Lowes, Shannon (Health)

From:

Landon, Daniel (Health)

Sent:

Friday, 5 June 2020 3:19 PM

To:

Subject:

RE: NHDOA - Meeting Actions Update

UNCLASSIFIED

Thanks

Dan

From:

Sent: Friday, 5 June 2020 1:21 PM

To: Landon, Daniel (Health) < Daniel.Landon@act.gov.au>

Cc:

Bladin, Caitlin (Health)

<Caitlin.Bladin@act.gov.au>

Subject: NHDOA - Meeting Actions Update

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Hi Daniel,

We have completed a review of actions identified in meetings going back to April and provide for your information details of current actions/requirements.

Meeting date	Actionee	Action	Current
28/05	CPHB/AECOM	CPHB to confirm report and register review dates to ensure availability of AECOM personnel. AECOM to confirm availability of personnel for report and register review	Calvary internal review conducted today 05/06/2020. Following advice from Calva regarding the outcome of this review we confirm the timing, attendees of a follow session.
14/05	AECOM	AECOM to review the risk register against condition assessment data and make an initial assessment of those risks which have been resolved and/or new items. Provide a copy of the risk framework with the updated register	This was provided today (05/06/2020). Depending on the Condition Assessment outcomes will determine the way forward document issued.
14/05	СРНВ	CPHB to provide comments on updated risk register as to what has been delivered, what risks are still current and any additional risk items	
14/05	AECOM/CPHB	AECOM to meet with Jarrad during the SAMP development to better understand the governance and delivery of works	This meeting will be scheduled over the r fortnight.
16/04 & 07/05	ACT Health		Ongoing per conversation with DL/AK ye 04/06/2020.
14/04	СРНВ	CPHB to advise as to whether there is a separate report that details non-compliances (Have received the Operating Theatre Upgrade Report which does not appear to assess non-compliances)	To be confirmed by CPHB.
28/05	СРНВ	CPHB to review and confirm criticality assessment of buildings	Assumed to have occurred as part of the review of the Draft Condition Assessmen

Any questions, concerns regarding the above, please let me know.

Regards



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Lowes, Shannon (Health)

From:

Galton, Sarah (Health)

Sent:

Friday, 5 June 2020 3:59 PM

To:

Landon, Daniel (Health)

Subject: Attachments: RE: Urgent - Northside hospital information
Northside scoping study including self sufficiency scenario.xlsx

Follow Up Flag:

Follow up

Flag Status:

Completed

Categories:

Northside

UNCLASSIFIED

Hi Daniel

See attached. Still a couple of gaps for imaging as I don't currently have the current numbers for a couple of modalities. If you have this profile and are able to provide it to me I will be able to finish that component.

This is obviously still heavily caveated as it is based on decisions that have not yet actually been made.

ED bays are grouped together in my totals for the scenario as are ICU/HDU. This should not be a problem at the scoping study level.

Thanks

Sarah

Sarah Galton | Senior Director, Health System Strategies and Program Support

Ph: (02) 5124 9877 | Email: sarah.galton@act.gov.au

Health System Planning and Evaluation, Health Systems, Policy and Research | ACT Health Directorate

Level 3, 2-6 Bowes Street Phillip ACT 2606

health.act.gov.au



From: Landon, Daniel (Health) < Daniel. Landon@act.gov.au>

Sent: Thursday, 4 June 2020 3:52 PM

To: Galton, Sarah (Health) <Sarah.Galton@act.gov.au> **Subject:** Urgent - Northside hospital information

UNCLASSIFIED

Hi Sarah

Could you give me a call before COB tomorrow please to discuss information for the Northside hospital options analysis. I don't necessarily need data before COB tomorrow, but I do need just to check in to make sure all of the info below makes sense ...

After speaking to yourself and from Aecom earlier this week, I've tried to clarify the information that Aecom is still waiting on so that they can put together schedules of acommodation for a new northside hospital.

I've tweaked the attached spreadsheet to make it clearer what information is still required – these cells are coloured yellow. In particular, Aecom urgently needs the figures for the self-sufficiency scenario (Column D). And I've added in some questions in Column F in red text.

In addition, Aecom requires confirmation that the figures already provided for the base case (Column E) are correct.

If you could review and give me a call that'd be great.

Kind regards

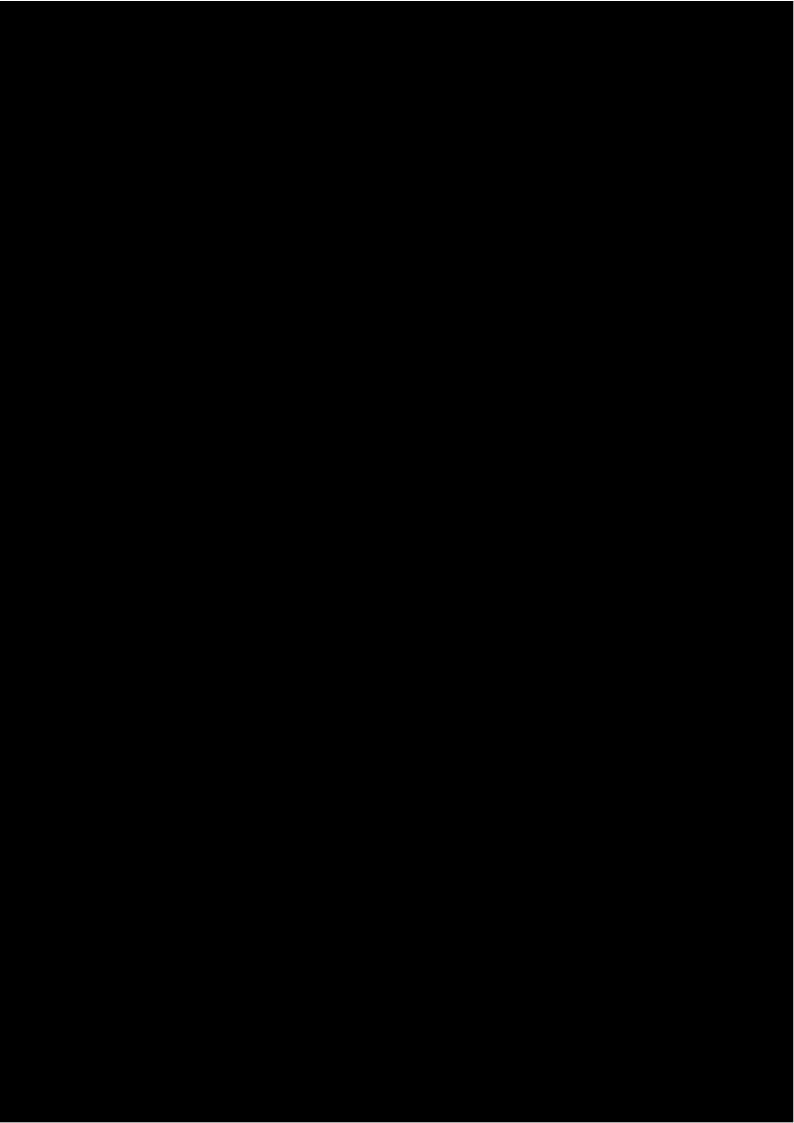
Dan

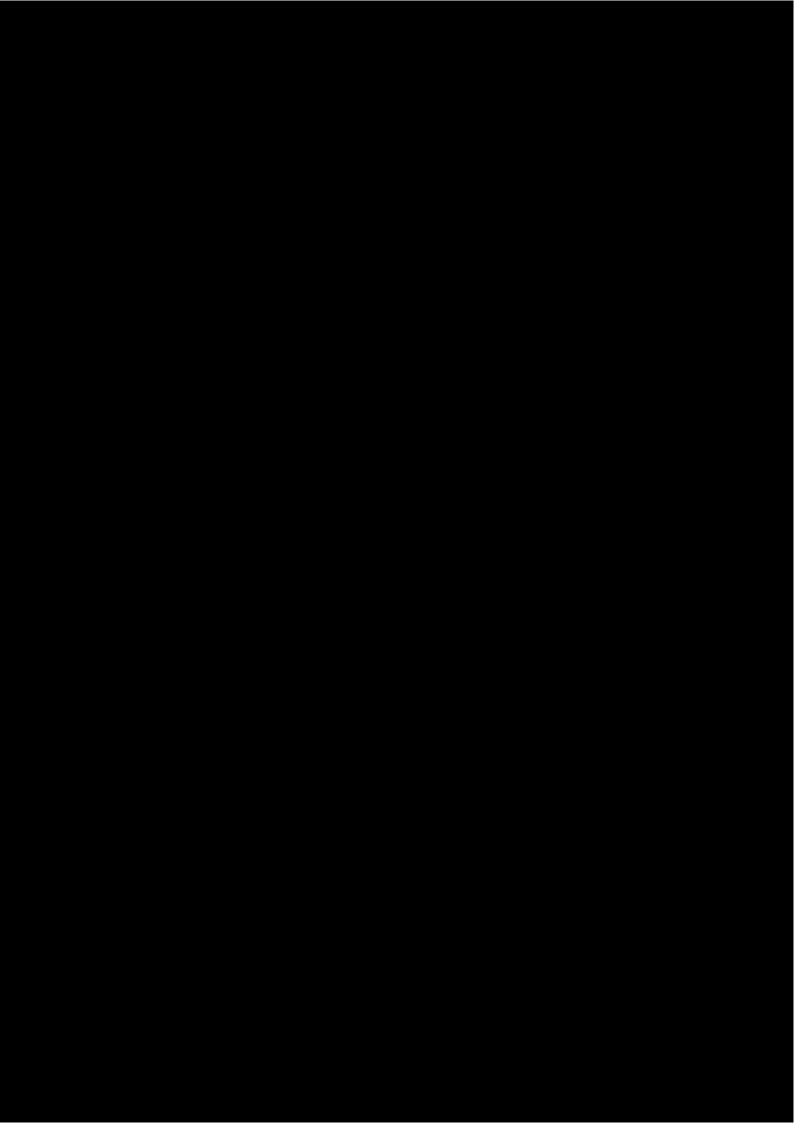
Daniel Landon

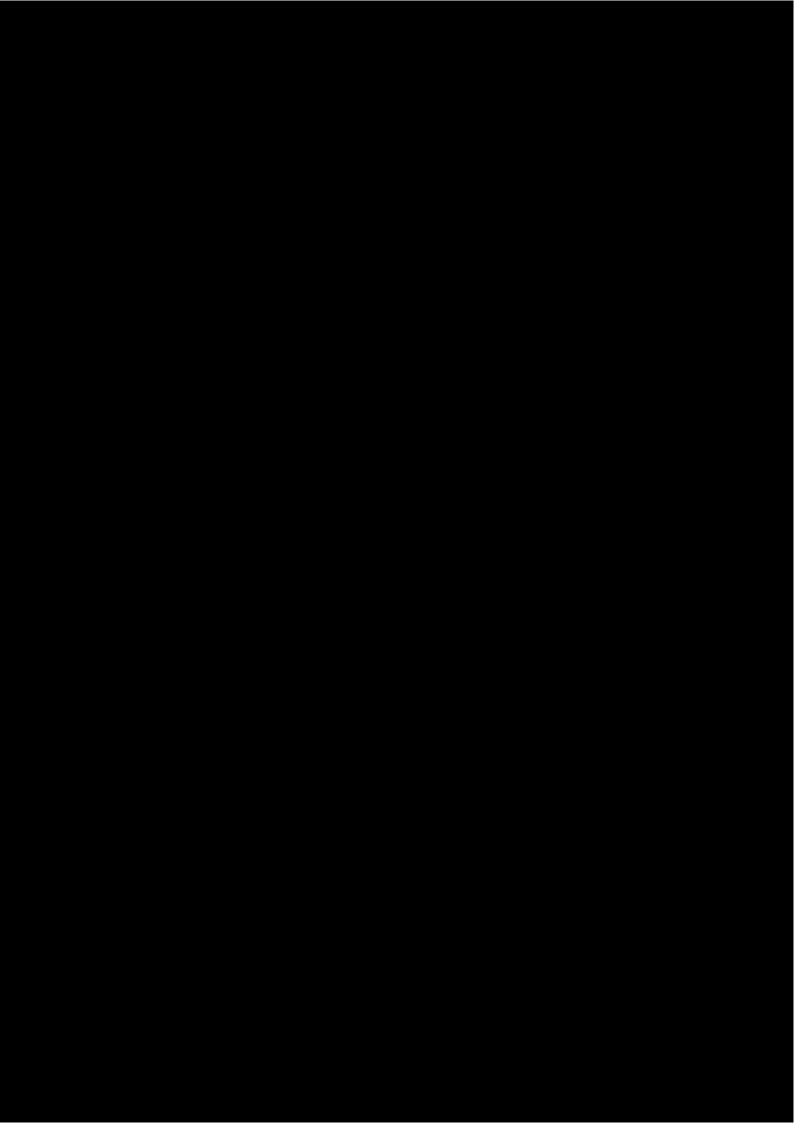
Phone: Email: daniel.landon@act.gov.au

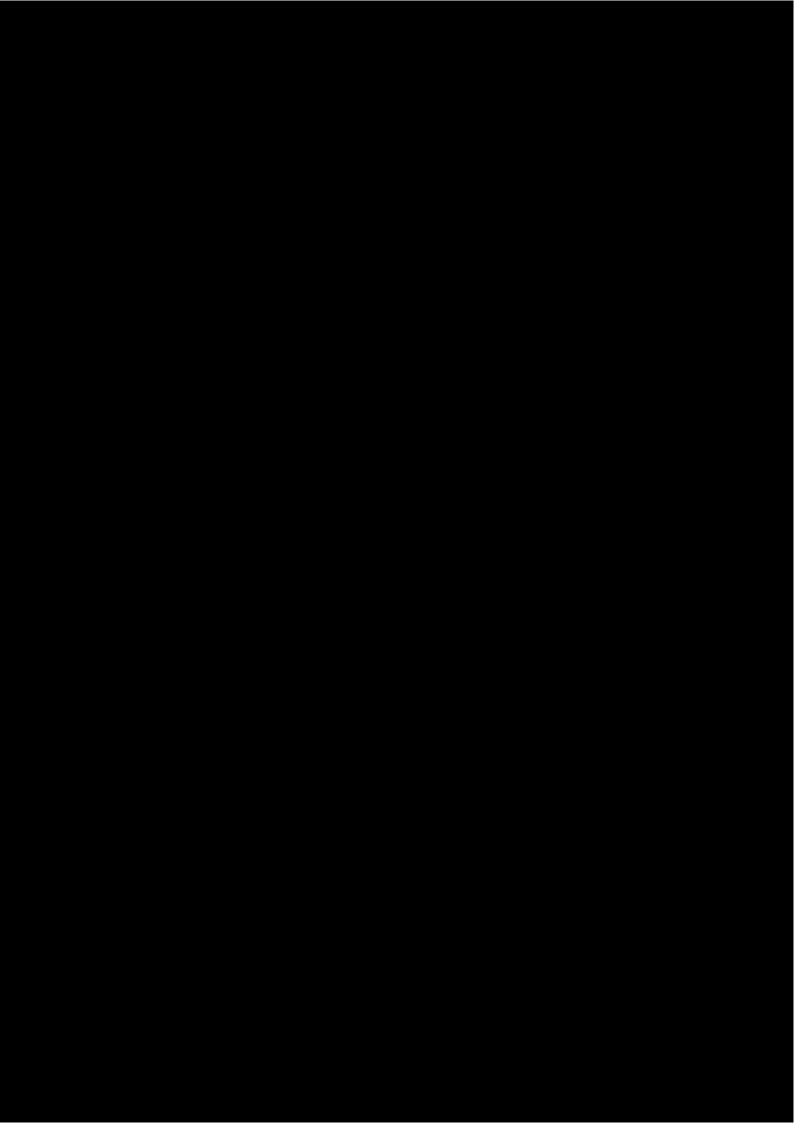
Senior Director, Business Analysis, Strategic Infrastrcture Division | ACT Health Directorate health.act.gov.au











Lowes, Shannon (Health)

From:

Landon, Daniel (Health)

Sent:

Friday, 5 June 2020 4:08 PM

To:

King, Amaranth

Subject:

May invoice

UNCLASSIFIED

Hi

Liz Lopa has approved the proposed invoice for May.

Can you please send the invoice to:

ACT Health Directorate Attention: Liz Lopa Executive Group Manager

2-6 Bowes St Woden

ACT

Regards

Dan

From:

Sent: Tuesday, 2 June 2020 9:08 AM

To: Landon, Daniel (Health) < Daniel.Landon@act.gov.au > Cc: Bladin, Caitlin (Health) < Caitlin.Bladin@act.gov.au >;

Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 29/05/2020

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Hi Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Outstanding items/issues (italicised below)

Issue of the Draft Condition Assessment Report and Register (Refer Stage 1 below)

General

- Key items we worked on this week
- Monthly Report issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020, minutes issued on 29/05/2020

- · Ongoing key items that we are working on
- Invoice for May to be raised this week. Attached is the proposed invoice % and value for your review and approval.
- Review and reconciliation of actions from previous meetings to confirm outstanding items.

Planned Leave

None known

Stage 1 Condition Assessment:

- Key items we worked on this week
- Presentation of the Condition Assessment Data at the Monthly Control Group Meeting
- Ongoing key items that we are working on
- The issue of the draft Condition Assessment Report & Register is scheduled for 02/06/2020.
- Calvary proposed to undertake the review of the Draft Report and Register in two half days:
- The first an internal half day review with
- The second with the assessors dialling in as required to go through the register line by line.

Stage 2 Strategic Asset Management Plan

Key items we worked on this week



Stage 3/4 Options Analysis



Regards



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L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601 P.O. Box PO Box 1942 Canberra City 2601 T +61 2 6100 0551 www.aecom.com

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From:

Sent: Monday, 25 May 2020 11:40 AM

To: Landon, Daniel (Health) < Daniel.Landon@act.gov.au > Cc: Bladin, Caitlin (Health) < Caitlin.Bladin@act.gov.au > ;

Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 22/05/2020

Hi Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Outstanding items/issues (italicised below)

- Receipt of documents from CPHB (refer Stage 2 below)
- Receipt of CPHB comments on Condition Assessment Spreadsheet (refer Stage 1 below)

General

Key items we worked on this week

- Attached is an updated schedule for the project.
- Ongoing key items that we are working on
- Monthly Report to be issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200522.pdf >>

Planned Leave

Stage 1 Condition Assessment:

- Key items we worked on this week
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. The proposed presentation of the data scheduled for 21/05/2020 was cancelled due to availability.
- Ongoing key items that we are working on
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

Stage 2 Strategic Asset Management Plan

Key items we worked on this week



Stage 3/4 Options Analysis





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From:

Sent: Monday, 18 May 2020 9:30 AM

To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc: Bladin, Caitlin

<<u>Caitlin.Bladin@act.gov.au</u>>

Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 15/05/2020

Hi Brad and Daniel,

I forgot last weeks' update as such the below provides a summary of activities for the past fortnight.

Welcome back Daniel.

Please find below Project Update for **Northside Hospital Development Options Analysis.** The format has changed a little this week in an attempt to be a little clearer.

Outstanding items/issues (italicised below)

Receipt of documents from CPHB (refer Stage 2 below)

General

- Key items we worked on this week
- Approval of Variation 001 received on 07/05/2020
- Fortnightly Meeting (refer item in Stage 2) held on 14/05/2020
- Invoice #1 issued on 12/05/2020
- AECOM internal Health Start review held on 06/05/2020
- Ongoing key items that we are working on
- Attached is an updated schedule for the project.
- Monthly Report to be issued on 25/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200518.pdf >> Planned Leave

Stage 1 Condition Assessment:

- Key items we worked on this week
- A Site Team Briefing was held on 04/05/2020 which included a review of the SWMS and safety discussion.
- Site Inspections of CPHB will commenced on 05/05/2020 and were completed on 12/05/2020.
- The Condition Assessment Spreadsheet was populated and is in the process of being reviewed.
- The development of the Condition Assessment Report has commenced.
- The Site Inspection on 12/05/2020 identified one item of potential life safety concern which was reported to Calvary on 13/05/2020
- Ongoing key items that we are working on
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. Concurrent with the issue of the data a presentation (21/05/2020) will be scheduled to review and seek agreement to the Spreadsheet.
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

Stage 2 Strategic Asset Management Plan

Key items we worked on this week



Stage 3/4 Options Analysis





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From:

Sent: Monday, 4 May 2020 10:49 AM

To: Brad Burch (brad.burch@act.gov.au) <bra>
brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 01/05/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel.

Please find below Project Update for Northside Hospital Development Options Analysis.

Key items we worked on this week

- Desktop Condition Assessment has predominantly been completed by all disciplines, a work in progress snapshot of the data was provided on 01/05/2020 (with the NOA for the Site Visits).
- At the Monthly/Fortnightly Meeting (30/04/2020) a presentation on the work in progress outcomes of the Desktop Condition Assessment was provided. The outcome of this presentation was a discussion around the options for completing the Condition Assessment. It was agreed that Site Inspections would occur in order to close out the large gaps in the Condition Assessment content.
- Issue of the NOA containing the plan for conducting Site Inspections of CPHB on 01/05/2020.

Ongoing key items that we are working on

- Site Inspections of CPHB will commence on 05/05/2020 following the receipt of confirmation from CPHB regarding the availability of their escort on 04/05/2020.
- Site Inspection Team Briefing and Safety Discussion scheduled for 04/05/2020.
- Desktop Condition Assessment Report preparation.
- Issue of meeting minutes from Monthly/Fortnightly Meeting held on 30/04/2020.
- A meeting with ACT Health to discuss the Demand Scenarios is scheduled for 07/05/2020.
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.
- Identification of Siting Options for the New Build Options Notice of Advice to be produced.

Outstanding items/issues

Response to Variation 001

Regards

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From:

Sent: Tuesday, 28 April 2020 1:09 PM

To: Brad Burch (<u>brad.burch@act.gov.au</u>) < <u>brad.burch@act.gov.au</u>>; 'Landon, Daniel (Health)'

<Daniel.Landon@act.gov.au>

Cc:

Subject: RE: AECOM Project Update - 24/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Key items we worked on this week

- Desktop Condition Assessment has predominantly been completed by all disciplines.
- Document Register and Gap Analysis populated
- Issue of the Notice of Advice with the Multi-Criteria Analysis Criteria for review and comment by ACT Health.
- Issue of the Monthly Report for April.
- Issue of meeting minutes from 16/04/2020 Fortnight Meeting

Ongoing key items that we are working on

- Desktop Condition Assessment Report preparation. A presentation of findings will be provided at the Monthly/Fortnightly meeting scheduled for 30/04/2020.
- Monthly Control Group Meeting/Fortnightly Meeting 30/04/2020
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.

Outstanding items/issues

- Response to Variation 001
- Receipt of background information from Calvary/ACT Health

Regards

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From:

Sent: Monday, 20 April 2020 11:32 AM

To: Brad Burch (brad.burch@act.gov.au) < brad.burch@act.gov.au>; 'Landon, Daniel (Health)'

<Daniel.Landon@act.gov.au>

Cc

Subject: RE: AECOM Project Update - 17/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Key items we worked on this week

- Desktop Condition Assessment
- Document Register and Gap Analysis populated
- Briefing of review team for the Condition Assessment Tuesday 14/04/2020
- Fortnightly Meeting held Thursday 16/04/2020
- Issue of the update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of the Document Register and Condition Assessment Register template for review and comment.
- Issue of an initial work in progress Desktop Condition Assessment for information, high level review and comment.

Ongoing key items that we are working on

- Receipt of more background information critical documents include Calvary Asset Register we are missing a number of key inputs, such as drawings and asset registers. We are proceeding with the Desktop Condition Assessment without this information.
- Desktop Condition Assessment
- Potential Meeting with ACT Health/Calvary to discuss the work in progress Desktop Condition Assessment provided on 17/04/2020
- Meeting minutes from 16/04/2020 Fortnight Meeting
- Monthly Report preparation and issue 20/04/2020
- Monthly Control Group Meeting potentially 23/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Response to Variation 001

Regards



AFCOM

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From:

Sent: Tuesday, 14 April 2020 10:53 AM

To: Brad Burch (brad.burch@act.gov.au) <bra> | Strad.burch@act.gov.au</br>
; 'Landon, Daniel (Health)'

<Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 09/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Key items we worked on this week

- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Receipt of more background information

Ongoing key items that we are working on

- Receipt of more background information critical documents include Calvary Asset Register we are missing a
 number of key inputs, such as drawings and asset registers. A separate email will be issued today outlining the
 information which has not been able to be sourced and the approach to the condition assessment due to these
 omissions.
- Populating document register and completing gap analysis
- Briefing of review team for the Condition Assessment Tuesday 14/04/2020
- Return Brief issue
- Fortnightly Meeting to be scheduled for Thursday 16/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Return Brief updated draft issue

Response to Variation 001

Regards



AECOM

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From:

Sent: Monday, 6 April 2020 10:35 AM

To: Brad Burch (brad.burch@act.gov.au)
brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 03/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Key items we worked on this week

- Meeting with Calvary Facilities Manager (31/03/2020) and Senior Financial Accountant (01/04/2020) to discuss available information — primarily building floor plans and an asset register.
- Fortnightly Project Co-ordination Meeting held on 02/04/2020, notes issued on 03/04/2020
- Background information received from Calvary on 03/04/2020.
- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of Variation 001
- Receipt of executed contract and finalisation of project set up activities.

Ongoing key items that we are working on

- Receipt of more background information critical documents include Calvary Asset Register
- Populating document register and completing gap analysis
- Commencing Condition Assessment
- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Return Brief updated draft issue

Regards



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From:

Sent: Monday, 30 March 2020 11:55 AM

To: Brad Burch (brad.burch@act.gov.au) < brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 27/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Key items we worked on this week

- Quasi-Monthly Project Control Meeting held on 26/03/2020, notes issued on 27/03/2020
- Monthly Report issued to ACT Health 26/03/2020
- Background information received from Calvary on 26-27/03/2020. Attached is a register of all information received to date.
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- · Receipt of executed contract and finalisation of project set up activities.

Ongoing key items that we are working on

- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.
- Receipt of more background information critical documents include Calvary Asset Register
- Populating document register and completing gap analysis
- Visit to Calvary plan room to source additional building and asset information based on gap analysis
- Commencing Condition Assessment
- Undertaking initial Asset Priority Level (criticality) assessment
- Internal project set up
- Variation request to extend the contract end date

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Project set up

Regards



AECOM

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From:

Sent: Monday, 23 March 2020 10:00 AM

To: Brad Burch (brad.burch@act.gov.au)

 brad.burch@act.gov.au>; 'Landon, Daniel (Health)'

<Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 20/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Key items we worked on this week

- Development and issue of draft Return Brief to ACT Health on 18/03/2020
- Fortnightly Project Co-ordination Meeting held on 19/03/2020, notes issued on 20/03/2020
- Notes from project inception meeting with Calvary were issued
- Document Register including Gap Analysis spreadsheet developed and circulated to the project team
- Risk and Issue register population (initial assessment included in draft Return Brief)
- Email regarding invoicing moving forward sent on 18/03/2020
- Email regarding the approach to conducting the site inspections sent on 20/03/2020

Ongoing key items that we are working on

- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.
- Receipt of background information
- Populating document register and completing gap analysis
- Undertaking initial Asset Priority Level (criticality) assessment
- Monthly Report Dashboard template development
- Internal project set up

Outstanding items/issues

- Confirmation that the first Monthly Project Control Group can be postponed until the week commencing 20/04/2020
- Receipt of background information from Calvary/ACT Health
- Project set up

Regards



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From:

Sent: Monday, 16 March 2020 4:42 PM

To: Brad Burch (brad.burch@act.gov.au)
 | brad.burch@act.gov.au>; 'Landon, Daniel (Health)'

<Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 13/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis Key items we worked on this week

- Project Inception and set up planning.
- Project inception meeting with Calvary held on 12/03/2020.
- Request for information issued to ACT Health and Calvary.
- Development of Return Brief.
- Project inception meeting with AECOM Team held on 13/03/2020.
- Receipt of project contract and execution of same.

Ongoing key items that we are working on

- Notes from project inception meeting with Calvary to be prepared and issued
- Return Brief confirming delivery approach, assumptions, schedule, budget.
- First Project Coordination Meeting scheduled for 19/03/2020. Agenda to be prepared and circulated.
- · Document Register including Gap Analysis spreadsheet development
- Risk and Issue register population
- Monthly Report Dashboard template development
- Internal project set up

Outstanding items/issues

- Project set up
- Return Brief issue to ACT Health
- Receipt of background information

Regards



AECOM

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From:

Sent: Tuesday, 10 March 2020 12:14 PM

To: Brad Burch (brad.burch@act.gov.au) < brad.burch@act.gov.au >; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 06/03/2020 Northside Hospital Development Options Analysis

Northside Hospital Development Options Analysis 06/03/2020 Key items we worked on this week

- Project Inception and set up planning.
- Project inception meeting with ACT Health held on 06/03/2020.

Ongoing key items that we are working on

- Notes from project inception meeting with ACT Health to be prepared and issued
- Return Brief confirming delivery approach, assumptions, schedule, budget. This will include initial request for information, proposed governance meeting schedule and report templates.
- Inception meeting with Calvary schedule for 12/03/2020.
- Inception meeting with AECOM/BLP scheduled for 13/03/2020

Outstanding items/issues

Receipt of Work Order (Contract) for the engagement

Kind regards,



AECOM

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Lowes, Shannon (Health)

From:

Landon, Daniel (Health)

Sent:

Friday, 5 June 2020 4:26 PM

To: Cc: George, Jacinta (Health) Pini, Sallyanne (Health); Stewart, Margaret (Health); Lopa, Liz (Health)

Subject:

RE: Calvary -

UNCLASSIFIED Sensitive

Hi Jacinta

I have provided answers below (in red text) to your questions.

Please give me a call if you need further information.

Kind regards

Daniel

From: George, Jacinta (Health) < Jacinta. George@act.gov.au>

Sent: Friday, 5 June 2020 3:53 PM

To: Landon, Daniel (Health) < Daniel. Landon@act.gov.au>

Cc: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>; Stewart, Margaret (Health)

<Margaret.Stewart@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>

Subject: RE: Calvary -

UNCLASSIFIED Sensitive

Daniel



Thanks

Jacinta

Jacinta George Executive Group Manager Ph: (02) 5124 9983 (Executive Assistant)

Email:jacinta.george@act.gov.au

Health System Planning and Evaluation
Level 3, 2 Bowes Street Phillip ACT 2606
health.act.gov.au



From: Stewart, Margaret (Health) < Margaret.Stewart@act.gov.au>

Sent: Friday, 5 June 2020 3:32 PM

To: George, Jacinta (Health) < <u>Jacinta.George@act.gov.au</u>>
Cc: Pini, Sallyanne (Health) < <u>Sallyanne, Pini@act.gov.au</u>>

Subject: RE: Calvary -

UNCLASSIFIED Sensitive

Margaret Stewart | Executive Branch Manager

Ph: +61 2 5124 9420 | Mob: Email: margaret.stewart@act.gov.au

LHN Commissioning Branch, Health Services Planning & Evaluation Division | ACT Health Directorate

Level 4, 6 Bowes Street Phillip ACT 2606

health.act.gov.au



From: George, Jacinta (Health) < Jacinta. George@act.gov.au>

Sent: Friday, 5 June 2020 3:30 PM

To: Stewart, Margaret (Health) < Margaret.Stewart@act.gov.au >

Cc: Pini, Sallyanne (Health) < Sallyanne.Pini@act.gov.au>

Subject: RE: Calvary - 1

UNCLASSIFIED Sensitive



Jacinta George Executive Group Manager

Ph: (02) 5124 9983 (Executive Assistant)

Email:jacinta.george@act.gov.au

Health System Planning and Evaluation Level 3, 2 Bowes Street Phillip ACT 2606

health.act.gov.au



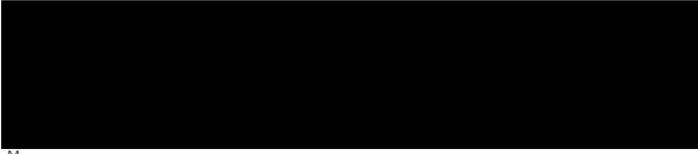
From: Stewart, Margaret (Health) < Margaret.Stewart@act.gov.au >

Sent: Friday, 5 June 2020 3:23 PM

To: George, Jacinta (Health) < <u>Jacinta.George@act.gov.au</u>>
Cc: Pini, Sallyanne (Health) < <u>Sallyanne.Pini@act.gov.au</u>>

Subject: FW: Calvary

UNCLASSIFIED Sensitive



M

Margaret Stewart | Executive Branch Manager

Ph: +61 2 5124 9420 | Mob: Email: margaret.stewart@act.gov.au

LHN Commissioning Branch, Health Services Planning & Evaluation Division | ACT Health Directorate

Level 4, 6 Bowes Street Phillip ACT 2606

health.act.gov.au



From: Pini, Sallyanne (Health) < Sallyanne.Pini@act.gov.au>

Sent: Thursday, 4 June 2020 4:24 PM

To: Stewart, Margaret (Health) < Margaret.Stewart@act.gov.au>

Subject: FW: Calvary -

UNCLASSIFIED

ні М

Thanks SA

Sallyanne Pini | Senior Director, Governance and Reporting

Ph: 02 6205 4689 | M: Email: sallyanne.pini@act.gov.au | LHNCoord@act.gov.au

Local Hospital Network Commissioning | Health System Planning and Evaluation | ACT Health Directorate

Level 4, 6 Bowes Street Phillip ACT 2606

health.act.gov.au



From: Landon, Daniel (Health) < Daniel. Landon@act.gov.au>

Sent: Thursday, 4 June 2020 3:56 PM

To: Pini, Sallyanne (Health) < Sallyanne.Pini@act.gov.au>

Subject: FW: Calvary -

UNCLASSIFIED

Hi Sallyanne

Can you pls review the information below and then give me a call to discuss.

Kind regards

Dan

From: Lopa, Liz (Health) < Liz.Lopa@act.gov.au>

Sent: Thursday, 4 June 2020 3:53 PM

To: Landon, Daniel (Health) < Daniel.Landon@act.gov.au>

Subject: Re: Calvary -

Yes please Dan

Get Outlook for iOS

From: Landon, Daniel (Health) < Daniel.Landon@act.gov.au>

Sent: Thursday, June 4, 2020 3:28:45 PM
To: Lopa, Liz (Health) < Liz.Lopa@act.gov.au>

Subject: Calvary -

UNCLASSIFIED

Hi Liz



Regards

Dan



From:

Sent: Tuesday, 2 June 2020 4:58 PM

To: Landon, Daniel (Health) < Daniel.Landon@act.gov.au; Jarrad Nuss (Calvary)

Cc: Denise Holm (Calvary) ; Bladin, Caitlin (Health) < Caitlin.Bladin@act.gov.au >;

Subject: NHDOA - Draft Stage 1 Condition Assessment Report

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Hi Daniel and Jarrad,



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Lowes, Shannon (Health)

From:

Landon, Daniel (Health)

Sent:

Friday, 5 June 2020 4:45 PM

To: Subject:

FW: Urgent - Northside hospital information

Attachments:

Northside scoping study including self sufficiency scenario.xlsx

UNCLASSIFIED



Pls see attached.



Kind regards

Dan

From: Galton, Sarah (Health) <Sarah.Galton@act.gov.au>

Sent: Friday, 5 June 2020 3:59 PM

To: Landon, Daniel (Health) < Daniel.Landon@act.gov.au>
Subject: RE: Urgent - Northside hospital information

UNCLASSIFIED

Hi Daniel



Thanks Sarah

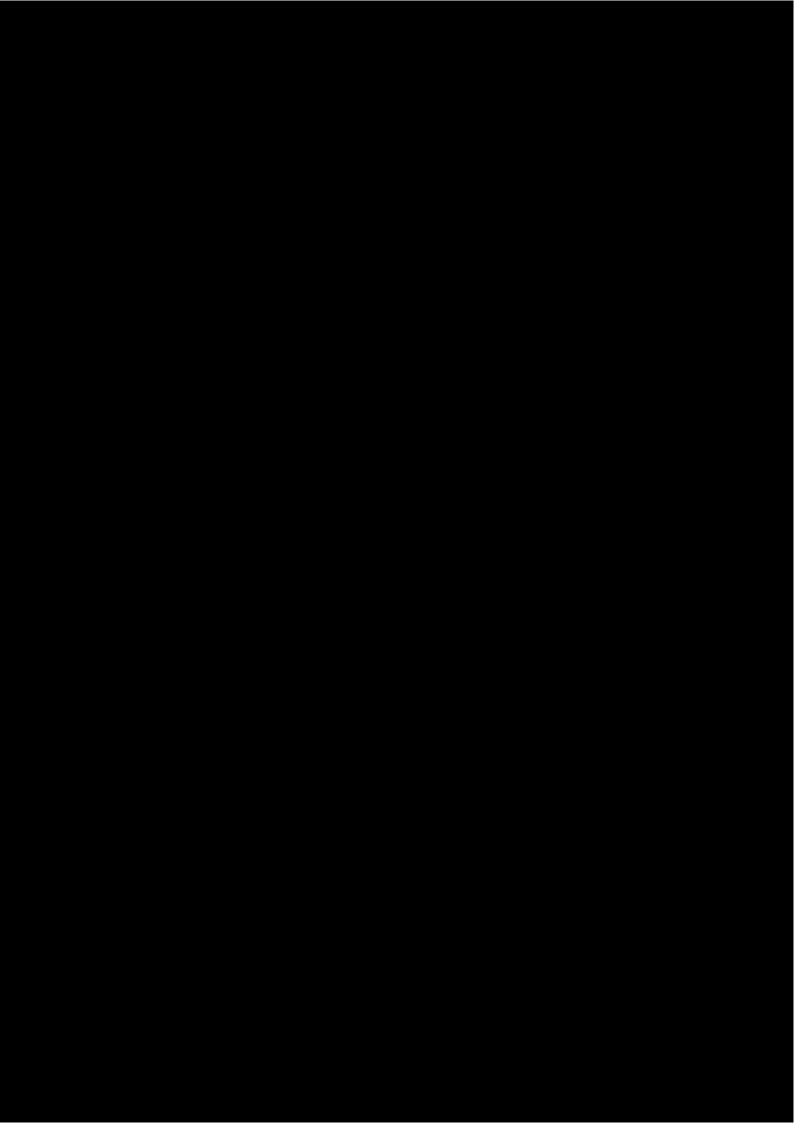
Sarah Galton | Senior Director, Health System Strategies and Program Support

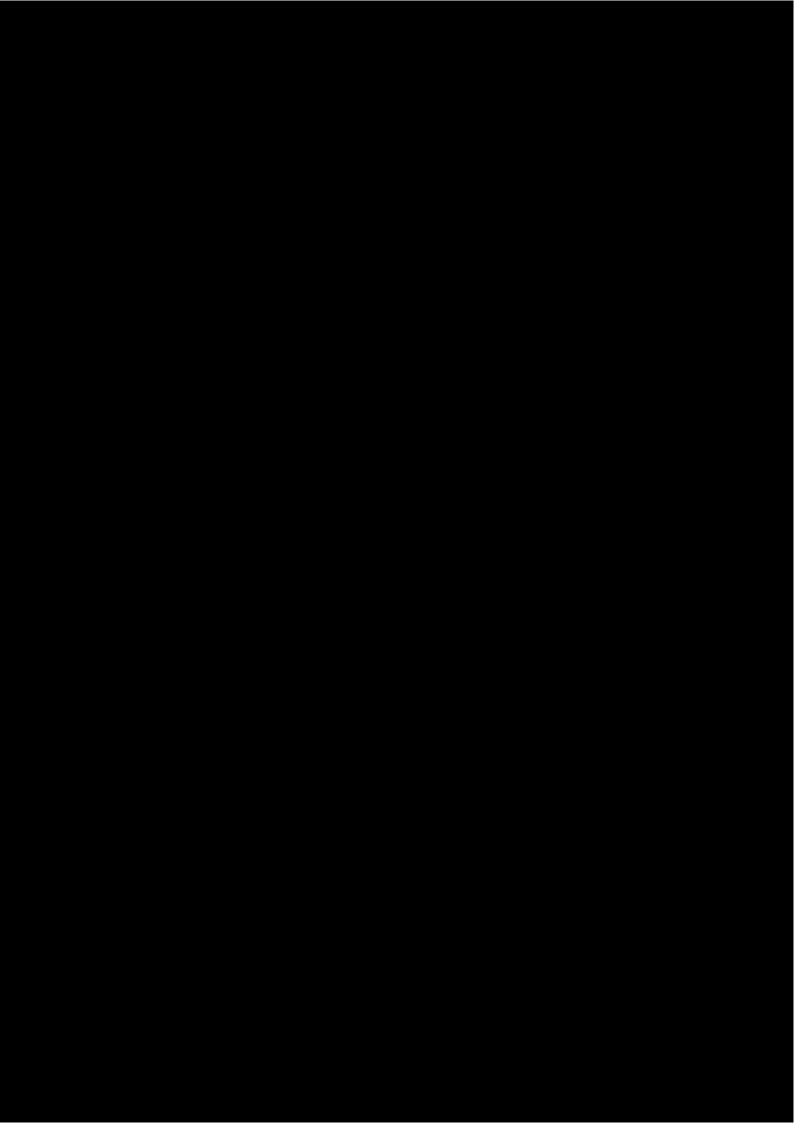
Ph: (02) 5124 9877 | Email: sarah.galton@act.gov.au

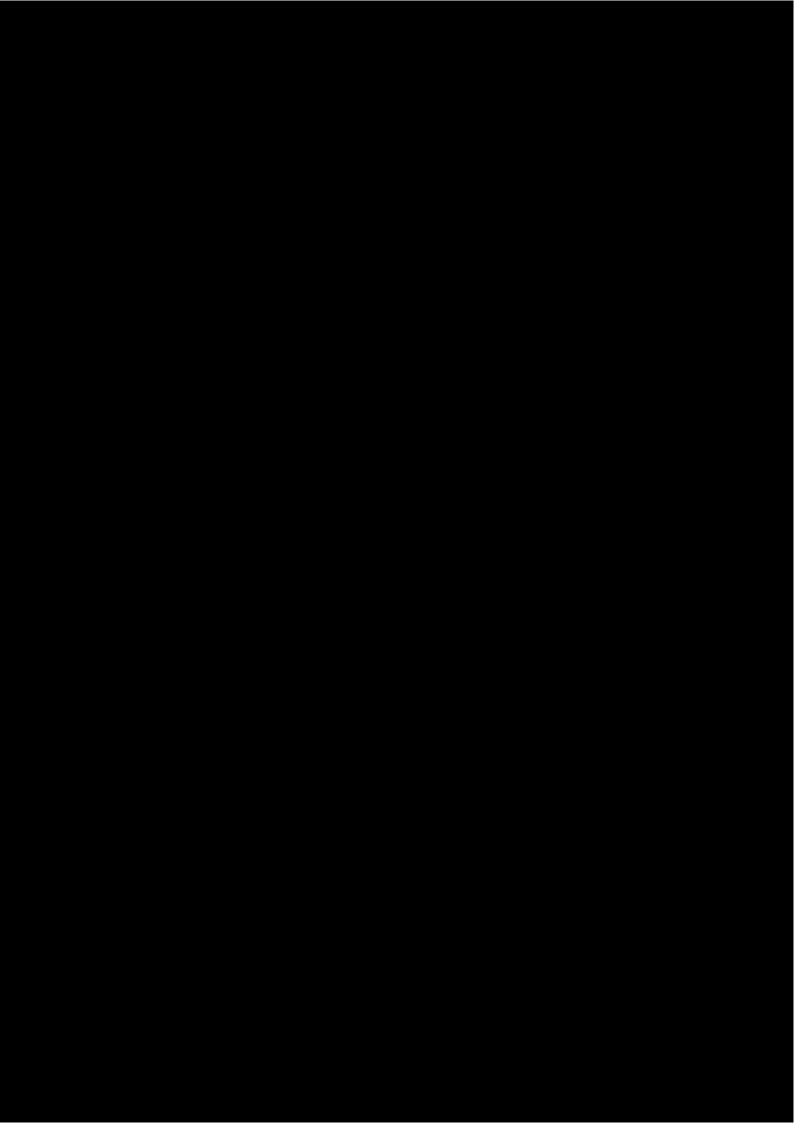
Health System Planning and Evaluation, Health Systems, Policy and Research | ACT Health Directorate Level 3, 2-6 Bowes Street Phillip ACT 2606

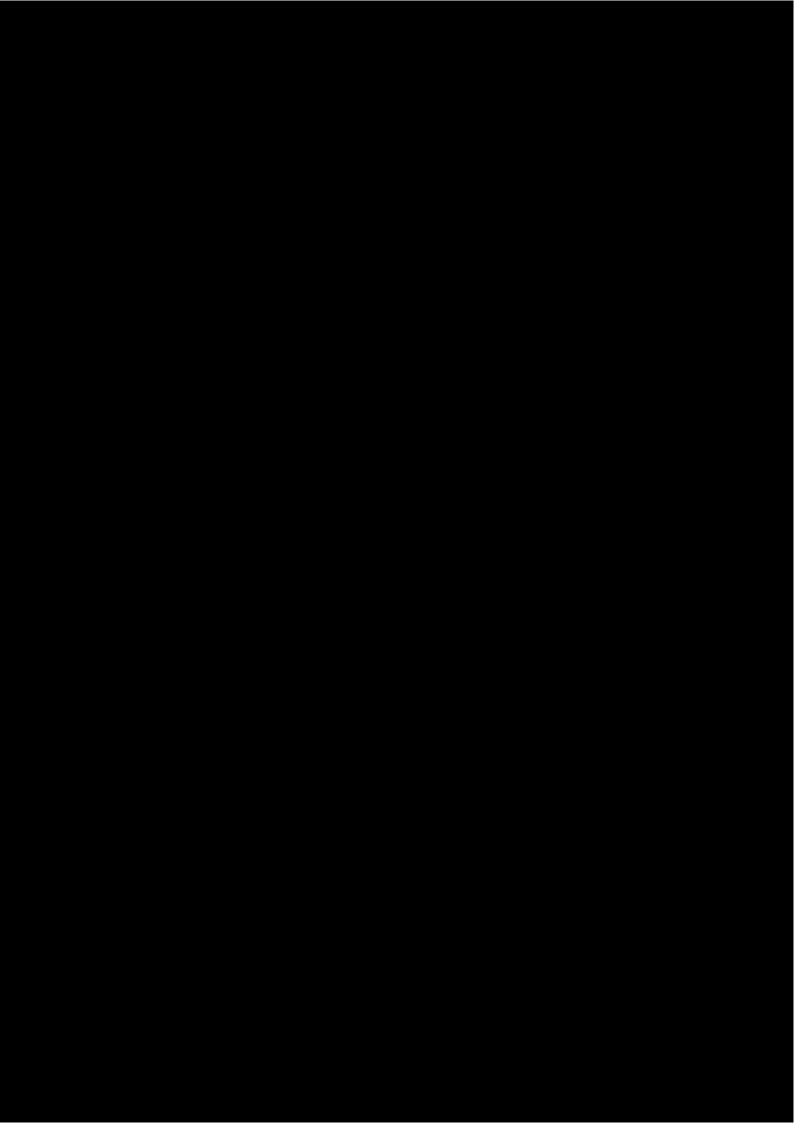
health.act.gov.au











Lowes, Shannon (Health)

From:

O'Halloran, Peter (Health)

Sent:

Monday, 8 June 2020 12:02 PM

To:

Lopa, Liz (Health)

Cc:

George, Jacinta (Health); Stewart, Margaret (Health); Landon, Daniel (Health); ACT

Health StrategicInfrastructure; Cook, Sandra (Health); McNiven, Peter (Health);

Moerman, Mark (Health)

Subject:

FW: Northside hospital -

Categories:

Northside

UNCLASSIFIED For-Official-Use-Only

Dear Liz



Kind regards

Peter

Peter O'Halloran FIML MACS Snr CP JP | Chief Information Officer and Executive Group Manager

Direct Phone: +61 2 5124 9000 | Direct Email: Peter.O'Halloran@act.gov.au

Digital Solutions Division | ACT Health Directorate

24/7 User Support: +61 2 5124 5000 | Email: Digital.Support@act.gov.au | Online Assistance

4 Bowes Street Phillip ACT 2606, Australia

www.health.act.gov.au/digital

Executive Assistant - Louise Kael +61 2 5124 9000 or HealthCIO@act.gov.au

From: Lopa, Liz (Health) < Liz.Lopa@act.gov.au>

Sent: Wednesday, 3 June 2020 8:58 AM

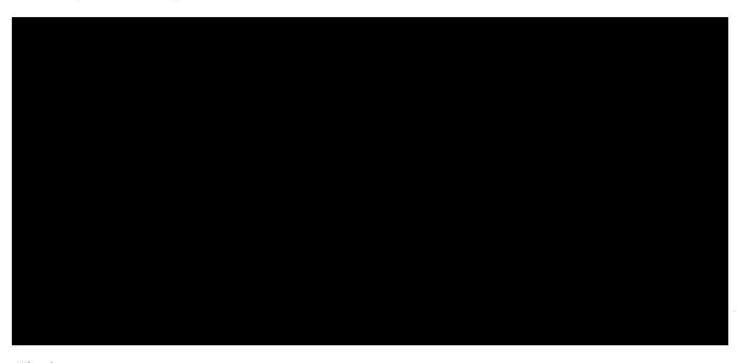
To: O'Halloran, Peter (Health) < Peter.O'Halloran@act.gov.au>; George, Jacinta (Health) < <u>Jacinta.George@act.gov.au</u>>; Stewart, Margaret (Health) < <u>Margaret.Stewart@act.gov.au</u>> Cc: Landon, Daniel (Health) < <u>Daniel.Landon@act.gov.au</u>>; ACT Health StrategicInfrastructure

<ACTHealthStrategicInfrastructure@act.gov.au>

Subject: Northside hospital -

UNCLASSIFIED

Hi Jacinta, Peter and Margaret



Thanks

Liz

Liz Lopa | Executive Group Manager

Mobile:

Strategic Infrastructure Division | ACT Health Directorate

4 Bowes Street Phillip ACT 2606, Australia

www.health.act.gov.au/digital



Lowes, Shannon (He	ealth)	
From: Sent: To: Subject:	Landon, Daniel (Health) Tuesday, 9 June 2020 10:07 AM RE: Urgent - Northside hospital information	
	UNCLASSIFIED	
Hi		
		19.
Kind regards	ts.	
Dan		
Sent: Tuesday, 9 June 202		
Cc:	th) <daniel.landon@act.gov.au></daniel.landon@act.gov.au>	
	rthside hospital information ated from outside of the ACT Government. Do not click links or open attachments	unlose vou
recognise the sender and kr		uniess you
Hi Daniel	31	
S		
Regards		

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From: Landon, Daniel (Health) < Daniel.Landon@act.gov.au>

Sent: Friday, 5 June 2020 4:45 PM

To:

Subject: [EXTERNAL] FW: Urgent - Northside hospital information

UNCLASSIFIED

Hi

Pls see attached.



Kind regards

Dan

From: Galton, Sarah (Health) < Sarah.Galton@act.gov.au>

Sent: Friday, 5 June 2020 3:59 PM

To: Landon, Daniel (Health) < <u>Daniel.Landon@act.gov.au</u>>
Subject: RE: Urgent - Northside hospital information

UNCLASSIFIED

Hi Daniel



Thanks Sarah

Sarah Galton | Senior Director, Health System Strategies and Program Support

Ph: (02) 5124 9877 | Email: sarah.galton@act.gov.au

Health System Planning and Evaluation, Health Systems, Policy and Research | ACT Health Directorate Level 3, 2-6 Bowes Street Phillip ACT 2606

health.act.gov.au



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Lowes, Shannon (Health)

From:

Oliver, Stephanie (Health) on behalf of Lopa, Liz (Health)

Sent:

Tuesday, 9 June 2020 3:01 PM

To:

Landon, Daniel (Health)

Subject:

FW: Northside hospital -

UNCLASSIFIED

FYI

Stephanie Oliver (née McMullen) | Executive Officer

Ph: 02 5124 9961 | Email: Stephanie.Oliver@act.gov.au
Strategic Infrastructure | ACT Health Directorate
Level 4, 4 Bowes Street Phillip ACT 2606

health.act.gov.au



----Original Appointment----

From: Kael, Louise (Health) <Louise.Kael@act.gov.au> On Behalf Of O'Halloran, Peter (Health)

Sent: Tuesday, 9 June 2020 3:00 PM

To: Oliver, Stephanie (Health); Campbell, Casey (Health)

Subject: Declined: Northside hospital -

When: Wednesday, 10 June 2020 12:30 PM-1:00 PM (UTC+10:00) Canberra, Melbourne, Sydney.

Where: Microsoft Teams Meeting

Apologies, Peter has a meeting with the DG at this time Mark Moerman will attend on his behalf.

Kind Regards

Louise Kael | Executive Assistant to the Chief Information Officer, Peter O'Halloran

Ph: +61 2 5124 9000 | Direct Email: Louise.Kael@act.gov.au

Office of the Chief Information Officer | Digital Solutions Division | ACT Health Directorate 24/7 User Support: +61 2 5124 5000 | Email: Digital.Support@act.gov.au | Online Assistance 4 Bowes Street Phillip ACT 2606, Australia

www.health.act.gov.au/digital



Lowes,	S	ha	nn	on	(H	lea	lth	ı))
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From:

Landon, Daniel (Health)

Sent:

Tuesday, 9 June 2020 12:47 PM

To:

Lopa, Liz (Health)

Subject:

Attachments:

FW: NHDOA - Stage 2 CPHB Risk Register Initial DRAFT 60628807-NHDOA-CPHB-RiskRegister_A-20200605.pdf

Hi Liz

UNCLASSIFIED

Regards

Dan

From:

Sent: Friday, 5 June 2020 12:08 PM

To: Landon, Daniel (Health) < Daniel. Landon@act.gov.au>; Jarrad Nuss (Calvary)

Cc: Denise Holm (Calvary) Bladin, Caitlin (Health) < Caitlin.Bladin@act.gov.au>;

Subject: NHDOA - Stage 2 CPHB Risk Register Initial DRAFT

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Hi Daniel and Jarrad,



If you have any queries or concerns regarding the attached please let me know.

Regards



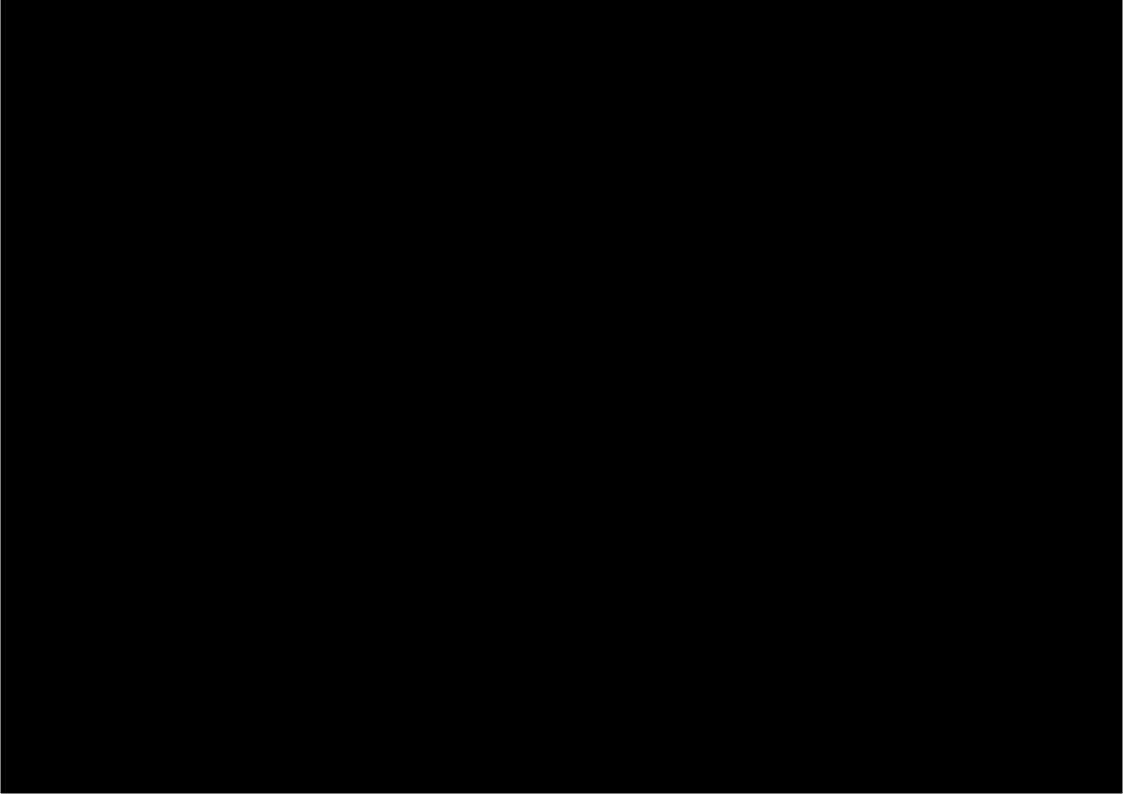
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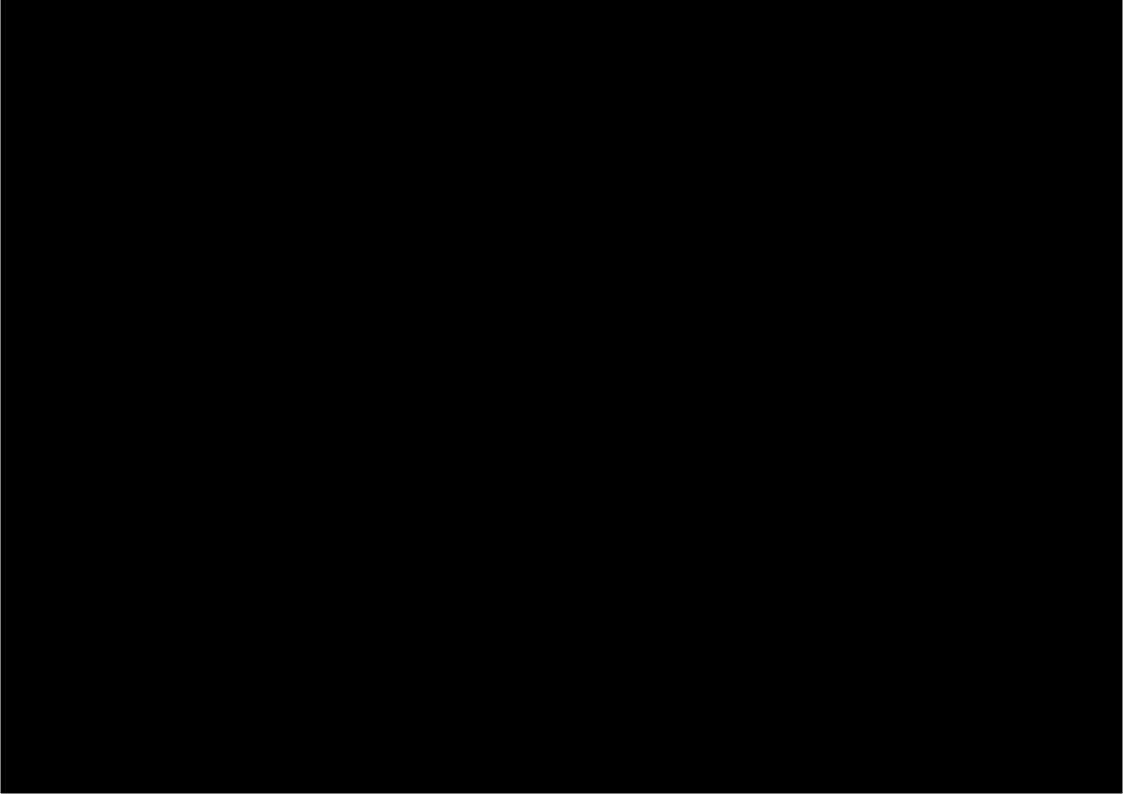
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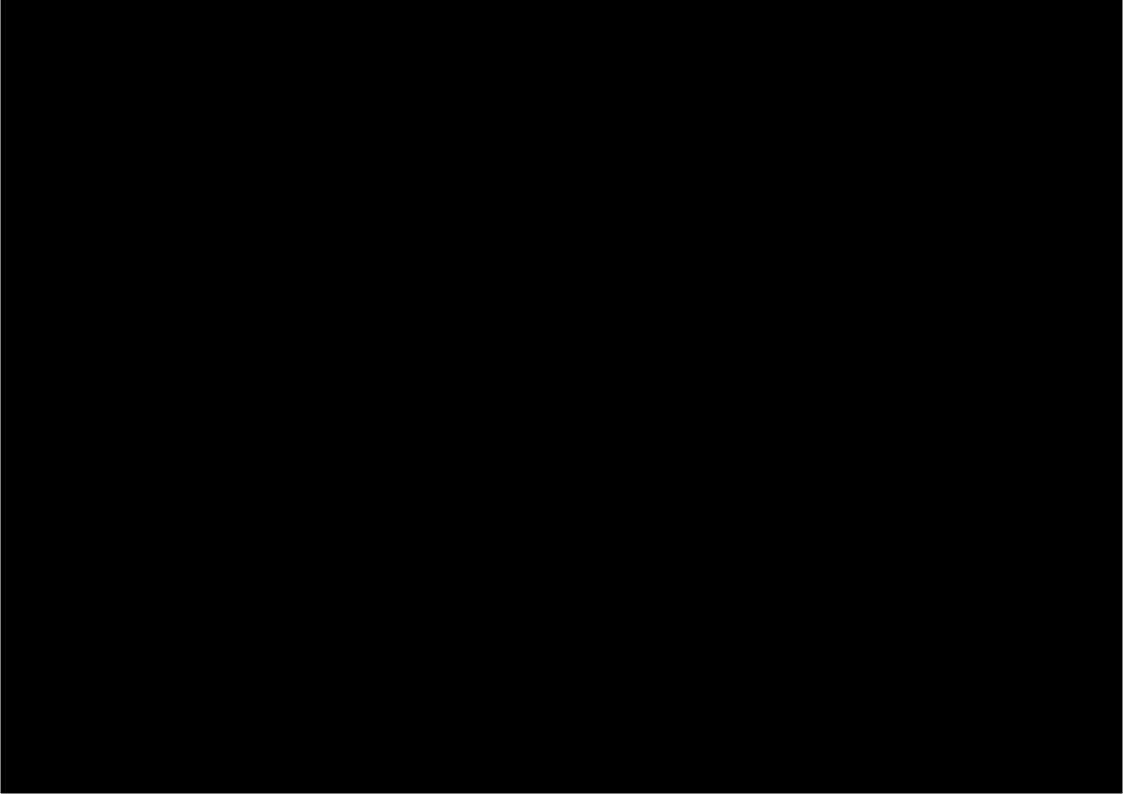
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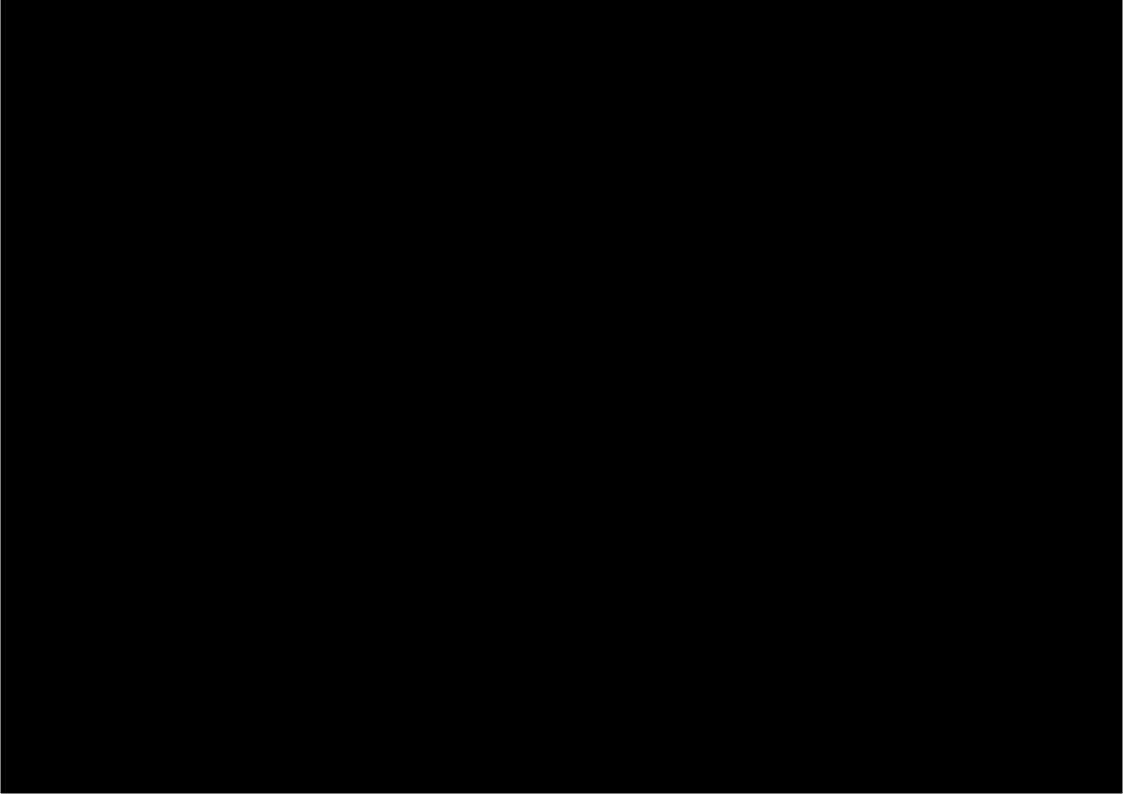
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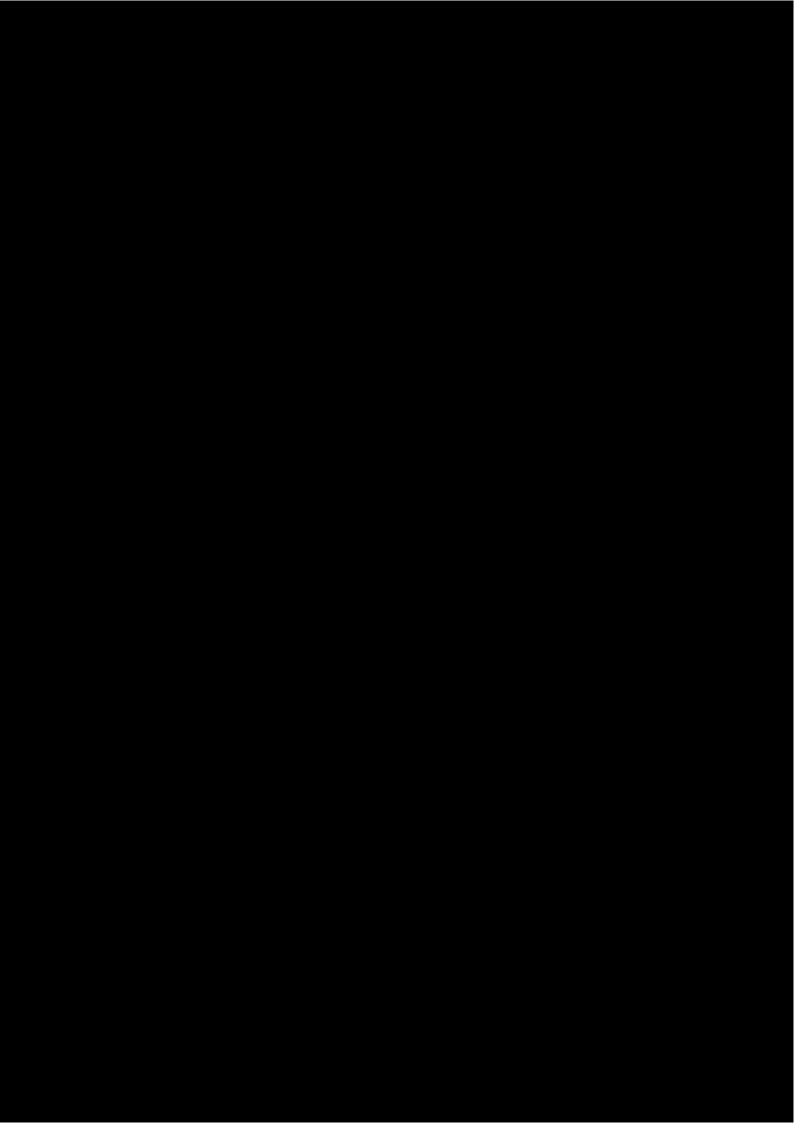
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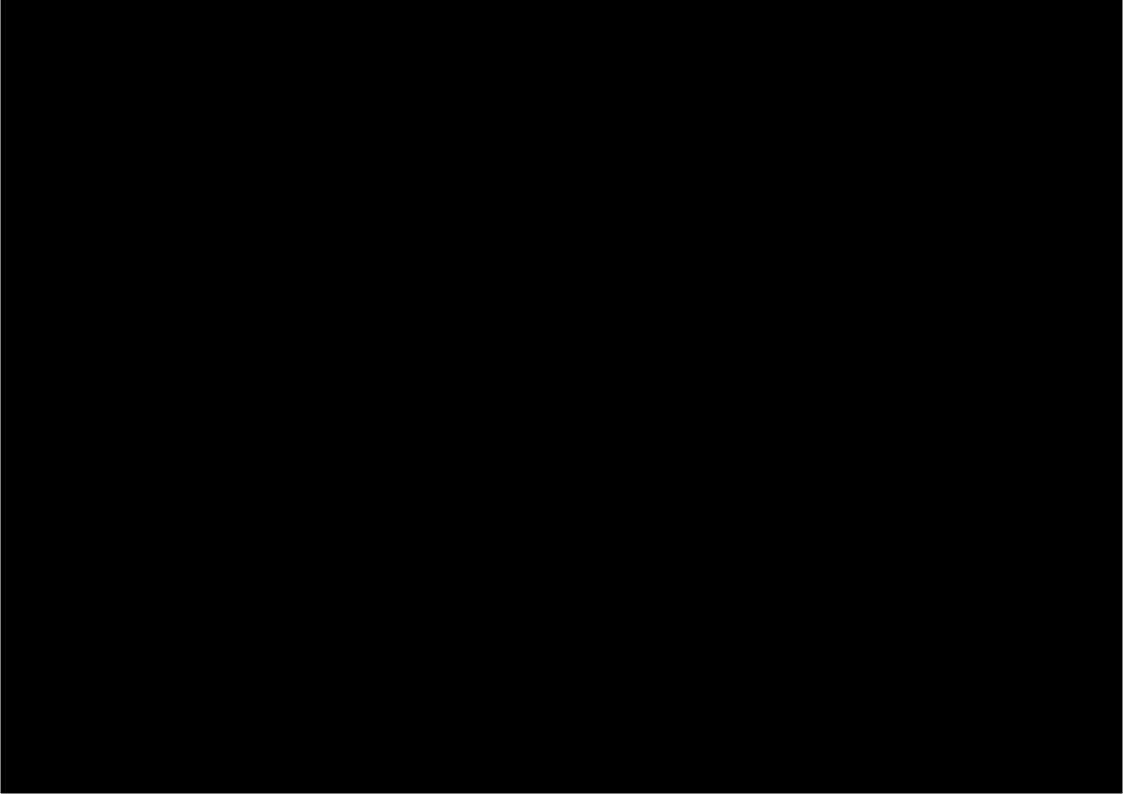


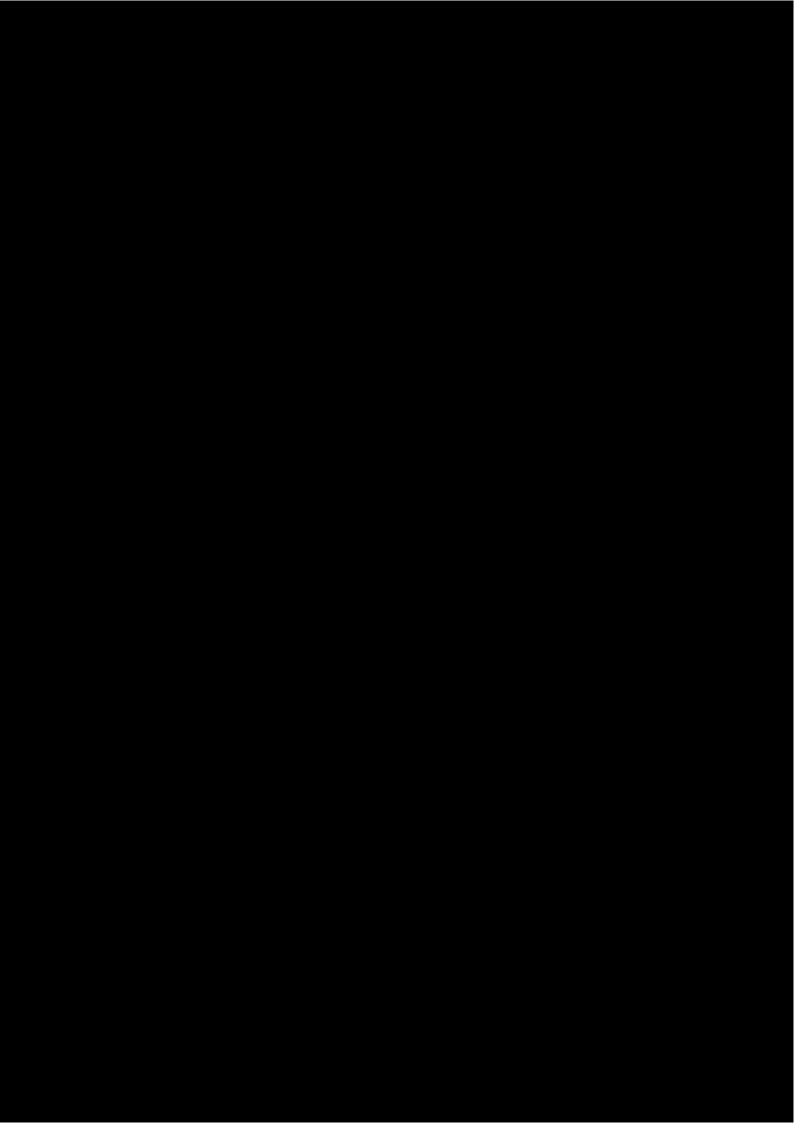


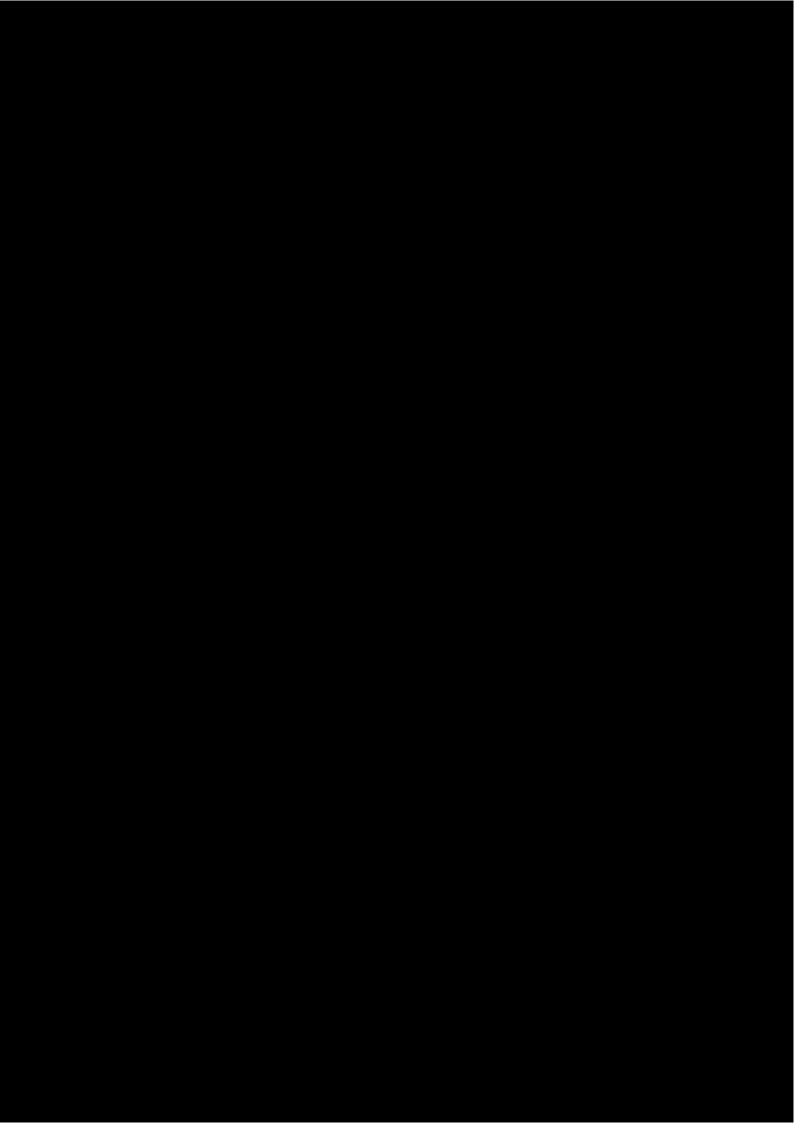












Lowes, Shannon (Health)

From:

Landon, Daniel (Health)

Sent:

Tuesday, 9 June 2020 3:18 PM

To:

Lopa, Liz (Health)

Subject:

Re: For approval - Northside invoice from Aecom

Fantastic. Thank you

From: Lopa, Liz (Health) <Liz.Lopa@act.gov.au> Sent: Tuesday, June 9, 2020 1:34:37 PM

To: Landon, Daniel (Health) < Daniel.Landon@act.gov.au>
Cc: Oliver, Stephanie (Health) < Stephanie.Oliver@act.gov.au>
Subject: RE: For approval - Northside invoice from Aecom

UNCLASSIFIED

I've paid this on PMARS today

From: Landon, Daniel (Health) < Daniel. Landon@act.gov.au>

Sent: Friday, 5 June 2020 1:46 PM

To: Lopa, Liz (Health) <Liz.Lopa@act.gov.au>

Cc: Oliver, Stephanie (Health) <Stephanie.Oliver@act.gov.au>

Subject: For approval - Northside invoice from Aecom

UNCLASSIFIED

Hi Liz

Pls see attached – I've reviewed the material Aecom has done, and am comfortable that they've met their relevant targets for each stage.

Could you please approve via return email – or let me know if you have any concerns. I'm happy to discuss if you'd like details on Aecom's work.

Regards

Dan

From:

Sent: Tuesday, 2 June 2020 9:08 AM

To: Landon, Daniel (Health) < <u>Daniel.Landon@act.gov.au</u>>
Cc: Bladin, Caitlin (Health) < <u>Caitlin.Bladin@act.gov.au</u>>;

Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 29/05/2020

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Hi Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Outstanding items/issues (italicised below)

Issue of the Draft Condition Assessment Report and Register (Refer Stage 1 below)

General

- Key items we worked on this week
- Monthly Report issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020, minutes issued on 29/05/2020
- Ongoing key items that we are working on
- Invoice for May to be raised this week. Attached is the proposed invoice % and value for your review and approval.
- Review and reconciliation of actions from previous meetings to confirm outstanding items.

Planned Leave

None known

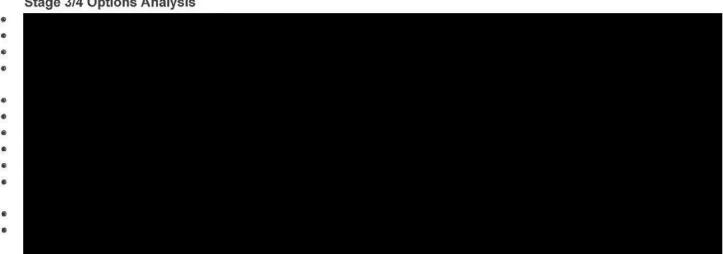
Stage 1 Condition Assessment:

- Key items we worked on this week
- Presentation of the Condition Assessment Data at the Monthly Control Group Meeting
- Ongoing key items that we are working on
- The issue of the draft Condition Assessment Report & Register is scheduled for 02/06/2020.
- Calvary proposed to undertake the review of the Draft Report and Register in two half days:
- The first an internal half day review with Ama King on call to answer any high level questions, and
- The second with the assessors dialling in as required to go through the register line by line.

Stage 2 Strategic Asset Management Plan

•	Key items we worked on this week
•	
•	
•	
•	
•	
•	
•	

Stage 3/4 Options Analysis



Regards



AECOM

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P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
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From:

Sent: Monday, 25 May 2020 11:40 AM

To: Landon, Daniel (Health) < Daniel.Landon@act.gov.au>

Cc: Bladin, Caitlin (Health) < Caitlin.Bladin@act.gov.au>;

Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 22/05/2020

Hi Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Outstanding items/issues (italicised below)

- Receipt of documents from CPHB (refer Stage 2 below)
- Receipt of CPHB comments on Condition Assessment Spreadsheet (refer Stage 1 below)

General

- Key items we worked on this week
- · Attached is an updated schedule for the project.
- · Ongoing key items that we are working on
- Monthly Report to be issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200522.pdf >>

Planned Leave

Stage 1 Condition Assessment:

- Key items we worked on this week
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. The proposed presentation of the data scheduled for 21/05/2020 was cancelled due to availability.
- Ongoing key items that we are working on
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

Stage 2 Strategic Asset Management Plan

Stage 3/4 Options Analysis

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From:

Sent: Monday, 18 May 2020 9:30 AM

To: Brad Burch (brad.burch@act.gov.au) < brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc: Bladin, Caitlin

<Caitlin.Bladin@act.gov.au>

Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 15/05/2020

Hi Brad and Daniel.

I forgot last weeks' update as such the below provides a summary of activities for the past fortnight.

Welcome back Daniel.

Please find below Project Update for **Northside Hospital Development Options Analysis.** The format has changed a little this week in an attempt to be a little clearer.

Outstanding items/issues (italicised below)

Receipt of documents from CPHB (refer Stage 2 below)

General

- Key items we worked on this week
- Approval of Variation 001 received on 07/05/2020
- Fortnightly Meeting (refer item in Stage 2) held on 14/05/2020
- Invoice #1 issued on 12/05/2020
- AECOM internal Health Start review held on 06/05/2020
- · Ongoing key items that we are working on
- Attached is an updated schedule for the project.
- Monthly Report to be issued on 25/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200518.pdf >>

Planned Leave

Stage 1 Condition Assessment:

- Key items we worked on this week
- A Site Team Briefing was held on 04/05/2020 which included a review of the SWMS and safety discussion.
- Site Inspections of CPHB will commenced on 05/05/2020 and were completed on 12/05/2020.
- The Condition Assessment Spreadsheet was populated and is in the process of being reviewed.
- The development of the Condition Assessment Report has commenced.
- The Site Inspection on 12/05/2020 identified one item of potential life safety concern which was reported to Calvary on 13/05/2020
- Ongoing key items that we are working on
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. Concurrent with the issue of the data a presentation (21/05/2020) will be scheduled to review and seek agreement to the Spreadsheet.
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

Stage 2 Strategic Asset Management Plan

Stage 3/4 Options Analysis



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From:

Sent: Monday, 4 May 2020 10:49 AM

To: Brad Burch (brad.burch@act.gov.au)
 brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 01/05/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

- Desktop Condition Assessment has predominantly been completed by all disciplines, a work in progress snapshot of the data was provided on 01/05/2020 (with the NOA for the Site Visits).
- At the Monthly/Fortnightly Meeting (30/04/2020) a presentation on the work in progress outcomes of the Desktop Condition Assessment was provided. The outcome of this presentation was a discussion around the options for completing the Condition Assessment. It was agreed that Site Inspections would occur in order to close out the large gaps in the Condition Assessment content.
- Issue of the NOA containing the plan for conducting Site Inspections of CPHB on 01/05/2020.

Ongoing key items that we are working on

- Site Inspections of CPHB will commence on 05/05/2020 following the receipt of confirmation from CPHB regarding the availability of their escort on 04/05/2020.
- Site Inspection Team Briefing and Safety Discussion scheduled for 04/05/2020.
- Desktop Condition Assessment Report preparation.
- Issue of meeting minutes from Monthly/Fortnightly Meeting held on 30/04/2020.
- A meeting with ACT Health to discuss the Demand Scenarios is scheduled for 07/05/2020.
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.
- Identification of Siting Options for the New Build Options Notice of Advice to be produced.

Outstanding items/issues

Response to Variation 001

Regards



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From:

Sent: Tuesday, 28 April 2020 1:09 PM

To: Brad Burch (brad.burch@act.gov.au)
 | brad.burch@act.gov.au>; 'Landon, Daniel (Health)'

<Daniel.Landon@act.gov.au>

Subject: RE: AECOM Project Update - 24/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

- Desktop Condition Assessment has predominantly been completed by all disciplines.
- Document Register and Gap Analysis populated
- Issue of the Notice of Advice with the Multi-Criteria Analysis Criteria for review and comment by ACT Health.
- Issue of the Monthly Report for April.

Issue of meeting minutes from 16/04/2020 Fortnight Meeting

Ongoing key items that we are working on

- Desktop Condition Assessment Report preparation. A presentation of findings will be provided at the Monthly/Fortnightly meeting scheduled for 30/04/2020.
- Monthly Control Group Meeting/Fortnightly Meeting 30/04/2020
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.

Outstanding items/issues

- Response to Variation 001
- Receipt of background information from Calvary/ACT Health
- Dogordo

Regards

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<u>-</u>

From

Sent: Monday, 20 April 2020 11:32 AM

To: Brad Burch (brad.burch@act.gov.au)
 | brad.burch@act.gov.au | Landon, Daniel (Health) |

<Daniel.Landon@act.gov.au>

Cc

Subject: RE: AECOM Project Update - 17/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

Key items we worked on this week

- Desktop Condition Assessment
- Document Register and Gap Analysis populated
- Briefing of review team for the Condition Assessment Tuesday 14/04/2020
- Fortnightly Meeting held Thursday 16/04/2020
- Issue of the update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of the Document Register and Condition Assessment Register template for review and comment.
- Issue of an initial work in progress Desktop Condition Assessment for information, high level review and comment.

8

Ongoing key items that we are working on

- Receipt of more background information critical documents include Calvary Asset Register we are missing a number of key inputs, such as drawings and asset registers. We are proceeding with the Desktop Condition Assessment without this information.
- Desktop Condition Assessment
- Potential Meeting with ACT Health/Calvary to discuss the work in progress Desktop Condition Assessment provided on 17/04/2020
- Meeting minutes from 16/04/2020 Fortnight Meeting
- Monthly Report preparation and issue 20/04/2020
- Monthly Control Group Meeting potentially 23/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Response to Variation 001

Regards



AECOM

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From:

Sent: Tuesday, 14 April 2020 10:53 AM

To: Brad Burch (<u>brad.burch@act.gov.au</u>) < <u>brad.burch@act.gov.au</u>>; 'Landon, Daniel (Health)'

<<u>Daniel.Landon@act.gov.au</u>>

Cc

Subject: AECOM Project Update - 09/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Receipt of more background information

Ongoing key items that we are working on

- Receipt of more background information critical documents include Calvary Asset Register we are missing a
 number of key inputs, such as drawings and asset registers. A separate email will be issued today outlining the
 information which has not been able to be sourced and the approach to the condition assessment due to these
 omissions.
- Populating document register and completing gap analysis
- Briefing of review team for the Condition Assessment Tuesday 14/04/2020
- Return Brief issue
- Fortnightly Meeting to be scheduled for Thursday 16/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Return Brief updated draft issue
- Response to Variation 001

Regards



AECOM

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From:

Sent: Monday, 6 April 2020 10:35 AM

To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 03/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for Northside Hospital Development Options Analysis.

- Meeting with Calvary Facilities Manager (31/03/2020) and Senior Financial Accountant (01/04/2020) to discuss available information – primarily building floor plans and an asset register.
- Fortnightly Project Co-ordination Meeting held on 02/04/2020, notes issued on 03/04/2020
- Background information received from Calvary on 03/04/2020.
- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of Variation 001