



Dear 

DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (CHS) on **Tuesday 15 November 2022**.

This application requested access to:

'The subject line of all final ministerial briefs from 11 July 2022 to 11 September 2022 generated for or directed to any ACT Government Minister.'

I am an Information Officer appointed by the Chief Executive Officer of CHS under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. CHS was required to provide a decision on your access application by **Tuesday 13 December 2022**.

The information has been extracted into one document holding the information within the scope of your access application. The document was created for the purpose of your request and captures information sourced from HPE Content Manager (Record Management System).

I have identified additional information that is a health record for the purposes of the *Health Records (Privacy and Access) Act 1997*. The identified information is directly related to correspondence to the ACT Health Minister regarding the treatment, health, illness, or disability of consumers of CHS. Section 12 of the FOI Act specifies that the FOI Act does not apply to health records. This information has not been assessed in this response.

Decisions on access

I have decided to grant partial access to the one document.

My access decisions are detailed further in the following statement of reasons and the document released to you is included at [Attachment A](#) to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request;
- The views of relevant third parties; and
- The *Human Rights Act 2004*.

Partial Access

Redactions have been made to information that would reveal deliberations of Cabinet and is therefore taken to be contrary to the public interest to release, under Schedule 1.6 (1) Cabinet Information (d) the disclosure of which would reveal any deliberation of Cabinet.

The document is also partially comprised of information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act regarding the personal information.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1(a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1(a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, Schedule 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.

On balance, the factors favouring disclosure did not outweigh the factor favouring non-disclosure as the redacted information contains names of constituents that are non-ACT Government employees. Therefore, I determined the information identified is contrary to the public interest and I have decided not to disclose this information.

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, CHS maintains an online record of access applications called a disclosure log. The scope of your access application and my decision released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published.

<https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log>.

Ombudsman review

My decision on your access application is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman

GPO Box 442

CANBERRA ACT 2601

Via email: ACTFOI@ombudsman.gov.au

Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

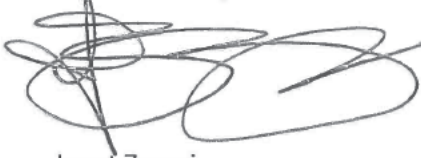
Under section 84 of the FOI Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or via email at HealthFOI@act.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Janet Zagari', with several loops and a long horizontal stroke extending to the right.

Janet Zagari
Deputy Chief Executive Officer
Canberra Health Services

13 December 2022

Record Number	Title	Position of authority it was written	Date of Brief	Which Minister addressed to
MCHS22/317	Initiated Brief: (Minister for Health) Freedom of Information (FOI) Application from ██████ ██████ MLA re Subject Line A copy of the Ministerial Briefs with outlined titles (CHSFOI 21-22.35)	Deputy Chief Executive	13 July 2022	Minister for Health
MCHS22/383	Meeting - Minister for Health - ACT Health Elective Joint Replacement Program - ██████ - Wednesday 27 July 2022 2:30pm - 3:30pm	Deputy Chief Executive	22 July 2022	Minister for Health
MCHS22/400	Request for Advice: (Minister for Health) Finding of Cardiology/ICU Reviews	EGM, People and Culture	13 July 2022	Minister for Health
MCHS22/401	Request for Advice: (Minister for Health) ASMOF Correspondence questions	EGM, People and Culture	13 July 2022	Minister for Health
MCHS22/437	Request for Advice: (Minister for Health) Opportunities available regarding use of locum/agency workforce and what could occur into the future	EGM, People and Culture	8 August 2022	Minister for Health
MCHS22/441	Initiated Brief: (Minister for Health) Freedom of Information (FOI) Application from ██████ ██████ MLA re All documents/correspondence since the 1/2/2022 between Ministers office and Ministerial and Governance Services relating to Questions On Notice	Deputy Chief Executive	20 July 2022	Minister for Health
MCHS22/442	Initiated Brief: (Minister for Health) Freedom of Information FOI Application from ██████ ██████ (MLA) re Subject Line A copy of all final ministerial briefs (excluding all attachments to the briefs) from 10/03/2022 - 10/04/2022 CHSFOI 21-22.38	Deputy Chief Executive	13 July 2022	Minister for Health
MCHS22/452	Event - (Minister for Health) Launch of ACT DonatLife Week 2022 - 25 July 2022 (10.30am to 11.30am)	Chief Operating Officer	21 July 2022	Minister for Health
MCHS22/465	Email - Minister for Health - Representations - Need for a paediatric gastro team at TCH - ██████ ██████	Chief Operating Officer	20 July 2022	Minister for Health
MCHS22/480	Initiated Brief: (Minister for Health) Freedom of Information FOI Application from ██████ ██████ (MLA) re Subject line of all final ministerial briefs from 10 April 2022 to 10 May 2022 (CHSFOI 21-22.40)	Deputy Chief Executive	11 July 2022	Minister for Health
MCHS22/491	Initiated Brief: (Minister for Health) Freedom of Information FOI Application from ██████ ██████ re Subject line Copies of Staff incident reports & Clinical incident reports submitted by ██████ to CHS Riskman database (CHSFOI 21-22.39)	EGM, People and Culture	27 July 2022	Minister for Health
MCHS22/507	Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (11 to 15 July 2022)	Deputy Chief Executive	15 July 2022	Minister for Health
MCHS22/515	Initiated Brief: Minister for Health - Accreditation - Australian Council on Healthcare Standards (ACHS) National Safety and Quality Health Services (NSQHS) Standards Second Edition Version 2 Organisation-Wide Assessment - Draft Report 2022	Chief Operating Officer	29 July 2022	Minister for Health
MCHS22/516	Initiated Brief - Minister for Health - ██████	Chief Operating Officer	14 July 2022	Minister for Health
MCHS22/519	Initiated Brief - Minister for Health - CHS Facilities Management, IHSS - Consultation Process on Health Infrastructure Contracts	EGM, IHSS	25 July 2022	Minister for Health
MCHS22/521	Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (18 to 22 July 2022)	Deputy Chief Executive	21 July 2022	Minister for Health
MCHS22/523	Meeting - Minister for Health - Fatma Lowden, Chair Royal Australian and New Zealand College of Psychiatrists ACT Branch - Tuesday 19 July 2022 2-3 pm	Chief Operating Officer	19 July 2022	Minister for Health

MCHS22/525	Initiated Brief: (Minister for Health) Options for Simplification of Entitlements Being Considered for Enterprise Bargaining	EGM, People and Culture	25 July 2022	Minister for Health
MCHS22/530	Event - Minister for Health and Minister for Mental Health - CHS Health and Wellbeing Symposium - Closing remarks 1 August 2022 6:30 - 7:00pm	EGM, People and Culture	27 July 2022	Minister for Health and Minister for Mental Health
MCHS22/534	Email - (Minister for Health) Representations by James Milligan MLA on behalf of ██████████ re surgery for hip replacement - James Milligan MLA	Deputy Chief Executive	3 August 2022	Minister for Health
MCHS22/538	Initiated Brief: (Minister for Health) Closing the Gap	Deputy Chief Executive	27 July 2022	Minister for Health
MCHS22/546	Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (25 to 29 July 2022)	Deputy Chief Executive	29 July 2022	Minister for Health
MCHS22/548	Initiated Brief: (Minister for Health) Traumatic Birth Experience (Riot Act Article)	Chief Operating Officer	27 July 2022	Minister for Health
MCHS22/554	Initiated Brief: Minister for Health - Disability Action and Inclusion Plan	Deputy Chief Executive	1 August 2022	Minister for Health
MCHS22/560	Email - Minister for Health - Corruption and Injustice in relation to employment at Canberra Health Services as a ██████████	EGM, People and Culture	12 August 2022	Minister for Health
MCHS22/561	Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (1 to 5 August 2022)	Deputy Chief Executive	5 August 2022	Minister for Health
MCHS22/564	Initiated Brief: (Minister for Health) Phased establishment of a Gynaecological Oncology Unit in the ACT	Chief Operating Officer	29 July 2022	Minister for Health
MCHS22/574	Initiated Brief - Minister for Health - Canberra Health Services Corporate Plan	Deputy Chief Executive	2 September 2022	Minister for Health
MCHS22/576	Request for Advice - Minister for Health - Annual Leave Declined due to Workload	EGM, People and Culture	9 August 2022	Minister for Health
MCHS22/584	Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (8 to 12 August 2022)	Deputy Chief Executive	12 August 2022	Minister for Health
MCHS22/599	Initiated Brief: (Minister for Health) Freedom of Information (FOI) Application from ██████████ ██████████ MLA re Subject line of all final ministerial briefs from 10 May 2022 to 10 June 2022	Deputy Chief Executive	23 August 2022	Minister for Health
MCHS22/601	Initiated Brief: (Minister for Health) Centenary Hospital for Women and Children Expansion Project – Main Works Program Update	EGM, IHSS	11 August 2022	Minister for Health
MCHS22/607	Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (15 to 19 August 2022)	Deputy Chief Executive	19 August 2022	Minister for Health
MCHS22/614	Brief - Minister for Health - Organisational Improvement Consultation Process within Facilities Management	Deputy Chief Executive	17 August 2022	Minister for Health
MCHS22/620	Initiated Brief: Minister for Health - Accreditation - Australian Council on Healthcare Standards (ACHS) National Safety and Quality Health Service (NSQHS) Standards Second Edition Version 2 Organisation-Wide Assessment - Final Report 2022	Deputy Chief Executive	29 August 2022	Minister for Health
MCHS22/623	Meeting - Minister for Health - Professor Paul Fitzgerald (Director of the School of Medicine and Psychology, ANU) - 9 September 2022	Chief Operating Officer	1 September 2022	Minister for Health
MCHS22/626	Initiated Brief: (Minister for Health) Staff Health and Wellbeing	EGM, People and Culture	8 September 2022	Minister for Health
MCHS22/629	Initiated Brief - Minister for Health - Workforce Planning and Wellbeing Activities	EGM, People and Culture	25 August 2022	Minister for Health
MCHS22/630	Initiated Brief - Minister for Health - Canberra Health Services Cardiology and Intensive Care Unit Investigation Updates	EGM, People and Culture	24 August 2022	Minister for Health
MCHS22/658	Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (29 August to 2 September 2022)	Deputy Chief Executive	2 September 2022	Minister for Health

MCHS22/661	Event - Minister for Health and Minister for Mental Health - Final accreditation report media stand-up - 31 August 2022	Chief Operating Officer	30 August 2022	Minister for Health and Minister for Mental Health
MCHS22/664	Event: (Minister for Health) 50 years of Auxiliary service event proposal - 5 September 2022	Deputy Chief Executive	2 September 2022	Minister for Health
MCHS22/665	Initiated Advisory Note: (Minister for Health) Number of paediatric deaths over last three years that have been reviewed - August 2022	Chief Operating Officer	2 September 2022	Minister for Health
MCHS22/670	Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (5 to 9 September 2022)	Deputy Chief Executive	9 September 2022	Minister for Health
MCHS22/684	Initiated Brief: (Minister for Health) Secure Workforce Conversion for Canberra Health Services	EGM, People and Culture	8 September 2022	Minister for Health

Record Number	Title	Position of authority it was written	Date of Brief	Which Minister addressed to
MCHS22/443	Initiated Brief: (Minister for Mental Health) Freedom of Information FOI Application from [REDACTED] (MLA) re Subject Line A copy of all final ministerial briefs (excluding all attachments to the briefs) from 10/03/2022 - 10/04/2022 CHSFOI 21-22.38	Deputy Chief Executive	13 July 2022	Minister for Mental Health
MCHS22/472	Request for Advice: (Minister for Justice Health) National Prisons Hepatitis Network (NPHN) National Consensus Statement on the Management of Hepatitis C in Australia's Prisons - Yumi Sheehan, Coordinator	Chief Operating Officer	4 August 2022	Minister for Justice Health
MCHS22/496	Initiated Brief: (Minister for Mental Health) Freedom of Information FOI Application from [REDACTED] (MLA) re Subject line of all final ministerial briefs from 10 April 2022 to 10 May 2022 (CHSFOI 21-22.40)	Deputy Chief Executive	11 July 2022	Minister for Mental Health
MCHS22/501	Email - Minister for Justice Health - Complaint - Submission to Disability Royal Commission [REDACTED]	Chief Operating Officer	21 July 2022	Minister for Justice Health
MCHS22/508	Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (11 to 15 July 2022)	Deputy Chief Executive	15 July 2022	Minister for Mental Health
MCHS22/509	Initiated Brief - Minister for Mental Health - Performance measure targets for 2022-23 budget	Chief Finance Officer	13 July 2022	Minister for Mental Health
MCHS22/518	Initiated Brief: Minister for Mental Health - Accreditation - Australian Council on Healthcare Standards (ACHS) National Safety and Quality Health Service (NSQHS) Standards Second Edition Version 2 Organisation-Wide Assessment - Draft Report 2022	Chief Operating Officer	29 July 2022	Minister for Mental Health
MCHS22/522	Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (18 to 22 July 2022)	Deputy Chief Executive	21 July 2022	Minister for Mental Health
MCHS22/530	Event - Minister for Health and Minister for Mental Health - CHS Health and Wellbeing Symposium - Closing remarks 1 August 2022 6:30 - 7:00pm	EGM, People and Culture	27 July 2022	Minister for Health and Minister for Mental Health
MCHS22/537	Initiated Brief: (Minister for Mental Health) Freedom of Information (FOI) Application from [REDACTED] MLA re All documents/correspondence since 1/2/2022 between Ministers office and Ministerial and Governance Services relating to Questions On Notice	Deputy Chief Executive	20 July 2022	Minister for Mental Health
MCHS22/547	Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (25 to 29 July 2022)	Deputy Chief Executive	29 July 2022	Minister for Mental Health
MCHS22/551	Initiated Brief: (Minister for Mental Health) Closing the Gap	Deputy Chief Executive	27 July 2022	Minister for Mental Health
MCHS22/562	Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (1 to 5 August 2022)	Deputy Chief Executive	5 August 2022	Minister for Mental Health
MCHS22/579	Initiated Brief - Minister for Mental Health - Canberra Health Services Corporate Plan	Deputy Chief Executive	8 August 2022	Minister for Mental Health
MCHS22/582	Letter - Minister for Mental Health - Request for meeting re mental health reforms - [REDACTED]	Chief Operating Officer	9 August 2022	Minister for Mental Health
MCHS22/585	Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (8 to 12 August 2022)	Deputy Chief Executive	12 August 2022	Minister for Mental Health

MCHS22/589	Request for Advice: (Minister for Mental Health) - Healthcare services for female detainees	Chief Operating Officer	30 August 2022	Minister for Mental Health
MCHS22/600	Initiated Brief: (Minister for Mental Health) Freedom of Information (FOI) Application from [REDACTED] MLA re Subject line of all final ministerial briefs from 10 May 2022 to 10 June 2022	Deputy Chief Executive	24 August 2022	Minister for Mental Health
MCHS22/608	Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (15 to 19 August 2022)	Deputy Chief Executive	19 August 2022	Minister for Mental Health
MCHS22/619	Initiated Brief: Minister for Mental Health - Accreditation - Australian Council on Healthcare Standards (ACHS) National Safety and Quality Health Service (NSQHS) Standards Second Edition Version 2 Organisation-Wide Assessment - Final Report 2022	Deputy Chief Executive	29 August 2022	Minister for Mental Health
MCHS22/659	Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (29 August to 2 September 2022)	Deputy Chief Executive	2 September 2022	Minister for Mental Health
MCHS22/661	Event - Minister for Health and Minister for Mental Health - Final accreditation report media stand-up - 31 August 2022	Chief Operating Officer	30 August 2022	Minister for Health and Minister for Mental Health
MCHS22/667	Request for Advice - Minister for Mental Health - Adolescent Mental Health Unit	Deputy Chief Executive	9 September 2022	Minister for Mental Health
MCHS22/671	Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (5 to 9 September 2022)	Deputy Chief Executive	9 September 2022	Minister for Mental Health
MCHS22/685	Initiated Brief: (Minister for Mental Health) Secure Workforce Conversion for Canberra Health Services	Deputy Chief Executive	8 September 2022	Minister for Mental Health