

***To fast track your employment contract
Please complete the following before sending documents to the
Occupational Medicine Unit (OMU)***

All new Category A staff **must meet all** the following requirements of the **CHHS17/233 - Occupational Assessment Screening and Vaccination** procedure before they are offered an employment contract with ACT Health (*CHHS Procedure - 17/233, section 4.1*).

To meet these requirements staff must fully complete and provide the following evidence to **Occupational Medicine Unit (OMU)**. Please tick boxes to check you have supplied all information.

- Form 1: Participation in Occupational Assessment, Screening and Vaccination with supporting evidence** as per **Information Sheet 2:**
- A **dTpa** (combined Diphtheria/Tetanus/**Pertussis**) vaccination, administered within the last ten years (serology will not be accepted)
 - Protection against **Hepatitis B** – history of completed age-appropriate course of Hepatitis B vaccination and anti-HBs \geq 10mIU/ml or documented evidence of anti-HBc or HBS antigen
 - Positive IgG for **Measles, Mumps and Rubella** and/or two vaccine doses, administered no less than four weeks apart and/or birth date before 1966
 - Positive IgG for **Varicella** and/or two vaccine doses, administered no less than four weeks apart (evidence of one dose is sufficient if the person was vaccinated before 14 years of age)
 - If your position has been classified as a **Category A-EPP (Exposure prone Procedure)** staff member – **record of HIV antibody/antigen, Hepatitis B antigen and Hepatitis C antibody** pathology screening, attended within the last twelve months.
Please note: if you are unsure of your position classification, please contact the MOSCETU (TCHMOSU@act.gov.au) /Medical Rostering teams (TCHMedicalRostering@act.gov.au) to discuss this matter.
- Form 3: Tuberculosis (TB) Screening Assessment Tool with supporting evidence** as per **Information Sheet 2:**
- Negative **Tuberculin Skin Test (TST)** or **Interferon Gamma Release Assay (IGRA) – TB Quantiferon**, attended within the last twelve months
* TB screening attended more than twelve months ago will not be accepted.
- Form 4 (Only If Applicable): Vaccine non-responders and staff with a medical contraindication to the administration of a vaccine (only if applicable) with evidence of your circumstances**

**Please send your forms and supporting evidence to
OMUACTHealth@act.gov.au for assessment.**

Failure to provide OMU with the completed documentation and records, may result in a delay in being issued a 'Certificate of Compliance' and employment contract with ACT Health.

For further information, please contact OMU on (02)62442321 or OMUACTHealth@act.gov.au