Gilbert?

Regards
 Sophie

-----Original Message-----

From: Liyanage, Lanka <Lanka.Liyanage@act.gov.au>
 Sent: Monday, 4 May 2020 9:28 PM
 To: Gray, Sophie <Sophie.Gray@act.gov.au>
 Cc: Catanzariti, John <John.Catanzariti@act.gov.au>
 Subject: FW: AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle EBS [SEC=UNCLASSIFIED]

FYI.

-----Original Message-----

From: Zhang, Rongping
 Sent: Monday, 4 May 2020 8:52 PM
 To: Liyanage, Lanka <Lanka.Liyanage@act.gov.au>
 Subject: FW: AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle EBS

UNCLASSIFIED

Invoice for RITM1808156

Kind regards

Rongping Zhang | Senior Finance Officer | Finance Operations – Accounts Receivable
 Phone: +61 2 6205 4542 | Fax: +61 2 6205 3201 | Email: rongping.zhang@act.gov.au Finance Services | Shared Services | Chief Minister, Treasury and Economic Development Directorate | ACT Government Level 3 Winyu House, 125 Gungahlin Place, Gungahlin | GPO Box 158 Canberra ACT 2601 | www.act.gov.au

Please consider the environment before printing this email. If printing is necessary, print double-sided and black and white.

-----Original Message-----

From: SharedServicesAccountsReceivable@act.gov.au <SharedServicesAccountsReceivable@act.gov.au>
 Sent: Monday, 4 May 2020 8:34 PM
 To: Zhang, Rongping <Rongping.Zhang@act.gov.au>
 Subject: AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle EBS

Hi Rongping

Please find attached the file containing AR Invoice 27300671 for CHS - CANBERRA HEALTH SERVICES, sent from Oracle E-Business Suite (EBS).

Please do not reply to this email as it's not being monitored.

Regards
EBS


ACT
 Government

Major Projects Canberra

Clinical Health Emergency Coordination Committee

For meeting number and date Meeting 15 April 2020	
Date submitted	15 April 2020
From	Sophie Gray, Major Projects Canberra (MPC) Project Director
Subject	Recommended contract commitments for the Temporary COVID19 Emergency Department
Related papers	nil
Endorsed by	MPC Chief Projects Officer

Purpose of this Paper

The purpose of this paper is to request that the Clinical Health Emergency Coordination Committee (CHECC):

1. **Endorse** the provision of the draft submission at Attachment A to Cabinet;
2. **Endorse** the appointment of Shaw Building Group to undertake enabling works for the Temporary COVID19 Emergency Department to an upper limit contract value of [REDACTED] inclusive of GST, as may be varied by agreement of the CHS financial delegate;
3. **Endorse** the appointment of Aspen Medical to provide design and construction services for the Temporary COVID19 Emergency Department to the lump sum value of [REDACTED] inclusive of GST, as may be varied by agreement of the CHS financial delegate;
4. **Endorse** the appointment of Aspen Medical to provide medical equipment for the Temporary COVID19 Emergency Department and a total of 50 ventilators to an upper limit value of [REDACTED] inclusive of GST;
5. **Note** that proposed staffing arrangements in relation to the facility are the subject of ongoing negotiations with Aspen Medical; and
6. **Note** the project's status as described in this paper and its attachments.

Background

1. On 31 March 2020 the Chief Minister endorsed Canberra Health Services negotiating a contract with Aspen Medical for a dedicated COVID-19 Emergency Department (the 'Facility'), up to the value of \$23 million in 2019-20.
2. The entire project consists of the delivery of the Facility and ongoing services in conjunction with Aspen Medical, together with all other associated activities (the 'Project'). The Project has three key components:
 - a. Design, site preparation, construction, fit-out, commissioning, demobilising and site rehabilitation works associated with the Facility. Not all of these activities will occur under the contract with Aspen Medical. Site preparation and rehabilitation works will occur through other contractors;

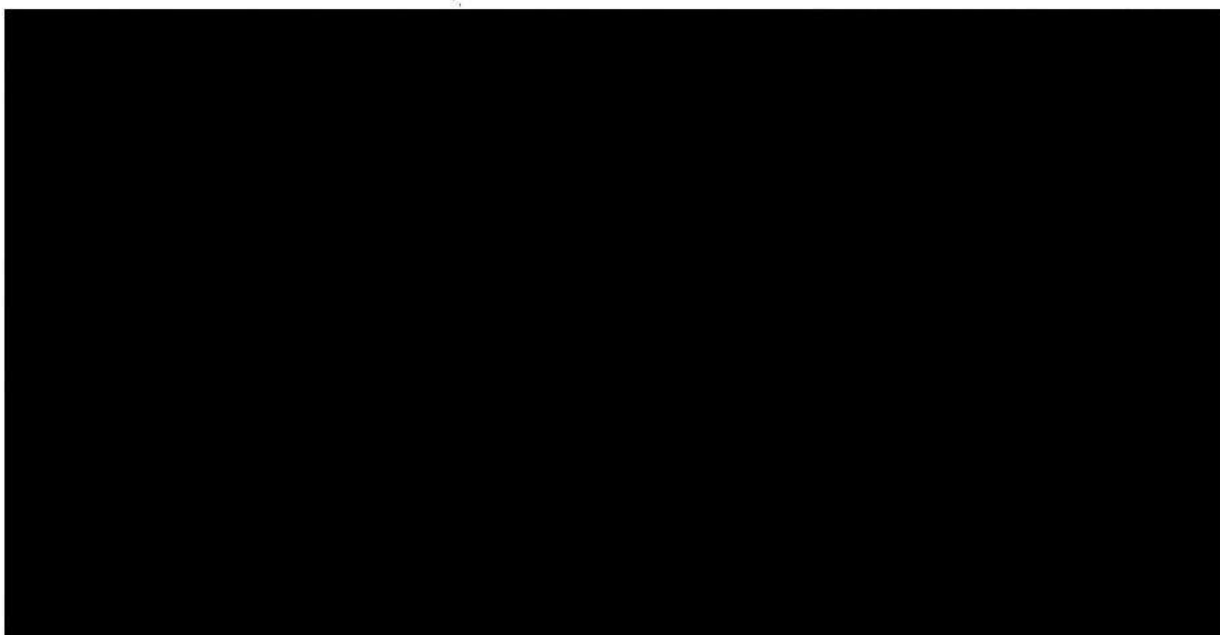
- b. Provision of the clinical and non-clinical workforce required to safely operate the facility including medical, nursing, wardpersons and clinical administration. Most of the workforce will be provided by Aspen Medical; and
 - c. Supply of equipment. It is presently proposed that Aspen Medical will provide Personal Protective Equipment (PPE), medical equipment and 50 ventilators.
- 3. The appropriation for the Project sits with Canberra Health Services. Major Projects Canberra is delivering the project in very close consultation with Canberra Health Services.
- 4. Local Contractor, Shaw Building Group (SBG) is proposed to be appointed from a commercially tendered Whole of Government panel to deliver the early enabling works for the Facility. To meet the project program, SBG have commenced these works with an upper limit contract arrangement based on commercially tendered rates for their services. SBG sub-contractors will be procured on a single select basis after a value for money assessment of each sub-contractor offer.
- 5. Aspen Medical has been approached to provide a commercial offer on a single select basis for the design, construction, operations and demobilisation of the Facility.
- 6. Major Projects Canberra has received commercial offers from both SBG and Aspen Medical and have undertaken value for money assessments of each offer.
- 7. The SBG offer is at Attachment B and has been assessed under the terms of the Project Management Panel as representing value for money with all rates being consistent with the tendered panel rates.
- 8. The Aspen Medical proposal at Attachment C has been assessed by the endorsed Tender Evaluation Team (TET) and the recommendation is at Attachment D.
- 9. In summary, the TET recommends that the Territory enter into contract with Aspen Medical on the first two of a five phase contract that addresses the design and infrastructure aspects of the Facility to a lump sum total cost of [REDACTED] inclusive of GST.
- 10. The TET noted that the workforce solution outlined in the Aspen Medical proposal requires more definition and planning before the Territory could enter into contract on this Phase of the agreement. There is provision in the contract for the first contract phases to be initiated and for further negotiations on the workforce and demobilisation phases to be undertaken before finalisation of this aspect of the offer.
- 11. On Thursday 9 April 2020, Glenn Keys, Executive Chairman of Aspen Medical raised an immediate concern regarding their ability to procure the 50 ventilators as per Canberra Health Services requirement. To address this risk a letter from the ACT Chief Minister has been provided to Aspen Medical requesting consideration to accelerate the supply of ventilators to the Territory. Refer Attachment E.
- 12. The most recent advice from Aspen Medical on the receipt of ventilators is that there is an eight to ten week lead time on receipt and the Territory could anticipate arrival between 9 - 23 June 2020. Discussions are ongoing in an effort to reduce this timeframe.
- 13. In response to this risk, an urgent Purchase Order was issued to Aspen Medical on Saturday 11 April 2020 to place the equipment order for the Facility and the 50 ventilators. The purchase order value is established at [REDACTED] inclusive of GST upper limit with an open book approach including 5% profit margin for Aspen Medical. Refer Attachment F.
- 14. The proposed contract between Aspen Medical and the Territory will acknowledge this arrangement to ensure there is not an inadvertent double up on this expenditure.

Program

15. Construction works have commenced on site with footings complete. Fabrication of the roof trusses and wall framing is underway off site and structural elements are being trucked and stored on site at present. Night works are programmed to commence on site from Wednesday 15 April 2020 assembling the Facility frame.
16. The combined MPC and CHS team met with Aspen Medical on Tuesday 14 April to review and update the project program. There is currently confidence that (subject to workforce and equipment availability), the Facility will be ready to go live in May 2020. Notwithstanding this assurance from Aspen Medical, there remain risks to the project programme that relate to:
 - a. The time required to resolve design and commercial matters;
 - b. Weather conditions;
 - c. Utility connection and other construction risks;
 - d. Equipment supply risks;
 - e. Aspen Medical staffing availability risks.

Budget

17. An initial appropriation of \$23 million was based on an earlier estimate of a contract to be negotiated with Aspen Medical up to that amount for this financial year. As has been previously noted, total Project costs will be in excess of that amount when other site establishment, demobilisation, IT, contingency and other expenses are taken into account.
18. With receipt of the Aspen Medical and the SBG proposals, this indication of costs has been updated as set out below. These indicative costs are summarised in the Cabinet Submission at Attachment A.



Cabinet Approval

19. If endorsed by the CHECC, it is recommended that a submission in substantially the same form as appears at Attachment A be provided to Cabinet to approve the appointment of Aspen Medical and Shaw Building Group.

Recommendations

It is recommended that the Clinical Health Emergency Coordination Committee:

1. **Endorse** the provision of the draft submission at Attachment A to Cabinet;
2. **Endorse** the appointment of Shaw Building Group to undertake enabling works for the project to an upper limit contract value of [REDACTED] inclusive of GST, as may be varied by agreement of the CHS financial delegate;
3. **Endorse** the appointment of Aspen Medical to provide design and construction services for the Temporary COVID19 Emergency Department to the lump sum value of [REDACTED] inclusive of GST, as may be varied by agreement of the CHS financial delegate;
4. **Endorse** the appointment of Aspen Medical to provide medical equipment for the Temporary COVID19 Emergency Department and a total of 50 ventilators to an upper limit value of [REDACTED] inclusive of GST.
5. **Note** that proposed staffing arrangements in relation to the facility are the subject of ongoing negotiations with Aspen Medical; and
6. **Note** the project's status as described in this paper and its attachments.

Attachments

Attachment	Title	Author	Date
A	Draft Cabinet Submission	Duncan Edghill	14 April 2020
B1	Shaw Building Group – Enabling Works Scope	[REDACTED]	01/04/2020
B2	Shaw Building Group – Enabling Works Scope	Manteena Commercial	09/04/2020
B3	Work Order - Shaw Building Group	[REDACTED]	07/04/2020
C	Aspen Medical Proposal	Aspen Medical	09/04/2020
D1	Aspen Medical Proposal – Tender Evaluation Report	Sophie Gray	14 April 2020
D2	Aspen Medical Proposal – Tender Evaluation Report, Evaluation Summary	Sophie Gray	14 April 2020
D3	Aspen Medical Proposal – Tender Evaluation Report, Clarifications and Negotiations register	Sophie Gray	14 April 2020
E	Letter from Chief Minister to Phillips NV Chairman Dhr van der Veer	Andrew Barr MLA	10 April 2020
F	Aspen Medical Equipment Purchase Order	Major Projects Canberra and Canberra Health Services	11 April 2020

Lowes, Shannon (Health)

From: Donda, Jean-Paul (Health)
Sent: Tuesday, 12 May 2020 10:33 AM
To: Gay, AndrewD (Health)
Cc: Chambers, Kate (Health); Milin, Marica (Health); Charlton, Gray (Health); Shadbolt, Catherine (Health); Turnbull, Ian (Health); Stewart, Margaret (Health); Karri, Prathima (Health); Spina, Justine (Health)
Subject: RE: May 2020 payment advice

UNCLASSIFIED

Hi Andrew,

Thanks for your prompt response.

Regarding Aspen, It's definitely a CHS contract. I suggest you contact Dave Pepper.

In relation to the COVID-19 leave – is the \$500k the same \$500k as row 42 in your “June Submission” sheet? and the same as the \$500k for March, \$2.5m for April & \$1.5m for May which NHFB didn't pay in May?

JP

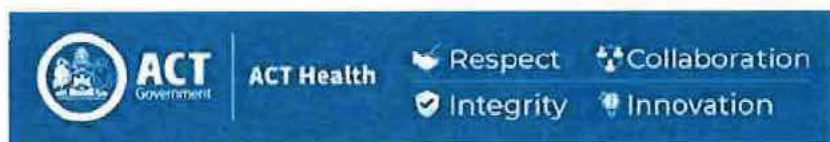
Jean-Paul Donda | Manager, Budget Management Unit

Ph: 02) 5124 9641 – Mobile: [REDACTED] Email: jeanpaul.donda@act.gov.au

Strategic Finance, Corporate and Governance | ACT Health Directorate

Level 4, 2-6 Bowes Street Phillip ACT 2606

health.act.gov.au



From: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>
Sent: Tuesday, 12 May 2020 9:29 AM
To: Donda, Jean-Paul (Health) <JeanPaul.Donda@act.gov.au>
Cc: Chambers, Kate (Health) <Kate.Chambers@act.gov.au>; Milin, Marica (Health) <Marica.Milin@act.gov.au>; Charlton, Gray (Health) <Gray.Charlton@act.gov.au>; Shadbolt, Catherine (Health) <Catherine.Shadbolt@act.gov.au>; Turnbull, Ian (Health) <Ian.Turnbull@act.gov.au>; Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au>; Karri, Prathima (Health) <Prathima.Karri@act.gov.au>; Spina, Justine (Health) <Justine.Spina@act.gov.au>
Subject: RE: May 2020 payment advice

UNCLASSIFIED

JP,

No costs associate with Aspen are included in claim..... I have not been involved in that contract – assume it's Territory wide, not CHS specific.

AG

From: Donda, Jean-Paul (Health) <JeanPaul.Donda@act.gov.au>
Sent: Tuesday, 12 May 2020 9:10 AM
To: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>
Cc: Chambers, Kate (Health) <Kate.Chambers@act.gov.au>; Milin, Marica (Health) <Marica.Milin@act.gov.au>; Charlton, Gray (Health) <Gray.Charlton@act.gov.au>; Shadbolt, Catherine (Health) <Catherine.Shadbolt@act.gov.au>; Turnbull, Ian (Health) <Ian.Turnbull@act.gov.au>; Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au>; Karri, Prathima (Health) <Prathima.Karri@act.gov.au>; Spina, Justine (Health) <Justine.Spina@act.gov.au>
Subject: RE: May 2020 payment advice

UNCLASSIFIED

Hi Andrew,

A couple of follow-up questions:

- Are costs associated with the Aspen facility included in your submissions to date?
- Could we get more information about the 'ACT Economic Stimulus / Policy Actions'? I don't think these are eligible for Commonwealth funding, but we could discuss assessing ACT funding with Treasury.
- In relation to NWAUs, I would need to take advice from Justine/Prathima, or do you have an alternative NWAU count/methodology?

JP

Jean-Paul Donda | Manager, Budget Management Unit

Ph: 02) 5124 9641 – Mobile [REDACTED] Email: jeanpaul.donda@act.gov.au

Strategic Finance, Corporate and Governance | ACT Health Directorate

Level 4, 2-6 Bowes Street Phillip ACT 2606

health.act.gov.au



From: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>
Sent: Monday, 11 May 2020 12:21 PM
To: Donda, Jean-Paul (Health) <JeanPaul.Donda@act.gov.au>
Cc: Chambers, Kate (Health) <Kate.Chambers@act.gov.au>; Milin, Marica (Health) <Marica.Milin@act.gov.au>; Charlton, Gray (Health) <Gray.Charlton@act.gov.au>; Shadbolt, Catherine (Health) <Catherine.Shadbolt@act.gov.au>; Turnbull, Ian (Health) <Ian.Turnbull@act.gov.au>; Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au>; Karri, Prathima (Health) <Prathima.Karri@act.gov.au>
Subject: RE: May 2020 payment advice

UNCLASSIFIED

JP,

June forecast as requested. Please note additional line forced into the total's line of the summary / Template tab (Line 70), covering impacts of ACTPS policy and/or ACT Stimulus on the costs of CHS.

I note HD have calculated NWAU's by taking the CHS activity value (established using presentations / LOS x average daily cost), then divided by NEP.... I recommend against that methodology as it will overstate the NWAU in Commonwealth submissions in two ways:

- ACT Public hospitals actual costs and funding is higher than NEP. Higher actual costs / Lower NEP increases NWAU by @ one third.
- The reported activity is across ED, ICU, Acute and Nurse led clinics (testing)..... Each has a different coding structure..

CHS is yet to see any NWAU calculations from DSD for COVID-19 activity so has not done any testing of the weighting / actual costs outcomes.

Regards

Andrew

Andrew Gay | Executive Group Manager & Chief Financial Officer
 Phone 02 512 49683 | Email: AndrewD.Gay@act.gov.au
 Finance, Business Intelligence, Clinical Information, Procurement & Supply
 Canberra Health Services | ACT Government
 Yamba Drive Garran WODEN ACT 2606 | PO Box 11 WODEN ACT 2606 | www.health.act.gov.au

RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: Donda, Jean-Paul (Health) <JeanPaul.Donda@act.gov.au>
Sent: Friday, 1 May 2020 12:35 PM
To: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>
Cc: Chambers, Kate (Health) <Kate.Chambers@act.gov.au>; Milin, Marica (Health) <Marica.Milin@act.gov.au>; Charlton, Gray (Health) <Gray.Charlton@act.gov.au>; Shadbolt, Catherine (Health) <Catherine.Shadbolt@act.gov.au>; Turnbull, Ian (Health) <Ian.Turnbull@act.gov.au>; Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au>; Karri, Prathima (Health) <Prathima.Karri@act.gov.au>
Subject: FW: May 2020 payment advice

UNCLASSIFIED

Hi Andrew,

The purpose of this email is twofold, firstly to provide you with detail of what line-items will be excluded by the NHFB from the 7 May 2020 payment and secondly to request your June 2020 estimated costs.

7th of May Payment

Included in the attached spreadsheet are copies of your Jan-Apr and May Submissions. I've highlighted in yellow the items that will be excluded in the May payment. The exclusions bring the year to date (Jan to May) adjusted value to \$32.523m (\$8.635m less than the original submissions). As a result, the May payment to CHS will be **\$15.598m** to account for the under-payment in March and over-payment in April (see the Summary sheet).

June 2020 Estimates

The sheet titled "Template" is the new NHFB submission template for completion for June 2020 estimated expenditure. If you wish to adjust any prior month estimates up or down, please include those adjustments in the 'June' column. Feel free to add a more detailed sheet of public health expenses, as the descriptions you have provided in prior months has proved useful in responding to questions from the NHFB. Please submit your June 2020 estimates by **11 May 2020**.

We will also be in contact next week regarding the submission of 'Actuals' for the January to March period.

Please let me know if you have any queries.

Thank you,

JP

Jean-Paul Donda | Manager, Budget Management Unit

Ph: 02) 5124 9641 – Mobile: [REDACTED] Email: jeanpaul.donda@act.gov.au

Strategic Finance, Corporate and Governance | ACT Health Directorate

Level 4, 2-6 Bowes Street Phillip ACT 2606

health.act.gov.au



From: Donda, Jean-Paul (Health)

Sent: Thursday, 30 April 2020 4:32 PM

To: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>; Melanie Andrews (Calvary) <Melanie.Andrews@calvary-act.com.au>

Cc: Chambers, Kate (Health) <Kate.Chambers@act.gov.au>; Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au>

Subject: RE: May 2020 payment advice

UNCLASSIFIED

Hi Andrew/Mel,

Further to below, the expenditure estimates that will be excluded from the Territory May payment is \$9.115m. In addition, they are going to back-adjust -\$6.607m for the January to April estimates.

As stated below, they are not saying these expenses are out of scope, they are just seeking clarification from the Commonwealth regarding eligibility.

I will provide the impact on each Hospital in the next day or so, as well as providing confirmation of your May payments.

The items they have excluded are:

- Staff consultation / staff update costs
- Staff paid absence costs due to COVID-19 quarantine (backfill costs)
- Child minding (in the event of school closures) for critical clinical staff
- Surgical work to Privates
- reduction in patient revenue
- radiography - night staff
- Ward - RAU 14 beds (Calvary)
- Ward - 4E 24 beds (Calvary)
- Ward - 5W 24 beds (Calvary)
- ICU - additional 8 beds over base COVID related (Calvary)
- Theatre costs (Calvary)

I will be seeking further information from you on some of these line-items to assist the Funding Body access there eligibility.

JP

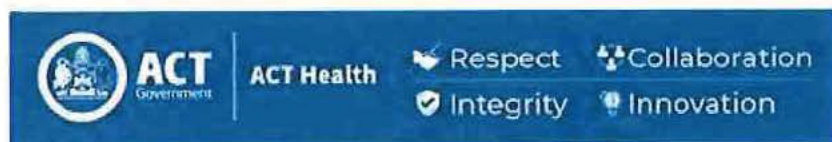
Jean-Paul Donda | Manager, Budget Management Unit

Ph: 02) 5124 9641 – Mobile: [REDACTED] Email: jeanpaul.donda@act.gov.au

Strategic Finance, Corporate and Governance | ACT Health Directorate

Level 4, 2-6 Bowes Street Phillip ACT 2606

health.act.gov.au



From: Chambers, Kate (Health) <Kate.Chambers@act.gov.au>

Sent: Wednesday, 29 April 2020 10:48 AM

To: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>; Melanie Andrews (Calvary) <Melanie.Andrews@calvary-act.com.au>

Cc: Donda, Jean-Paul (Health) <JeanPaul.Donda@act.gov.au>

Subject: May 2020 payment advice

UNCLASSIFIED

Andrew and Melanie,

I have had an email from the funding body and wanted to let you know that there is approximately \$11m in ACT COVID-19 estimates that are yet to receive categorical advice, one way or the other, from the Commonwealth.

At this stage they are saying that these expenses are out of scope, however they won't be in a position to fund these at this stage. The Funding Body will continue to seek answers from the Commonwealth ahead of the Monday, 8 June 2020 payment.

I'll work with them to understand which items this relates to and come back you both.

Kate

Kate Chambers | Executive Branch Manager, Chief Finance Officer

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Lowes, Shannon (Health)

From: Brady, Vanessa (Health)
Sent: Tuesday, 12 May 2020 12:36 PM
To: Gay, AndrewD (Health)
Cc: McDonald, Bernadette (Health); Gray, Sophie; Pepper, Dave (Health)
Subject: RE: Aspen Contract
Attachments: Aspen Medical - Equipment Purchase Order - Signed.pdf; Aspen Medical - Master Agreement - Signed.pdf; Aspen Medical - Work Order 1 - Signed.pdf

Categories: 01 Urgent

UNOFFICIAL

Hi Andrew

Please find attached the following executed contract documents:

1. Head Agreement
2. Equipment Order
3. Work Order 1 – Design & Construction

We are working to the current assumption that operating costs will be circa \$700k for 8 weeks of the building being in standby mode. We are interrogating these costs with Aspen and are working to confirm this amount by 15 May.

Regards

Vanessa Brady

[Program Director | Canberra Hospital Campus Modernisation Program](#)

From: Pepper, Dave (Health) <Dave.Pepper@act.gov.au>
Sent: Tuesday, 12 May 2020 12:30 PM
To: Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>; Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>
Cc: McDonald, Bernadette (Health) <Bernadette.McDonald@act.gov.au>; Gray, Sophie <Sophie.Gray@act.gov.au>
Subject: RE: Aspen Contract

UNOFFICIAL

Thanks all – can someone please email Andrew a copy of the overarching contract with terms and conditions, and the existing work orders.

Thanks

Dave

From: Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>
Sent: Tuesday, 12 May 2020 12:17 PM
To: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>; Pepper, Dave (Health) <Dave.Pepper@act.gov.au>
Cc: McDonald, Bernadette (Health) <Bernadette.McDonald@act.gov.au>; Gray, Sophie <Sophie.Gray@act.gov.au>
Subject: RE: Aspen Contract

UNOFFICIAL

Hi Andrew

We are in the process of conforming the operating costs whilst the building is in a "standby" mode.
I have included Sophie Gray from MPC in this email who is developing the work order to encapsulate these costs.
Regards

Vanessa Brady

Program Director | Canberra Hospital Campus Modernisation Program

From: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>
Sent: Tuesday, 12 May 2020 10:41 AM
To: Pfeffer, Dave (Health) <Dave.Pfeffer@act.gov.au>
Cc: McDonald, Bernadette (Health) <Bernadette.McDonald@act.gov.au>; Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>
Subject: RE: Aspen Contract
Importance: High

UNOFFICIAL

Dave / Vanessa,

Following up on the contract again..... Not sure IHSS would have the operating details I need..... Need to understand what operating commitments have been made.

Dave – HD advised me today Aspen is a CHS agreement so I need to forecast / claim and fund.

Andrew

From: Pfeffer, Dave (Health) <Dave.Pfeffer@act.gov.au>
Sent: Thursday, 30 April 2020 10:25 AM
To: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>
Cc: McDonald, Bernadette (Health) <Bernadette.McDonald@act.gov.au>; Brady, Vanessa (Health) <Vanessa.Brady@act.gov.au>
Subject: RE: Aspen Contract

UNOFFICIAL

Hi Andrew

The head party is the Territory but CHS acting as the agent.

Vanessa – can you please shoot a copy of the contract across to Andrew for review.

Thanks

Dave

From: Gay, AndrewD (Health) <AndrewD.Gay@act.gov.au>
Sent: Thursday, 30 April 2020 9:00 AM
To: Pfeffer, Dave (Health) <Dave.Pfeffer@act.gov.au>
Cc: McDonald, Bernadette (Health) <Bernadette.McDonald@act.gov.au>
Subject: Aspen Contract

UNOFFICIAL

Dave,

Who is the head party on the ACT side for the Aspen contract?

If it is the CHS entity then I will need to review the contract to understand the documented obligations / risks..... That will drive the accounting treatment (which may happen before we actually switch on the facility and put a patient inside).

If it is HD, than Kate will need to do the same exercise, and all I will need is the price agreed once activated for patients.

Thanks
Andrew



Goods REQUEST FOR QUOTATION

REQUEST FOR QUOTATION INFORMATION

The Territory as represented by Canberra Health Services would like to invite Aspen Medical Pty Limited (the **Supplier**) to respond to this Request for Quotation (RFQ).

This RFQ comprises:

- Schedule 1 – Statement of Requirement;
- Schedule 2 – General Terms and Conditions for Purchase Orders (Goods and/or Services); and
- Schedule 3 – Supplier's Quotation, including Supplier's declaration.

SCHEDULE 1 - STATEMENT OF REQUIREMENT

RFQ Title:	Equipment Purchase in Relation to Temporary COVID-19 Emergency Department		
RFQ Number:	Special	Territory Contact Officer:	For all matters relating to this RFQ contact [REDACTED] at [REDACTED]
Purchasing Directorate:	Canberra Health Services	Section/Business Unit:	COVID-19 Emergency Department
Issue Date:	11 April 2020	Closing Date:	11 April 2020
Supplies Required by:	As soon as possible.		
Lodgement method:	Quotations should be lodged with [REDACTED] via email at [REDACTED]		

The Requirement

Item	Details
Description of Requirement:	The Territory requires the provision of the Supplies listed in this Purchase Order.
Delivery Instructions:	The Supplies are to be delivered to a location at or in the vicinity of the Canberra Hospital (Garran, ACT) as directed by the Territory.
Required insurance/s	<p>In connection with the performance of the Contract, the Supplier must maintain, and will ensure that any relevant party and all subcontractors maintains, valid and enforceable Insurance policies relevant to the provision of Supplies required under the Contract. Specifically, the Supplier will and will ensure that its subcontractors do hold (where applicable to the subcontractor services):</p> <ol style="list-style-type: none"> 1. Medical Malpractice insurance; 2. all necessary insurances required under all laws pertaining to workers compensation and employers liability; 3. public and products liability insurance with worldwide coverage, for an amount not less than \$20 million AUD for any single occurrence. 4. professional indemnity insurance for an amount not less than \$20 Million AUD for any single occurrence. <p>The Supplier must give evidence of Insurance as requested by the Territory.</p>

SCHEDULE 2 - GENERAL TERMS AND CONDITIONS FOR PURCHASE ORDERS (GOODS AND SERVICES)

If this quotation is accepted and approved by the Australian Capital Territory (indicated at the end of the document), the following general terms and conditions for purchase orders (Goods and/or Services) will apply to the provision of the supplies.

1. Provision of Supplies

- 1.1 The Supplier must provide the goods and/or services specified in the Purchase Order (**Supplies**) according to the provisions of the Purchase Order and these terms and conditions (collectively, **Contract**) and to a high standard of care, skill and diligence.
- 1.2 Supplies that are goods must be new and unused, free from any security interest, defects in materials and workmanship, of acceptable quality and must conform to any specifications and descriptions set out in the Purchase Order.
- 1.3 If the Supplies contain hazardous substances, the Supplier must provide material safety data sheets for those hazardous substances.

2. Price of Supplies

- 2.1 Except if otherwise stated in the Purchase Order, the price for the Supplies is:
 - (a) payable within 30 days of receipt by the Territory of an Invoice for the Supplies accompanied by the original equipment supplier invoice setting out the actual price for each item of the Supplies;
 - (b) inclusive of GST and all other taxes, duties and charges; and
 - (c) inclusive of all disbursements, including out of pocket expenses incurred by the Supplier.
- 2.2 An Invoice may be issued by the Supplier upon the satisfactory completion of each milestone set out in the Purchase Order, or if no milestones are specified, on the satisfactory completion of all services and acceptance of all goods comprising the Supplies.

3. Delivery and Acceptance

- 3.1 Supplies that are goods must be delivered at the times and places detailed in the Purchase Order, in good order and condition and marked with the relevant Purchase Order Number and full delivery point details. Delivery will be free into store unless otherwise specified in the Contract.
- 3.2 The Territory may reject Supplies supplied incorrectly, damaged, in excess of or less than specified quantities or otherwise found not to be in accordance with the Purchase Order.

- 3.3 If the Territory rejects any Supplies, the Supplier must, at no cost to the Territory and within any timeframe specified by the Territory, remove the Supplies (in the case of goods) and:
 - (a) replace any rejected Supplies that are goods; and
 - (b) re-perform any rejected Supplies that are services; or
 - (c) refund any payment for the rejected Supplies.

- 3.4 If the Territory does not reject the Supplies within 14 days of receiving the Supplies, the Territory is taken to have accepted the Supplies.

4. Title and Risk

Risk of loss and damage and title in Supplies that are goods passes to the Territory on its acceptance of those goods.

5. Warranty

For Supplies that are goods, the Supplier must:

- (a) during any warranty period specified in the Purchase Order, at no cost to the Territory, correct all defects in the Supplies by way of repair, replacement or such other means acceptable to the Territory; and
- (b) ensure, to the extent practicable and permitted by law, that the Territory receives the benefit of any warranty given by a third party with respect to any goods, however, this does not in any way relieve the Supplier of any obligation or warranty by it under the Contract and the Supplier is liable for all costs incidental to the discharge of any warranty under the Contract.

6. Insurance

The Supplier must effect and maintain for the Purchase Order term any insurances specified in the Purchase Order.

7. Indemnity

The Supplier indemnifies the Territory, its employees and agents against all liability in respect of all claims, costs and expenses in relation to all loss, damage, injury or death to persons or property caused by the Supplier, in connection with the provision of the Supplies,

except to the extent that the Territory caused the relevant loss, damage or injury.

8. Cancellation

The Territory may cancel the Purchase Order in part or whole, at any time by notice to the Supplier, if the Supplier:

- (a) enters, or in the Territory's absolute opinion, is likely to enter, into any form of external administration or makes any arrangement with its creditors or takes advantage of any statute for the relief of insolvent debtors;
- (b) fails to provide the Supplies within, or to meet any other, timeframes or milestones specified in this Contract; or
- (c) is otherwise in breach of a provision of this Contract, where that breach:
 - (i) if capable of being remedied, is not remedied within the period specified in a notice by the Territory, or
 - (ii) is not capable of being remedied.

9. Assignment and Subcontracting

The Supplier must not assign or subcontract any of its rights or obligations under this Contract without the prior written consent of the Territory.

10. Applicable Law

The laws of the Australian Capital Territory apply to this Contract.

11. Variation

This Contract may be varied only by the written agreement of the parties prior to the expiration of the Contract.

12. Entire Agreement

The Contract constitutes the entire agreement of the parties in relation to the provision of the Supplies and all other agreements, warranties and representations are excluded.

SCHEDULE 3 - SUPPLIER'S QUOTATION FOR SUPPLIES (TO BE COMPLETED BY SUPPLIER)

Supplier's Details

Full legal name:	Aspen Medical Pty Limited
Registered office or postal address:	c/-Suite 17C, 2 King Street Deakin ACT 2600, Australia
ABN (if applicable):	ABN 32 105 250 413

Contact Officer for the Supplier

For all matters relating to this RFQ, including any notices, the Supplier's contact officer will be:

Name:	[REDACTED]
Position title:	Business Development Manager
Phone:	[REDACTED]
Mobile:	[REDACTED]
Email:	[REDACTED]

Supplies

1. The Supplies are:
 - a. As described in Appendix A to this RFQ; and
 - b. Any additional goods reasonably determined by the Supplier to be necessary for the operations of the proposed temporary COVID-19 Emergency Department at Canberra Hospital, provided the total price of all Supplies does not exceed the Price Limit.
2. The price to be paid by the Territory for the Supplies in aggregate shall not exceed the Price Limit.
3. Subject to clause 2 above, the price to be paid by the Territory for the Supplies shall equal:

- a. On an open book basis, the actual price paid by the Supplier for the Supplies from the original equipment manufacturer or supplier; plus
 - b. Actual third-party freight costs for the Supplies; plus
 - c. A 5% margin on the items set out in clauses 3(a) and (b).
4. A pre-payment of [REDACTED] (plus GST) for equipment purchases is to be paid on execution.
 5. The Price Limit is [REDACTED] (excluding GST). The Price Limit may only be amended by agreement between the parties in writing.

Details of Warranties (if applicable)	All warranties provided by the manufacturer of the Supplies are to be transferred to, or held for the sole benefit of, the Territory.
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SUPPLIER'S DECLARATION

I We quote to provide the goods described in the RFQ (Supplies) at the prices specified in this Supplier's Quotation.

We understand that if accepted by the Territory, this Supplier's Quotation becomes the purchase order for the provision of the Supplies.

We declare We have read and, if this Supplier's Quotation is accepted by the Territory, agree to provide the Supplies on the basis of the General Terms and Conditions for Purchase Orders (Goods and/ or Services).

Prior to signing ensure you have the legal authority to be a signatory for this quote.

Signatory's Full Printed Name:	BRUCE ARMSTRONG	Signatory's Title/Position:	Group CEO
Signatory's Phone Number:	[REDACTED]		
Signatory's Signature:	[REDACTED]	Date:	12 April 2020

TERRITORY APPROVAL FORM (TO BE COMPLETED BY THE AUSTRALIAN CAPITAL TERRITORY)

By signing this form I, Dave Pepper, representing Canberra Health Services on behalf of the Australian Capital Territory, commit to purchasing the above specified goods in accordance with the methodology and price specified in the Supplier's Quotation.

Signatory's Full Printed Name:	Dave Pepper	Signatory's Title/Position:	Deputy Chief Executive Officer, Canberra Health Services
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The Territory accepts the quotation and the Supplier is permitted to commence the provision of the Supplies.

Signature: Bruce Armstrong

Date: 24 April 2020

ATTACHMENT A - COVID-19 ED - ACT HEALTH SUPPLIES LIST				
	Item	Total Quantity	Location	Quantity
1	Analogue Wall Clock	10	Triage	1
			Resus bays x 6	6
			Admin Room	1
			Staff Facilities	1
			Spare	1
2	Patient Seating Triage	6	Triage	6
3	Arm Chairs - Staff	10	Triage	2
			Staff Admin	4
			Medication room suspected	1
			Medication room confirmed	1
			Testing	2
4	Desks	9	Triage	2
			Staff Admin	4
			Medication room - suspected	1
			Medication room - confirmed	1
			Testing	1
5	Kitchen Table - Staff room	1	Staff Facilities	1
6	Kitchen Chairs - Staff Room	8	Staff Facilities	8
7	Snellen Chart	2	Suspected	1
			Confirmed	1
8	Shelving	19	Store room - suspected	3
			Store room - confirmed	3
			Cleaners	1
			Dry Store	6
			Medication room - suspected	3
			Medication room - confirmed	3
9	Dressing Trolley - Double Drawers	7	Suspected	2
			Confirmed	2
			Resus - Suspected	1
			Resus - Confirmed	1
			Triage	1
10	Glucometers + consumables	5	Suspected	1
			Confirmed	1
			Resus - Suspected	1
			Resus - Confirmed	1
			Triage	1
11	Resuscitation Beds	8	Resus Bays	6
			Spare	2
12	Patient Examination Beds	50	Suspected	23
			Confirmed	23
			Palliative Care Room	1
			Spare	3
13	Soap Dispensers	42	Triage	2
			Resus - Suspected	2
			Resus - Confirmed	2
			Suspected	5

			Confirmed	5
			Palliative Care Room	1
			Cleaners	1
			Ensuite	2
			Toilet	16
			Staff Facilities	1
			Admin Room	1
			Don	1
			Doff	1
			Pan Room	2
14	Otoscope	4	Resus - suspected	1
			Resus - Confirmed	1
			Suspected	1
			Confirmed	1
15	Ophthalmoscope	4	Resus - suspected	1
			Resus - Confirmed	1
			Suspected	1
			Confirmed	1
16	Tendon Hammer	4	Resus - suspected	1
			Resus - Confirmed	1
			Suspected	1
			Confirmed	1
17	Resuscitation Beds - Monitors - Phillips https://www.philips.com.au/healthcare/product/HC866064/intellivue-mx500-patient-monitor	6	Resus Bays	6
18	Patient Beds - Monitors - Phillips - https://www.philips.com.au/healthcare/product/HC863283/suresigns-vs4-vital-signs-monitor Each patient bed monitor to include 47 x FIO2/ EtCO2 monitoring on the monitors	47	Suspected	23
			Confirmed	23
				1
			Palliative Care Room	
19	Ventilators + Consumables - https://www.philips.com.au/healthcare/product/HCDS2110X11B/trilogy-evo-portable-hospital-to-home-ventilator Each ventilator to include the following accessories: 50 x FIO2 (up to 100%) and optional Oxygen Blender Module "Active Flow circuit" which is single limbed.	50	Resus Bays	6
20	Step stool	2	Suspected	1
			Confirmed	1
21	Stethoscope	53	Suspected	2
			Confirmed	2
			Resus - Suspected	2
			Resus - Confirmed	2
			Triage	1

			Other	44
22	Tape Measure	4	Resus - suspected	1
			Resus - Confirmed	1
			Suspected	1
			Confirmed	1
23	Tuning Fork 256Hz	2	Resus - Suspected	1
			Resus - Confirmed	1
24	Waste Bins	90	Triage	2
			Resus - Suspected	6
			Resus - Confirmed	6
			Suspected	23
			Confirmed	23
			Palliative Care Room	1
			Cleaners	1
			Ensuite	2
			Toilet	16
			Staff Facilities	1
			Admin Room	1
			Don	1
			Doff	1
			Store room	2
			Medication Room	2
			Pan Room	2
25	Patient Scales	2	Resus - Suspected	1
			Resus - Confirmed	1
26	LifePak 15 - Pressure monitoring capability	6	Resus - Suspected	3
			Resus - Confirmed	3
27	Braun Syringe Drivers + consumables	12	Resus - Suspected	6
			Resus - Confirmed	6
28	Braun IV Infusion Pumps + consumables	30	Resus - suspected	6
			Resus - Confirmed	6
			Suspected	6
			Confirmed	6
			Spare	6
29	Laryngoscope Handles	8	Resus - Suspected	4
			Resus - Confirmed	4
30	Laryngoscope Blades - Various	24	Resus - Suspected	12
			Resus - Confirmed	12
31	Magills Forceps	6	Resus - Suspected	3
			Resus - Confirmed	3
32	Artery Forceps	6	Resus - Suspected	3
			Resus - Confirmed	3
33	Video Laryngoscopy Unit	2	Resus - Suspected	1
			Resus - Confirmed	1
34	Blanket Warmer	2	Resus - Suspected	1
			Resus - Confirmed	1
35	Bair Hugger	4	Resus - Suspected	2
			Resus - Confirmed	2
36	Fluid Warmer	4	Resus - Suspected	2
			Resus - Confirmed	2
37	I-Stat Analyser + printer and consumables	2	Resus - Suspected	1
			Resus - Confirmed	1
38	EZ-IO Gun + consumables	2	Resus - Suspected	1

b