

## Meeting Notes 30 January 2020

Health Professionals Classification Review		
<b>Attendance</b>		
CHS: Trevor Melksham (Secretariat); Steve Linton (Chair); Jo Morris (Project Officer) ACTHD: Helen Matthews Unions: Madeline Northam (CPSU); Olivia Forsyth-Sells (HSU); Chris Dyer (PA); Tim Garret (HSU, Pathology) Calvary: Michelle Vella		
<b>Apologies</b>		
Lisa Gilmore, Nick Coady, Mohsin Rahim, Sean McDonnell, Heidi Gregson, Ian Gratton, Russell Noud		
<b>Meeting Notes from previous meeting</b>		
The Meeting notes from 12 December were accepted.		
<b>Actions arising from previous meeting</b>		<b>Status</b>
1	Update list of Health Professionals and post to the website	Completed
2	HP presentation to be discussed with Calvary	Delayed, will occur in February
<b>Correspondence</b>		
The correspondence report was tabled. The meeting agreed, in response to an employee's request, that previous position classification reviews should be considered as part of this review process and all relevant information will be used and that all interested parties will be given the opportunity to provide input to the process.		
<b>Agenda Items</b>		
<u>4.1 Project Officer's Report</u>		
<ul style="list-style-type: none"> <li><i>Project Officer position:</i> The Chair advised that the Project Officer, Jo Morris, had accepted a new position in CHS Allied Health. Trevor Melksham will take of the Project Officer role while the position is advertised.</li> <li><i>Project Plan:</i> Jo Morris tabled the draft project plan. There was agreement to the proposed approach and milestones (section 2.5). The proposed work streams were discussed. The work streams were primarily to facilitate consultation with HP groups and not to restrict individual or groups of HPs, or Profession Leads, from providing relevant information. Feedback from JWP members was requested by Friday 14 February.</li> <li><i>List of Professions:</i> Jo Morris tabled a revised list of Professions. It was agreed to include Mammographers as an emerging profession. Aboriginal Liaison Officers would not be listed as a profession but will be included in the review to determine their relevance/inclusion in the Health Professional Agreement.</li> <li><i>Presentations</i> – Trevor Melksham will discuss the HP Review with Calvary in early February.</li> <li><i>Staff submissions</i> – No submissions from staff have been received. Tim Garret noted that Pathology were clear on what their issues were; flat structures, parity with other jurisdictions; and the HP2 ceiling. They were in the process of establishing a WCC.</li> </ul>		
<u>5.2 Sub-committees</u>		
<ul style="list-style-type: none"> <li><i>Pharmacy WCC report</i> - The WCC is still considering the competency standards to support the Pharmacists' broad-banded salary structure. No date for the first 2020 meeting has been set. Once completed, this item will be closed.</li> </ul>		

5.3 Service-wide review

- As Ian Gratton is an apology, there is no report. An update will be sought for inclusion with the Meeting Notes, when sent out.
- An information page has been established on the Employment Portal at <https://www.cmtedd.act.gov.au/employment-framework/for-employees/actps-classification-review>.

**6. Other Business**

- There was no other business

**Next Meeting**

27 February 2020

Actions arising – 30 January 2020		Who	Timeframe
1	Feedback from JWP members to be provided by Friday 14 February.	All	14/02/20
2	Update list of professions	TM	Before next meeting