

Our reference: **CHSFOI22-23.14**

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED]

DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (CHS) originally on **Tuesday 20 September 2022** and rescope on **Monday 26 September 2022**.

This application requested access to:

'I request all documents / correspondence held by the Ministerial & Governance Services (MAGS) and the Local Health Network (LHN) for Question On Notice 833.'

I am an Information Officer appointed by the Chief Executive Officer of CHS under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. CHS was required to provide a decision on your access application by **Tuesday 15 November 2022**.

I have identified 36 documents holding the information within scope of your access application. These are outlined in the schedule of documents included at Attachment A to this decision letter.

Decisions

I have decided to:

- grant full access to 12 documents, and
- grant partial access to 24 documents.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment B to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act
- The contents of the documents that fall within the scope of your request
- The views of relevant third parties, and
- The *Human Rights Act 2004*.

Full Access

I have decided to grant full access to 12 documents at references 3, 9, 13 and 29-36.

Partial Access

I have decided to grant partial access to 24 documents at references 1-2, 4-8, 10-12 and 14-27. Redactions have been made to information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the FOI Act as the information contained in these folios are partially comprised of personal information.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1(a)(i) promote open discussion of public affairs and enhance the government's accountability
- Schedule 2, 2.1(a)(ii) contribute to positive and informed debate on important issues or matters of public interest
- Schedule 2, 2.1(a)(iv) ensure effective oversight of expenditure of public funds, and
- Schedule 2, 2.1(a)(viii) reveal the reason for a government decision and any background or contextual information that informed the decision.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, Schedule 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.

On balance, the factors favouring disclosure are outweighed by the factor favouring non-disclosure as the information would not provide any government information pertinent to your request. The personal information is of ACT-Government employees' mobile numbers and has not been disclosed as this could reasonably be expected to prejudice the protection of the individual's right to privacy. Therefore, I have determined the information identified is contrary to the public interest and would not advantage the public in disclosing this information.

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, CHS maintains an online record of access applications called a disclosure log. The scope of your access application and my decision released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published.

<https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log>.

Ombudsman review

My decision on your access application is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the FOI Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman

GPO Box 442

CANBERRA ACT 2601

Via email: ACTFOI@ombudsman.gov.au

Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal

Level 4, 1 Moore St

GPO Box 370

Canberra City ACT 2601

Telephone: (02) 6207 1740

<http://www.acat.act.gov.au/>

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or via email at HealthFOI@act.gov.au.

Yours sincerely



Josephine Smith

Executive Branch Manager

Strategy and Governance

Canberra Health Services

10 November 2022

FREEDOM OF INFORMATION SCHEDULE OF DOCUMENTS

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government's Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: <http://www.health.act.gov.au/public-information/consumers/freedom-information>

APPLICANT NAME	WHAT ARE THE PARAMETERS OF THE REQUEST	FILE NUMBER
<div style="background-color: black; width: 100px; height: 20px; margin-bottom: 5px;"></div> MLA	<i>"All documents/correspondence held by the Ministerial & Governance Services (MAGS) and the Local Health Network (LHN) for Question On Notice 833"</i>	CHSFOI22-23.14

Ref Number	Page Number	Description	Date	Status Decision	Factor	Open Access release status
1.	1 – 3	Email and attachment - FOR URGENT ACTION: GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 Br	14 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
2.	4 – 7	Email – RE: Questions on Notice Paper – 10 June 2022	14 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
3.	8 – 9	Email - FW: GBCHS22/172: - Minister for Health - Assembly Sitting 7-9 June 2022 – Input to ACTHD - Question on Notice (QoN) 833 [SEC=UNCLASSIFIED]	16 June 2022	Full Release		YES

4.	10	Email - RE: HPE Content Manager Government Business Canberra Health Services: GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833	20 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
5.	11 – 13	Email – RE: CHS Advice required – QONs 805, 830, 829 & 867	21 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
6.	14 – 17	Email - RE: CHS Advice required - QONs 805, 830, 829 & 867	21 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
7.	18 – 19	Email - RE: FOR URGENT ACTION: GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health – Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards	22 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
8.	20 – 25	Email and attachment – RE: CHS Advice required – QONs 805, 830, 829 & 867	28 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
9.	26 – 29	Email and attachment - GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Br [SEC=UNCLASSIFIED]	29 June 2022	Full Release		YES
10.	30 – 34	Email – RE: CHS Advice required – QON 833	30 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
11.	35 – 38	Email – RE: CHS Advice required – QONs 805, 830, 829 & 867	30 June 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES

12.	39 – 42	Email and attachment – QoNs for Calvary Input	05 July 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
13.	43	Email - GBCHS22/172 - QoN Breakdown of Wards	05 July 2022	Full Release		YES
14.	44 - 45	Email and attachment - FOR PROGRESSION: GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 – Br	06 July 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
15.	46 – 54	Email and attachment – RE: QoNs for Calvary Input	08 July 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
16.	55 – 71	Email and attachments - RE: GBCHS22/172 REQUEST FOR INPUT: Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley	28 July 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
17.	72	Email - Update on Questions on Notice	15 August 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
18.	73	Email - RE: Outstanding QoNs	15 August 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
19.	74 – 90	Email and attachments - RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards	31 August 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
20.	91 – 93	Email - RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS – Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 – Input	31 August 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES

		to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards				
21.	94 – 99	Email with attachment - FW: Outstanding Assembly QONs	9 September 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
22.	100 – 104	Email - RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS – Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 – Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards	16 September 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
23.	105 – 112	Email and attachment - RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS – Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 – Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards	19 September 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
24.	113 – 119	Email and attachment - RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS – Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 – Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards	20 September 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
25.	120 – 136	Email and attachment - FW: Assembly Notice Paper - Tuesday, 20 September 2022	20 September 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
26.	137	Email - RE: ACTHD Overdue Assembly QONs	21 September 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy Out of scope	YES
27.	138 – 141	Email and attachment - QON 833	21 September 2022	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
Documents						
28.	142 – 143	COR22 18846 (Revision 3) GBCHS22 172 Question on Notice (QoN) Minister for Health - Ward Breakdowns	20 June 2022	Full Release		YES

29.	144 – 145	COR22 18846 (Revision 4) GBCHS22 172 Question on Notice (QoN) Minister for Health - Ward Breakdowns	22 June 2022	Full Release		YES
30.	146 – 147	COR22 18846 (Revision 5) GBCHS22 172 Question on Notice (QoN) Minister for Health - Ward Breakdowns	22 June 2022	Full Release		YES
31.	148 – 149	COR22 18846 (Revision 6) GBCHS22 172 Question on Notice (QoN) Minister for Health - Ward Breakdowns	29 June 2022	Full Release		YES
32.	150 – 152	COR22 18846 (Revision 7) GBCHS22 172 Question on Notice (QoN) Minister for Health - Ward Breakdowns	29 June 2022	Full Release		YES
33.	153 – 155	COR22 18846 (Revision 8) GBCHS22 172 Question on Notice (QoN) Minister for Health - Ward Breakdowns	29 June 2022	Full Release		YES
34.	156 – 158	COR22 18846 (Revision 9) GBCHS22 172 Question on Notice (QoN) Minister for Health - Ward Breakdowns	01 July 2022	Full Release		YES
35.	159 – 161	COR22 18846 (Revision 10) GBCHS22 172 Question on Notice (QoN) Minister for Health - Ward Breakdowns	04 July 2022	Full Release		YES
36.	162 – 164	COR22 18846 (Revision 11) GBCHS22 172 Question on Notice (QoN) Minister for Health - Ward Breakdowns	31 August	Full Release		YES
Total Number of Documents						
36						

Gamage, Subha (Health)

From: Canberra Health Services Ministerial
Sent: Tuesday, 14 June 2022 12:17 PM
To: CHS COO
Subject: FOR URGENT ACTION: GBCHS22/172 : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Br
Attachments: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - ~ Breakdown of Wards.tr5
Importance: High

OFFICIAL

Hi Michelle

ACTHD have requested input into the above QoN related to ward breakdowns as CHS.

Due to ACTHD 20 June 2022.

Thanks
K

Kind Regards
Kerryn Hunter

A/g Assistant Director, Government Relations Strategy, Policy and Planning | Canberra Health Services | ACT Government Level 1, Building 28, Canberra Hospital | www.health.act.gov.au

Mobile [REDACTED]

E-mail: kerryn.hunter@act.gov.au

-----< HPE Content Manager record Information >-----

Record Number: GBCHS22/172

Title : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year,
- x. how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i.
- ii.
- iii.
- iv.
 - A.
 - B.
 - C.

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

- v.
- vi.
- vii.
- viii.
- ix.
- x.

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.

From: Rad, Chadia (Health) <Chadia.Rad@act.gov.au>
Sent: Tuesday, 14 June 2022 9:02 AM
To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; CHS DLO <CHSDLO@act.gov.au>
Cc: ACT Health DLO <ACTHealthDLO@act.gov.au>; Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; Smith, Josephine (Health) <Josephine.Smith@act.gov.au>
Subject: RE: Questions on Notice Paper - 10 June 2022

Morning all

My comments in blue for consideration.

Chadia

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Friday, 10 June 2022 4:56 PM
To: CHS DLO <CHSDLO@act.gov.au>
Cc: ACT Health DLO <ACTHealthDLO@act.gov.au>; Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; Smith, Josephine (Health) <Josephine.Smith@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Rad, Chadia (Health) <Chadia.Rad@act.gov.au>
Subject: RE: Questions on Notice Paper - 10 June 2022

Hi Kerry

HD agree with the allocations, I had added some comments to the attached. Summary below for convenience.

Will come back with further advice for QONs 832, 834, 836 & 837. And will send formal requests for CHS input for QONs 833 and 862.

Health

QoN No	Question	Lead
Out of Scope		
833	Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including	ACTHD With input from CHS Agreed
Out of Scope		

Out of Scope

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au



From: Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au> On Behalf Of CHS DLO

Sent: Friday, 10 June 2022 12:29 PM

To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>

Cc: ACT Health DLO <ACTHealthDLO@act.gov.au>; Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; Smith, Josephine (Health) <Josephine.Smith@act.gov.au>

Subject: FW: Questions on Notice Paper - 10 June 2022

OFFICIAL

Hi Guys

I have gone through the notice papers and pulled out all the QoN for Health, see attached. I have also allocated some of the QoNs but not all as I have questions.

Out of Scope

If I could have a response as soon as possible that would be fantastic.

Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile [REDACTED] Email: chsdl@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gilks, Rachel <Rachel.Gilks@act.gov.au> On Behalf Of CMTEDD, Assembly Coordination

Sent: Friday, 10 June 2022 11:18 AM

To: #CMTEDD, ALO Network <#CMTEDDALONetwork@act.gov.au>; #LA_EXEC DLOS <#LA_EXECDLOS@act.gov.au>

Subject: Questions on Notice Paper - 10 June 2022

OFFICIAL

Good morning everyone

The Questions on Notice Paper No. 19 is now available on the [Assembly Website](#). I have attached it for your convenience.

Please note that responses to these questions are due to Chamber Support **on or before 10 July 2022**.

Many thanks
Rachel

Rachel Gilks

Assistant Director | Assembly and Government Business Coordination

Phone: +61 02 6207 6472 | Email: assemblycoordination@act.gov.au

Chief Minister, Treasury and Economic Development Directorate | ACT Government

Level 5, 220 London Circuit, Canberra City | GPO Box 158 Canberra ACT 2601 www.act.gov.au

Gamage, Subha (Health)

From: Elsey, Jennifer (Health) on behalf of Canberra Health Services People and Culture
Sent: Thursday, 16 June 2022 12:30 PM
To: Canberra Health Services Ministerial
Subject: FW: : GBCHS22/172 : - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 [SEC=UNCLASSIFIED]

OFFICIAL

Hi there – just wondering if you can confirm the financial year Ms Castley is wanting – 2021/22 or 2020/21 – thanks

Jenni Elsey
 Executive Officer to Kalena Smitham, Executive Group Manager, People and Culture
 Phone: 02 5124 9635 | Email: chspeople-culture@act.gov.au
 People and Culture | Canberra Health Services | ACT Government
 PO Box 11, WODEN ACT 2605 | health.act.gov.au
 RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: Maher, Kyra (Health) <Kyra.Maher@act.gov.au>
Sent: Thursday, 16 June 2022 12:24 PM
To: Canberra Health Services People and Culture <CHSPeople-Culture@act.gov.au>; Canberra Health Services Workforce Planning <CHS.WorkforcePlanning@act.gov.au>
Cc: Smitham, Kalena (Health) <Kalena.Smitham@act.gov.au>
Subject: RE: : GBCHS22/172 : - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 [SEC=UNCLASSIFIED]

OFFICIAL

Hi

Could you please clarify if Ms Castley is referring to FY 21/22 or FY 20/21.

Cheers

Kyra

From: Elsey, Jennifer (Health) <Jennifer.Elsey@act.gov.au> On Behalf Of Canberra Health Services People and Culture
Sent: Thursday, 16 June 2022 11:51 AM
To: Canberra Health Services Workforce Planning <CHS.WorkforcePlanning@act.gov.au>
Cc: Smitham, Kalena (Health) <Kalena.Smitham@act.gov.au>; Maher, Kyra (Health) <Kyra.Maher@act.gov.au>
Subject: : GBCHS22/172 : - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 [SEC=UNCLASSIFIED]

OFFICIAL

Good morning – People and Culture have been asked to provide input into Q7 and Q8 of the attached QoN.

Due date: 24 June 2022

Jenni Elsey
 Executive Officer to Kalena Smitham, Executive Group Manager, People and Culture
 Phone: 02 5124 9635 | Email: chspeople-culture@act.gov.au

People and Culture | Canberra Health Services | ACT Government
 PO Box 11, WODEN ACT 2605 | health.act.gov.au
 RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: Ramsay, Michelle (Health) <Michelle.Ramsay@act.gov.au> On Behalf Of CHS COO
Sent: Thursday, 16 June 2022 11:22 AM
To: Canberra Health Services CIO <CHS.CIO@act.gov.au>; Canberra Health Services People and Culture <CHSPeople-Culture@act.gov.au>
Subject: HPE Content Manager Government Business Canberra Health Services : GBCHS22/172 : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 -...

OFFICIAL

Good morning CIO team and People & Culture

Seeking data for the below questions in relation to this QoN:

CIO

Q5 how many patients have been admitted to each ward in the last financial year
 Q6 how many patients have been discharged from each ward in the last financial year
 Q10 what was the average length of stay for a patient in each ward.

P&C

Q7 how many staff (headcount) have been recruited for each ward in the last financial year
 Q8 how many staff (headcount) have separated from each ward in the last financial year

Due back to COO Monday 20 June 2022.

Kind regards

Michelle Ramsay | Executive Officer
 Phone: 02 5124 5804 | Email: michelle.ramsay@act.gov.au
 Office of the Chief Operating Officer | Canberra Health Services | ACT Government
 Level 2, Building 28, Canberra Hospital
 PO Box 11, Woden ACT 2606 | health.act.gov.au
 RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together
 Our role is to be a health service that is trusted by our community.
 Our values are Reliable, Progressive, Respectful, Kind

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

-----< HPE Content Manager record Information >-----

Record Number : GBCHS22/172
 Title : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

Gamage, Subha (Health)

From: Canberra Health Services Ministerial
Sent: Monday, 20 June 2022 11:23 AM
To: CHS COO
Subject: RE: HPE Content Manager Government Business Canberra Health Services : GBCHS22/172 : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833

Tracking:	Recipient	Read
	CHS COO	Read: 22/06/2022 12:30 PM

OFFICIAL

Thanks for letting me know, I will pass this onto the ACTHD

Kind Regards
 Kerryn Hunter
 Directorate Liaison Officer | Canberra Health Services
 Phone: 620 55030 | Mobile [REDACTED] Email: chsdlo@act.gov.au Office of Rachel Stephen-Smith MLA |
 Minister for Health | ACT Government Office of Emma Davidson MLA | Minister for Mental Health and Justice
 Health | ACT Government

-----Original Message-----

From: Ramsay, Michelle (Health) <Michelle.Ramsay@act.gov.au> On Behalf Of CHS COO
Sent: Thursday, 16 June 2022 11:30 AM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Subject: HPE Content Manager Government Business Canberra Health Services : GBCHS22/172 : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 -...

OFFICIAL

Hi team

We will need an extra day or two to provide this response - hoping to have finalised on Tuesday 21 June but it may be Wednesday.

The NIMS team (under NMPSS) will need to pull data Q5 and ProAct is being upgraded today and tomorrow so it won't be able to be done until Monday.

Michelle

-----< HPE Content Manager record Information >-----

Record Number: GBCHS22/172
 Title : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

From: Canberra Health Services Ministerial
Sent: Tuesday, 21 June 2022 1:50 PM
To: GovernmentBusinessHealth
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

Tracking: **Recipient** **Read**
GovernmentBusinessHealth Read: 21/06/2022 4:37 PM

OFFICIAL

Hi Kylie

I have reached out the to respective areas and will let you know as soon as I get a response.

Cheers
K

Kind Regards
Kerryn Hunter
Directorate Liaison Officer | Canberra Health Services
Phone: 620 55030 | Mobile [REDACTED] Email: chsdl@act.gov.au
Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government
Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Monday, 20 June 2022 4:38 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Rad, Chadia (Health) <Chadia.Rad@act.gov.au>
Subject: CHS Advice required - QONs 805, 830, 829 & 867
Importance: High

Hi Kerryn/team

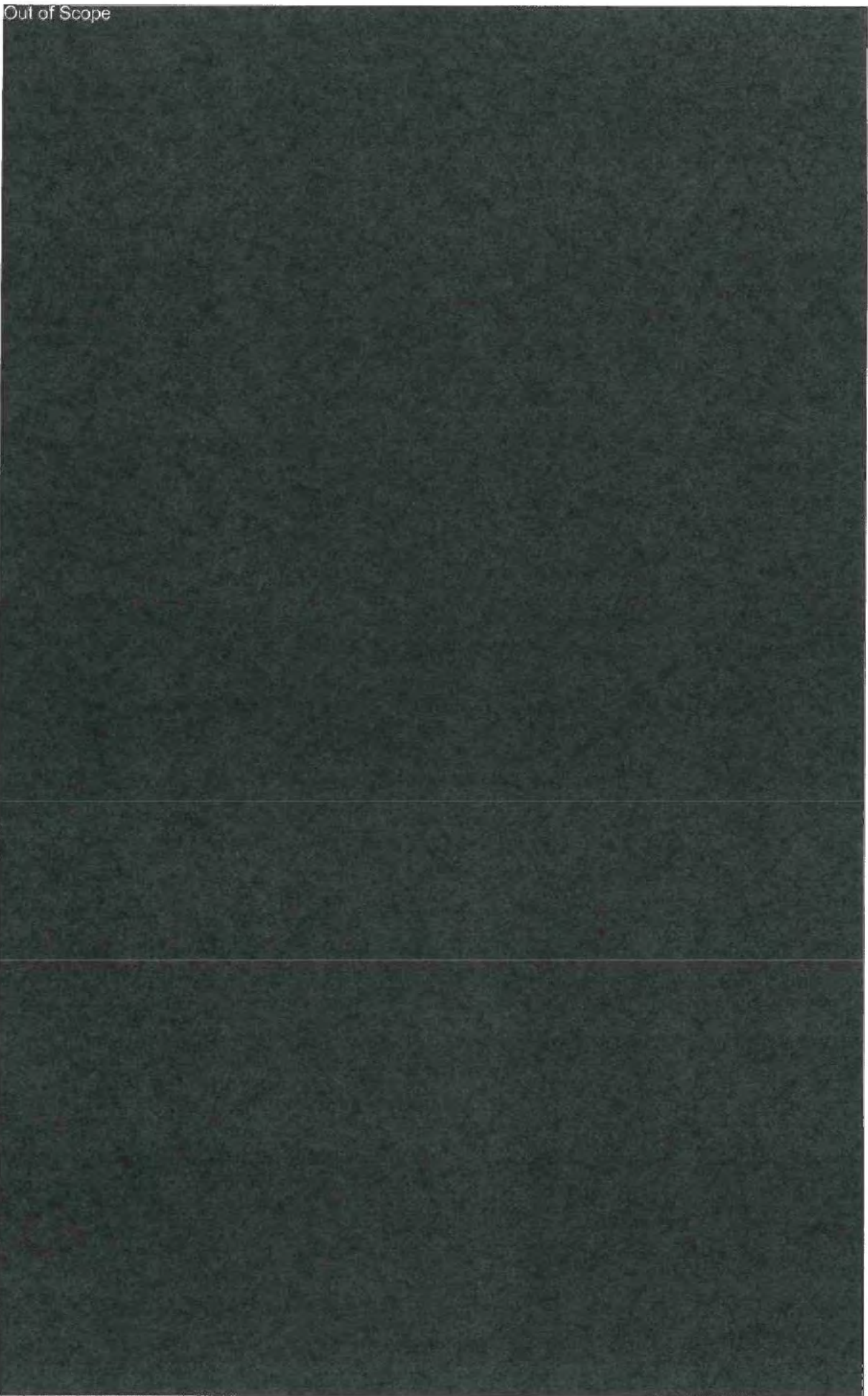
Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

Out of Scope [REDACTED]

Thanks
Kylie

TRIM and QON No.	Questions	Lead	Advice required
Out of Scope [REDACTED]			

Out of Scope



Out of Scope

<p>GBC22/367 – QON 833</p>	<p>Can the Minister provide a breakdown of all wards at the</p> <p>(a) Canberra Hospital and</p> <p>(b) Calvary Public Hospital, including</p> <p>(i) a brief description of each ward,</p> <p>(ii) how many beds are in each ward,</p> <p>(iii) how many treatment spaces are in each ward,</p> <p>(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift,</p> <p>(v) how many patients have been admitted to each ward in the last financial year,</p> <p>(vi) how many patients have been discharged from each ward in the last financial year,</p> <p>(vii) how many staff (headcount) have been recruited for each ward in the last financial year,</p> <p>(viii) how many staff (headcount) have separated from each ward in the last financial year,</p> <p>(ix) what was the budget allocated for each ward in the last financial year,</p> <p>(x) how much was spent by each ward in the last financial year and</p> <p>(xi) what was the average length of stay for a patient in each ward.</p>	<p>ACTHD lead with CHS input</p>	<p>Clarity is required from on the following:</p> <ul style="list-style-type: none"> • Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc • Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii)) • Methodology for staff numbers – headcount or FTE (question a/b (iv))
------------------------------------	--	--	--

Gamage, Subha (Health)

From: Smith, Josephine (Health)
Sent: Tuesday, 21 June 2022 2:36 PM
To: CHS DLO
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

OFFICIAL

Great, thank you

J

Josephine Smith
 Executive Branch Manager, Strategy and Governance
 Phone: 02 5124 9564 | Email: Josephine.Smith@act.gov.au
 Canberra Health Services | ACT Government
 10B Canberra Hospital campus | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au> **On Behalf Of** CHS DLO
Sent: Tuesday, 21 June 2022 10:49 AM
To: Smith, Josephine (Health) <Josephine.Smith@act.gov.au>
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

OFFICIAL

Working through them now

Kind Regards
Kerryn Hunter
 Directorate Liaison Officer | Canberra Health Services
 Phone: 620 55030 | Mobile: [REDACTED] | Email: chsdlo@act.gov.au
 Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government
 Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Smith, Josephine (Health) <Josephine.Smith@act.gov.au>
Sent: Monday, 20 June 2022 6:53 PM
To: CHS DLO <CHSDLO@act.gov.au>
Subject: FW: CHS Advice required - QONs 805, 830, 829 & 867
Importance: High

OFFICIAL

Hi Kerryn, can you please update me on these ones – did you get back to Chadia?

J

Josephine Smith
 Executive Branch Manager, Strategy and Governance
 Phone: 02 5124 9564 | Email: Josephine.Smith@act.gov.au
 Canberra Health Services | ACT Government
 10B Canberra Hospital campus | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: Rad, Chadia (Health) <Chadia.Rad@act.gov.au>
Sent: Monday, 20 June 2022 4:54 PM
To: Smith, Josephine (Health) <Josephine.Smith@act.gov.au>
Subject: FW: CHS Advice required - QONs 805, 830, 829 & 867
Importance: High

fyi

Many thanks
 Chadia

Chadia Rad | Senior Director, Ministerial and Government Services

Mobile: [REDACTED] Email: Chadia.Rad@act.gov.au

Ministerial and Government Services, Office of the Director-General | ACT Health Directorate

Level 5, 6 Bowes Street Phillip ACT 2606

health.act.gov.au



From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth
Sent: Monday, 20 June 2022 4:38 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Rad, Chadia (Health) <Chadia.Rad@act.gov.au>
Subject: CHS Advice required - QONs 805, 830, 829 & 867
Importance: High

Hi Kerry/team

Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

Out of Scope
 [REDACTED]

Thanks
 Kylie

TRIM and QON No.	Questions	Lead	Advice required
Out of Scope			

Out of Scope

<p>GBC22/367 – QON 833</p>	<p>Can the Minister provide a breakdown of all wards at the</p> <p>(a) Canberra Hospital and (b) Calvary Public Hospital, including</p> <p>(i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been discharged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.</p>	<p>ACTHD lead with CHS input</p>	<p>Clarity is required from on the following:</p> <ul style="list-style-type: none"> • Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc • Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii)) • Methodology for staff numbers – headcount or FTE (question a/b (iv))
------------------------------------	---	--	--

Gamage, Subha (Health)

From: Ramsay, Michelle (Health) on behalf of CHS COO
Sent: Wednesday, 22 June 2022 12:34 PM
To: Canberra Health Services Ministerial
Subject: RE: FOR URGENT ACTION: GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Kerryn

See below.

Kind regards

Michelle Ramsay | Executive Officer
 Phone: 02 5124 5804 | Email: michelle.ramsay@act.gov.au
 Office of the Chief Operating Officer | Canberra Health Services | ACT Government
 Level 2, Building 28, Canberra Hospital
 PO Box 11, Woden ACT 2606 | health.act.gov.au
 RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

From: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Sent: Tuesday, 21 June 2022 1:50 PM
To: CHS COO <CHSCOO@act.gov.au>
Subject: FOR URGENT ACTION: GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Michelle

ACTHD have asked for clarification on the following:

- Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc – ED is included. We have a ward map which we are going to attach, which shows the location and bed numbers/treatment spaces
- Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii) Funded beds
- Methodology for staff numbers – headcount or FTE (question a/b (iv)) Question is headcount.

If you could provide me a response as soon as possible it would be appreciated.

Thanks

Kind Regards

Kerryn Hunter

A/g Assistant Director, Government Relations

Strategy, Policy and Planning | Canberra Health Services | ACT Government

Level 1, Building 28, Canberra Hospital | www.health.act.gov.au

Mobile [REDACTED]

E-mail: kerryn.hunter@act.gov.au

From: Canberra Health Services Ministerial
Sent: Tuesday, 28 June 2022 9:29 AM
To: GovernmentBusinessHealth
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867
Attachments: GBCHS22172 Question on Notice (QoN) Minister for Health - Ward Breakdowns.DOCX

Tracking: **Recipient** **Read**
 GovernmentBusinessHealth Read: 28/06/2022 12:27 PM

OFFICIAL

Hi Kylie

here is the very draft unfinished response to 833, it may not help a great deal but I will give you an idea of the direction CHS is heading.

Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile [REDACTED] Email: chsdl@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth

Sent: Monday, 27 June 2022 12:25 PM

To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>

Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>

Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

Thanks Kerryn

By my count we are just waiting on advice for QONs 829 & 833 in relation to this request. We will need the advice in order to ensure Calvary input is consistent with CHS response.

Thanks

Kylie

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

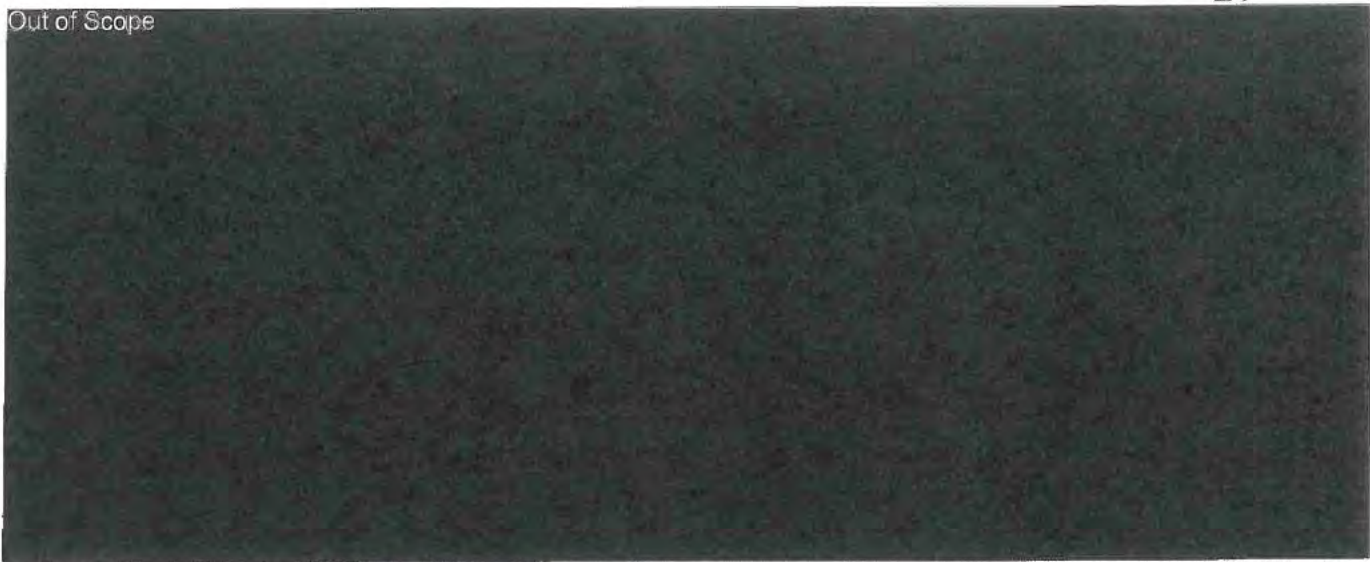
Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au



Out of Scope

Out of Scope



From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth
Sent: Monday, 20 June 2022 4:38 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Rad, Chadia (Health) <Chadia.Rad@act.gov.au>
Subject: CHS Advice required - QONs 805, 830, 829 & 867
Importance: High

Hi Kerryn/team

Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

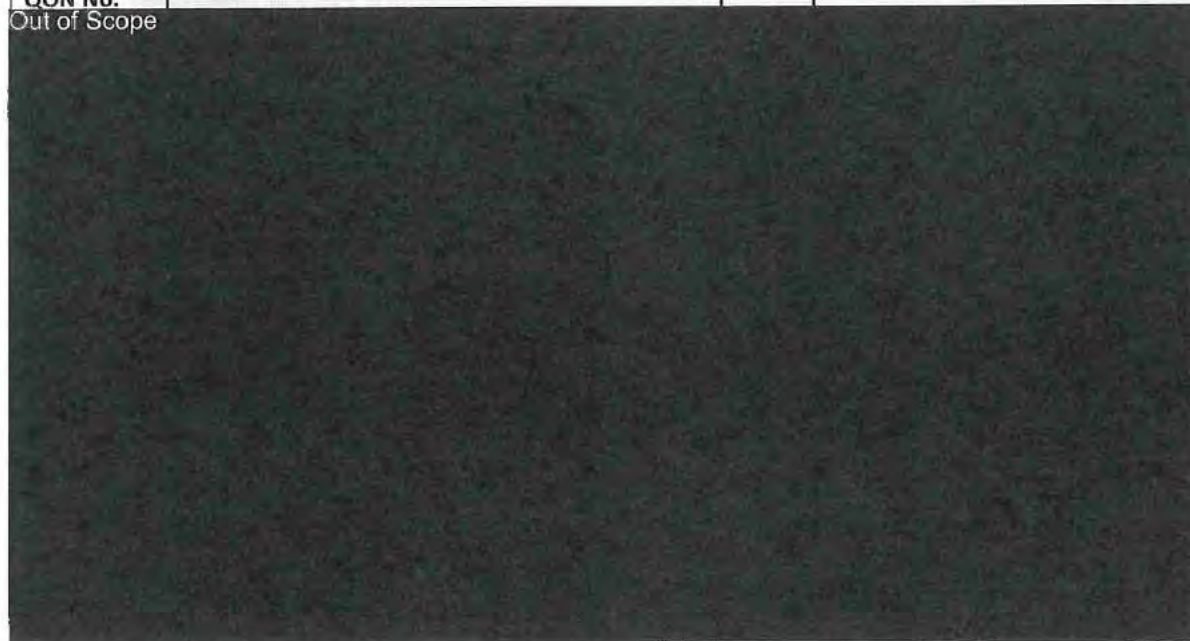
Out of Scope



Thanks
Kylie

TRIM and QON No.	Questions	Lead	Advice required
------------------	-----------	------	-----------------

Out of Scope



Out of Scope

<p>GBC22/367 – QON 833</p>	<p>Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward,</p>	<p>ACTHD lead with CHS input</p>	<p>Clarity is required from on the following:</p> <ul style="list-style-type: none"> • Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc
------------------------------------	---	--	--

<p>(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift,</p> <p>(v) how many patients have been admitted to each ward in the last financial year,</p> <p>(vi) how many patients have been discharged from each ward in the last financial year,</p> <p>(vii) how many staff (headcount) have been recruited for each ward in the last financial year,</p> <p>(viii) how many staff (headcount) have separated from each ward in the last financial year,</p> <p>(ix) what was the budget allocated for each ward in the last financial year,</p> <p>(x) how much was spent by each ward in the last financial year and</p> <p>(xi) what was the average length of stay for a patient in each ward.</p>	<ul style="list-style-type: none">• Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii))• Methodology for staff numbers – headcount or FTE (question a/b (iv))
---	---



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward, **COO**
- ii. how many beds are in each ward, **COO**
- iii. how many treatment spaces are in each ward, **COO**
- iv. how many staff are scheduled for each ward including job title and classification for **NMPSS**
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year, **FBI**
- vi. how many patients have been discharged from each ward in the last financial year, **FBI**
- vii. how many staff (headcount) have been recruited for each ward in the last financial year, **P&C**
- viii. how many staff (headcount) have separated from each ward in the last financial year, **P&C**
- ix. what was the budget allocated for each ward in the last financial year
- x. how much was spent by each ward in the last financial year and **CFO**
- xi. what was the average length of stay for a patient in each ward. **FBI**

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services Ward Map, Attachment A. Further information can be provided about specific wards, however these should be self-explanatory.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward, in conjunction with their finance business partner to reflect respective staffing levels/classification for morning, evening

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

and night shifts. Examples are provided at Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each ward at Canberra Health Services has not been provided.

- A.
- B.
- C.

- v.
- vi.
- vii.
- viii.

ix. Please refer to *Budget Paper C*. Many services are not funded at the service/ward level.
https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf

x. Please refer to *Budget Paper C*. Many services are not funded at the service/ward level.
https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf

xi.

Approved for circulation to the Member and incorporation into Hansard.	
Rachel Stephen-Smith MLA Minister for Health	Date:.....
This response required xxx minutes to complete, at an approximate cost of \$xx.xx.	

Gamage, Subha (Health)

From: Elsey, Jennifer (Health) on behalf of Canberra Health Services People and Culture
Sent: Wednesday, 29 June 2022 4:01 PM
To: CHS COO; Canberra Health Services Ministerial
Subject: GBCHS22/172 : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Br [SEC=UNCLASSIFIED]
Attachments: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - ~ Breakdown of Wards.tr5

OFFICIAL

People and Culture input cleared by Kalena for progression as necessary

Thanks

Jenni Elsey

Executive Officer to Kalena Smitham, Executive Group Manager, People and Culture

Phone: 02 5124 9635 | Email: chspeople-culture@act.gov.au People and Culture | Canberra Health Services | ACT Government PO Box 11, WODEN ACT 2605 | health.act.gov.au RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

-----< HPE Content Manager record Information >-----

Record Number: GBCHS22/172

Title : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward, **COO**
- ii. how many beds are in each ward, **COO**
- iii. how many treatment spaces are in each ward, **COO**
- iv. how many staff are scheduled for each ward including job title and classification for **NMPSS**
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year, **FBI**
- vi. how many patients have been discharged from each ward in the last financial year, **FBI**
- vii. how many staff (headcount) have been recruited for each ward in the last financial year, **P&C**
- viii. how many staff (headcount) have separated from each ward in the last financial year, **P&C**
- ix. what was the budget allocated for each ward in the last financial year
- x. how much was spent by each ward in the last financial year and **CFO**
- xi. what was the average length of stay for a patient in each ward. **FBI**

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services Ward Map, Attachment A. Further information can be provided about specific wards, however these should be self-explanatory.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

ward at Canberra Health Services has not been provided due to resources required to complete this request .

- v. FBI
- vi. FBI
- vii. It is unable to be reported how many staff (Headcount) have been recruited and separated by ward area within detailed areas of interest provided. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
COO	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

- viii. As above
- ix. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*: https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - is Please refer to *Budget Paper C*. Many services are not funded at the service/ward level https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf
- xi. CHS does not report Average Length of Stay (ALOS) for overnight patients by ward. Performance information is available via the ACT Public Health Services Quarterly Performance Report https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.

From: Canberra Health Services Ministerial
Sent: Thursday, 30 June 2022 3:27 PM
To: GovernmentBusinessHealth
Subject: RE: CHS Advice required - QON 833

Tracking:

Recipient	Read
GovernmentBusinessHealth	Read: 01/07/2022 8:47 AM

OFFICIAL

Yep 😊

Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile: [REDACTED] Email: chsdl@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Tuesday, 28 June 2022 2:13 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: CHS Advice required - QON 833

OFFICIAL

Hi again Kerryn

Sorry – You had provided the below advice in relation to QON 830, which is basically the same question as 833. I assume the same methodology will apply to both QONs.

So if we could just get a copy of Attachment A to CHS input for QON 833 that should be all we need for this one.

- Definition/methodology for counting of beds and treatment spaces (questions b and c)
Beds - Beds (funded) and included flex beds (unfunded) e.g. 12B - 10 beds (4 flex)
- Methodology for staff numbers – headcount or FTE (question d)
CHS will use paid Head Count in specific Cost Centre Codes in 1 Jul 20 and 30 Jun 21 then detailed the difference in Head Count to show the variance.

Out of Scope

Out of Scope

GBC22/367	Can the Minister provide a breakdown of all wards at the
—	(a) Canberra Hospital and
QON 833	(b) Calvary Public Hospital, including
	(i) a brief description of each ward,
	(ii) how many beds are in each ward,
	(iii) how many treatment spaces are in each ward,
	(iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift,
	(v) how many patients have been admitted to each ward in the last financial year,
	(vi) how many patients have been discharged from each ward in the last financial year,
	(vii) how many staff (headcount) have been recruited for each ward in the last financial year,
	(viii) how many staff (headcount) have separated from each ward in the last financial year,
	(ix) what was the budget allocated for each ward in the last financial year,
	(x) how much was spent by each ward in the last financial year and
	(xi) what was the average length of stay for a patient in each ward.

Thanks
Kylie

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth
Sent: Tuesday, 28 June 2022 1:24 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

OFFICIAL

Thanks Kerryn!

Are we able to get a copy of Attachment A as well? The line are asked for advice on inclusions for wards methodology for counting beds and treatment spaces but Attachment A may cover that.

We'll still need methodology for staff numbers (headcount or FTE) when available.

From: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Sent: Tuesday, 28 June 2022 9:29 AM
To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

OFFICIAL

Hi Kylie

here is the very draft unfinished response to 833, it may not help a great deal but I will give you an idea of the direction CHS is heading.

Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile [REDACTED] Email: chsdlo@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth
Sent: Monday, 27 June 2022 12:25 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

Thanks Kerryn

By my count we are just waiting on advice for QONs 829 & 833 in relation to this request. We will need the advice in order to ensure Calvary input is consistent with CHS response.

Thanks
Kylie

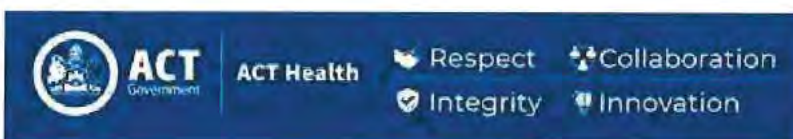
Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au


Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au



Out of Scope



From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth
Sent: Monday, 20 June 2022 4:38 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Rad, Chadia (Health) <Chadia.Rad@act.gov.au>
Subject: CHS Advice required - QONs 805, 830, 829 & 867
Importance: High

Hi Kerryn/team

Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in

response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

Out of Scope

Thanks
Kylie

TRIM and QON No.	Questions	Lead	Advice required
Out of Scope			

Out of Scope

<p>GBC22/367 – QON 833</p>	<p>Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been discharged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.</p>	<p>ACTHD lead with CHS input</p>	<p>Clarity is required from on the following:</p> <ul style="list-style-type: none"> • Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc • Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii)) • Methodology for staff numbers – headcount or FTE (question a/b (iv))
------------------------------------	--	--	--

From: Canberra Health Services Ministerial
Sent: Thursday, 30 June 2022 3:28 PM
To: GovernmentBusinessHealth
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

OFFICIAL

Hi Kylie

I don't have Attachment A as yet sorry

Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile [REDACTED] Email: chsdl@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Tuesday, 28 June 2022 1:24 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

OFFICIAL

Thanks Kerryn!

Are we able to get a copy of Attachment A as well? The line are asked for advice on inclusions for wards methodology for counting beds and treatment spaces but Attachment A may cover that.

We'll still need methodology for staff numbers (headcount or FTE) when available.

From: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Sent: Tuesday, 28 June 2022 9:29 AM
To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

OFFICIAL

Hi Kylie

here is the very draft unfinished response to 833, it may not help a great deal but I will give you an idea of the direction CHS is heading.

Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile [REDACTED] Email: chsdl@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth
Sent: Monday, 27 June 2022 12:25 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: CHS Advice required - QONs 805, 830, 829 & 867

Thanks Kerryn

By my count we are just waiting on advice for QONs 829 & 833 in relation to this request. We will need the advice in order to ensure Calvary input is consistent with CHS response.

Thanks
Kylie

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au



Out of Scope



From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> On Behalf Of GovernmentBusinessHealth
Sent: Monday, 20 June 2022 4:38 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Rad, Chadia (Health) <Chadia.Rad@act.gov.au>
Subject: CHS Advice required - QONs 805, 830, 829 & 867
Importance: High

Hi Kerryn/team

Just tried to call. ACTHD is seeking the below clarification/advice to ensure consistent input is sought from Calvary in

response to QONs. Given the volume of health related QONs I thought it would be useful to talk through them first. Also, I'm happy to send them through individually if that is easier to manage.

Out of Scope

Thanks
Kylie

TRIM and QON No.	Questions	Lead	Advice required
---------------------	-----------	------	-----------------

Out of Scope

Out of Scope

<p>GBC22/367 – QON 833</p>	<p>Can the Minister provide a breakdown of all wards at the</p> <p>(a) Canberra Hospital and (b) Calvary Public Hospital, including</p> <p>(i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been discharged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.</p>	<p>ACTHD lead with CHS input</p>	<p>Clarity is required from on the following:</p> <ul style="list-style-type: none"> • Inclusions for wards i.e., inpatient/admitted only or will this include Emergency Department etc • Definition/methodology for counting of beds and treatment spaces (question a/b (ii) and (iii)) • Methodology for staff numbers – headcount or FTE (question a/b (iv))
------------------------------------	---	--	--

From: Canberra Health Services Ministerial
Sent: Tuesday, 5 July 2022 9:28 AM
To: GovernmentBusinessHealth
Subject: QoNs for Calvary Input
Attachments: GBCHS22172 Question on Notice (QoN) Minister for Health - Ward Breakdowns.DOCX; GBCHS22173 QoN 829 Mental Health Staff Exits.DOCX; GBCHS22174 QoN 830 Mental Health Ward Breakdown.DOCX

Tracking:

Recipient	Read
GovernmentBusinessHealth	Read: 05/07/2022 11:01 AM

OFFICIAL

Hi Kylie

As discussed yesterday please find attached the ED cleared versions of the following:

GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

Out of Scope



Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile [REDACTED] Email: chsdlo@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –


Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward. FBI

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services (CHS) Ward Map, [Attachment A](#). Further information can be provided about specific wards, however this list should be self-explanatory. Note that bed numbers/wards are dynamic and subject to change according to clinical need.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

 +61 2 6205 2661

 stephen-smith@act.gov.au

 [@RachelSS_MLA](https://twitter.com/RachelSS_MLA)

 [rachelSSMLA](https://www.facebook.com/rachelSSMLA)

 [rachelss_mla](https://www.instagram.com/rachelss_mla)

Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS has not been provided due to resources required to complete this request .

- v. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report
https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf
- vi. See above.
- vii. CHS is unable report at the ward level. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
COO	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

- viii. See above
- ix. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*:
https://www.treasury.act.gov.au/_data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - [Canberra Health Services Annual Report 2020-2021 \(act.gov.au\)](https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf)
- xi. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report
https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.

Gamage, Subha (Health)

From: Ramsay, Michelle (Health) on behalf of CHS COO
Sent: Tuesday, 5 July 2022 11:54 AM
To: Canberra Health Services Ministerial
Subject: GBCHS22/172 - QoN Breakdown of Wards

OFFICIAL

Hi team

Cleared by COO – for progression.

Kind regards

Michelle Ramsay | Executive Officer
Phone: 02 5124 5804 | Email: michelle.ramsay@act.gov.au
Office of the Chief Operating Officer | Canberra Health Services | ACT Government
Level 2, Building 28, Canberra Hospital
PO Box 11, Woden ACT 2606 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community:

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

Gamage, Subha (Health)

From: Sukloski, Ivan on behalf of Canberra Health Services Ministerial
Sent: Wednesday, 6 July 2022 9:42 AM
To: CHS DLO
Subject: FOR PROGRESSION : GBCHS22/172 : GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Br
Attachments: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - ~ Breakdown of Wards.tr5

OFFICIAL

Hí Kerryn

For your progression please.

Thanks

Ivan

Ivan Sukloski | Ministerial Liaison Officer | Assembly and Ministerial Liaison
Phone: 02 5124 6145 | Email: CHS.Ministerial@act.gov.au Government Relations | Canberra Health Services | ACT
Government Level 1, Building 28, Canberra Hospital, Garran ACT 2605 | health.act.gov.au RELIABLE | PROGRESSIVE
| RESPECTFUL | KIND



ACT
Government

Canberra Health
Services

CORRESPONDENCE CLEARANCE

Subject: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

Number: **GBCHS22/172**

Date Due: _____

Chief Executive Officer - Canberra Health Services: _____ Date: _____

Deputy Chief Executive Officer - Canberra Health Services: _____ Date: _____

Chief Operating Officer - Clinical Services: CO new Date: 4.7.22

Executive Group Manager - Infrastructure & Health Support Services: _____ Date: _____

Executive Group Manager - People and Culture: [Signature] Date: 29/6/22

Executive Director - Research and Academic Partnerships _____ Date: _____

Executive Group Manager - Finance & Business Intelligence: _____ Date: _____

Contextually Correct <input type="checkbox"/>	Grammatically Correct <input type="checkbox"/>	Spell Checked <input type="checkbox"/>
Executive Director - _____		Area name: _____
Signature: _____		Date: _____

Director - Area name: CEO [Signature] Date: 5/7/22

Manager - Area name: _____ Date: _____

Government Relations - Canberra Health Services: _____ Date: _____

Other: _____ Date: _____

From: Canberra Health Services Ministerial
Sent: Friday, 8 July 2022 10:25 AM
To: GovernmentBusinessHealth
Subject: RE: QoNs for Calvary Input
Attachments: GBCHS22176 QoN 835 Occupational Violence.DOCX

Tracking: **Recipient** **Read**
 GovernmentBusinessHealth Read: 08/07/2022 5:43 PM

OFFICIAL

Hi Kylie

Here you go

Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile: [REDACTED] Email: chsdlo@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Tuesday, 5 July 2022 11:03 AM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: QoNs for Calvary Input
Importance: High

OFFICIAL

Thanks so much Kerryn, I will provide these to the line area.

Out of Scope

Thank you
 Kylie

From: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Sent: Tuesday, 5 July 2022 9:28 AM
To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: QoNs for Calvary Input

OFFICIAL

Hi Kylie

As discussed yesterday please find attached the ED cleared versions of the following:
 GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health -
 Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

Out of Scope



Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile  | Email: chsdlo@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 835

MS CASTLEY: To ask the Minister for Health—

- 1) What have been the occupational violence figures in each ward (eg intensive care unit, emergency), for the past 12 months.
- 2) Can the Minister explain how (a) Lost Time Injury Frequency Rate (LTIFR) and (b) occupational violence LIFTR is calculated and used as an indicator for work health safety incidents.
- 3) What is the actual rate for occupational violence LTIFR in June 2022?
- 4) What is the target occupational violence LTIFR for (a) 2020-21, (b) 2021-22 and (c) 2022-23?
- 5) What is the actual occupational violence LTIFR, both (a) verbal (b) physical, broken down for each month for the past year?
- 6) What is the actual rate for LTIFR in June 2022?
- 7) What is the target LTIFR for (a) 2020-21, (b) 2021-22 and (c) 2022-23?
- 8) What is the actual LTIFR, both (a) verbal (b) physical, broken down for each month for the past year?
- 9) What are the LTIFR classifications.
- 10) Can the Minister provide a breakdown of all LTIFR incidents by classification for
 - a) 2020-21 and
 - b) 2021-22.
- 11) Can the Minister provide a breakdown of how many occupational violence incidents were by
 - a) patients,
 - b) consumers,
 - c) clients and

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601



+61 2 6205 2661



stephen-smith@act.gov.au



@RachelSS_MLA



rachelSSMLA



rachelsa_mla

- d) staff
for
(i) 2020-21 and
(ii) 2021-22.

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- 1) Canberra Health Services (CHS) Occupational Violence (OV) Staff Incident Reports FY2021/22 (as at 15/06/2022) based on staff incidents reported in the CHS Riskman system.

Financial Year	FY2021/22
Physical Location	Number of OV Incidents
Adult Mental Health Unit (AMHU)	170
DMHU	103
Level 2 - Ward 11A	72
Level 2 - Emergency Department (ED)	70
Level 4 - Ward 4B	39
Level 3 - Intensive Care Unit (ICU)	34
Level 7 - Ward 7A	30
Level 2 - Ward 11B	25
UCH - Stromlo Ward	25
UCH - Namadgi Ward	22
Alcohol & Drug Unit	22
UCH - Adult Mental Health Rehabilitation Unit	18
Level 7 - Ward 7B	18
Level 9 - Ward 9A	17
Level 10 - Ward 10A	15
UCH - Majura Ward	14
Level 9 - Ward 9B	12
UCH - Cotter Ward	9
Level 5 - 5B	9
Level 6 - Ward 6A	8
Level 3 - Post Anaesthetic Care Unit (PACU)	7
Level 5 - Orthopaedics Surgery 5A	7
Level 6 - Ward 6B	7
TCH - B1 - Level 10B (QSII)	7
CHWC - Paediatric Adolescents Ward	6
Level 4 - Ward 4A	5
TCH 14A - Inpatient Haematology	5
Level 8 - Ward 8B	4
TCH - 12B	4
CHWC - Birthing Suite	3
Mental Health Short Stay Unit	3
CHWC - Antenatal and Gynaecology Ward	2

CACHS Ward 14B / Medical Oncology	2
Acute Medical Unit (AMU)	1
Acute Surgical Unit	1
CHWC - Birth Centre	1
CHWC - Foetal Medicine	1
CHWC- Paediatric High Care Ward	1
CHWC- Paediatric Medical Ward	1
CHWC-Special Care Nursery	1
Level 3 - Coronary Care Unit (CCU)	1
Level 8 - Ward 8A	1

- 2) Canberra Health Services (CHS) calculates the LTIFR according to the Safe Work Australia formula. To run the CHS LTIFR report, the following calculation is used:

$$\frac{\text{(Number of lost time incidents in accounting period)}}{\text{(Total hours worked per week i.e. 3.75)}} \times 1,000,000$$

- 3) LTIFR cannot be calculated for June 2022 until the month is complete. The June LTIFR calculations will be run in the week 11-15 July.

Formatted: Font: 12 pt

4)

Financial Year	Target OV LTIFR
2020-21	0.484*
2021-22	5.80
2022-23	5.80

- The Director Business Intelligence, FBI, recommended a revision of the formula to provide slightly better accuracy and to be consistent with calculations typically used by CHS for FTE count and deduction of leave entitlements etc.
- The 2020/21 calculation measured the number of incidents (per month) per million hours worked (per 50-week year).
- The updated calculation reflects the number of incidents (per year) per million hours worked (per 45-week year) i.e. 45 weeks/12 months = 3.75 and 40 hours = hours per week. *Early in the FY21/22, formulas for calculating LTIFR were updated based on advice from the Finance and Business Intelligence Unit, changing the Target OV LTIFR figures.

Formatted Table

Formatted: Indent: Left: 0 cm, Hanging: 0.55 cm, Bulleted + Level: 1 + Aligned at: 2.14 cm + Indent at: 2.77 cm

- 5) The Occupational Violence (OV) LTIFR is calculated as a total only (not by type of OV).

Month	OV LTIFR
May 2022	3.36
April 2022	8.37
March 2022	3.35
February 2022	15.85
January 2022	5.08
December 2021	1.69
November 2021	3.37
October 2021	8.35
September 2021	5.92

Formatted: Font: 12 pt

Formatted Table

Commented [BM1]: Is this data missing?

August 2021	7.68
July 2021	10.56
June 2021	0.291

- 6) LTIFR cannot be calculated for June 2022 until the month is complete. The June LTIFR calculations will be run in the week 11-15 July.

Formatted: Font: 12 pt

7)

Target 'All WHS Incidents' LTIFR	Financial Year
2020-21	1.740
2021-22	23.50
2022-23	5.80

8) The actual 'All WHS Incidents' LTIFR is not broken down into further categories.

Formatted: Font: 12 pt

9) For staff incidents CHS uses classifications based on the Australian Safety and Compensation Council 'Type of Occurrence Classification System' (TOOCS) codes. These codes are available via:

[Type of occurrence classification system \(TOOCS\) 3rd Edition May 2008 | Safe Work Australia](#)

Formatted: Font: 12 pt

10)

(a) CHS 'All WHS Incidents' LTIFR Classification FY2020-21

Sub MOI	Total
29 Being assaulted by a person or persons	53
42 Muscular stress while handling objects other than lifting, carrying or putting down	47
41 Muscular stress while lifting, carrying, or putting down objects	35
02 Falls on the same level	31
87 Work related harassment and/or workplace bullying	30
44 Repetitive movement, low muscle loading	16
11 Hitting stationary objects	14
61 Single contact with chemical or substance	11
43 Muscular stress with no objects being handled	8
82 Exposure to workplace or occupational violence	8
01 Falls from a height	7
21 Being hit by falling objects	5
92 Vehicle incident	5
99 Unspecified mechanisms of incidents	5
84 Work Pressure	4
12 Hitting moving objects	3
28 Being hit by moving objects	3
24 Being hit by a person accidentally	2
26 Being trapped between stationary and moving objects	2
53 Exposure to environmental heat	2
55 Exposure to non-ionising radiation	2
72 Contact with, or exposure to, biological factors of human origin	2
81 Exposure to a traumatic event	2
98 Other and multiple mechanisms of incident	2
25 Being trapped by moving machinery or equipment	1
63 Insect and spider bites and stings	1
86 Other mental stress factors	1
Total	302

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Field Code Changed

Formatted: Font: 12 pt, Not Bold

(b) CHS 'All WHS Incidents' LTIFR Classification FY2021-22 (as at 15 June 2022)

Formatted: Font: 12 pt, Not Bold

Mechanism of Incident (MOI)	Total
29 Being assaulted by a person or persons	73
02 Falls on the same level	36
87 Work related harassment and/or workplace bullying	29
42 Muscular stress while handling objects other than lifting, carrying or putting down	28
11 Hitting stationary objects	19
41 Muscular stress while lifting, carrying, or putting down objects	16
82 Exposure to workplace or occupational violence	16
28 Being hit by moving objects	12
44 Repetitive movement, low muscle loading	12
84 Work Pressure	11
01 Falls from a height	9
43 Muscular stress with no objects being handled	9
26 Being trapped between stationary and moving objects	5
72 Contact with, or exposure to, biological factors of human origin	5
81 Exposure to a traumatic event	5
13 Rubbing and chafing	3
23 Being hit by an animal	3
03 Stepping, kneeling or sitting on objects	2
21 Being hit by falling objects	2
61 Single contact with chemical or substance	2
62 Long term contact with chemicals or substances	2
86 Other mental stress factors	2
99 Unspecified mechanisms of incidents	2
12 Hitting moving objects	1
63 Insect and spider bites and stings	1
69 Other and unspecified contact with chemicals or substances	1
88 Other harassment	1
89 Mental stress related to Novel Coronavirus (COVID-19)	1
92 Vehicle incident	1
Total	309

11) CHS Occupational Violence staff incident reports include all incidents involving patients, consumers, and clients. They do not include incidents involving other CHS staff. Staff Incident reports are not broken down into further categories according to the alleged perpetrator.

Formatted: Font: 12 pt

Approved for circulation to the Member and incorporation into Hansard.	
Rachel Stephen-Smith MLA Minister for Health	Date:.....
This response required 2hrs 15mins to complete, at an approximate cost of \$230.77.	

Gamage, Subha (Health)

From: Canberra Health Services Ministerial
Sent: Thursday, 28 July 2022 8:40 AM
To: GovernmentBusinessHealth
Subject: RE: GBCHS22/172 REQUEST FOR INPUT : Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Attachments: GBCHS22172 Question on Notice (QoN) Minister for Health - Ward Breakdowns.DOCX; Attachment A - CHS Ward Map 24 June 2022.PDF; Attachment B - Medicine - 7A 2021-22 NIMS Template.XLSX; Attachment B - CAS - Ward 14B 2021-22 NIMS Template.XLSX; GBCHS22172 2020-21 - QoN Costing Tool template.XLSX

OFFICIAL

Hi Guys

I am just doing some filing and I can't find if the attached was ever sent through to you??

Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile [REDACTED] | Email: chsdl@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Warne, Hayley (Health) <Hayley.Warne@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Monday, 20 June 2022 11:26 AM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Subject: RE: GBCHS22/172 REQUEST FOR INPUT : Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

Thanks for letting me know 😊

From: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Sent: Monday, 20 June 2022 11:24 AM
To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: GBCHS22/172 REQUEST FOR INPUT : Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

Hi Haley

Just letting you know that this one may be a day or two late.

Will get it through to you as soon as it has been cleared.

Kind Regards

Kerryn Hunter

Directorate Liaison Officer | Canberra Health Services

Phone: 620 55030 | Mobile [REDACTED] Email: chsdlo@act.gov.au

Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government

Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Warne, Hayley (Health) <Hayley.Warne@act.gov.au> On Behalf Of GovernmentBusinessHealth

Sent: Friday, 10 June 2022 4:11 PM

To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>

Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>

Subject: GBCHS22/172 REQUEST FOR INPUT : Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

Importance: High

OFFICIAL

Hi team,

Please see attached QON 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital for your input.

MS CASTLEY: To ask the Minister for Health—Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been discharged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.

Please return to MAGS (GovernmentBusinessHealth@act.gov.au) no later than **20 June 2022**.

EGM clearance must be provided upon submission to MAGS.

If you have any questions please do not hesitate to Government Business.

Kind regards,

Hayley Warne | Coordination Officer

Email: governmentbusinesshealth@act.gov.au

Ministerial and Government Services | Office of the Director-General | ACT Health Directorate

Level 5, 6 Bowes Street Phillip ACT 2606

health.act.gov.au

Legend

	WYC
	Medicine
	Surgery
	MHJHADS
	CAS
	RACS
	Empty
	COVID-19

Note:

See over page for abbreviations

Building 1 (Tower Block)

10A 32 beds General Surgery, Ophthalmology	Offices Care @ Home Program
9A 24 beds Gastroenterology	9B 23 beds – Neurosurgical 06 beds – Monitored beds Trache Ward
8A (No overnight beds) 10 – Dialysis day beds	8B 25 beds Paediatrics
7A 32 beds Neurology & Infectious Diseases Stroke Unit Trache Ward	7B 32 beds General Medicine
6A 32 beds Respiratory/Cardiology Rheumatology / Endocrinology	6B 34 beds including 28 – Cardiothoracic, Thoracic surgery, Urology, Vascular 06 – Monitored beds
5A 30 beds – Orthopaedic/ Orthopaedic-Geriatrics	5B 24 – Plastic/Ortho/ENT 02 – flex beds Trache ward
4A (30) ASU – surgery – 16 beds ACDL – medicine 8 beds 6 – Flex beds	4B 20 – Renal + Medicine 0 – Discharge Lounge beds
CPEU/CCU 04 beds – CPEU 11 beds – CCU 04 beds – Subacute	CHS Outpatients Cardiology & Cardiothoracic
GROUND	N&M Office Outpatients

**University of Canberra
Hospital (UCH)**

Cotter 30 beds
Stromlo 30 beds Neurological
Majura 30 beds Older Persons
Namadgi 30 beds General
AMHRU 20 beds

Building 11

Centenary Hospital Women & Children

MICU 15 beds	SCN 14 beds	Birth Centre 5 beds Birth Suite 13 beds
PN 15 beds Cots 3	AN 15 beds	Ronald McDonald
PDS (16, funded 12)	COVID WARD 12 beds	PWA (12) Closed for expansion

Building 12

Operating Theatres 13 Theatres 14 – EDSU 18 – PACU	ICU (38 bed spaces) COVID: 5
ED - Emergency Medicine Unit (17) 12 – Beds 05 – Chairs	ED 58 treatment spaces including: 30 – Acute 05 – Resus 15 – FastTrack (3 procedure rooms) 06 – Paediatrics 02 – De-escalation
AMU 12 beds	MHSSU (6)

Building 3

14B (32) 28 – Oncology 4 – flex/clinical trials	14A 22 beds Haematology
12B 10 beds - Mental Health 4 beds – flex beds	
11B 26 beds Aged Care	11A 24 beds Aged Care

Building 7

Withdrawal Unit 10 beds

Building 25

AHMU PLD 30 beds PHD 10 beds

DMHU / GAW

DMHU 17 beds Gawanggal 10 beds
--



Abbreviation Location	Abbreviation	
Legend	WYC	Women Youth & Children
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services
	CAS	Cancer and Ambulatory Support
	RACS	Rehabilitation Aged and Community Services
Building 11	NICU	Neonatal Intensive Care Unit
	SCN	Special Care Nursery
	PN	Postnatal
	AN	Antenatal
	PWH	Paediatric Ward High care
	PWS	Paediatrics Ward Surgery
	PDS	Paediatric Day Stay
	PWA	Paediatric Ward Adolescent
Building 12	EDSU	Extended Day Surgery Unit
	PACU	Post Anaesthetic Care Unit
	ICU	Intensive Care Unit
	ED	Emergency Department
	AMU	Acute Medical Unit
	MHSSU / PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Unit
Building 1	ASU	Acute Surgical Unit
	ENT	Ear Nose & Throat
	CPEU	Chest Pain Evaluation Unit
	CCU	Coronary Care Unit
	N&M	Nursing & Midwifery
	OPD	Outpatient Department
	SCP	Seasonal Capacity Plan, adult beds
	ACDL	All Care Discharge Lounge
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit
Building 25	AMHU	Adult Mental Health Unit
	PLD	Psychiatric Low Dependency
	PHD	Psychiatric High Dependency
DMHU / GAW	DMHU	Dhulwa Mental Health Unit
	GAW	Gawanggal (Extended Care Unit)

Shift Count including AIN Staffing guide report									
Direct+AIN	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Direct+AIN	Morn	9.0	9.0	8.0	8.0	9.0	9.0	9.0	61.0
Direct+AIN	Even	7.0	7.0	6.0	6.0	7.0	7.0	7.0	47.0
Direct+AIN	Night	5.0	5.0	5.0	5.0	5.0	5.0	5.0	35.0
Direct Total	Total	21.0	21.0	19.0	19.0	21.0	21.0	21.0	143.0

Note: AIN hours are INDIRECT hours
 ProAct Staffing DEMAND use this figures
 Contact NIMS if Demand to exclude AIN count
 See below shift count
 NHPPD - Direct hours (AIN hours are NOT included)
 Ratio NP AIN not included

Shift count Direct (not counting AIN)									
Direct	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Direct	Morn	8.0	8.0	7.0	7.0	8.0	8.0	8.0	54.0
Direct	Even	6.0	6.0	5.0	5.0	6.0	6.0	6.0	40.0
Direct	Night	5.0	5.0	5.0	5.0	5.0	5.0	5.0	35.0
Direct Total	Total	19.0	19.0	17.0	17.0	19.0	19.0	19.0	129.0

Note: ProAct system - Roster DEMAND Screen
 Default screen
 Demand Screen
 Staffing guide sat up

AIN shift count									
Direct	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Direct	Morn	1.0	1.0	1.0	1.0	1.0	1.0	1.0	7.0
Direct	Even	1.0	1.0	1.0	1.0	1.0	1.0	1.0	7.0
Direct	Night								
Direct Total	Total	2.0	2.0	2.0	2.0	2.0	2.0	2.0	14.0

Attention: The Template projects:
 the number of staffing requirement for each shift
 This figures must be accurate and signed of as the Budget plan for this year.

Shift Count INDIRECT (include AIN)									
INDIRECT	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Indirect	Morn	4.0	4.0	2.0	2.0	4.0	4.0	4.0	24.0
Indirect	Even	2.0	2.0	2.0	2.0	2.0	2.0	2.0	14.0
Indirect	Night								
Indirect Total	Total	6.0	6.0	4.0	4.0	6.0	6.0	6.0	38.0

Note: Unpdate notes are available.

Total shift count									
Total	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Total	Morn	12.0	12.0	9.0	9.0	12.0	12.0	12.0	78.0
Total	Even	8.0	8.0	7.0	7.0	8.0	8.0	8.0	54.0
Total	Night	5.0	5.0	5.0	5.0	5.0	5.0	5.0	35.0
Total	Total	25.0	25.0	21.0	21.0	25.0	25.0	25.0	167.0

Patient Ratio (AIN excluded)										Bed
Direct	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Avgday	occupy
Direct	Morn	3.9	3.9	4.4	4.4	3.9	3.9	3.9	4.0	31
Direct	Even	5.1	5.1	6.2	6.2	5.1	5.1	5.1	5.4	31
Direct	Night	6.2	6.2	6.2	6.2	6.2	6.2	6.2	6.2	31
Direct PT/N Ratio av DAY		5	5	6	6	5	5	5	5	31

Note: Nurse /Patient Ratio based on Full occupancy

Check:	Weekly	Wkly Prod	Wk Annual L	Day PDL L	Day ManTrain	Day PersL	Day Other	Backfill FTE	Recruit FTE	Pool In FTE	Annual FTE	
Shift count	38	36.87	4.46	0.22	0.15	1.26	0.15	6.25	41.55	1.57	43.12	
FTE total	1,401.20	1,401.20	169.43	8.44	5.63	47.89	5.88	237.37	1,579.07	59.50	1,638.57	
Count	7.60	Blend shift	184.4	22.3	1.1	0.7	6.3	0.8	31.2	207.8	7.8	215.6

OSR	116
Asset Costs	131,602
Cost Centre	617,28,000
Project Allocation	29
Open Workorders	29
With Open Day	13,862
With Production FTE	
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	1,001
R2LPS	4,716
R62	9,432
R1	8,474
R1P	2,547
ENL2	
ENL1	4,789
ENL1P	2,547
AN	7,947
OSR	
Annual Leave	2,430
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	0,731
R2LPS	0,633
R62	1,211
R1	1,135
R1P	0,381
ENL2	
ENL1	0,613
ENL1P	0,366
AN	
OSR	
Annual Leave	2,430
Production	0,222
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	
R2LPS	0,039
R62	0,074
R1	0,079
R1P	
ENL2	
ENL1	0,020
ENL1P	
AN	
OSR	
Production	0,222
Mandatory Training	0,142
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	
R2LPS	0,039
R62	0,060
R1	0,049
R1P	
ENL2	
ENL1	0,026
ENL1P	
AN	
OSR	
Mandatory Training	0,142
Personal Leave	0,142
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	
R2LPS	0,184
R62	0,247
R1	0,223
R1P	0,113
ENL2	
ENL1	0,184
ENL1P	0,113
AN	
OSR	
Personal Leave	0,142
Other Day	1,263
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	
R2LPS	0,013
R62	0,021
R1	0,022
R1P	0,049
ENL2	
ENL1	0,011
ENL1P	0,010
AN	
OSR	
Other Day	1,263
Non Prod Components	0,152
Annual Leave	
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	
R2LPS	0,036
R62	0,072
R1	1,250
R1P	0,316
ENL2	
ENL1	0,832
ENL1P	0,316
AN	
OSR	
Non Prod Components	0,152
Backfill	
Component of	
Ratio Factor - Util	
Mandatory Training	
Personal Leave	
Other Day	
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	
R2LPS	0,239
R62	0,422
R1	0,351
R1P	0,163
ENL2	
ENL1	0,272
ENL1P	0,153
AN	
OSR	
Backfill	1,008
Production	0,217
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	
R2LPS	0,038
R62	0,051
R1	1,211
R1P	1,062
R1P	0,349
ENL2	
ENL1	0,266
ENL1P	0,219
AN	
OSR	
Production	0,217
Backfill FTE	0,217
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	
R2LPS	1,038
R62	1,348
R1	10,242
R1P	9,361
R1P	3,242
ENL2	
ENL1	1,832
ENL1P	8,162
AN	1,047
OSR	
Backfill FTE	0,217
Production FTE	0,217
R43	
R42	
R42NP	
R41	
R322	
R321	
R3CON	
R2LPS	1,038
R62	9,401
R1	10,784
R1P	10,000
R1P	9,189
ENL2	
ENL1	1,887
ENL1P	3,499
AN	2,041
OSR	
Production FTE	0,217
Production Target	22,000
Backfill FTE	7,974
Production FTE	24,974
Max. Production FTE	32,948
Personnel Output	
OSR	\$ 9,417,110
AN	\$ 2,581,110
NonProd	\$ 3,828
Total	\$ 12,002,038

The NIMS Template is used to estimate the Annual Nursing FTE requirements for the unit.

Nurse Manager Worksheet

Data entry - Only use the active cells to enter the number of shifts required

Unit Data Enter the following information on the worksheet
 Division Enter the Service type
 N Manager Enter the Name of RN3 preparing the estimate - NM
 UNIT Enter the name of the Unit
 Appn Enter the Appn code - salary costcentre
 costcentre Enter the Correct Cost Centre
 Bed open and Day open fields - data will be populated into these two fields.

Save the information

Save the file immediately after you have entered Unit data using the following preferred file name:
 [appcode-costcentre][unitname]-2013-14 TCH NIMS FTE template [initials][date] [V1]

Data Entry Enter the shift count between Thu - Wed columns

Shift count is based on the standard shift length of 8-8-10
 Shift length box is set up to calculate the Shift count per shift based on the current standard shift length
 Mom shift standard shift length is 8 hours 7:00am start
 Even shift standard shift length is 8 hours 12:00 pm start
 Night shift standard shift length is 10 hours 9:00pm start
 If roster contains 12hr shift / 10 hr shift, use the appropriate shift count guidelines
 Note: 12-hr shift - place Day 12h in Mom cell, place Night 12h in Night cell

Using the active cells highlighted in colour -
 enter the Equivalent no of shift counts required for each classification
 use separate templates for each sub-group if a separate ROSTER is required (Proact system)
 For example - Postnatal ward and Midwifery program requires separate rosters
 Use a separate template to calculate the shift/requirements for subgroups under same pool centre
 add the shift count data together in a separate template for calculation of total FTE

Annual FTE Estimate section Relief Factor calculation section

Backfill/Relief Factor component set up:

Executive Decision - adjustment of relief factor references in Column U,V,W,X,Y,Z (starting in row170)

check the No. of annual leave weeks - 4, 5, 6, or 7
 Check the No. of days required for Personal leave provision - backfill factor stands at 14 days
 Check the No. of days required for PDL/Education provision & PPT provision default 3 days
 Check the No. of days required for Mandatory Training default 2 days
 Check the No. of Other days required for Other relief type - mainly for Graduate program eg Supernumary/Program Devp
 the number entered in the Backfill Relief Factor active cells would automatically be calculated to determine
 the weekly FTE requirements to complete a unit roster
 the weekly Annual Leave allocation for the unit / determine the backfill FTE
 the estimate relief factor - for backfilling of unscheduled leave
 the estimate Education / PDL backfill

check annual leave requirement for Reli Leave relief factor:

Mon-Fri Non shift workers +PH off	annual Leave entitlement	4
Mon-Fri Non shift workers +PH off +wk weekends	annual Leave entitlement	5
Shift workers +PH off + no weekends	annual Leave entitlement	5
Shift workers + weekends +PH off	annual Leave entitlement	6
Shift workers +PH + weekends	annual Leave entitlement	7

Note: worked One PH One weekend rule!

The worksheet will automatically calculate the annual FTE requirements once the correct shift count numbers are entered

Bed Unit activities per day for Inpatients / day patients / no. estimation booked consultations / no. of staff working in the unit

Enter the BUDGETED beds number / shifts for the day
 Enter the number of projected beds available (OPEN) for each day
 for example, In some area, the available/staff beds may be reduced at the week ends
 Enter the day (equivalent to 1) that the unit is opened - ie day open colour
 If the Unit is closed on Sat and Sun, then do not enter the figure [1] on the cell

The data must be entered accurately as this information is required to calculate the

Nursing Hours per patient days is based on the average hours provided for the operational bed numbers & % bed Occup

Direct Nursing Hours Per Patient Day / Unit of Service estimate (Proact system)
 The Template is set up with formula to clearly identify the estimated Direct FTE (direct patient care) hours required for the unit
 Estimated indirect FTE hours (staff rostered to the Unit but not directly taking on patient care load)

Check Against NPPD for units included in the Reasonable workload program

Unit of Service/Daily Average \$ cost

The template provides an estimate of Unit of Service cost estimate per patient hours provided.
 Note: Average Hly rate is calculated based on the total hours rostered to the unit (including shift penalties)
 this is an estimate of the hly rate based on the combination of skill mix required for the unit
 It also calculate the average Daily\$ cost - it gives an estimate of the \$/Daily cost required to run the unit

Indirect nursing hours

calculated automatically to identify the nursing hours provided not directly related to individual patient care
 for example - Clinical Nurse consultant, CDN, Supernumary (team leader) not providing direct individual patient care

Annual FTE Estimate by Class Details:

When the shift counts have been entered into the worksheet, all the calculation will be done automatically to provide details of FTE estimate:
 the determined staffing requirement to roster the unit on an average weekly basis from Thur-Wed
 the determined annual leave FTE that can be released & estimate Backfill/Recruitable component factor
 the determined PDL leave component
 the determined Mandatory training hours component to estimate the backfill/RELIEF pool component
 the determined personal leave backfill/RELIEF pool component

The Class details can then be compared with the current FTE eq of staff employed in the Unit.

Space for notes and other comments that may affect the estimate
 Use this space to record specific anomalies / variance that may occur throughout the budget period.

FTE Dollar calculation

The template include the basic \$ cost based on the hly rate and shift penalty rate only.
 Project shift penalty for every shift count
 Project PH Penalty 50% loading
 Excluded from this template are:
 Project on call / close call hours payable for on/close call allowances.
 Projected hours payable for responsibility allowance

For further details or explanation on the use of template, please contact Chin Wong K42419
 This template is not to be reproduced without permission.

NIMS Template for NURSING is used for the calculation of other employee class/contractual employment conditions FTE.
 please contact Chin Wong if required.

Shift count calculation based on 6x8x10 pattern

AM Shift	default hr	shift count
Standard hr	8	4
	8	0.50
	8	0.53
	8	0.75
	8	0.88
	8	1.00
	8	1.13
	8	1.25
	8	1.50
	7.0	0.65 No ADO

PM Shift

Standard hr	shift hr	Shift count
8	4	0.50
8	5	0.53
8	6	0.75
8	7	0.88
8	8	1.00
8	9	1.13
8	10	1.25
8	12	1.50

Night Duty:
 The default NO hour = 10

Standard hr	shift hr	shift count
10	10	1.00
10	12	1.20
10	8	0.80
10	9.5	0.95

12 Hour shift
 Mom
 0700-1800 base penalty - Mom shift hours
 after 1800 22.5% penalty - Night shift hours
 Even start
 1200-1800 Even 12.5% - Even shift hours
 after 1600 22.5% penalty - Night shift hours
 Night
 1800 start till 0730
 22.5% penalty - Night shift hours
 Beyond 0730 revert base penalty

Shift Count including AIN Staffing guide report									
Direct+AIN	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Direct+AIN	Morn	10.0	10.0	10.0	10.0	10.0	10.0	10.0	70.0
Direct+AIN	Even	10.0	10.0	10.0	10.0	10.0	10.0	10.0	70.0
Direct+AIN	Night	7.0	7.0	8.0	8.0	8.0	8.0	7.0	53.0
Direct Total	Total	27.0	27.0	28.0	28.0	28.0	28.0	27.0	193.0

Note: AIN hours are INDIRECT hours
ProAct Staffing DEMAND use this figures
Contact NIMS if Demand to exclude AIN count
See below shift count
NHFPD - Direct hours (AIN hours are NOT included)
Ratio NP AIN not included

Shift count Direct (not counting AIN)									
Direct	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Direct	Morn	9.0	9.0	9.0	9.0	9.0	9.0	8.0	63.0
Direct	Even	9.0	9.0	9.0	9.0	9.0	9.0	9.0	63.0
Direct	Night	7.0	7.0	7.0	7.0	7.0	7.0	7.0	49.0
Direct Total	Total	25.0	25.0	25.0	25.0	25.0	25.0	25.0	175.0

Note: ProAct system - Roster DEMAND Screen
Default screen
Demand Screen
Staffing guide set up

AIN shift count									
Direct	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Direct	Morn	1.0	1.0	1.0	1.0	1.0	1.0	1.0	7.0
Direct	Even	1.0	1.0	1.0	1.0	1.0	1.0	1.0	7.0
Direct	Night			1.0	1.0	1.0	1.0		4.0
Direct Total	Total	2.0	2.0	3.0	3.0	3.0	3.0	2.0	18.0

Attention: The Template projects:
the number of staffing requirement for each shift
This figures must be accurate and signed of as the Budget plan for this year.

Shift Count INDIRECT (include AIN)									
INDIRECT	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Indirect	Morn	5.0	5.0	2.0	2.0	5.0	5.0	5.0	29.0
Indirect	Even	2.0	2.0	2.0	2.0	2.0	2.0	2.0	14.0
Indirect	Night			1.0	1.0	1.0	1.0		4.0
Indirect Total	Total	7.0	7.0	5.0	5.0	8.0	8.0	7.0	47.0

Note: Unpdate notes are available.

Total shift count									
Total	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	TOTAL
Total	Morn	14.0	14.0	11.0	11.0	14.0	14.0	14.0	92.0
Total	Even	11.0	11.0	11.0	11.0	11.0	11.0	11.0	77.0
Total	Night	7.0	7.0	8.0	8.0	8.0	8.0	7.0	53.0
Total	Total	32.0	32.0	30.0	30.0	33.0	33.0	32.0	222.0

Patient Ratio (AIN excluded)										Bed
Direct	Shift	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Avgday	occupy
Direct	Morn	3.6	3.6	3.6	3.6	3.6	3.6	3.6	3.6	32
Direct	Even	3.6	3.6	3.6	3.6	3.6	3.6	3.6	3.6	32
Direct	Night	4.6	4.6	4.6	4.6	4.6	4.6	4.6	4.6	32
Direct P/N Ratio av DAY		4	4	4	4	4	4	4	4	32

Note: Nurse /Patient Ratio based on Full occupancy

check:	Weekly	Wkly Prod	Wk Annual L	Day PDL L	Day ManTrain	Day PersL	Day Other	Backfill FTE	Recruit FTE	Pool in FTE	Annual FTE
Shift count	FTE total	49.40	5.82	0.30	0.20	1.70	0.20	8.23	55.52	2.11	57.63
38 wkly Hour		1,877.20	221.05	11.57	7.71	64.71	7.69	312.74	2,109.82	80.12	2,189.94
Count	Shift	Estimate number of shifts per week / 5 shift count / FTE									
	7.60 Stand shift	247.0	28.1	1.5	1.0	8.5	1.0	41.1	277.6	10.5	288.1

Question on Notice Costing Sheet

Notice paper	2
QoN reference number	108

	Input minutes	Cost
ASO3		\$ -
ASO4		\$ -
ASO5	120	\$ 130.14
ASO6		\$ -
SOGC	125	\$ 182.44
SOGB	15	\$ 23.94
SOGA		\$ -
SES1		\$ -
SES2	15	\$ 43.17
SES3	30	\$ 107.73
Total	305	\$ 487.42

Instructions:

Only the green cells require input.
 Input the time taken in minutes to the relevant cells.
 The costing sheet will calculate the total time taken and cost.

A separate costing sheet should be used for each individual QoN.

For support or queries on how to use this costing tool contact the
[Cabinet Office](#)

Activity	Level	2018-19 cost (incl. on-costs)	Hours	Hourly cost
Research	ASO3	\$104,527.07	36.75	\$54.55
Research	ASO4	\$114,290.78	36.75	\$59.64
Research	ASO5	\$124,692.18	36.75	\$65.07
Preparation	ASO6	\$132,102.02	36.75	\$68.94
Preparation	SOGC	\$167,804.65	36.75	\$87.57
Review	SOGB	\$189,769.07	38	\$95.77
Review	SOGA	\$207,265.36	38	\$104.60
Clearance	SES1	\$268,428.75	38	\$135.47
Clearance	SES2	\$342,174.81	38	\$172.69
Clearance	SES3	\$426,905.81	38	\$215.45

Notes: Data on this sheet is used to Calculate calculations - do not modify

Notes: Whereas the FOI Act previously allowed fees to be charged for responding to FOI requests, the new For comparison, the previous FOI Act permitted charges of \$25 per hour spent searching and retriev

Notes: Current costs are FY 2020-21 based on average costs for levels .2 ASO3-SOGA and .2 levels for SES1-4



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward.

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services (CHS) Ward Map, Attachment A. Further information can be provided about specific wards, however this list should be self-explanatory. Note that bed numbers/wards are dynamic and subject to change according to clinical need.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS has not been provided due to resources required to complete this request .

- v. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report
https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf
- vi. See above.
- vii. CHS is unable to report at the ward level. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
COO	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

- viii. See above
- ix. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*:
https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - [Canberra Health Services Annual Report 2020-2021 \(act.gov.au\)](https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf)
- xi. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report
https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.

Gamage, Subha (Health)

From: Murray, Ryan (Health) on behalf of CHS DLO
Sent: Monday, 15 August 2022 9:17 AM
To: Tomlinson, Benjamin
Cc: Bransgrove, Meagen
Subject: Update on Questions on Notice

OFFICIAL

Hi Ben,

Update on QoN's:

Out of Scope



GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

This one is being led by ACTHD and we provided out input to them on 28 July 2022. Confirming update.

Out of Scope



Regards,

Ryan Murray | Directorate Liaison Officer | Canberra Health Services
Phone: (02) 6205 5030 | Mobile [REDACTED] Email: CHSDLO@act.gov.au
Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government
Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

Gamage, Subha (Health)

From: Murray, Ryan (Health) on behalf of CHS DLO
Sent: Monday, 15 August 2022 9:27 AM
To: Canberra Health Services Ministerial
Subject: RE: Outstanding QoNs

OFFICIAL

Thanks so much Kerryn!

Ryan Murray | Directorate Liaison Officer | Canberra Health Services
 Phone: (02) 6205 5030 | Mobile [REDACTED] Email: CHSDLO@act.gov.au
 Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government
 Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Sent: Monday, 15 August 2022 9:10 AM
To: CHS DLO <CHSDLO@act.gov.au>
Subject: Outstanding QoNs

OFFICIAL

Hi Ryan

See below or updates:
 Out of Scope

- GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards – **This one is being led by ACTHD and we provided out input to them on 28 July 2022**

Out of Scope

Have you received any of the ones that are with the MO back with the Minister's signature, if you have then let me know and I will take you through what happens next.

Kind Regards

Kerryn Hunter

A/g Assistant Director, Government Relations
 Strategy, Policy and Planning | Canberra Health Services | ACT Government
 Level 1, Building 28, Canberra Hospital | www.health.act.gov.au
Phone: (02) 5124 9524 Mobile [REDACTED]
E-mail: kerryn.hunter@act.gov.au

Gamage, Subha (Health)

From: Canberra Health Services Ministerial
Sent: Wednesday, 31 August 2022 10:10 AM
To: CHS COO; Canberra Health Services People and Culture
Subject: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards
Attachments: QON 833 - Attachment A - CHS Ward Map 24 June 2022.PDF; Final Response - QoN 833 - Minister for Health - Ward Breakdowns.DOCX; QON 833 - Attachment B - Rostering Template.PDF

Tracking:	Recipient	Read
	CHS COO	
	Canberra Health Services People and Culture	Read: 31/08/2022 11:53 AM

OFFICIAL

Hi Guys

Please see email trail below and the attached. Who would the best person be for ACTHD to discuss this one with?

Kind Regards

Kerryn Hunter

A/g Assistant Director, Government Relations

Strategy, Policy and Planning | Canberra Health Services | ACT Government

Level 1, Building 28, Canberra Hospital | www.health.act.gov.au**Phone:** (02) 5124 9524 Mobile: [REDACTED]**E-mail:** kerryn.hunter@act.gov.au

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Wednesday, 31 August 2022 10:02 AM
To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>
Subject: RE: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

Sorry team,

Also – MO has made comments on Attachment A – CHS Ward Map for response/amendment.

Thank you

Kylie

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Wednesday, 31 August 2022 9:59 AM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>

Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

Importance: High

OFFICIAL

Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the attached response.

Can CHS please review the answer to *iv. how many staff are scheduled for each ward including job title and classification*. **MO commented the response is an "inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."**

Could MAGS please request relevant contact officer details ASAP to pass onto our line area as it may be best to discuss a consistent response to *iv.* before progressing.

Thank you
Kylie

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au



Legend

WYC
Medicine
Surgery
MHJHADS
CAS
RACS
Empty
COVID-19

Note:
See over page for abbreviations

Building 1 (Tower Block)

10A 32 beds General Surgery, Ophthalmology	Offices Care @ Home Program
9A 24 beds Gastroenterology	9B 23 beds – Neurosurgical 06 beds – Monitored beds Trache Ward
8A (No overnight beds) 10 – Dialysis day beds	8B 25 beds Paediatrics
7A 32 beds Neurology & Infectious Diseases Stroke Unit Trache Ward	7B 32 beds General Medicine
6A 32 beds Respiratory/Cardiology Rheumatology / Endocrinology	6B 34 beds including 28 – Cardiothoracic, Thoracic surgery, Urology, Vascular 06 – Monitored beds
5A 30 beds – Orthopaedic/ Orthopaedic-Geriatrics	5B 24 – Plastic/Ortho/ENT 02 – flex beds Trache ward
4A (30) ASU – surgery – 15 beds ACDL – medicine 8 beds 6 – Flex beds	4B 20 – Renal + Medicine 0 – Discharge lounge beds
CPEU/CCU 04 beds – CPEU 11 beds – CCU 04 beds – Subacute	CHS Outpatients Cardiology & Cardiothoracic
GROUND	N&M Office Outpatients

University of Canberra Hospital (UCH)

Cotter 30 beds
Stromlo 30 beds Neurological
Majura 30 beds Older Persons
Namadgi 30 beds General
AMHRU 20 beds

Building 11

Centenary Hospital Women & Children

NICU 15 beds	SCN 14 beds	Birth Centre 5 beds Birth Suite 13 beds
PN 15 beds Cots 3	AN 15 beds	Ronald McDonald
PDS (16, funded 11)	COVID WARD 12 beds	PWA (12) Closed for expansion

Building 12

Operating Theatres 13 Theatres 14 – EDSU 18 – PACU	ICU (38 bed spaces) COVID: 5
ED - Emergency Medicine Unit (17) 12 – Beds 05 – Chairs	ED 58 treatment spaces including: 30 – Acute 05 – Resus 15 – FastTrack (3 procedure rooms) 06 – Paediatrics 02 – De-escalation
AMU 12 beds	MHSSU (6)

Building 3

14B (12) 28 – Oncology 4 – flex/clinical trials	14A 22 beds Haematology
12B 10 beds - Mental Health 4 beds – flex beds	
11B 26 beds Aged Care	11A 24 beds Aged Care

Building 7

Withdrawal Unit 10 beds

Building 25

AHMU PLD 30 beds PHD 10 beds

DMHU / GAW

DMHU 17 beds Gawangal 10 beds



Abbreviation Location	Abbreviation	
Legend	WYC	Women Youth & Children
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services
	CAS	Cancer and Ambulatory Support
	RACS	Rehabilitation Aged and Community Services
Building 11	NICU	Neonatal Intensive Care Unit
	SCN	Special Care Nursery
	PN	Postnatal
	AN	Antenatal
	PWH	Paediatric Ward High care
	PWS	Paediatrics Ward Surgery
	PDS	Paediatric Day Stay
	PWA	Paediatric Ward Adolescent
Building 12	EDSU	Extended Day Surgery Unit
	PACU	Post Anaesthetic Care Unit
	ICU	Intensive Care Unit
	ED	Emergency Department
	AMU	Acute Medical Unit
	MHSSU / PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Unit
Building 1	ASU	Acute Surgical Unit
	ENT	Ear Nose & Throat
	CPEU	Chest Pain Evaluation Unit
	CCU	Coronary Care Unit
	N&M	Nursing & Midwifery
	OPD	Outpatient Department
	SCP	Seasonal Capacity Plan, adult beds
	ACDL	All Care Discharge Lounge
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit
Building 25	AMHU	Adult Mental Health Unit
	PLD	Psychiatric Low Dependency
	PHD	Psychiatric High Dependency
DMHU / GAW	DMHU	Dhulwa Mental Health Unit
	GAW	Gawanggal (Extended Care Unit)

Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the **last** financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward.

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services (CHS) Ward Map at [Attachment A](#). Note that bed numbers/wards are dynamic and subject to change according to clinical need.

See the below table for information from Calvary Public Hospital Bruce (CPHB).

Clarke, Sinead

Last FY is interpreted as 2020-21 noting the question paper was taken on 10 June 2022.

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

Calvary Public Hospital Bruce	
Name of Ward (Inpatient wards only)	Number of beds ¹
Calvary Respiratory Assessment Unit	12
Intensive Care and Coronary care unit ²	14
Emergency Short Stay Unit ³	15
Hospital in the Home ⁴	18
Maternity Units	34
Medical	86
Acacia Ward (Mental Health services only)	21
Older Persons Mental Health Unit (Mental Health services only)	15
Surgical	28

¹ - Average number of beds operated throughout the year. Beds is the measure used for inpatient settings. treatment spaces not applicable. Note that bed numbers/wards are dynamic and subject to change.

² - ICU capacity depends on activity.

³ - Excludes beds currently utilised for the COVID-19 Red zone

⁴ - HITH beds are virtual beds as care is homebased

Bransgrove, Meagen

This is asking for each ward, can Maternity and Medical please be broken down into each ward

ii. See above response to Question ii.

iii. See above response to Question ii.

iv. CHS nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at Attachment B.

See the below table for information from CPHB.

Calvary Public Hospital Bruce*			
	Morning	Afternoon	Night
Midwives	11	10	9
Nurses	70	80	55
Junior Medical Doctors (JMOs)	120 JMOs across a 24-hour shift roster JMOs are supplemented by specialist medical officers /consultants and visiting medical officers		
Allied Health professionals	100 (approx.) Allied Health Professionals across a variety of shifts, in roles including occupational therapy, physiotherapy, speech pathology, nutrition, social work, pharmacy, dietetics and 24/7 medical imaging.		

* This is a typical daily roster but can be subject to change due to demand

A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS and CPHB has not been provided as this would be an unreasonable diversion of resources to complete this request.

v. Neither CPHB nor CHS report at the ward level. Performance information for each hospital is available via the ACT Public Health Services Quarterly Performance Report.

<https://health.act.gov.au/about-our-health-system/act-public-health-services-quarterly-performance-report>

Bransgrove, Meagen

vi. Refer to response to Question v.

This is a very inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a

vii. CHS is unable report at the ward level and CPHB does not routinely collect data at ward level for staff recruitment. The ACT Health Directorate provided mental health ward level data for QON 830, however, to provide detailed staffing for each ward would be resource intensive and take key personnel away from their core functions which would be an unreasonable diversion of resources. I also refer the Member to QON 834 which provides overall staff exits.

viii. Refer to response to Question vii.

ix. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*: https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf

CPHB does not report budget allocation at the Ward level. Internal budgets are not representative of the costs as there are different treatments between hospitals as to the allocation of direct and indirect costs. National Weighted Activity Unit (NWAU) costs per patient episode are available through the Independent Hospital Pricing Authority (IHPA) benchmarking portal, the latest data publicly available is 2019-20. the system allows the user to filter by care type.

<https://benchmarking.iHPA.gov.au/extensions/iHPANBP/index.html#/periodic-insights/overview>

x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2020-21 Annual Report - [Canberra Health Services Annual Report 2020-2021 \(act.gov.au\)](#).

See CPHB response to Question ix.

xi. Neither CHS nor CPHB report Length of Stay at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Reports.

<https://health.act.gov.au/about-our-health-system/act-public-health-services-quarterly-performance-report>

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required 26 hours and 50 minutes to complete, at an approximate cost of \$2741.61.

Shift Count including AIN Staffing guide report									
Direct+AIN	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL
Direct+AIN	Morn	10.0	10.0	10.0	10.0	10.0	10.0	10.0	70.0
Direct+AIN	Even	10.0	10.0	10.0	10.0	10.0	10.0	10.0	70.0
Direct+AIN	Night	7.0	7.0	8.0	8.0	8.0	8.0	7.0	53.0
Direct Total	Total	27.0	27.0	28.0	28.0	28.0	28.0	27.0	193.0

Note: AIN hours are INDIRECT hours
ProAct Staffing DEMAND use this figures
Contact NIMS if Demand to exclude AIN count
See below shift count
NHPPD - Direct hours (AIN hours are NOT included)
Ratio N/P AIN not included

Shift count Direct (not counting AIN)									
Direct	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL
Direct	Morn	9.0	9.0	9.0	9.0	9.0	9.0	9.0	63.0
Direct	Even	9.0	9.0	9.0	9.0	9.0	9.0	9.0	63.0
Direct	Night	7.0	7.0	7.0	7.0	7.0	7.0	7.0	49.0
Direct Total	Total	25.0	25.0	25.0	25.0	25.0	25.0	25.0	175.0

Note: ProAct system - Roster DEMAND Screen
Default screen
Demand Screen
Staffing guide set up

AIN shift count									
Direct	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL
Direct	Morn	1.0	1.0	1.0	1.0	1.0	1.0	1.0	7.0
Direct	Even	1.0	1.0	1.0	1.0	1.0	1.0	1.0	7.0
Direct	Night			1.0	1.0	1.0	1.0		4.0
Direct Total	Total	2.0	2.0	3.0	3.0	3.0	3.0	2.0	18.0

Attention: The Template projects the number of staffing requirement for each shift
This figures must be accurate and signed of as the Budget plan for this year.

Shift Count INDIRECT (include AIN)									
INDIRECT	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL
Indirect	Morn	5.0	5.0	2.0	2.0	5.0	5.0	5.0	29.0
Indirect	Even	2.0	2.0	2.0	2.0	2.0	2.0	2.0	14.0
Indirect	Night			1.0	1.0	1.0	1.0		4.0
Indirect Total	Total	7.0	7.0	5.0	5.0	8.0	8.0	7.0	47.0

Note: Update notes are available.

Total shift count									
Total	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL
Total	Morn	14.0	14.0	11.0	11.0	14.0	14.0	14.0	92.0
Total	Even	11.0	11.0	11.0	11.0	11.0	11.0	11.0	77.0
Total	Night	7.0	7.0	8.0	8.0	8.0	8.0	7.0	53.0
Total	Total	32.0	32.0	30.0	30.0	33.0	33.0	32.0	222.0

Patient Ratio (AIN excluded)									
Direct	Shift	Thu	fri	sat	sun	mon	tue	wed	Avgday
Direct	Morn	3.6	3.6	3.6	3.6	3.6	3.6	3.6	3.6
Direct	Even	3.6	3.6	3.6	3.6	3.6	3.6	3.6	3.6
Direct	Night	4.6	4.6	4.6	4.6	4.6	4.6	4.6	4.6
Direct Pt/N Ratio av DAY		4	4	4	4	4	4	4	4

Note: Nurse /Patient Ratio based on Full occupancy

check:	Wkly	Wk	Day	Day	Day	Day	Backfill	Recruit	Pool in	Annual	
Shift count	Weekly	Prod	Annual L	PDL L	ManTrain	PersL	Other	FTE	FTE	FTE	
	FTE total	49.40	5.82	0.30	0.20	1.70	0.20	8.23	55.52	2.11	57.63
	38 wkly Hour	1,877.20	221.05	11.57	7.71	64.71	7.69	312.74	2,109.82	80.12	2,189.94
Count	Shift	Estimate number of shifts per week / 5 shift count / FTE									
	7.60 Stand shift	247.0	25.1	1.5	1.0	8.5	1.0	41.1	277.6	10.5	288.1

Item	70
Agency Code	6025000
Fiscal Year	6/30/2000
Budget Worksheet	22
Item Number	7
Use Description	0000
Work Productive FTE	1.000
R1	
R4	
R42	
R42P	
R43	
R52	1,222
R53	2,106
R53M	1,660
R53U9	1,811
R54	3,376
R5	15,842
R5P	4,471
R5L	4,192
DNL1	5,442
DNL1P	2,817
AR	4,893

Work Productive FTE	10,400
Annual Leave	
R1	
R4	
R42	
R42P	
R43	
R52	6,664
R53	5,161
R53M	6,028
R53U9	6,244
R54	1,280
R5	2,127
R5P	2,064
R5L	843
DNL1	2,147
DNL1P	5,386
AR	

Annual Leave	3,817
Professional	
R1	
R4	
R42	
R42P	
R43	
R52	3,809
R53	3,017
R53M	
R53U9	3,915
R54	3,039
R5	5,130
R5P	
R5L	6,038
DNL1	6,016
DNL1P	
AR	

Professional	3,151
Monday Training	
R1	
R4	
R42	
R42P	
R43	
R52	3,303
R53	3,812
R53M	
R53U9	4,410
R54	3,382
R5	3,442
R5P	
R5L	6,826
DNL1	6,810
DNL1P	
AR	

Monday Training	6,000
Personal Leave	
R1	
R4	
R42	
R42P	
R43	
R52	6,640
R53	5,941
R53M	
R53U9	2,895
R54	3,417
R5	2,488
R5P	2,142
DNL1	3,134
DNL1P	2,551
AR	6,113

Personal Leave	3,703
Other Day	
R1	
R4	
R42	
R42P	
R43	
R52	2,003
R53	2,000
R53M	
R53U9	2,006
R54	2,026
R5	2,043
R5P	2,001
R5L	2,013
DNL1	2,025
DNL1P	2,040
AR	

Other Day	3,417
Non Prod component	
R1	
Annual Leave	
R4	
R42	
R42P	
R43	
R52	2,082
R53	2,152
R53M	2,038
R53U9	2,226
R54	1,365
R5	2,257
R5P	2,044
R5L	2,462
DNL1	2,282
DNL1P	2,126
AR	

Non Prod component	6,137
Equipment	
R1	
R4	
R42	
R42P	
R43	
R52	2,003
R53	2,000
R53M	
R53U9	2,006
R54	2,026
R5	2,043
R5P	2,001
R5L	2,013
DNL1	2,025
DNL1P	2,040
AR	

Equipment	3,151
Non Prod component	
R1	
Equipment of Field Factor (40%)	
R42P	
Monday Training	
R43	
Personal Leave	
R52	5,542
R53	2,990
R53M	
R53U9	2,895
R54	3,417
R5	2,488
R5P	2,227
R5L	3,223
DNL1	2,486
DNL1P	2,113
AR	

Non Prod component	1,129
Personnel FTE	
R1	
R4	
R42	
R42P	
R43	
R52	1,102
R53	1,234
R53M	1,086
R53U9	1,086
R54	1,086
R5	1,086
R5P	1,086
R5L	1,086
DNL1	1,086
DNL1P	1,086
AR	

Personnel FTE	1,086
Equipment FTE	
R1	
R4	
R42	
R42P	
R43	
R52	1,086
R53	1,086
R53M	1,086
R53U9	1,086
R54	1,086
R5	1,086
R5P	1,086
R5L	1,086
DNL1	1,086
DNL1P	1,086
AR	

Equipment FTE	1,086
Personnel FTE Target	
Base FTE	31,911
Selected FTE	3,573
PROD FTE	46,420
Personnel FTE	3,573
Person Total Daily	
CD	\$ 11,799.00
R4	\$ 2,894.30
Monday	\$ 74.40
Prod	\$ 33,470.00

The NIMS Template is used to estimate the Annual Nursing FTE requirements for the unit.

Nurse Manager Worksheet

Data entry - Only use the active cells to enter the number of shifts required

Unit Data Enter the following information on the worksheet
 Division Enter the Service type
 N Manager Enter the Name of RNS preparing the estimate - NM
 UNIT Enter the name of the Unit
 appt Enter the Appt code - salary cost centre
 costcentre Enter the Correct Cost Centre
 Bed open and Day open fields - data will be populated into these two fields.

Save file instructions:
 Save the file immediately after you have entered Unit data using the following preformed file name:
 [apptcode-costcentre][unitname]-2013-14 TCH NIMS FTE template [initials][date] [V1]

Data Entry Enter the shift count between Thu - Wed columns

Shift length box is set up to calculate the Shift count per shift based on the current standard shift length
 Mom shift standard shift length is 8 hours 7:00am start
 Even shift standard shift length is 8 hours 12:00 pm start
 Night shift standard shift length is 10 hours 9:00pm start
 If roster contains 12hr shift / 10 hr shift, use the appropriate shift count guidelines
 Note: 12hr shift - place Day 12h in Mom cell, place Night 12h in Night cell

Using the active cells highlighted in colour -
 enter the Equivalent no of shift counts required for each classification
 use separate template for each sub-group if a separate ROSTER is required (Pract system)
 For example - Postnatal ward and Midcall program requires separate rosters
 Use a separate template to calculate the shift/re requirements for subgroups under same cost centre
 add the shift count data together in a separate template for calculation of total FTE

Annual FTE Estimate section Relief Factor calculation section

Backfill/Relief Factor component set up:
Executive Decision - adjustment of relief factor reference in Column U,V,W,X,Y,Z (starting in row 120)
 check the No. of annual leave weeks - 4, 5, 6, or 7
 Check the No. of days required for Personal leave provision - backfill factor stands at 14 days
 Check the No. of days required for PDL/Education provision & PPT provision default 3 days
 Check the No. of days required for Mandatory Training default 2 days

Check the No. of Other days required for Other relief type - mainly for Graduate program eg Supervisory/Program Devp
 the number entered in the Backfill Relief Factor active cells would automatically be calculated to determine the weekly FTE requirements to complete a unit roster
 the weekly Annual Leave allocation for the unit / determine the backfill FTE
 this estimate relief factor - for backfilling of unscheduled leaves
 this estimate Education / PDL backfill
 these fields contained formula that will calculate the Backfill/Relief component that form the Annual FTE requirement
check annual leave requirement for Rec Leave relief factor
 Mon-Fri Non shift workers +PH off annual Leave entitlement 4
 Mon-Fri Non shift workers +PH off +wk weekends annual Leave entitlement 5
 Shift workers +PH off + no weekends annual Leave entitlement 5
 Shift workers + weekends +PH off annual Leave entitlement 6
 Shift workers +PH + weekends annual Leave entitlement 7
 Note: worked One PH, One weekend rule

the worksheet will automatically calculate the annual FTE requirements once the correct shift count numbers are entered
Bed Unit activities per day for inpatients / day patients / no. estimation booked consultations / no. of staff working in the unit
 Enter the BUDGETED beds number / shifts to the day
 Enter the number of projected beds available (OPEN) for each day
 for example, in some areas, the available/beds may be reduced at the week ends
 Enter the day (equivalent to 1) that the unit is opened - is day open count
 If the Unit is closed on Sat and Sun, then do not enter the figure [1] on the call
this data must be entered accurately as this information is required to calculate the

Nursing Hours per patient day is based on the average hours provided for the operational bed numbers & % bed Occup
Direct Nursing Hours Per Patient Day / Unit of Service estimate\$ (Pract system)
 The Template is set up with formula to clearly identify the estimated Direct FTE (direct patient care) hours required for the unit
 Estimated Indirect FTE hours (staff rostered to the Unit but not directly taking on patient care load)
Check Agreed NPPD for units included in the Reasonable workload program

Unit of Service/Daily Averages & cost
 The template provides an estimate of Unit of Service cost estimate per patient hours provided.
 Note: Average Hry rate is calculated based on the total hours rostered to the unit (including shift penalties)
 this is an estimate of the Hry rate based on the combination of shift mix required for the unit
 it also calculate the average Daily\$ cost - it gives an estimate of the \$Daily cost required to run the unit
Indirect nursing hours
 calculated automatically to identify the nursing hours provided not directly related to individual patient care
 for example - Clinical Nurse consultant, CDN, Supervisory (team leader) not providing direct individual patient care

Annual FTE Estimate by Class Details:
 When the shift counts have been entered into the worksheet, all the calculation will be done automatically to provide details of FTE estimate:
 the determined staffing requirement to roster the unit on an average weekly basis from Thur-Wed
 the determined annual leave FTE that can be released & estimate Backfill/Recrutable component factor
 the determined PDL leave component
 the determined Mandatory training hours component to estimate the backfill/RELIEF pool component
 the determined personal leave backfill/RELIEF pool component
 The Class details can then be compared with the current FTE eq of staff employed in the Unit.
 Space for notes and other comments that may affect the estimate
 Use this space to record specific anomalies / variance that may occur throughout the budget period.

FTE Dollar calculation

The template include the basic \$\$ cost based on the Hry rate and shift penalty rate only.
 Project shift penalty for every shift count
 Project PH-Penalty 50% loading
Excluded from this template are:
 Project on call / close call hours payable for on/closure call allowances
 Projected hours payable for responsibility allowance

For further details or explanation on the use of template, please contact Chin Wong K 42419
 This template is not to be reproduced without permission.

NIMS Template for NON Nursing is available for calculation at other employee classification/individual position FTE.
 please contact Chin Wong if required.

Shift count calculation based on 8x8x10 pattern

AM Shift	default hour = 8	shift hr	shift count
Standard hr	8	4	0.50
	8	5	0.63
	8	6	0.75
	8	7	0.88
	8	8	1.00
	8	9	1.13
	8	10	1.25
	8	12	1.50
	8	7,6	0.95 No ADO

PM Shift

Standard hr	shift hr	Shift count
8	4	0.50
8	5	0.63
8	6	0.75
8	7	0.88
8	8	1.00
8	9	1.13
8	10	1.25
8	12	1.50

Night Duty:
 The default ND hour = 10

Standard hr	shift hr	shift count
10	10	1.00
10	12	1.20
10	8	0.80
10	9.5	0.95

12 Hour shift
 Norm
 0700-1800 base penalty - Norm shift hours
 after 1800 22.5% penalty - Night shift hours
 Even start
 1200-1800 Even 12.5% - Even shift hours
 after 1800 22.5% penalty - Night shift hours
 Night
 1800 start till 0730
 Beyond 0730 22.5% penalty - Night shift hours
 revert base penalty

Shift Count including AIN Staffing guide report										
Direct+AIN	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL	
Direct+AIN	Morn	9.0	9.0	8.0	8.0	9.0	9.0	9.0	61.0	
Direct+AIN	Even	7.0	7.0	6.0	6.0	7.0	7.0	7.0	47.0	
Direct+AIN	Night	5.0	5.0	5.0	5.0	5.0	5.0	5.0	35.0	
Direct Total	Total	21.0	21.0	19.0	19.0	21.0	21.0	21.0	143.0	

Note: AIN hours are INDIRECT hours
ProAct Staffing DEMAND use this figures
Contact NIMS if Demand to exclude AIN count
See below shift count
NHPPD - Direct hours (AIN hours are NOT included)
Ratio N:P AIN not included

Shift count Direct (not counting AIN)										
Direct	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL	
Direct	Morn	8.0	8.0	7.0	7.0	8.0	8.0	8.0	54.0	
Direct	Even	6.0	6.0	5.0	5.0	6.0	6.0	6.0	40.0	
Direct	Night	5.0	5.0	5.0	5.0	5.0	5.0	5.0	35.0	
Direct Total	Total	19.0	19.0	17.0	17.0	19.0	19.0	19.0	129.0	

Note: ProAct system - Roster DEMAND Screen
Default screen
Demand Screen
Staffing guide set up

AIN shift count										
Direct	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL	
Direct	Morn	1.0	1.0	1.0	1.0	1.0	1.0	1.0	7.0	
Direct	Even	1.0	1.0	1.0	1.0	1.0	1.0	1.0	7.0	
Direct	Night									
Direct Total	Total	2.0	2.0	2.0	2.0	2.0	2.0	2.0	14.0	

Attention: The Template projects: the number of staffing requirement for each shift
This figures must be accurate and signed of as the Budget plan for this year.

Shift Count INDIRECT (include AIN)										
INDIRECT	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL	
Indirect	Morn	4.0	4.0	2.0	2.0	4.0	4.0	4.0	24.0	
Indirect	Even	2.0	2.0	2.0	2.0	2.0	2.0	2.0	14.0	
Indirect	Night									
Indirect Total	Total	6.0	6.0	4.0	4.0	6.0	6.0	6.0	38.0	

Note: Update notes are available

Total shift count										
Total	Shift	Thu	fri	sat	sun	mon	tue	wed	TOTAL	
Total	Morn	12.0	12.0	9.0	9.0	12.0	12.0	12.0	78.0	
Total	Even	8.0	8.0	7.0	7.0	8.0	8.0	8.0	54.0	
Total	Night	5.0	5.0	5.0	5.0	5.0	5.0	5.0	35.0	
Total	Total	25.0	25.0	21.0	21.0	25.0	25.0	25.0	167.0	

Patient Ratio (AIN excluded)											Bed
Direct	Shift	Thu	fri	sat	sun	mon	tue	wed	Avgday	occupy	
Direct	Morn	3.9	3.9	4.4	4.4	3.9	3.9	3.9	4.0	31	
Direct	Even	5.1	5.1	6.2	6.2	5.1	5.1	5.1	5.4	31	
Direct	Night	6.2	6.2	6.2	6.2	6.2	6.2	6.2	6.2	31	
Direct Pt/N Ratio av DAY		5	5	6	6	5	5	5	5	31	

Note: Nurse /Patient Ratio based on Full occupancy

check:	Weekly	Wkly Prod	Wk Annual L	Day PDL L	Day ManTrain	Day PersL	Day Other	Backfill FTE	Recruit FTE	Pool In FTE	Annual FTE
FTE total	36.87	4.46	0.22	0.15	1.26	0.15	8.25	41.55	1.57	43.12	
38 wkly Hour	1,401.20	169.43	8.44	5.83	47.99	5.88	237.37	1,579.07	59.50	1,638.57	
Count	Shift	Estimate number of shifts per week / 5 shift count / FTE									
7.60	Stand shift	184.4	22.3	1.1	0.7	6.3	0.8	31.2	207.8	7.8	215.6

The NIMS Template is used to estimate the Annual Nursing FTE requirements for the unit.

Nurse Manager Worksheet

Data entry - Only use the active cells to enter the number of shifts required

Unit Data Enter the following information on the worksheet
 Division Enter the Service type
 N Manager Enter the Name of RN3 preparing the estimate - NM
 UNIT Enter the name of the Unit
 appn Enter the Appn code - salary costcentre
 costcentre Enter the Correct Cost Centre
 Bed open and Day open fields - data will be populated into these two fields.

Save file instructions:

Save the file immediately after you have enter Unit data using the following preferred file name:
 [appncode-costcentre][unitname]-2013-14 TCH NIMS FTE template [initials][date] [V1]

Data Entry Enter the shift count between Thu - Wed columns

Shift count is based on the standard shift length of 8-6-10
 Shift length box is set up to calculate the Shift count per shift based on the current standard shift length
 Morn shift standard shift length is 8 hours 7:00am start
 Even shift standard shift length is 8 hours 12:00 pm start
 Night shift standard shift length is 10 hours 9:00pm start

If roster contains 12hr shift / 10 hr shift, use the appropriate shift count guidelines
 Note: 12hr shift - please Day 12h in Morn cell, please Night 12h in Night cell

Using the active cells highlighted in colour -

enter the Equivalent no of shift counts required for each classification
 use separate template for each sub-group if a separate ROSTER is required (Proact system)
 For example - Postnatal ward and Midcall program requires separate rosters

Use a separate template to calculate the shift/re requirements for subgroups under same cost centre - add the shift count data together in a separate template for calculation of total FTE

Annual FTE Estimate section Relief Factor calculation section

Backfill/Relief Factor component set up:

Executive Decision - adjustment of relief factor reference in Column U,V,W,X,Y,Z (starting in row 20)

check the No. of annual leave weeks - 4, 5, 6, or 7
 Check the No. of days required for Personal leave provision - backfill factor stands at 14 days
 Check the No. of days required for PDU/education provision & PFT provision default 3 days
 Check the No. of days required for Mandatory Training default 2 days

Check the No. of Other days required for Other relief type - mainly for Graduate program eg Supervisory/Program Devp

the number entered in the Backfill/Relief Factor active cells would automatically be calculated to determine the weekly FTE requirements to complete a unit roster
 the weekly Annual Leave allocation for the unit / determine the backfill FTE
 the estimate relief factor - for backfilling of unscheduled leave
 the estimate Education / POL backfill

these fields contained formula that will calculate the Backfill/Relief component that form the Annual FTE requirement

Check annual leave requirement for Rec Leave relief factor:

Mon-Fri Non shift workers +PH off	annual Leave entitlement	4
Mon-Fri Non shift workers +PH off +wk weekends	annual Leave entitlement	5
Shift workers +PH off + no weekends	annual Leave entitlement	6
Shift workers +weekends +PH off	annual Leave entitlement	6
Shift workers +PH + weekends	annual Leave entitlement	7

Note: worked One PH, One weekend rule

the worksheet will automatically calculate the annual FTE requirements once the correct shift count numbers are entered

Bed Unit activities per day for inpatients / day patients / no. estimation booked consultations / no. of staff working to the unit

Enter the BUDGETED beds number / shifts to the day
 Enter the number of projected beds available (OPEN) for each day
 for example, in some area, the available/staff beds may be reduced at the week ends
 Enter the day (equivalent to 1) that the unit is opened - is day open count
 If the Unit is closed on Sat and Sun, then do not enter the figure (1) on the cell

the data must be entered accurately as this information is required to calculate the Nursing Hours per patient days is based on the average hours provided for the operational bed numbers & % bed Occup

Direct Nursing Hours Per Patient Day / Unit of Service estimate (Proact system)

The Template is set up with formula to clearly identify the estimated Direct FTE (direct patient care) hours required for the unit
 Estimated Indirect FTE hours (staff rostered to the Unit but not directly taking on patient care) [add]

Check Agreed NP/PPD for units included in the Reasonable workload program

Unit of Service/Daily Average \$ cost

The template provides an estimate of Unit of Service cost estimate per patient hours provided.
 Note: Average Hly rate is calculated based on the total hours, rostered to the unit (including shift penalties)
 this is an estimate of the hly rate based on the combination of shift mix required for the unit
 It also calculate the average Daily \$\$ cost - it gives an estimate of the \$\$Daily cost required to run the unit

Indirect nursing hours

calculate automatically to identify the nursing hours provided not directly related to individual patient care
 for example - Clinical Nurse consultant, CDN, Supernumary (team leader) not providing direct individual patient care

Annual FTE Estimate by Class Details:

When the shift counts have been entered into the worksheet, all the calculation will be done automatically to provide details of FTE estimate:
 the determined staffing requirement to roster the unit on an average weekly basis from Thu-Wed
 the determined annual leave FTE that can be released & estimate Backfill/Recruitable component factor
 the determined POL leave component
 the determined Mandatory training hours component to estimate the backfill/RELIEF pool component
 the determined personal leave backfill/RELIEF pool component

The Class details can then be compared with the current FTE eq of staff employed in the Unit.

Space for notes and other comments that may affect the estimate

Use this space to record specific anomalies /variances that may occur throughout the budget period.

FTE Dollar calculation

The template include the basic \$\$ cost based on the hly rate and shift penalty rate only.

Project shift penalty for every shift count

Project PHPenalty50% loading

Excluded from this template are:

Project on call / close cell hours payable for on/call allowances

Projected hours payable for responsibility allowance

For further details or explanation on the use of template, please contact Chin Wong K 42419

This template is not to be reproduced without permission.

NIMS Template for NON Nursing is available for calculation of other employee classification individual assessed FTE.
 please contact Chin Wong if required.

Shift count calculation based on 8x6x10 pattern

AM Shift	default hour	8
Standard hr	shift hr	shift count
8	4	0.50
8	5	0.63
8	6	0.75
8	7	0.88
8	8	1.00
8	9	1.13
8	10	1.25
8	12	1.50
8	7.6	0.95 No ADO

PM Shift

Standard hr	shift hr	Shift count
8	4	0.50
8	5	0.63
8	6	0.75
8	7	0.88
8	8	1.00
8	9	1.13
8	10	1.25
8	12	1.50

Night Duty:
 The default ND hour = 10

Standard hr	shift hr	shift count
10	10	1.00
10	12	1.20
10	8	0.80
10	6.5	0.65

12 Hour shift

Morn	base penalty - Morn shift hours after 1800	Even start 1200-1800	Even 12.5% - Even shift hours after 1800	Night	1800 start till 0730	Beyond 0730
	22.5% penalty - Night shift hours		22.5% penalty - Night shift hours			revert base penalty

Gamage, Subha (Health)

From: Ramsay, Michelle (Health) on behalf of CHS COO
Sent: Wednesday, 31 August 2022 11:09 AM
To: Canberra Health Services Ministerial
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

No problem.

Kind regards

Michelle Ramsay | Executive Officer
 Phone: 02 5124 5804 | Email: michelle.ramsay@act.gov.au
Office of the Chief Operating Officer | Canberra Health Services | ACT Government
 Level 2, Building 28, Canberra Hospital
 PO Box 11, Woden ACT 2606 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

From: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Sent: Wednesday, 31 August 2022 11:06 AM
To: CHS COO <CHSCOO@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Michelle

To save some of the back and forth can someone have a phone conversation with Kylie Gstrein directly?

Kind Regards

Kerryn Hunter

A/g Assistant Director, Government Relations
 Strategy, Policy and Planning | Canberra Health Services | ACT Government
 Level 1, Building 28, Canberra Hospital | www.health.act.gov.au

Phone: (02) 5124 9524 Mobile [REDACTED]

E-mail: kerryn.hunter@act.gov.au

From: Ramsay, Michelle (Health) <Michelle.Ramsay@act.gov.au> **On Behalf Of** CHS COO
Sent: Wednesday, 31 August 2022 11:02 AM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Kerry

I've asked Patient Flow to review the comments on the ward map and will come back to you.

In relation to to *iv. how many staff are scheduled for each ward including job title and classification – can we use **this is an unreasonable diversion of resources.***

Kind regards

Michelle Ramsay | Executive Officer
 Phone: 02 5124 5804 | Email: michelle.ramsay@act.gov.au
Office of the Chief Operating Officer | Canberra Health Services | ACT Government
 Level 2, Building 28, Canberra Hospital
 PO Box 11, Woden ACT 2606 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

From: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Sent: Wednesday, 31 August 2022 10:10 AM
To: CHS COO <CHSCOO@act.gov.au>; Canberra Health Services People and Culture <CHSPeople-Culture@act.gov.au>
Subject: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Guys

Please see email trail below and the attached. Who would the best person be for ACTHD to discuss this one with?

Kind Regards

Kerryn Hunter

A/g Assistant Director, Government Relations
 Strategy, Policy and Planning | Canberra Health Services | ACT Government
 Level 1, Building 28, Canberra Hospital | www.health.act.gov.au

Phone: (02) 5124 9524 Mobile [REDACTED]
 E-mail: kerryn.hunter@act.gov.au

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Wednesday, 31 August 2022 10:02 AM
To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>
Subject: RE: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

Sorry team,

Also – MO has made comments on Attachment A – CHS Ward Map for response/amendment.

Thank you
 Kylie

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Wednesday, 31 August 2022 9:59 AM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>
Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Importance: High

OFFICIAL

Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the attached response.

Can CHS please review the answer to iv. *how many staff are scheduled for each ward including job title and classification. MO commented the response is an "inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."*

Could MAGS please request relevant contact officer details ASAP to pass onto our line area as it may be best to discuss a consistent response to iv. before progressing.

Thank you
 Kylie

Kylie Gstrein | A/g Director, Government Business
 Email: GovernmentBusinessHealth@act.gov.au
Ministerial and Government Services | ACT Health Directorate
 Level 5, 2-6 Bowes Street, Woden ACT 2606
health.act.gov.au

Gamage, Subha (Health)

From: Murray, Ryan (Health) on behalf of CHS DLO
Sent: Friday, 9 September 2022 9:28 AM
To: Smith, Josephine (Health)
Subject: FW: Outstanding Assembly QONs
Attachments: Unanswered QoNs - 080922.docx

OFFICIAL

Hi Josephine,

Attached is the list of outstanding QON'S from general assembly sitting (not estimates).

Out of Scope



QON 833, 871, 886 are being led by ACTHD.

Regards,

Ryan Murray | Directorate Liaison Officer | Canberra Health Services
Phone: (02) 6205 5030 | Mobile [REDACTED] | Email: CHSDLO@act.gov.au
Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government
Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: CMTEDD, Assembly Coordination <AssemblyCoordination@act.gov.au>
Sent: Friday, 9 September 2022 9:18 AM
To: #LA_EXEC DLOS <#LA_EXECDLOS@act.gov.au>
Cc: CMTEDD, Assembly Coordination <AssemblyCoordination@act.gov.au>
Subject: Outstanding Assembly QONs

Good morning

In preparation for the upcoming sitting week, please find attached a list of outstanding Assembly QONs provided by Chamber Support.

Kind regards
Rachel

Rachel Gilks
Assistant Director | Assembly and Government Business Coordination
Phone: +61 02 6207 6472 | Email: assemblycoordination@act.gov.au
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Level 5, 220 London Circuit, Canberra City | GPO Box 158 Canberra ACT 2601 www.act.gov.au



Legislative Assembly for the
Australian Capital Territory

2020-2021

Unanswered Questions

Unanswered questions

(30 days expired 3 July 2022)

805 **MS CASTLEY:** To ask the Minister for Health—

- (1) What is the (a) headcount and (b) full-time equivalent of midwives employed by Canberra Health Services (CHS).
- (2) How many care and birthing options are available for pregnant women and can the Minister provide details.
- (3) Of the options referred to in part (2), since 2016, how (a) many places were available for each option, (b) many women applied for a place in each option and (c) much funding does each option receive.
- (4) Has the Minister's office received any complaints from women who have not received their preferred option; if so, how many complaints have been received and can the Minister provide details.
- (5) How many beds are there/have there been at Canberra Hospital and Calvary Public Hospital in the maternity unit/birthing wards each year since 2016.
- (6) What is the average length of stay, since 2016, in the maternity unit/birthing ward at (a) Canberra Hospital and (b) Calvary Public Hospital,
- (7) What is the average cost of an overnight stay in the maternity unit/birthing ward at (a) Canberra Hospital and (b) Calvary Public Hospital, since 2016.

(30 days expired 10 July 2022)

- 833 **MS CASTLEY:** To ask the Minister for Health—Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been discharged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.
- 835 **MS CASTLEY:** To ask the Minister for Health—
- (1) What have been the occupational violence figures in each ward (eg intensive care unit, emergency), for the past 12 months.
 - (2) Can the Minister explain how (a) Lost Time Injury Frequency Rate (LTIFR) and (b) occupational violence LIFTR is calculated and used as an indicator for work health safety incidents.
 - (3) What is the actual rate for occupational violence LTIFR in June 2022.
 - (4) What is the target occupational violence LTIFR for (a) 2020-21, (b) 2021-22 and (c) 2022-23.
 - (5) What is the actual occupational violence LTIFR, both (a) verbal (b) physical, broken down for each month for the past year.
 - (6) What is the actual rate for LTIFR in June 2022.
 - (7) What is the target LTIFR for (a) 2020-21, (b) 2021-22 and (c) 2022-23.
 - (8) What is the actual LTIFR, both (a) verbal (b) physical, broken down for each month for the past year.
 - (9) What are the LTIFR classifications.
 - (10) Can the Minister provide a breakdown of all LTIFR incidents by classification for (a) 2020-21 and (b) 2021-22.
 - (11) Can the Minister provide a breakdown of how many occupational violence incidents were by (a) patients, (b) consumers, (c) clients and (d) staff for (i) 2020-21 and (ii) 2021-22.

(30 days expires 4 September 2022)

- 866 **MRS KIKKERT:** To ask the Attorney-General—
- (1) How many people were charged with illicit drug related offences, broken down by (a) month, (b) type of drug and (c) quantity possessed, in (i) 2019-20, (ii) 2020-21, (iii) 2021-22 and (iv) 2022 to present.
 - (2) How many of the people referred to in part (1) were charged multiple times for separate instances of illicit drug related offences.
 - (3) How many of the people referred to in part (1) were incarcerated either as sentenced detainees or unsentenced detainees.
- 871 **MRS KIKKERT:** To ask the Minister for Justice Health—
- (1) Does the job description for the Director, Alexander Maconochie Centre (AMC) Smoke Free Project state that it is a temporary vacancy available for up to 12 months; if so, is it the intention of ACT Corrective Services to have the prison smoke free for detainees within the 12 months the job is funded.
 - (2) Will the project be a phased ban on nicotine and tobacco related products; if so, can the Minister describe each phase.
 - (3) Is the Smoke Free Project being modelled on the Smoking Cessation Pilot Program; if so, what findings from the Pilot are being applied to the AMC Smoke Free Project.
 - (4) Is it the intention of the Government to ban AMC staff from smoking on AMC grounds as part of the AMC Smoke Free Project.
- 875 **MR MILLIGAN:** To ask the Minister for Police and Emergency Services—
- (1) When is the Gungahlin Rural Fire Service being moved out of the Joint Emergency Services Centre.
 - (2) Where is the Gungahlin Rural Fire Service being moved to.
 - (3) Is the proposed location a new building or a repurposed building.
 - (4) How much money has been spent on (a) moving the Gungahlin Rural fire Service and (b) refurbishing the building.
 - (5) How long will the Gungahlin Rural Fire Service be expected to stay in the new location.
- 877 **MRS KIKKERT:** To ask the Attorney-General—Does the ACT currently utilise any pre-plea programs such as Victoria’s Children’s Court Youth Diversion Service or the NSW MERIT program; if so, what are those programs; if not, why not.
- 879 **MRS KIKKERT:** To ask the Attorney-General—
- (1) What were the total legal costs incurred by the ACT Government in the matter of *Davidson v Director-General, Justice and Community Safety Directorate*.
 - (2) Which law firm was hired by the ACT Government for their legal counsel and how much were they paid.

- (3) How much did the ACT Government pay to cover the plaintiff's legal costs.
- (4) What other costs were incurred by the ACT Government related to their legal defence in this matter.

881 **MRS KIKKERT:** To ask the Minister for Planning and Land Management—

- (1) How many expressions of interest did the Government receive for block 45 section 54, Belconnen.
- (2) When does the Environment, Planning and Sustainable Development Directorate (EPSDD) intend to complete the second stage evaluation.
- (3) What is the next stage for progressing development on this site, once EPSDD completes the second stage evaluation.
- (4) Is there a certain type of demonstration housing being favoured for this site such as ageing in place homes, manor houses or multigenerational living homes.

883 **MRS KIKKERT:** To ask the Attorney-General—

- (1) Is the Supreme Court decision in the *Brown v Director-General of the Justice and Community Services Directorate* still subject to an appeal; if so, when is it estimated that the outcome of the appeal will be decided.
- (2) If the outcome of the appeal has been decided, what was the decision.

884 **MS LEE:** To ask the Minister for Housing and Suburban Development—In relation to land release targets and actual sales, for each financial year from 2015-2016 to 2021-2022 (inclusive), can the Minister advise the (a) land release targets for single residential blocks, (b) actual number of single residential blocks settled, (c) target number of medium-density dwellings for release, (d) actual number of settled land sales for medium-density dwellings, (e) target number of high-density dwellings for release and (f) actual number of settled land sales for high-density dwellings.

885 **MRS KIKKERT:** To ask the Minister for Housing and Suburban Development—

- (1) Are there plans to extend Ginninderra Drive as shown in *The Canberra Times* article "Ginninderry housing approval in the face of opposition to tree removal" published in 2018; if so, what is the projected timeline and expected completion date.
- (2) Will the section between Kerrigan Street and Tillyard Drive be duplicated as part of the extension, to accommodate increasing volumes of traffic.
- (3) Is there a base threshold on the number of residents required to be living in Ginninderry before the extension is considered. (*Redirected 12 August 2022*)

886 **MS CLAY:** To ask the Minister for Health—

- (1) How many midwives were employed in birthing services by (a) Canberra Health Services and (b) Calvary Public Hospital, for each year from 2012-2022 inclusive.

- (2) How many first year (i.e. newly graduated) midwives were employed in birthing services by (a) Canberra Health Services and (b) Calvary Public Hospital, for each year from 2012-2022 inclusive.
- (3) For each year cohort referred to in part (2), how many midwives were still employed in birthing services (a) three and (b) five years after graduation at (i) Canberra Health Services and (ii) Calvary Public Hospital.

T Duncan

Clerk of the Legislative Assembly

Gamage, Subha (Health)

From: Hoffmann, Cameron (Health) on behalf of Canberra Health Services Ministerial
Sent: Friday, 16 September 2022 1:09 PM
To: CHS COO
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Amanda

Any update on this one?

Cameron Hoffmann | Assistant Assembly Liaison Officer | Assembly and Ministerial Liaison
Phone: 02 5124 6145 | Email: CHS.Ministerial@act.gov.au
Government Relations | Canberra Health Services | ACT Government
Ground Floor, Building 28 Canberra Hospital, Garran ACT 2605 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: CHS COO <CHSCOO@act.gov.au>
Sent: Tuesday, 13 September 2022 5:25 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Cam,

I've followed up and hopefully can provide tomorrow.

Cheers,
Amanda

Amanda Bell | Business Manager
T: 02 5124 8688 | M: [REDACTED] E: amanda.bell@act.gov.au
Office of the Chief Operating Officer | Canberra Health Services | ACT Government
Level 2, Building 28, Canberra Hospital
PO Box 11, Woden ACT 2606 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

From: Hoffmann, Cameron (Health) <Cameron.Hoffmann@act.gov.au> **On Behalf Of** Canberra Health Services Ministerial
Sent: Tuesday, 13 September 2022 3:52 PM
To: CHS COO <CHSCOO@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards
Importance: High

OFFICIAL

Hi Michelle

Did we get an updated map (Attachment A) for this one?

Thanks,
 Cam

Cameron Hoffmann | Assistant Assembly Liaison Officer | Assembly and Ministerial Liaison
 Phone: 02 5124 6145 | Email: CHS.Ministerial@act.gov.au
Government Relations | Canberra Health Services | ACT Government
 Ground Floor, Building 28 Canberra Hospital, Garran ACT 2605 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Tuesday, 13 September 2022 3:41 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: FW: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

Hi Team

Are you able to follow up on the below as I cannot find a response providing the map as indicated in the email trail.

Thanks
 Cathy

Catherine Ellis | A/g Senior Director
Ministerial and Government Services | ACT Health Directorate
 Mob [REDACTED] | Email: Catherine.Ellis@act.gov.au
 Level 5, Bowes Street, Woden ACT



From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Thursday, 1 September 2022 6:13 PM
To: CHS COO <CHSCOO@act.gov.au>

Cc: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Amanda

My apologies for missing your call and not getting back to you sooner.

Thank you for following up on the Attachment A – CHS Ward Map. ACTHD will await the updated map and will include it as part of the response once received.

Once ACTHD receives the map there will be NFA from CHS as I am advised by your Ministerial team that CHS were happy to use the 'unreasonable diversion of resources' to respond to question iv).

Many thanks
Kylie

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au

From: CHS COO <CHSCOO@act.gov.au>

Sent: Thursday, 1 September 2022 12:16 PM

To: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au>

Cc: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; CHS COO <CHSCOO@act.gov.au>

Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Kylie,

Sorry for delay in coming back to you on the ward map for GBCHS22/172.

The ward map is provided to hospital staff as a guide but is quite dynamic as the bed numbers and wards can change to meet the current demand and clinical need. I've asked the team to update and provide a revised ward map as at 31 August with inclusion of the disclaimer that bed numbers/wards can change according to clinical need. We will provide this update as soon as possible.

Please let me know if anything further required. I tried to call you and am happy to discuss if easier.

Kind regards,
Amanda

Amanda Bell | Business Manager

T: 02 5124 8688 | M: [REDACTED] E: amanda.bell@act.gov.au

Office of the Chief Operating Officer | Canberra Health Services | ACT Government

Level 2, Building 28, Canberra Hospital
 PO Box 11, Woden ACT 2606 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Wednesday, 31 August 2022 10:02 AM
To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>
Subject: RE: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

Sorry team,

Also – MO has made comments on Attachment A – CHS Ward Map for response/amendment.

Thank you
 Kylie

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Wednesday, 31 August 2022 9:59 AM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>
Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Importance: High

OFFICIAL

Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the attached response.

Can CHS please review the answer to iv. *how many staff are scheduled for each ward including job title and classification. MO commented the response is an "inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."*

Could MAGS please request relevant contact officer details ASAP to pass onto our line area as it may be best to discuss a consistent response to iv. before progressing.

Thank you
Kylie

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au

Gamage, Subha (Health)

From: CHS COO
Sent: Monday, 19 September 2022 3:59 PM
To: Canberra Health Services Ministerial
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards
Attachments: CHS Ward Map Sept 2022.pdf

OFFICIAL

Hi Cam,

Sorry for delay on this one. The updated ward map is attached and saved in TRIM.

Thanks,
Amanda**Amanda Bell | Business Manager**T: 02 5124 8688 | M: [REDACTED] E: amanda.bell@act.gov.au**Office of the Chief Operating Officer | Canberra Health Services | ACT Government**

Level 2, Building 28, Canberra Hospital

PO Box 11, Woden ACT 2606 | health.act.gov.au**RELIABLE | PROGRESSIVE | RESPECTFUL | KIND***Our vision is creating exceptional healthcare together**Our role is to be a health service that is trusted by our community.**Our values are Reliable, Progressive, Respectful, Kind*

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

From: Hoffmann, Cameron (Health) <Cameron.Hoffmann@act.gov.au> **On Behalf Of** Canberra Health Services Ministerial
Sent: Friday, 16 September 2022 1:09 PM
To: CHS COO <CHSCOO@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Amanda

Any update on this one?

Cameron Hoffmann | Assistant Assembly Liaison Officer | Assembly and Ministerial Liaison

Phone: 02 5124 6145 | Email: CHS.Ministerial@act.gov.au
Government Relations | Canberra Health Services | ACT Government
 Ground Floor, Building 28 Canberra Hospital, Garran ACT 2605 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: CHS COO <CHSCOO@act.gov.au>
Sent: Tuesday, 13 September 2022 5:25 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Cam,

I've followed up and hopefully can provide tomorrow.

Cheers,
 Amanda

Amanda Bell | Business Manager
 T: 02 5124 8688 | M: [REDACTED] E: amanda.bell@act.gov.au
Office of the Chief Operating Officer | Canberra Health Services | ACT Government
 Level 2, Building 28, Canberra Hospital
 PO Box 11, Woden ACT 2606 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

From: Hoffmann, Cameron (Health) <Cameron.Hoffmann@act.gov.au> **On Behalf Of** Canberra Health Services Ministerial
Sent: Tuesday, 13 September 2022 3:52 PM
To: CHS COO <CHSCOO@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards
Importance: High

OFFICIAL

Hi Michelle

Did we get an updated map ([Attachment A](#)) for this one?

Thanks,

Cam

Cameron Hoffmann | Assistant Assembly Liaison Officer | Assembly and Ministerial Liaison
 Phone: 02 5124 6145 | Email: CHS.Ministerial@act.gov.au
Government Relations | Canberra Health Services | ACT Government
 Ground Floor, Building 28 Canberra Hospital, Garran ACT 2605 | health.act.gov.au
RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Tuesday, 13 September 2022 3:41 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: FW: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

Hi Team

Are you able to follow up on the below as I cannot find a response providing the map as indicated in the email trail.

Thanks
 Cathy

Catherine Ellis | A/g Senior Director
Ministerial and Government Services | ACT Health Directorate
 Mo [REDACTED] Email: Catherine.Ellis@act.gov.au
 Level 5, Bowes Street, Woden ACT



From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Thursday, 1 September 2022 6:13 PM
To: CHS COO <CHSCOO@act.gov.au>
Cc: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Amanda

My apologies for missing your call and not getting back to you sooner.

Thank you for following up on the Attachment A – CHS Ward Map. ACTHD will await the updated map and will include it as part of the response once received.

Once ACTHD receives the map there will be NFA from CHS as I am advised by your Ministerial team that CHS were happy to use the 'unreasonable diversion of resources' to respond to question iv).

Many thanks
 Kylie

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au

From: CHS COO <CHSCOO@act.gov.au>

Sent: Thursday, 1 September 2022 12:16 PM

To: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au>

Cc: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; CHS COO <CHSCOO@act.gov.au>

Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Kylie,

Sorry for delay in coming back to you on the ward map for GBCHS22/172.

The ward map is provided to hospital staff as a guide but is quite dynamic as the bed numbers and wards can change to meet the current demand and clinical need. I've asked the team to update and provide a revised ward map as at 31 August with inclusion of the disclaimer that bed numbers/wards can change according to clinical need. We will provide this update as soon as possible.

Please let me know if anything further required. I tried to call you and am happy to discuss if easier.

Kind regards,
Amanda

Amanda Bell | Business Manager

T: 02 5124 8688 | M: [REDACTED] E: amanda.bell@act.gov.au

Office of the Chief Operating Officer | Canberra Health Services | ACT Government

Level 2, Building 28, Canberra Hospital

PO Box 11, Woden ACT 2606 | health.act.gov.au

RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth

Sent: Wednesday, 31 August 2022 10:02 AM

To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>

Cc: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>

Subject: RE: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

Sorry team,

Also – MO has made comments on Attachment A – CHS Ward Map for response/amendment.

Thank you
Kylie

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Wednesday, 31 August 2022 9:59 AM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>
Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Importance: High

OFFICIAL

Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the attached response.

Can CHS please review the answer to *iv. how many staff are scheduled for each ward including job title and classification*. **MO commented the response is an “inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please.”**

Could MAGS please request relevant contact officer details ASAP to pass onto our line area as it may be best to discuss a consistent response to *iv. before progressing*.

Thank you
Kylie

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au

Legend

- WYC
- Medicine
- Surgery
- MHJHADS
- CAS
- RACS
- Empty
- COVID-19

PLEASE NOTE: Bed numbers/wards are dynamic and subject to change according to clinical need.

Note:
See over page for abbreviations
Negative Pressure Room List – Page 3

Building 1 (Tower Block)

10A (32 bed spaces) 32 - General Surgery, Ophthalmology 8 x single rooms	Offices Care @ Home Program
9A (24 bed spaces) 24 - Gastroenterology 4 x single rooms	9B (29 bed spaces) 23 - Neurosurgical 06 - Monitored beds 00 - flex beds Trache ward 3 x single rooms
8A (No overnight beds) 10 - Dialysis day beds 4 single rooms 2 negative pressure	8B (29 bed spaces) 25 Beds - WYC 9 x single rooms 2 x negative pressure
7A (32 bed spaces) Neurology & ID (28 beds) Stroke Unit (4 beds) Trache Ward 8 x single rooms 7 x negative pressure	7B (32 bed spaces) General Medicine Ward 2 x single rooms, 1 x negative pressure
6A (32 bed spaces) 32 - Resp/Cardiology Rheum/Endocrine 6 x single rooms 2 x negative pressure rooms	6B (34 bed spaces) 28 - Cardiothoracic, Thoracic surgery, Urology, Vascular 06 - Monitored beds (Total 34 beds)
5A (30 bed spaces) 30 - Orthopaedic Ortho-Geri 4 x single rooms 1 x negative pressure room	5B (28 bed spaces) 24 - Plastic/Ortho/ENT 02 - flex beds Trache ward 4 x single rooms 1 x negative pressure room
4A (28 beds) Covid respiratory symptoms 6 single beds	4B (20 bed spaces) 20 - Renal + Medicine 0 - Discharge Lounge beds 2 x single rooms
CPEU/CCU (19) 04 - CPEU 11 - CCU 04 - Subacute 2 x single rooms	CHS Outpatients Cardiology & cardiothoracic N&M Office
GROUND	OPD

University of Canberra Hospital (UCH)

UCH Negative Pressure Room = 1

Cotter (30 bed spaces) 30 - Beds 0 - Flex beds
Stromlo (30 bed spaces) 30 - Neurological 0 - Flex beds
Majura (30 bed spaces) 30 - Older Persons 00 - Flex beds
Namadgi (30 bed spaces) 30 - General 00 - Flex beds
AMHRU (20) 20 - MH beds 0 - Flex beds

Building 12

Operating Theatres 13 Theatres (1 negative pressure operating room) 14 - EDSU (12 funded) 18 - PACU	ICU (39 bed spaces) 8 x negative pressure rooms Brindabella South and Garran is negative pressure area
Acute Surgical Unit 16 beds 2 single rooms	ED (58 treatment spaces) 30 - Acute 05 - Resus 15 - FastTrack (3 procedure rooms) 06 - Paeds 02 - De-escalation 6 x negative pressure rooms
ED (12) - Emergency Medicine Unit 12 - Beds	MHSSU (6) 06 - MHSSU

Building 11

Centenary Hospital Women & Children

15 - NICU	14 - SCN	05 - Birth Centre 13 - Birth Suite
15 - PN 03 - cots	15 - AN	Ronald McDonald
16 - PDS (funded 12)	12 - WYC Medical COVID WARD (PAEDS) + Surges beds	12 - PW11 12 beds

Negative pressure rooms WYC = 14 rooms
PWA = 1, PWH = 2, PWM = 6, PWS = 1, AN=1, PN = 1, BS = 1, NICU = 1, SCN = 1
Positive Pressure rooms: PWH = 2

Building 3

14B (32 bed spaces) 28 - Oncology 4 - flex/clinical trials	14A (22) 12 - Haematology 0 - Flex beds (Positive Pressure)
12B - Mental Health 12 beds	
11B (26 bed spaces) 26 - Aged Care 0 - Flex beds	11A (24 bed spaces) 24 - Aged Care 0 - Flex beds

Building 7

Withdrawal Unit (10 bed spaces) 10 beds
--

Building 25

AHMU (40 bed spaces) PLD 30 PHD 10
--

DMHU / GAW

DMHU 17 beds Gawnggal 10 beds



Abbreviation Location	Abbreviation	
Legend	WYC	Women Youth & Children
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services
	CAS	Cancer and Ambulatory Support
	RACS	Rehabilitation Aged and Community Services
Building 11	NICU	Neonatal Intensive Care Unit
	SCN	Special Care Nursery
	PN	Postnatal
	AN	Antenatal
	PWH	Paediatric Ward High care
	PWS	Paediatrics Ward Surgery
	PDS	Paediatric Day Stay
	PWA	Paediatric Ward Adolescent
Building 12	EDSU	Extended Day Surgery Unit
	PACU	Post Anaesthetic Care Unit
	ICU	Intensive Care Unit
	ED	Emergency Department
	MH	Mental Health
	MHSSU / PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Unit
Building 1	ASU	Acute Surgical Unit
	ENT	Ear Nose & Throat
	CPEU	Chest Pain Evaluation Unit
	CCU	Coronary Care Unit
	N&M	Nursing & Midwifery
	OPD	Outpatient Department
	SCP	Seasonal Capacity Plan, adult beds
	ACDL	All Care Discharge Lounge
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit
Building 25	AMHU	Adult Mental Health Unit
	PLD	Psychiatric Low Dependency
	PHD	Psychiatric High Dependency
DMHU / GAW	DMHU	Dhulwa Mental Health Unit
	GAW	Gawanggal (Extended Care Unit)



Negative Pressure Rooms - July 2020

Building	Ward	Negative Pressure Rooms
1	Ward 8A	2
1	Ward 8B	2
1	Ward 7A	2
1	Ward 7B	1
1	Ward 6A	2
1	Ward 5A	1
1	Ward 5B	1
12	Intensive Care Unit (ICU)	4
12	Intensive Care Unit Extension Brindabella South Level 3	Whole Ward
12	Emergency Department (ED)	4
12	Emergency Department Extension Level 2	Whole Ward
12	Peri-Operative Theatres	1
11	Anti-Natal	1
11	Post Natal	1
11	Neonatal ICU	1
11	Special Care Nursery	1
11	Paeds Adolescent	2
11	Paeds Medical Unit	6
11	Paeds Surgical Unit	1
11	Birth Suite	1
UCH	University of Canberra Hospital	1
	Total (in addition to whole wards above)	35

UCH = Namadgi Room 1

Gamage, Subha (Health)

From: Hoffmann, Cameron (Health) on behalf of Canberra Health Services Ministerial
Sent: Tuesday, 20 September 2022 8:03 AM
To: GovernmentBusinessHealth
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards
Attachments: CHS Ward Map Sept 2022.pdf

OFFICIAL

Hi Catherine

Please see attached updated map.
 Apologise in the delay getting this to you.

Thanks,
 Cam

Cameron Hoffmann | Assistant Assembly Liaison Officer | Assembly and Ministerial Liaison
 Phone: 02 5124 6145 | Email: CHS.Ministerial@act.gov.au
Government Relations | Canberra Health Services | ACT Government
 Ground Floor, Building 28 Canberra Hospital, Garran ACT 2605 | health.act.gov.au
 RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

From: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Tuesday, 13 September 2022 3:41 PM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: FW: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

Hi Team

Are you able to follow up on the below as I cannot find a response providing the map as indicated in the email trail.

Thanks
 Cathy

Catherine Ellis | A/g Senior Director
Ministerial and Government Services | ACT Health Directorate
 Mot [REDACTED] Email: Catherine.Ellis@act.gov.au
 Level 5, Bowes Street, Woden ACT



From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Thursday, 1 September 2022 6:13 PM
To: CHS COO <CHSCOO@act.gov.au>

Cc: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>
Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Amanda

My apologies for missing your call and not getting back to you sooner.

Thank you for following up on the Attachment A – CHS Ward Map. ACTHD will await the updated map and will include it as part of the response once received.

Once ACTHD receives the map there will be NFA from CHS as I am advised by your Ministerial team that CHS were happy to use the 'unreasonable diversion of resources' to respond to question iv).

Many thanks
Kylie

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au

From: CHS COO <CHSCOO@act.gov.au>

Sent: Thursday, 1 September 2022 12:16 PM

To: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au>

Cc: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>; GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; CHS COO <CHSCOO@act.gov.au>

Subject: RE: RFA GBCHS22/172: GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Minister for Health - Assembly Sitting 7-9 June 2022 - Input to ACTHD - Question on Notice (QoN) 833 - Breakdown of Wards

OFFICIAL

Hi Kylie,

Sorry for delay in coming back to you on the ward map for GBCHS22/172.

The ward map is provided to hospital staff as a guide but is quite dynamic as the bed numbers and wards can change to meet the current demand and clinical need. I've asked the team to update and provide a revised ward map as at 31 August with inclusion of the disclaimer that bed numbers/wards can change according to clinical need. We will provide this update as soon as possible.

Please let me know if anything further required. I tried to call you and am happy to discuss if easier.

Kind regards,
Amanda

Amanda Bell | Business Manager

T: 02 5124 8688 | M: [REDACTED] E: amanda.bell@act.gov.au

Office of the Chief Operating Officer | Canberra Health Services | ACT Government

Level 2, Building 28, Canberra Hospital
 PO Box 11, Woden ACT 2606 | health.act.gov.au
 RELIABLE | PROGRESSIVE | RESPECTFUL | KIND

Our vision is creating exceptional healthcare together

Our role is to be a health service that is trusted by our community.

Our values are Reliable, Progressive, Respectful, Kind



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person without the permission of the author.

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Wednesday, 31 August 2022 10:02 AM
To: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>
Subject: RE: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley

OFFICIAL

Sorry team,

Also – MO has made comments on Attachment A – CHS Ward Map for response/amendment.

Thank you
 Kylie

From: Gstrein, Kylie (Health) <Kylie.Gstrein@act.gov.au> **On Behalf Of** GovernmentBusinessHealth
Sent: Wednesday, 31 August 2022 9:59 AM
To: Canberra Health Services Ministerial <CHS.Ministerial@act.gov.au>
Cc: GovernmentBusinessHealth <GovernmentBusinessHealth@act.gov.au>; Ellis, Catherine (Health) <Catherine.Ellis@act.gov.au>; Hunter, Kerryn (Health) <Kerryn.Hunter@act.gov.au>
Subject: RFA - GBC22/367 : Assembly - 10 June 2022 - Minister for Health - Question on Notice (QON) 833 - breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital - Castley
Importance: High

OFFICIAL

Hi Team

MO have returned the response to the above QON for amendment. MO comments are available in the attached response.

Can CHS please review the answer to iv. *how many staff are scheduled for each ward including job title and classification. MO commented the response is an "inconsistent way to answer this question. Should either be as per below that this is an unreasonable diversion of resources or provide a overall number consistent with please."*

Could MAGS please request relevant contact officer details ASAP to pass onto our line area as it may be best to discuss a consistent response to iv. before progressing.

Thank you
Kylie

Kylie Gstrein | A/g Director, Government Business

Email: GovernmentBusinessHealth@act.gov.au

Ministerial and Government Services | ACT Health Directorate

Level 5, 2-6 Bowes Street, Woden ACT 2606

health.act.gov.au

Legend

- WYC
- Medicine
- Surgery
- MHJHADS
- CAS
- RACS
- Empty
- COVID-19

PLEASE NOTE: Bed numbers/wards are dynamic and subject to change according to clinical need.

Note:

See over page for abbreviations

Negative Pressure Room List – Page 3

Building 1 (Tower Block)

10A (32 bed spaces) 32 - General Surgery, Ophthalmology 8 x single rooms	Offices Care @ Home Program
9A (24 bed spaces) 24 - Gastroenterology 4 x single rooms	9B (29 bed spaces) 23 - Neurosurgical 06 - Monitored beds 00 - flex beds Trache ward 3 x single rooms
8A (No overnight beds) 10 - Dialysis day beds 4 single rooms 2 negative pressure	8B (29 bed spaces) 25 Beds - WYC 9 x single rooms 2 x negative pressure
7A (32 bed spaces) Neurology & ID (28 beds) Stroke Unit (4 beds) Trache ward 8 x single rooms 24 negative pressure	7B (32 bed spaces) General Medicine Ward 24 single rooms, 3x negative pressure
6A (32 bed spaces) 32 - Resp/Cardiology Rheum/Endocrine 6 x single rooms 2x negative pressure rooms	6B (34 bed spaces) 28 - Cardiothoracic, Thoracic surgery, Urology, Vascular 06 - Monitored beds (Total 34 beds)
5A (30 bed spaces) 30 - Orthopaedic Ortho-Geri 4 x single rooms 1x negative pressure room	5B (28 bed spaces) 24 - Plastic/Ortho/ENT 02 - flex beds Trache ward 4x single rooms 1x negative pressure room
4A - CIR (28 beds) Covid respiratory symptoms 6 single beds	4B (20 bed spaces) 20 - Renal + Medicine 0 - Discharge Lounge beds 2 x single rooms
CPEU/CCU (19) 04 - CPEU 11 - CCU 04 - Subacute 2 x single rooms	CHS Outpatients Cardiology & cardiothoracic
GROUND	N&M Office OPD

University of Canberra Hospital (UCH)

UCH Negative Pressure Room = 1

Cotter (30 bed spaces) 30 - Beds 0 - Flex beds
Stromlo (30 bed spaces) 30 - Neurological 0 - Flex beds
Majura (30 bed spaces) 30 - Older Persons 00 - Flex beds
Namadgi (30 bed spaces) 30 - General 00 - Flex beds
AMHRU (20) 20 - MH beds 0 - Flex beds

Building 12

Operating Theatres 13 Theatres (1 negative pressure operating room) 14 - EDSU (12 funded) 18 - PACU	ICU (39 bed spaces) 3 x negative pressure rooms Brindabella South and Garran is negative pressure area
Acute Surgical Unit 16 beds 2 single rooms	ED (58 treatment spaces) 30 - Acute 05 - Resus 15 - FastTrack (3 procedure rooms) 06 - Paeds 02 - De-escalation 4x negative pressure rooms
ED (12) - Emergency Medicine Unit 12 - Beds	MHSSU (6) 06 - MHSSU

Building 11

Centenary Hospital Women & Children

15 - NICU	14 - SCN	05 - Birth Centre 13 - Birth Suite
15 - PN 03 - cots	15 - AN	Ronald McDonald
16 - PDS (funded 12)	12 - WYC Medical COVID WARD (PAEDS) + Surge beds	12 - PW11 12 beds

Negative pressure rooms WYC = 14 rooms
 - PWA = 1, PWH = 2, PWM = 6, PWS = 1, AN=1, PN = 1, BS = 1, NICU = 1, SCN = 1
 Positive Pressure rooms: PWH = 2

Building 3

14B (32 bed spaces) 28 - Oncology 4 - flex/clinical trials	14A (22) 22 - Haematology 0 - Flex beds (Positive Pressure)
12B - Mental Health 12 beds	(Empty)
11B (26 bed spaces) 26 - Aged Care 0 - Flex beds	11A (24 bed spaces) 24 - Aged Care 0 - Flex beds

Building 7

Withdrawal Unit (10 bed spaces) 10 beds
--

Building 25

AHMU (40 bed spaces) PLD 30 PHD 10
--

DMHU / GAW

DMHU 17 beds Gawanggal 10 beds
--



Abbreviation Location	Abbreviation	
Legend	WYC	Women Youth & Children
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services
	CAS	Cancer and Ambulatory Support
	RACS	Rehabilitation Aged and Community Services
Building 11	NICU	Neonatal Intensive Care Unit
	SCN	Special Care Nursery
	PN	Postnatal
	AN	Antenatal
	PWH	Paediatric Ward High care
	PWS	Paediatrics Ward Surgery
	PDS	Paediatric Day Stay
	PWA	Paediatric Ward Adolescent
Building 12	EDSU	Extended Day Surgery Unit
	PACU	Post Anaesthetic Care Unit
	ICU	Intensive Care Unit
	ED	Emergency Department
	MH	Mental Health
	MHSSU / PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Unit
Building 1	ASU	Acute Surgical Unit
	ENT	Ear Nose & Throat
	CPEU	Chest Pain Evaluation Unit
	CCU	Coronary Care Unit
	N&M	Nursing & Midwifery
	OPD	Outpatient Department
	SCP	Seasonal Capacity Plan, adult beds
	ACDL	All Care Discharge Lounge
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit
Building 25	AMHU	Adult Mental Health Unit
	PLD	Psychiatric Low Dependency
	PHD	Psychiatric High Dependency
DMHU / GAW	DMHU	Dhulwa Mental Health Unit
	GAW	Gawanggal (Extended Care Unit)



Negative Pressure Rooms - July 2020

Building	Ward	Negative Pressure Rooms
1	Ward 8A	2
1	Ward 8B	2
1	Ward 7A	2
1	Ward 7B	1
1	Ward 6A	2
1	Ward 5A	1
1	Ward 5B	1
12	Intensive Care Unit (ICU)	4
12	Intensive Care Unit Extension Brindabella South Level 3	Whole Ward
12	Emergency Department (ED)	4
12	Emergency Department Extension Level 2	Whole Ward
12	Peri-Operative Theatres	1
11	Anti-Natal	1
11	Post Natal	1
11	Neonatal ICU	1
11	Special Care Nursery	1
11	Paeds Adolescent	2
11	Paeds Medical Unit	6
11	Paeds Surgical Unit	1
11	Birth Suite	1
UCH	University of Canberra Hospital	1
	Total (in addition to whole wards above)	35

UCH = Namadgi Room 1

Gamage, Subha (Health)

From: Murray, Ryan (Health) on behalf of CHS DLO
Sent: Tuesday, 20 September 2022 3:40 PM
To: Smith, Josephine (Health)
Subject: FW: Assembly Notice Paper - Tuesday, 20 September 2022
Attachments: NP 57 - 20 September 2022.docx

Importance: High

OFFICIAL

Hi Josephine,

Can you please flag with Exec that the only outstanding Assembly QON'S will be with CHS.

Out of Scope

833 is ACTHD and provided to the Minister.

Out of Scope

Regards,

Ryan Murray | Directorate Liaison Officer | Canberra Health Services
Phone: (02) 6205 5030 | Mobile [REDACTED] Email: CHSDLO@act.gov.au
Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government
Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

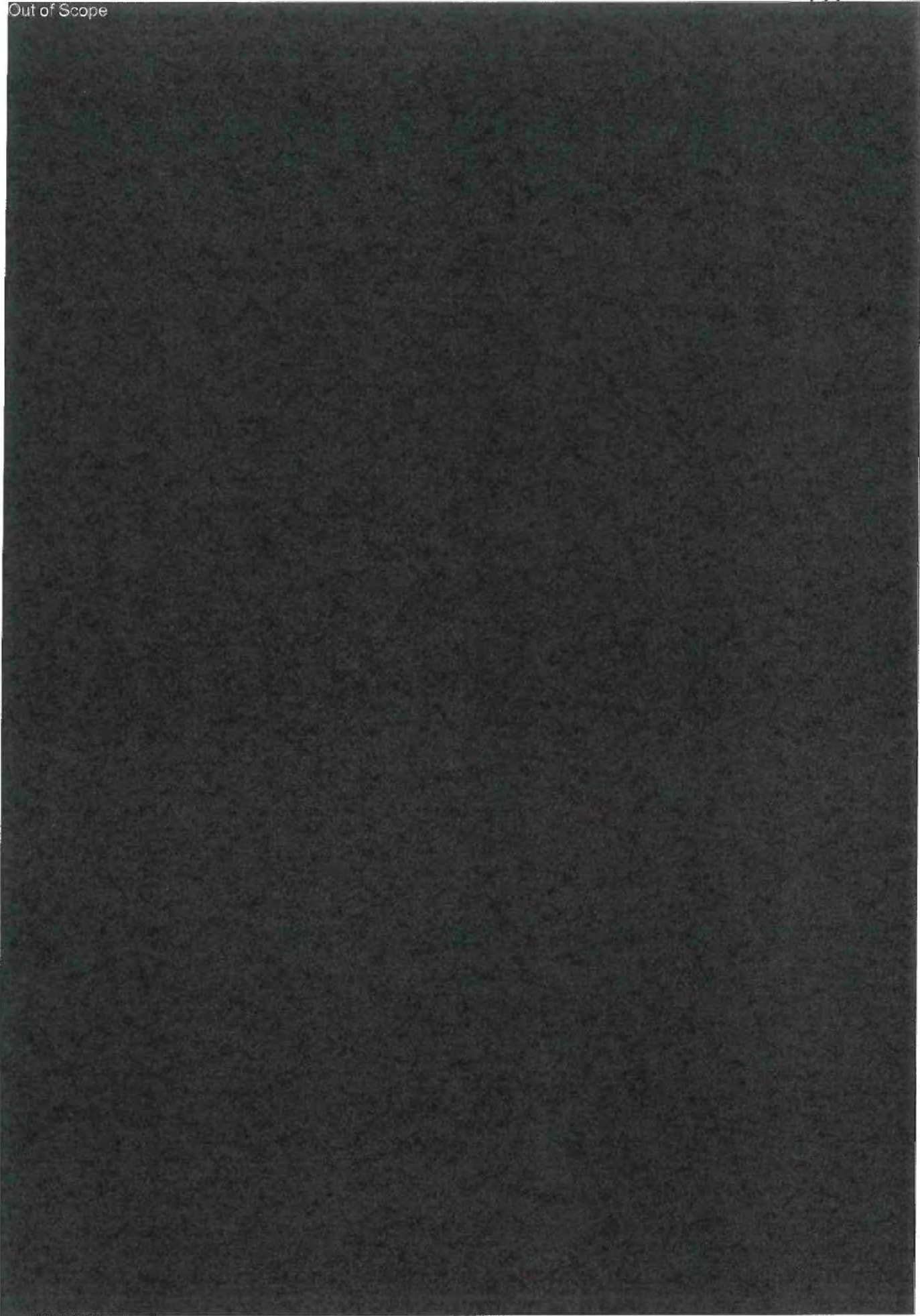
From: Murray, Ryan (Health) **On Behalf Of** CHS DLO
Sent: Tuesday, 20 September 2022 3:33 PM
To: Bransgrove, Meagen <Meagen.Bransgrove@act.gov.au>
Cc: Bergin, Catherine <Catherine.Bergin@act.gov.au>; ACT Health DLO <ACTHealthDLO@act.gov.au>
Subject: FW: Assembly Notice Paper - Tuesday, 20 September 2022

OFFICIAL

Hi Meg,

CHS have the following outstanding QON's:

Out of Scope



Regards,

Ryan Murray | Directorate Liaison Officer | Canberra Health Services
Phone: (02) 6205 5030 | Mobile [REDACTED] Email: CHSDLO@act.gov.au
Office of Rachel Stephen-Smith MLA | Minister for Health | ACT Government
Office of Emma Davidson MLA | Minister for Mental Health and Justice Health | ACT Government

From: CMTEDD, Assembly Coordination <AssemblyCoordination@act.gov.au>

Sent: Monday, 19 September 2022 6:31 PM

To: #CMTEDD Internal Assembly Business <#CMTEDDInternalAssemblyBusiness@act.gov.au>; #CMTEDD, ALO Network <#CMTEDDALONetwork@act.gov.au>; #CMTEDD, Assembly Business <#CMTEDDAssemblyBusiness@act.gov.au>; #CMTEDD, Cabinet and Policy <#CMTEDDCabinetandPolicy@act.gov.au>; #LA_EXEC DLOS <#LA_EXECDLOS@act.gov.au>

Subject: Assembly Notice Paper - Tuesday, 20 September 2022

OFFICIAL

Good evening

Please find attached the Notice Paper for the 20 September 2022 Assembly sitting.

Kind regards
Rachel Gilks

Rachel Gilks

Assistant Director | Assembly and Government Business Coordination

Phone: +61 02 6207 6472 | Email: assemblycoordination@act.gov.au

Chief Minister, Treasury and Economic Development Directorate | ACT Government

Level 5, 220 London Circuit, Canberra City | GPO Box 158 Canberra ACT 2601 www.act.gov.au



Legislative Assembly for the Australian Capital Territory

2020-2021-2022

Notice Paper

No 57

Tuesday, 20 September 2022

The Assembly meets this day at 10 am

EXECUTIVE BUSINESS

Orders of the day

- 1 **APPROPRIATION BILL 2022-2023:** (*Treasurer*): Agreement in principle—Resumption of debate (*from 4 August 2022—Mr Barr*). (*Referred to the Select Committee on Estimates 2022-2023 on 4 August 2022.*)
- 2 **APPROPRIATION (OFFICE OF THE LEGISLATIVE ASSEMBLY) BILL 2022-2023:** (*Treasurer*): Agreement in principle—Resumption of debate (*from 2 August 2022—Ms Lee*). (*Referred to the Select Committee on Estimates 2022-2023 on 4 August 2022.*)
- 3 **COAG LEGISLATION AMENDMENT BILL 2021:** (*Chief Minister*): Agreement in principle—Resumption of debate (*from 4 August 2021—Ms Lee*).
- 4 **FINANCIAL MANAGEMENT AMENDMENT BILL 2021 (NO 2):** (*Minister for Industrial Relations and Workplace Safety*): Agreement in principle—Resumption of debate (*from 1 December 2021—Mr Cain*).
- 5 **HEALTH LEGISLATION AMENDMENT BILL 2022:** (*Minister for Health*): Agreement in principle—Resumption of debate (*from 4 May 2022—Ms Castley*).
- 6 **TERRORISM (EXTRAORDINARY TEMPORARY POWERS) AMENDMENT BILL 2022:** (*Attorney-General*): Agreement in principle—Resumption of debate (*from 5 May 2022—Mr Cain*).

- 7 **WORKPLACE LEGISLATION AMENDMENT BILL 2022:** (*Minister for Industrial Relations and Workplace Safety*): Agreement in principle—Resumption of debate (*from 8 June 2022—Mr Cain*).
- 8 **JUSTICE AND COMMUNITY SAFETY LEGISLATION AMENDMENT BILL 2022:** (*Attorney-General*): Agreement in principle—Resumption of debate (*from 9 June 2022—Mr Parton*).
- 9 **CLIMATE CHANGE AND GREENHOUSE GAS REDUCTION AMENDMENT BILL 2022:** (*Minister for Water, Energy and Emissions Reduction*): Agreement in principle—Resumption of debate (*from 9 June 2022—Mr Parton*).
- 10 **URBAN FOREST BILL 2022:** (*Minister for Transport and City Services*): Agreement in principle—Resumption of debate (*from 3 August 2022—Ms Lawder*).
- 11 **CLIMATE CHANGE AND GREENHOUSE GAS REDUCTION (NATURAL GAS TRANSITION) AMENDMENT BILL 2022:** (*Minister for Water, Energy and Emissions Reduction*): Agreement in principle—Resumption of debate (*from 4 August 2022—Ms Lawder*).
- 12 **SENIOR PRACTITIONER AMENDMENT BILL 2022:** (*Minister for Disability*): Agreement in principle—Resumption of debate (*from 4 August 2022—Ms Lawder*).
- 13 **ABORIGINAL AND TORRES STRAIT ISLANDER LED REVIEW—OVERREPRESENTATION IN THE TERRITORY'S JUSTICE SYSTEM—GOVERNMENT RESPONSE TO RESOLUTION OF THE ASSEMBLY—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 8 October 2021—Mrs Kikkert*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 14 **REMUNERATION TRIBUNAL ACT—HEAD OF SERVICE, DIRECTORS-GENERAL AND EXECUTIVES—DETERMINATION 1 OF 2022—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 24 March 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 15 **PUBLIC SECTOR MANAGEMENT STANDARDS—ENGAGEMENTS OF LONG TERM SENIOR EXECUTIVE SERVICE MEMBERS—SCHEDULE—1 SEPTEMBER 2021 TO 28 FEBRUARY 2022—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 24 March 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 16 **GUNGAHLIN CINEMA DEVELOPMENT—RESPONSE TO RESOLUTION OF THE ASSEMBLY—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 24 March 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 17 **FREEDOM OF INFORMATION ACT—COPY OF NOTICE PROVIDED TO THE OMBUDSMAN—FREEDOM OF INFORMATION REQUEST—DECISION NOT MADE IN TIME—COMMUNITY SERVICES DIRECTORATE (HOU-21/46)—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 24 March 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.

- 18 **AUDITOR-GENERAL ACT—AUDITOR-GENERAL'S REPORT NO 13/2021—CAMPBELL PRIMARY SCHOOL MODERNISATION PROJECT PROCUREMENT—GOVERNMENT RESPONSE—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 7 April 2022—Ms Castley*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 19 **SPORT AND ACTIVE RECREATION—REPORT—RESOLUTION OF THE ASSEMBLY OF 22 APRIL 2021—UPDATE—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 7 April 2022—Ms Castley*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 20 **FREEDOM OF INFORMATION ACT—COPY OF NOTICE PROVIDED TO THE OMBUDSMAN—FREEDOM OF INFORMATION REQUEST—DECISION NOT MADE IN TIME—ENVIRONMENT, PLANNING AND SUSTAINABLE DEVELOPMENT DIRECTORATE—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 7 April 2022—Ms Castley*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 21 **PLANNING AND DEVELOPMENT ACT—APPROVAL—VARIATION TO THE TERRITORY PLAN 364—GUNG AHLIN TOWN CENTRE—AMENDMENTS TO THE GUNG AHLIN PRECINCT MAP AND CODE—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 7 April 2022—Ms Castley*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 22 **COVID-19 EMERGENCY RESPONSE ACT—COVID-19 MEASURES—REPORT NO 14—1 JANUARY TO 31 MARCH 2022—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 3 May 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 23 **OUR BOORIS, OUR WAY—REVIEW—SIX-MONTHLY UPDATE AND A STEP UP FOR OUR KIDS SNAPSHOT REPORT—PAPERS—MOTION TO TAKE NOTE OF PAPERS:** Resumption of debate (*from 5 May 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the papers.
- 24 **PLANNING AND DEVELOPMENT ACT—APPROVAL OF VARIATION TO THE TERRITORY PLAN 369—LIVING INFRASTRUCTURE IN RESIDENTIAL ZONES—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 5 May 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 25 **FREEDOM OF INFORMATION ACT—FREEDOM OF INFORMATION (ACCESSIBILITY OF GOVERNMENT INFORMATION) STATEMENT 2022 (NO 1)—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 5 May 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 26 **PLANNING AND DEVELOPMENT ACT—APPROVAL OF VARIATION TO THE TERRITORY PLAN 368—CITY AND GATEWAY SOUTH—NORTHBOURNE AVENUE CORRIDOR—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 5 May 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.

- 27 **PLANNING AND DEVELOPMENT ACT—STATEMENT OF LEASES GRANTED—1 JANUARY TO 31 MARCH 2022—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 5 May 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 28 **INSPECTOR OF CORRECTIONAL SERVICES ACT—REPORT OF A REVIEW OF A CRITICAL INCIDENT—HOSTAGE TAKING INCIDENT AT THE ALEXANDER MACONOCHIE CENTRE ON 27 MARCH 2021—GOVERNMENT RESPONSE—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 5 May 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 29 **ACT ABORIGINAL AND TORRES STRAIT ISLANDER AGREEMENT ON CLOSING THE GAP 2019-2028—REVISED ACT IMPACT STATEMENT 2021—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 5 May 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 30 **FINANCIAL MANAGEMENT ACT—CONSOLIDATED FINANCIAL REPORT—FINANCIAL QUARTER ENDING 31 MARCH 2022—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 1 June 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 31 **FINANCIAL MANAGEMENT ACT—CAPITAL WORKS PROGRAM—PROGRESS REPORT 2021-22—YEAR-TO-DATE PERFORMANCE AS AT 31 MARCH 2022—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 1 June 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 32 **IMPACT OF THE FEDERAL ELECTION ON THE ACT—MINISTERIAL STATEMENT—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 1 June 2022—Mr Gentleman*) on the motion of Mr Barr—That the Assembly takes note of the paper.
- 33 **CHILDREN AND YOUNG PEOPLE ACT—ACT CHILDREN AND YOUNG PEOPLE DEATH REVIEW COMMITTEE—ANNUAL REPORT—2021—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 2 June 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 34 **PLANNING AND DEVELOPMENT ACT—APPROVAL—VARIATION TO THE TERRITORY PLAN 375—DEMONSTRATION HOUSING—MANOR HOUSE, GRIFFITH, SECTION 31 BLOCK 6—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 7 June 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 35 **PLANNING AND DEVELOPMENT ACT—APPLICATIONS TO AMEND DEVELOPMENT APPROVALS—NOTICES OF DECISIONS—DA201936662 AND DA202037196 (COMMON GROUND DICKSON)—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 9 June 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.

- 36 **INSPECTOR OF CORRECTIONAL SERVICES ACT—REPORT OF A REVIEW OF A CRITICAL INCIDENT—ESCAPEE OF A DETAINEE FROM A SECURE ESCORT ON 9 JULY 2021—GOVERNMENT RESPONSE—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 9 June 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 37 **COMMISSIONER FOR SUSTAINABILITY AND THE ENVIRONMENT ACT—STATE OF THE LAKES AND WATERWAYS IN THE ACT—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 2 August 2022—Ms Lee*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 38 **LANGUAGE CHALLENGES FACING CANBERRA'S MULTICULTURAL COMMUNITY—GOVERNMENT RESPONSE TO RESOLUTION OF THE ASSEMBLY—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 3 August 2022—Mr Braddock*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 39 **CONFISCATION OF CRIMINAL ASSETS (UNEXPLAINED WEALTH) AMENDMENT ACT 2020—STATUTORY REVIEW AND STATEMENT—PAPERS—MOTION TO TAKE NOTE OF PAPERS:** Resumption of debate (*from 3 August 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the papers.
- 40 **TOWARDS OUR VISION: MENTAL HEALTH PORTFOLIO ACTION PLAN—2022, TOWARDS OUR VISION: TAKING A STRATEGIC APPROACH TO MENTAL HEALTH IN THE ACT AND STATEMENT—PAPERS—MOTION TO TAKE NOTE OF PAPERS:** Resumption of debate (*from 3 August 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the papers.
- 41 **SET UP FOR SUCCESS: AN EARLY CHILDHOOD STRATEGY FOR THE ACT: PHASE ONE IMPLEMENTATION PLAN—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 4 August 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 42 **FUTURE OF EDUCATION: AN ACT EDUCATION STRATEGY FOR THE NEXT TEN YEARS: PHASE TWO IMPLEMENTATION PLAN—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 4 August 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 43 **PLANNING AND DEVELOPMENT ACT—STATEMENT OF LEASES GRANTED—1 APRIL TO 30 JUNE 2022—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 4 August 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.
- 44 **INSPECTOR OF CORRECTIONAL SERVICES ACT—REPORT OF A REVIEW OF A CRITICAL INCIDENT—A SERIOUS FIRE AT THE ALEXANDER MACONOCHIE CENTRE ON 12 MAY 2021—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 4 August 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.

- 45 **RAIL SAFETY NATIONAL LAW NATIONAL REGULATIONS (REPORTING REQUIREMENTS) AMENDMENT REGULATIONS 2022, RAIL SAFETY NATIONAL LAW NATIONAL REGULATIONS (FEES AND FOI) AMENDMENT REGULATIONS 2022 AND EXPLANATORY STATEMENTS—PAPERS—MOTION TO TAKE NOTE OF PAPERS:** Resumption of debate (*from 4 August 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the papers.
- 46 **MENTAL HEALTH (SECURE FACILITIES) ACT 2016—REVIEW—PAPER—MOTION TO TAKE NOTE OF PAPER:** Resumption of debate (*from 4 August 2022—Ms Lawder*) on the motion of Mr Gentleman—That the Assembly take note of the paper.

PRIVATE MEMBERS' BUSINESS

Notices

- *1 **MS LEE:** To present a Bill for an Act to amend the *Freedom of Information Act 2016*. (*Notice given 19 September 2022*).
- *2 **MS CASTLEY:** To move—That this Assembly:
- (1) notes the tragic recent deaths of a five year old girl and 13 year old boy and acknowledges parents' concern about ensuring the best hospital care for sick and deteriorating children;
 - (2) further notes:
 - (a) there has been media attention on the early warning system for paediatric patients at the Canberra Hospital and how it can be improved;
 - (b) the Australian Medical Association (AMA) (ACT) has called on the Government to consider changing its system so monitoring can be escalated based on one factor (one vital sign) alone and referred to better systems in Victoria and NSW; and
 - (c) Canberra Health Services has said the system has been under review over the past 12 months with input from a range of clinicians; and
 - (3) calls on the ACT Government to:
 - (a) immediately improve the early warning system for paediatric patients by introducing a new protocol enabling staff to escalate the care of a deteriorating child based on a single vital sign—such as increased heart rate, blood pressure, temperature—which would trigger an increase in patient monitoring;
 - (b) provide training in the new system to all staff to ensure compliance, including in the emergency department, intensive care and paediatrics;
 - (c) release the review into the system as well as recommendations and the Government's response, before the October sitting period;

- (d) detail what investigations the Government has made into the Victorian and NSW systems which the AMA (ACT) have said are better and the Government's response, before the October sittings; and
- (e) explain and provide details about what evaluation has been done of the ACT's Paediatric Early Warning System before the October sittings. (*Notice given 19 September 2022. Notice will be removed from the Notice Paper unless called on within 4 sitting weeks – standing order 125A*).

Orders of the day

- 1 **PUBLIC PLACE NAMES AMENDMENT BILL 2021:** (*Dr Paterson*): Agreement in principle—Resumption of debate (*from 30 November 2021—Mr Gentleman*).

Notices—continued

- *3 **MR PARTON:** To move—That this Assembly:
 - (1) notes:
 - (a) this Government has a dedicated policy which claims to save the environment via such measures as banning plastic bags;
 - (b) the ACT Government should aim to be fiscally responsible with revenue from Canberrans; and
 - (c) this ACT Government should make information available online wherever possible;
 - (2) further recognises the Our Canberra newsletter:
 - (a) is currently available online;
 - (b) is currently distributed monthly for 11 months of the year; and
 - (c) was delivered quarterly prior to the 2016 election; and
 - (3) calls on the ACT Government to:
 - (a) reduce the Our Canberra newsletter hardcopy delivery from monthly back to quarterly, from 11 times per year to four times per year; and
 - (b) highlight the ability for Canberrans to access the newsletter online more prominently in the hardcopy newsletter. (*Notice given 19 September 2022. Notice will be removed from the Notice Paper unless called on within 4 sitting weeks – standing order 125A*).

Orders of the day—continued

- 2 **ROAD TRANSPORT (SAFETY AND TRAFFIC MANAGEMENT) AMENDMENT BILL 2021 (NO 2):** (*Ms Clay*): Agreement in principle—Resumption of debate (*from 22 June 2021—Mr Steel*).
- 3 **CIVIL LAW (SALE OF RESIDENTIAL PROPERTY) AMENDMENT BILL 2021:** (*Mr Cain*): Agreement in principle—Resumption of debate (*from 9 November 2021—Mr Gentleman*).

- 4 **CORRECTIONS MANAGEMENT AMENDMENT BILL 2021:** *(Mrs Kikkert):* Agreement in principle—Resumption of debate *(from 25 November 2021—Mr Gentleman).*
- 5 **ELECTORAL AMENDMENT BILL 2021:** *(Mr Davis and Mr Braddock):* Agreement in principle—Resumption of debate *(from 2 December 2021—Mr Steel).*
- 6 **DRUGS OF DEPENDENCE (PERSONAL USE) AMENDMENT BILL 2021:** *(Mr Pettersson):* Agreement in principle—Resumption of debate *(from 3 August 2022—Mr Gentleman).*
- 7 **PERIOD PRODUCTS AND FACILITIES (ACCESS) BILL 2022:** *(Ms Orr):* Agreement in principle—Resumption of debate *(from 4 August 2022—Ms Lawder).*

ASSEMBLY BUSINESS

Notices

- *1 **MR GENTLEMAN:** To move—That the resolution of the Assembly of 11 November 2021 setting the sitting days for 2022 be amended to remove 22 September 2022. *(Notice given 15 September 2022. Notice will be removed from the Notice Paper unless called on within 4 sitting weeks – standing order 125A).*
- *2 **MS CLAY:** To move—That, notwithstanding the provisions of the resolution of the Assembly of 2 December 2020, as amended, that established general purpose standing committees, the Standing Committee on Planning, Transport and City Services shall present its report on the Planning Bill 2022 by 22 December 2022. *(Notice given 15 September 2022. Notice will be removed from the Notice Paper unless called on within 4 sitting weeks – standing order 125A).*
- *3 **MS CLAY:** To move—That, notwithstanding the provisions of the resolution of the Assembly of 2 December 2020, as amended, that established general purpose standing committees, the Standing Committee on Planning, Transport and City Services shall present its report on the Urban Forest Bill 2022 by 22 November 2022. *(Notice given 15 September 2022. Notice will be removed from the Notice Paper unless called on within 4 sitting weeks – standing order 125A).*
- *4 **MR PETERSSON:** To move—That the resolution of the Assembly of 11 November 2021, requesting the Standing Committee on Education and Community Inclusion inquire into and report on the matter of racial vilification, be amended by omitting in part (4)(c) “30 September 2022” and substituting “24 November 2022”. *(Notice given 16 September 2022. Notice will be removed from the Notice Paper unless called on within 4 sitting weeks – standing order 125A).*

Orders of the day

- 1 **INTEGRITY COMMISSION AMENDMENT BILL 2022:** (*Speaker*): Agreement in principle—Resumption of debate (*from 9 June 2022—Mr Barr*).
-

On a date that is two weeks after its last public hearing has been held or the date when the last answer to a question taken on notice or question on notice has been received, whichever is the later

- 2 **ESTIMATES 2022-2023—SELECT COMMITTEE:** Presentation of report on the expenditure proposals contained in the Appropriation Bill 2022-2023, the Appropriation (Office of the Legislative Assembly) Bill 2022-2023 and any revenue estimates proposed by the Government in the 2022-2023 Budget, pursuant to order of the Assembly of 24 March 2022, amended 15 August 2022.

30 September 2022

- 3 **EDUCATION AND COMMUNITY INCLUSION—STANDING COMMITTEE:** Presentation of report on the prevalence of and, mechanisms for, reporting of vilification and threats of physical violence on persons in the Territory, pursuant to order of the Assembly of 11 November 2021.

Last sitting day of October 2022

- *4 **PRIVILEGES 2022—SELECT COMMITTEE:** Presentation of report on whether there has been a breach of privilege relating to the actions of the Work Health and Safety Commissioner and any other persons and whether they have improperly interfered with the free exercise of the authority of the Select Committee on Estimates 2022-2023 or breached any other privileges of the Assembly, pursuant to order of the Assembly of 15 August 2022.
-

QUESTIONS ON NOTICE

On the first sitting day of a period of sittings a complete Notice Paper is published containing all unanswered questions. On subsequent days, only redirected questions are included on the Notice Paper together with a list of all unanswered questions.

A Questions on Notice Paper will be issued on the Friday of a sitting week, containing the text of all questions on notice lodged that week and can be accessed at www.parliament.act.gov.au/parliamentary-business/in-the-chamber/chamber-documents.

Redirected and answered questions

The following questions asked by the Member indicated have been redirected to the Minister indicated and answers have been received:

- 870 Minister for Transport and City Services (*Mr Davis*).
- 871 Minister for Corrections (*Mrs Kikkert*).
- 876 Minister for Water, Energy and Emissions Reduction (*Ms Lawder*).
- 885 Minister for Housing and Suburban Development (*Mrs Kikkert*).

Unanswered questions

(30 days expired 3 July 2022)

805 **MS CASTLEY:** To ask the Minister for Health—

- (1) What is the (a) headcount and (b) full-time equivalent of midwives employed by Canberra Health Services (CHS).
- (2) How many care and birthing options are available for pregnant women and can the Minister provide details.
- (3) Of the options referred to in part (2), since 2016, how (a) many places were available for each option, (b) many women applied for a place in each option and (c) much funding does each option receive.
- (4) Has the Minister's office received any complaints from women who have not received their preferred option; if so, how many complaints have been received and can the Minister provide details.
- (5) How many beds are there/have there been at Canberra Hospital and Calvary Public Hospital in the maternity unit/birthing wards each year since 2016.
- (6) What is the average length of stay, since 2016, in the maternity unit/birthing ward at (a) Canberra Hospital and (b) Calvary Public Hospital,
- (7) What is the average cost of an overnight stay in the maternity unit/birthing ward at (a) Canberra Hospital and (b) Calvary Public Hospital, since 2016.

(30 days expired 10 July 2022)

- 833 **MS CASTLEY:** To ask the Minister for Health—Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including (i) a brief description of each ward, (ii) how many beds are in each ward, (iii) how many treatment spaces are in each ward, (iv) how many staff are scheduled for each ward including job title and classification for (A) morning, (B) afternoon and (C) night shift, (v) how many patients have been admitted to each ward in the last financial year, (vi) how many patients have been discharged from each ward in the last financial year, (vii) how many staff (headcount) have been recruited for each ward in the last financial year, (viii) how many staff (headcount) have separated from each ward in the last financial year, (ix) what was the budget allocated for each ward in the last financial year, (x) how much was spent by each ward in the last financial year and (xi) what was the average length of stay for a patient in each ward.
- 835 **MS CASTLEY:** To ask the Minister for Health—
- (1) What have been the occupational violence figures in each ward (eg intensive care unit, emergency), for the past 12 months.
 - (2) Can the Minister explain how (a) Lost Time Injury Frequency Rate (LTIFR) and (b) occupational violence LIFTR is calculated and used as an indicator for work health safety incidents.
 - (3) What is the actual rate for occupational violence LTIFR in June 2022.
 - (4) What is the target occupational violence LTIFR for (a) 2020-21, (b) 2021-22 and (c) 2022-23.
 - (5) What is the actual occupational violence LTIFR, both (a) verbal (b) physical, broken down for each month for the past year.
 - (6) What is the actual rate for LTIFR in June 2022.
 - (7) What is the target LTIFR for (a) 2020-21, (b) 2021-22 and (c) 2022-23.
 - (8) What is the actual LTIFR, both (a) verbal (b) physical, broken down for each month for the past year.
 - (9) What are the LTIFR classifications.
 - (10) Can the Minister provide a breakdown of all LTIFR incidents by classification for (a) 2020-21 and (b) 2021-22.
 - (11) Can the Minister provide a breakdown of how many occupational violence incidents were by (a) patients, (b) consumers, (c) clients and (d) staff for (i) 2020-21 and (ii) 2021-22.

(30 days expired 4 September 2022)

- 886 **MS CLAY:** To ask the Minister for Health—
- (1) How many midwives were employed in birthing services by (a) Canberra Health Services and (b) Calvary Public Hospital, for each year from 2012-2022 inclusive.
 - (2) How many first year (i.e. newly graduated) midwives were employed in birthing services by (a) Canberra Health Services and (b) Calvary Public Hospital, for each year from 2012-2022 inclusive.
 - (3) For each year cohort referred to in part (2), how many midwives were still employed in birthing services (a) three and (b) five years after graduation at (i) Canberra Health Services and (ii) Calvary Public Hospital.

T Duncan

Clerk of the Legislative Assembly

GOVERNMENT TO RESPOND TO PETITIONS

(in accordance with standing order 100)

7 September 2022

Brigalow Street, Lyneham—Traffic impact assessment—Minister for Transport and City Services—Petition lodged by Ms Vassarotti (e-Pet 007-22). *(Referred to Standing Committee on Planning, Transport and City Services on 1 June 2022.)*

Narrabundah—Improvement of local road infrastructure—Minister for Transport and City Services—Petition lodged by Ms Vassarotti (e-Pet 013-22). *(Referred to Standing Committee on Planning, Transport and City Services on 1 June 2022.)*

8 September 2022

Platypus Centre—One-way car park system—Minister for Transport and City Services—Petition lodged by Ms Castley (e-Pet 009-22).

8 November 2022

Waste incinerator on the ACT border—Chief Minister—Petition lodged by Ms Clay (e-Pet 012-22). *(Referred to Standing Committee on Environment, Climate Change and Biodiversity on 2 August 2022.)*

Callum Brae Nature Reserve—Minister for Planning and Land Management—Petition lodged by Ms Clay (e-Pet 016-22). *(Referred to Standing Committee on Planning, Transport and City Services on 2 August 2022.)*

Bluetts Block-Piney Ridge—Minister for Planning and Land Management—Petition lodged by Dr Paterson (e-Pet 011-22). *(Referred to Standing Committee on Planning, Transport and City Services on 2 August 2022.)*

Canberra Avenue speed zones—Minister for Transport and City Services—Petition lodged by Ms Lee (e-Pet 018-22). *(Referred to Standing Committee on Planning, Transport and City Services on 2 August 2022.)*

Lyneham High School building condition—Minister for Education and Youth Affairs—Petitions lodged by Mr Davis (e-Pet 015-22 and Pet 021-22). *(Referred to Standing Committee on Education and Community Inclusion on 2 August 2022.)*

Objections to the Drugs of Dependence (Personal Use) Amendment Bill 2021—Minister for Health—Petition lodged by Mr Hanson (Pet 022-22).

9 November 2022

Recovery plan for nursing and midwifery workers—Minister for Health—Petition lodged by Mr Davis (e-Pet 19-22). *(Referred to Standing Committee on Health and Community Wellbeing on 3 August 2022.)*

COMMITTEES

Unless otherwise shown, appointed for the life of the Tenth Assembly. The dates of the amendments to the committees' resolution of appointment are reflected, but not changes in the membership.

Standing

Pursuant to standing order

ADMINISTRATION AND PROCEDURE: *(Formed 3 November 2020):* The Speaker (Chair), Mr Braddock, Ms Lawder, Ms Orr.

Pursuant to resolution

ECONOMY AND GENDER AND ECONOMIC EQUALITY: *(Formed 2 December 2020):* Ms Castley (Chair), Mr Davis, Ms Orr.

EDUCATION AND COMMUNITY INCLUSION: *(Formed 2 December 2020):* Mr Petterson (Chair), Ms Lawder, Mr Davis.

ENVIRONMENT, CLIMATE CHANGE AND BIODIVERSITY: *(Formed 2 December 2020):* Dr Paterson (Chair), Ms Clay, Mr Cocks.

HEALTH AND COMMUNITY WELLBEING: *(Formed 2 December 2020):* Mr Davis (Chair), Mr Milligan, Mr Pettersson.

JUSTICE AND COMMUNITY SAFETY: *(Formed 2 December 2020):* Mr Cain (Chair), Mr Braddock, Dr Paterson.

PLANNING, TRANSPORT AND CITY SERVICES: *(Formed 2 December 2020):* Ms Clay (Chair), Mr Parton, Ms Orr.

PUBLIC ACCOUNTS: *(Formed 2 December 2020):* Mrs Kikkert (Chair), Mr Braddock, Mr Pettersson.

Select

ESTIMATES 2022-2023: *(Formed 1 July 2022):* Mr Milligan (Chair), Mr Braddock, Dr Paterson.

PRIVILEGES 2022: *(Formed 15 August 2022):* Mr Hanson (Chair), Ms Clay, Mr Pettersson.

Dissolved

COVID-19 2021 PANDEMIC RESPONSE: *(Formed 16 September 2021):* Ms Lee (Chair), Ms Clay, Ms Orr. *(Presented 2 December 2021)*

DRUGS OF DEPENDENCE (PERSONAL USE) AMENDMENT BILL 2021: *(Formed 11 February 2021):* Mr Cain (Chair), Mr Davis, Dr Paterson. *(Presented 30 November 2021)*

Gamage, Subha (Health)

From: Bergin, Catherine
Sent: Wednesday, 21 September 2022 9:23 AM
To: ACT Health DLO; Bransgrove, Meagen
Cc: CHS DLO
Subject: RE: ACTHD Overdue Assembly QONs

Thanks Tara

From: Gower, Tara (Health) <Tara.Gower@act.gov.au> **On Behalf Of** ACT Health DLO
Sent: Wednesday, 21 September 2022 9:23 AM
To: Bergin, Catherine <Catherine.Bergin@act.gov.au>; Bransgrove, Meagen <Meagen.Bransgrove@act.gov.au>
Cc: CHS DLO <CHSDLO@act.gov.au>
Subject: ACTHD Overdue Assembly QONs
Importance: High

OFFICIAL

Hi Cath and Meg

Please see the status below of ACTHD's overdue Assembly QONs:

QON 833 - Breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital (Ms Castley)
As of this morning, this response is now back with Meg.

Out of Scope



Thank you
Tara

Tara Gower | A/g Directorate Liaison Officer | ACT Health Directorate

Mob: [REDACTED] Email: ACTHealthDLO@act.gov.au

Office of Rachel Stephen-Smith | Minister for Health

Officer of Emma Davidson | Minister for Mental Health

Level 2, Legislative Assembly Building, Civic Square



Gamage, Subha (Health)

From: Gower, Tara (Health) on behalf of ACT Health DLO
Sent: Wednesday, 21 September 2022 12:06 PM
To: CHS DLO
Subject: QON 833
Attachments: Att A - CHS Ward Map.PDF

OFFICIAL

Hi Ryan

As discussed, the MO has requested the funded beds references be removed from this attachment.

Please amend and send back to me 😊

Thank you
Tara

Tara Gower | A/g Directorate Liaison Officer | ACT Health Directorate

Mobile: [REDACTED] Email: ACTHealthDLO@act.gov.au

Office of Rachel Stephen-Smith | Minister for Health

Office of Emma Davidson | Minister for Mental Health

Level 2, Legislative Assembly Building, Civic Square



Legend

Light Blue	WYC
Orange	Medicine
Teal	Surgery
Dark Blue	MHJHADS
Yellow	CAS
Dark Blue	RACS
Grey	Empty
Red	COVID-19

PLEASE NOTE: Bed numbers/wards are dynamic and subject to change according to clinical need.

Note:
See over page for abbreviations
Negative Pressure Room List – Page 3

University of Canberra Hospital (UCH)

UCH Negative Pressure Room = 1

Cotter (30 bed spaces) 30 – Beds 0 – Flex beds
Stromlo (30 bed spaces) 30 – Neurological 0 – Flex beds
Majura (30 bed spaces) 30 – Older Persons 00 – Flex beds
Namadgi (30 bed spaces) 30 – General 00 – Flex beds
AMHRU (20) 20 – MH beds 0 – Flex beds

Building 1 (Tower Block)

10A (32 bed spaces) 32 – General Surgery, Ophthalmology 8 x single rooms	Offices Care @ Home Program
9A (24 bed spaces) 24 – Gastroenterology 4 x single rooms	9B (29 bed spaces) 23 – Neurosurgical 06 – Monitored beds 00 – flex beds Trache ward 3 x single rooms
8A (No overnight beds) 10 – Dialysis day beds 4 single rooms 2 negative pressure	8B (29 bed spaces) 25 Beds – WYC 9 x single rooms 2 x negative pressure
7A (32 bed spaces) Neurology & ID (28 beds) Stroke Unit (4 beds) Trache Ward 8 x single rooms 2 x negative pressure	7B (32 bed spaces) General Medicine Ward 24 single rooms, 1 x negative pressure
6A (32 bed spaces) 32 – Resp/Cardiology Rheum/Endocrine 6 x single rooms 2 x negative pressure rooms	6B (34 bed spaces) 28 – Cardiothoracic, Thoracic surgery, Urology, Vascular 06 – Monitored beds (Total 34 beds)
5A (30 bed spaces) 30 – Orthopaedic Ortho-Geri 4 x single rooms 1 x negative pressure room	5B (28 bed spaces) 24 – Plastic/Ortho/ENT 02 – flex beds Trache ward 4 x single rooms 1 x negative pressure room
4A-C19 (28 beds) Covid respiratory symptoms 6 single beds	4B (20 bed spaces) 20 – Renal + Medicine 0 – Discharge Lounge beds 2 x single rooms
CPEU/CCU (19) 04 – CPEU 11 – CCU 04 – Subacute 2 x single rooms	CHS Outpatients Cardiology & cardiothoracic
GROUND	N&M Office
	OPD

Building 12

Operating Theatres 13 Theatres (1 negative pressure operating room) 14 – EDSU (12 funded) 18 – PACU	ICU (39 bed spaces) 3 x negative pressure rooms Brindabella South and Garran is negative pressure area
Acute Surgical Unit 16 beds 2 single rooms	ED (58 treatment spaces) 30 – Acute 05 – Resus 15 – FastTrack (3 procedure rooms) 06 – Paeds 02 – De-escalation 4 x negative pressure rooms
ED (12) – Emergency Medicine Unit 12 – Beds	MHSSU (6) 06 – MHSSU

Building 11

Centenary Hospital Women & Children

15 – NICU	14 – SCN	05 – Birth Centre 13 – Birth Suite
15 – PN 03 – cots	15 – AN	Ronald McDonald
16 – PDS (funded 12)	12 – WYC Medical COVID WARD (PAEDS) + Surge beds	12 – PW11 12 beds

Negative pressure rooms WYC = 14 rooms
PWA = 1, PWH = 2, PWM = 6, PWS = 1, AN = 1, PN = 1, BS = 1, NICU = 1, SCN = 1
Positive Pressure rooms: PWH = 2

Building 3

14B (32 bed spaces) 28 – Oncology 4 – flex/clinical trials	14A (27) 22 – Haematology 0 – Flex beds (Positive Pressure)
12B – Mental Health 12 beds	
11B (26 bed spaces) 26 – Aged Care 0 – Flex beds	11A (24 bed spaces) 24 – Aged Care 0 – Flex beds

Building 7

Withdrawal Unit (10 bed spaces) 10 beds
--

Building 25

AHMU (40 bed spaces) PLD 30 PHD 10
--

DMHU / GAW

DMHU 17 beds Gawanggal 10 beds
--



Abbreviation Location	Abbreviation	
Legend	WYC	Women Youth & Children
	MHJHADS	Mental Health Justice Health Alcohol and Drug Services
	CAS	Cancer and Ambulatory Support
	RACS	Rehabilitation Aged and Community Services
Building 11	NICU	Neonatal Intensive Care Unit
	SCN	Special Care Nursery
	PN	Postnatal
	AN	Antenatal
	PWH	Paediatric Ward High care
	PWS	Paediatrics Ward Surgery
	PDS	Paediatric Day Stay
	PWA	Paediatric Ward Adolescent
Building 12	EDSU	Extended Day Surgery Unit
	PACU	Post Anaesthetic Care Unit
	ICU	Intensive Care Unit
	ED	Emergency Department
	MH	Mental Health
	MHSSU / PSS	Mental Health Short Stay Unit / Psychiatric Short Stay Unit
Building 1	ASU	Acute Surgical Unit
	ENT	Ear Nose & Throat
	CPEU	Chest Pain Evaluation Unit
	CCU	Coronary Care Unit
	N&M	Nursing & Midwifery
	OPD	Outpatient Department
	SCP	Seasonal Capacity Plan, adult beds
	ACDL	All Care Discharge Lounge
University of Canberra Hospital	AMHRU	Adult Mental Health Rehabilitation Unit
Building 25	AMHU	Adult Mental Health Unit
	PLD	Psychiatric Low Dependency
	PHD	Psychiatric High Dependency
DMHU / GAW	DMHU	Dhulwa Mental Health Unit
	GAW	Gawanggal (Extended Care Unit)



Negative Pressure Rooms - July 2020

Building	Ward	Negative Pressure Rooms
1	Ward 8A	2
1	Ward 8B	2
1	Ward 7A	2
1	Ward 7B	1
1	Ward 6A	2
1	Ward 5A	1
1	Ward 5B	1
12	Intensive Care Unit (ICU)	4
12	Intensive Care Unit Extension Brindabella South Level 3	Whole Ward
12	Emergency Department (ED)	4
12	Emergency Department Extension Level 2	Whole Ward
12	Peri-Operative Theatres	1
11	Anti-Natal	1
11	Post Natal	1
11	Neonatal ICU	1
11	Special Care Nursery	1
11	Paeds Adolescent	2
11	Paeds Medical Unit	6
11	Paeds Surgical Unit	1
11	Birthing Suite	1
UCH	University of Canberra Hospital	1
	Total (in addition to whole wards above)	35

UCH = Namadgi Room 1



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward, **COO**
- ii. how many beds are in each ward, **COO**
- iii. how many treatment spaces are in each ward, **COO**
- iv. how many staff are scheduled for each ward including job title and classification for **NMPSS**
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year, **FBI**
- vi. how many patients have been discharged from each ward in the last financial year, **FBI**
- vii. how many staff (headcount) have been recruited for each ward in the last financial year, **P&C**
- viii. how many staff (headcount) have separated from each ward in the last financial year, **P&C**
- ix. what was the budget allocated for each ward in the last financial year
- x. how much was spent by each ward in the last financial year and **CFO**
- xi. what was the average length of stay for a patient in each ward. **FBI**

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i.
- ii.
- iii.
- iv.
 - A.
 - B.
 - C.

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

- v.
- vi.
- vii.
- viii.
- ix. Please refer to *Budget Paper C*. Many services are not funded at the service level.
[https://www.treasury.act.gov.au/ data/assets/pdf file/0004/1698934/2020-21-Budget-Statements-C.pdf](https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf)
- x. [Please refer to Budget Paper C. Many services are not funded at the service level.](https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf)
<https://www.treasury.act.gov.au/ data/assets/pdf file/0004/1698934/2020-21-Budget-Statements-C.pdf>
- xi.

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward, **COO**
- ii. how many beds are in each ward, **COO**
- iii. how many treatment spaces are in each ward, **COO**
- iv. how many staff are scheduled for each ward including job title and classification for **NMPSS**
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year, **FBI**
- vi. how many patients have been discharged from each ward in the last financial year, **FBI**
- vii. how many staff (headcount) have been recruited for each ward in the last financial year, **P&C**
- viii. how many staff (headcount) have separated from each ward in the last financial year, **P&C**
- ix. what was the budget allocated for each ward in the last financial year
- x. how much was spent by each ward in the last financial year and **CFO**
- xi. what was the average length of stay for a patient in each ward. **FBI**

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i.
- ii. See ward map, [Attachment A](#).
- iii. See ward map, [Attachment A](#).
- iv. For nursing staff, each ward Nurse Manager completes a NIMS Template in conjunction with their finance business partner to reflect their respective staffing levels/classification for morning, evening and night. Examples are provided at Attachment B.
 - A.

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

[@RachelSS_MLA](https://twitter.com/RachelSS_MLA)

[rachelSSMLA](https://www.facebook.com/rachelSSMLA)

[rachelss_mla](https://www.instagram.com/rachelss_mla)

- B.
- C.
- v.
- vi.
- vii.
- viii.
- ix. Please refer to *Budget Paper C*. Many services are not funded at the service/ward level.
https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- x. Please refer to *Budget Paper C*. Many services are not funded at the service/ward level.
https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- xi.

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward, **COO**
- ii. how many beds are in each ward, **COO**
- iii. how many treatment spaces are in each ward, **COO**
- iv. how many staff are scheduled for each ward including job title and classification for **NMPSS**
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year, **FBI**
- vi. how many patients have been discharged from each ward in the last financial year, **FBI**
- vii. how many staff (headcount) have been recruited for each ward in the last financial year, **P&C**
- viii. how many staff (headcount) have separated from each ward in the last financial year, **P&C**
- ix. what was the budget allocated for each ward in the last financial year
- x. how much was spent by each ward in the last financial year and **CFO**
- xi. what was the average length of stay for a patient in each ward. **FBI**

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services Ward Map, Attachment A. Further information can be provided about specific wards, however these should be self-explanatory.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward, in conjunction with their finance business partner to reflect respective staffing levels/classification for morning, evening

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

and night shifts. Examples are provided at Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each ward at Canberra Health Services has not been provided.

- A.
- B.
- C.

- v.
- vi.
- vii.
- viii.

- ix. Please refer to *Budget Paper C*. Many services are not funded at the service/ward level.
https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- x. Please refer to *Budget Paper C*. Many services are not funded at the service/ward level.
https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- xi.

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward, **COO**
- ii. how many beds are in each ward, **COO**
- iii. how many treatment spaces are in each ward, **COO**
- iv. how many staff are scheduled for each ward including job title and classification for **NMPSS**
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year, **FBI**
- vi. how many patients have been discharged from each ward in the last financial year, **FBI**
- vii. how many staff (headcount) have been recruited for each ward in the last financial year, **P&C**
- viii. how many staff (headcount) have separated from each ward in the last financial year, **P&C**
- ix. what was the budget allocated for each ward in the last financial year
- x. how much was spent by each ward in the last financial year and **CFO**
- xi. what was the average length of stay for a patient in each ward. **FBI**

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services Ward Map, [Attachment A](#). Further information can be provided about specific wards, however these should be self-explanatory.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at [Attachment B](#). A complete list of all staff rostered for morning, afternoon and night shift for each

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

ward at Canberra Health Services has not been provided due to resources required to complete this request .

- v. FBI
- vi. FBI
- vii. P&C
- viii. P&C

- ix. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*: https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf

- x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - is Please refer to *Budget Paper C*. Many services are not funded at the service/ward level https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

- xi. CHS does not report Average Length of Stay (ALOS) for overnight patients by ward. Performance information is available via the ACT Public Health Services Quarterly Performance Report https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward, **COO**
- ii. how many beds are in each ward, **COO**
- iii. how many treatment spaces are in each ward, **COO**
- iv. how many staff are scheduled for each ward including job title and classification for **NMPSS**
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year, **FBI**
- vi. how many patients have been discharged from each ward in the last financial year, **FBI**
- vii. how many staff (headcount) have been recruited for each ward in the last financial year, **P&C**
- viii. how many staff (headcount) have separated from each ward in the last financial year, **P&C**
- ix. what was the budget allocated for each ward in the last financial year
- x. how much was spent by each ward in the last financial year and **CFO**
- xi. what was the average length of stay for a patient in each ward. **FBI**

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services Ward Map, Attachment A. Further information can be provided about specific wards, however these should be self-explanatory.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

ward at Canberra Health Services has not been provided due to resources required to complete this request .

- v. FBI
- vi. FBI
- vii. It is unable to be reported how many staff (Headcount) have been recruited and separated by ward area within detailed areas of interest provided. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
COO	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

- viii. As above
- ix. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*: https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - is Please refer to *Budget Paper C*. Many services are not funded at the service/ward level https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf
- xi. CHS does not report Average Length of Stay (ALOS) for overnight patients by ward. Performance information is available via the ACT Public Health Services Quarterly Performance Report https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward, **COO**
- ii. how many beds are in each ward, **COO**
- iii. how many treatment spaces are in each ward, **COO**
- iv. how many staff are scheduled for each ward including job title and classification for **NMPSS**
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year, **FBI**
- vi. how many patients have been discharged from each ward in the last financial year, **FBI**
- vii. how many staff (headcount) have been recruited for each ward in the last financial year, **P&C**
- viii. how many staff (headcount) have separated from each ward in the last financial year, **P&C**
- ix. what was the budget allocated for each ward in the last financial year
- x. how much was spent by each ward in the last financial year and **CFO**
- xi. what was the average length of stay for a patient in each ward. **FBI**

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services Ward Map, Attachment A. Further information can be provided about specific wards, however these should be self-explanatory.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

ward at Canberra Health Services has not been provided due to resources required to complete this request .

- v. FBI
- vi. FBI
- vii. It is unable to be reported how many staff (Headcount) have been recruited and separated by ward area within detailed areas of interest provided. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
COO	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

- viii. As above
- ix. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*: https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - is Please refer to *Budget Paper C*. Many services are not funded at the service/ward level https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf
- xi. CHS does not report Average Length of Stay (ALOS) for overnight patients by ward. Performance information is available via the ACT Public Health Services Quarterly Performance Report https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward. FBI

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services (CHS) Ward Map, [Attachment A](#). Further information can be provided about specific wards, however this list should be self-explanatory. Note that bed numbers/wards are dynamic and subject to change according to clinical need.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS has not been provided due to resources required to complete this request .

- v. CHS does not report Average Length of Stay (ALOS) for overnight patients by ward. Performance information is available via the ACT Public Health Services Quarterly Performance Report https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf
- vi.
- vii. FBI
- viii. It is unable to be reported how many staff (Headcount) have been recruited and separated by ward area within detailed areas of interest provided. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
COO	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

- ix. As above
- x. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*: https://www.treasury.act.gov.au/data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- xi. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - is Please refer to *Budget Paper C*. Many services are not funded at the service/ward level https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

- xii. CHS does not report Average Length of Stay (ALOS) for overnight patients by ward. Performance information is available via the ACT Public Health Services Quarterly Performance Report https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward. FBI

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services (CHS) Ward Map, [Attachment A](#). Further information can be provided about specific wards, however this list should be self-explanatory. Note that bed numbers/wards are dynamic and subject to change according to clinical need.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

@RachelSS_MLA

rachelSSMLA

rachelss_mla

Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS has not been provided due to resources required to complete this request .

- v. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report
https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf
- vi. See above.
- vii. CHS is unable report at the ward level. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
COO	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

- viii. See above
- ix. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*:
https://www.treasury.act.gov.au/_data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - [Canberra Health Services Annual Report 2020-2021 \(act.gov.au\)](https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf)
- xi. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report
https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22_Addendum%20Edit.pdf

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.



Rachel Stephen-Smith MLA

Minister for Health

Minister for Families and Community Services

Minister for Aboriginal and Torres Strait Islander Affairs

Member for Kurrajong

RESPONSE TO QUESTION ON NOTICE

Questions on Notice Paper No 19

10 June 2022

Question No. 833

Asked by **MS CASTLEY MLA** –

Can the Minister provide a breakdown of all wards at the (a) Canberra Hospital and (b) Calvary Public Hospital, including

- i. a brief description of each ward,
- ii. how many beds are in each ward,
- iii. how many treatment spaces are in each ward,
- iv. how many staff are scheduled for each ward including job title and classification for
 - A. morning,
 - B. afternoon and
 - C. night shift,
- v. how many patients have been admitted to each ward in the last financial year,
- vi. how many patients have been discharged from each ward in the last financial year,
- vii. how many staff (headcount) have been recruited for each ward in the last financial year,
- viii. how many staff (headcount) have separated from each ward in the last financial year,
- ix. what was the budget allocated for each ward in the last financial year;
- x. how much was spent by each ward in the last financial year;
- xi. what was the average length of stay for a patient in each ward.

MS STEPHEN-SMITH MLA - The answer to the Member's question is as follows:

- i. See Canberra Health Services (CHS) Ward Map, [Attachment A](#). Further information can be provided about specific wards, however this list should be self-explanatory. Note that bed numbers/wards are dynamic and subject to change according to clinical need.
- ii. See above.
- iii. See above.
- iv. Nursing rostering templates are completed by the Nurse Manager for each ward to reflect respective staffing levels/classification for morning, evening and night shifts. Examples are provided at

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601

+61 2 6205 2661

stephen-smith@act.gov.au

[@RachelSS_MLA](https://twitter.com/RachelSS_MLA)

[rachelSSMLA](https://www.facebook.com/rachelSSMLA)

[rachelss_mla](https://www.instagram.com/rachelss_mla)

Attachment B. A complete list of all staff rostered for morning, afternoon and night shift for each ward at CHS has not been provided due to resources required to complete this request .

- v. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report
<https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22%20Addendum%20Edit.pdf>
- vi. See above.
- vii. CHS is unable to report at the ward level. Data has been provided detailing the paid headcount on 24 June 2020 and corresponding headcount paid on 23 June 2021.

Division	Headcount paid as of 24 June 2020	Headcount paid as of 23 June 2021	Difference
WYC	813	810	-3
UCH	306	323	17
Surgery	1020	1002	-18
RACS	530	523	-7
QSII	41	34	-7
P&C	90	90	0
ODCEO	34	49	15
OCEO	36	178	142
NMPSS	489	543	54
MHJHADS	818	836	18
MEDICINE	1098	1104	6
MEDICAL SERVICES	870	895	25
IHSS	335	363	28
FBI	194	194	0
COO	142	53	-89
CAS	557	704	147
AH	218	216	-2
TOTAL	7591	7917	326

- viii. See above
- ix. CHS does not report Budget allocations at the Ward level. Please refer to *Budget Paper C*:
https://www.treasury.act.gov.au/_data/assets/pdf_file/0004/1698934/2020-21-Budget-Statements-C.pdf
- x. CHS does not report expenditure at the Ward level. CHS's 2021-22 Annual Report has yet to be finalised, however a comparison of CHS's financial position can be found within CHS' 2021-21 Annual Report - [Canberra Health Services Annual Report 2020-2021 \(act.gov.au\)](#)
- xi. CHS does not report at the Ward level. Performance information is available via the ACT Public Health Services Quarterly Performance Report
<https://www.health.act.gov.au/sites/default/files/2022-05/Att%20A%20-%20QPR%20Q2%202021-22%20Addendum%20Edit.pdf>

Approved for circulation to the Member and incorporation into Hansard.

Rachel Stephen-Smith MLA
Minister for Health

Date:.....

This response required xxx minutes to complete, at an approximate cost of \$xx.xx.