

Dear [REDACTED]

DECISION ON YOUR ACCESS APPLICATION

I refer to your rescoped application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (CHS) on **Wednesday 14 July 2021**.

This application requested access to:

'The subject line of all final ministerial briefs since 14 June 2021, including dates, positions of authority it was written by and addressed to, generated for or directed to the below Ministers:

- *Chief Minister*
- *Deputy Chief Minister*
- *Minister for Early Childhood Development*
- *Minister for Education and Youth Affairs*
- *Minister for Housing and Suburban Development*
- *Minister for Women*
- *Minister for the Prevention of Domestic and Family Violence*
- *Minister for Sport and Recreation*
- *Manager of Government Business*
- *Minister for Planning and Land Management*
- *Minister for Police and Emergency Services*
- *Minister for Corrections*
- *Minister for Industrial Relations and Workplace Safety*
- *Attorney-General*
- *Minister for Consumer Affairs*
- *Minister for Water, Energy and Emissions Reduction*
- *Minister for Gaming*
- *Minister for Health*
- *Minister for Families and Community Services*
- *Minister for Aboriginal and Torres Strait Islander Affairs*
- *Minister for Transport and City Services*
- *Minister for Skills*
- *Special Minister of State*
- *Minister for the Arts*
- *Minister for Business and Better Regulation*
- *Minister for Human Rights*
- *Minister for Multicultural Affairs*
- *Minister for the Environment*

- *Minister for Heritage*
- *Minister for Homelessness and Housing Services*
- *Minister for Sustainable Building and Construction*
- *Assistant Minister for Families and Community Services*
- *Minister for Disability*
- *Minister for Justice Health*
- *Minister for Mental Health*

This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.'

I am an Information Officer appointed by the Chief Executive Officer of Canberra Health Services (CHS) under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. CHS was required to provide a decision on your access application by Wednesday 11 August 2021 but with your agreement this date was extended to **Friday 20 August 2021**.

The information has been extracted into two documents holding the information within the scope of your access application. These are outlined in the schedule of documents included at [Attachment A](#) to this decision letter. The document was created for the purpose of your request and captures information sourced from HPE Content Manager (Record Management System).

Decision on access

I have decided to grant partial access to the relevant documents. Partial redactions have been made to the documents where it contains information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act. The information contained in these folios is partially comprised of personal information. My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as [Attachment B](#) to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request; and
- The *Human Rights Act 2004*.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1(a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1(a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, Schedule 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004.

Following the consideration of the above factors I have decided, regarding personal information, the factor favouring non-disclosure outweighed the factors favouring disclosure. Therefore, and I have determined the information identified is contrary to the public interest and I have decided not to disclose this information.

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, CHS maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published.

<https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log>.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: ACTFOI@ombudsman.gov.au
Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

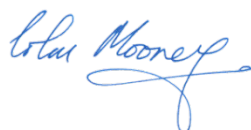
Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email HealthFOI@act.gov.au.

Yours sincerely



Colm Mooney
A/g Deputy Chief Executive Officer
Canberra Health Services

18 August 2021




FREEDOM OF INFORMATION SCHEDULE OF DOCUMENTS

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government's Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: <http://www.health.act.gov.au/public-information/consumers/freedom-information>

APPLICANT NAME	WHAT ARE THE PARAMETERS OF THE REQUEST	FILE NUMBER
	<p><i>The subject line of all final ministerial briefs since 14 June 2021, including dates, positions of authority it was written by and addressed to, generated for or directed to the below Ministers:</i></p> <ul style="list-style-type: none">• <i>Chief Minister</i>• <i>Deputy Chief Minister</i>• <i>Minister for Early Childhood Development</i>• <i>Minister for Education and Youth Affairs</i>• <i>Minister for Housing and Suburban Development</i>• <i>Minister for Women</i>• <i>Minister for the Prevention of Domestic and Family Violence</i>• <i>Minister for Sport and Recreation</i>• <i>Manager of Government Business</i>• <i>Minister for Planning and Land Management</i>• <i>Minister for Police and Emergency Services</i>• <i>Minister for Corrections</i>• <i>Minister for Industrial Relations and Workplace Safety</i>• <i>Attorney-General</i>• <i>Minister for Consumer Affairs</i>• <i>Minister for Water, Energy and Emissions Reduction</i>	CHSFOI21-22.02

		<ul style="list-style-type: none"> • <i>Minister for Gaming</i> • <i>Minister for Health</i> • <i>Minister for Families and Community Services</i> • <i>Minister for Aboriginal and Torres Strait Islander Affairs</i> • <i>Minister for Transport and City Services</i> • <i>Minister for Skills</i> • <i>Special Minister of State</i> • <i>Minister for the Arts</i> • <i>Minister for Business and Better Regulation</i> • <i>Minister for Human Rights</i> • <i>Minister for Multicultural Affairs</i> • <i>Minister for the Environment</i> • <i>Minister for Heritage</i> • <i>Minister for Homelessness and Housing Services</i> • <i>Minister for Sustainable Building and Construction</i> • <i>Assistant Minister for Families and Community Services</i> • <i>Minister for Disability</i> • <i>Minister for Justice Health</i> • <i>Minister for Mental Health</i> <p><i>This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.</i></p>				
Ref Number	Page Number	Description	Date	Status Decision	Factor	Open Access release status
1.	1	Briefs list to Minister for Health	14 June 2021 – 14 July 2021	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
2.	2	Briefs list to Minister for Mental Health & Justice Health	14 June 2021 – 14 July 2021	Partial Release	Schedule 2, 2.2 (a)(ii) Privacy	YES
Total Number of Documents						
2						

Record Number	Title	Addressee	Owner
GBCHS21/157	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Assembly 22-24 June 2021 - Minister for Health - Question Time Briefs (QTBs)	Minister for Health	Policy and Government Relations - Canberra Health Services
MCHS21/100	Email - Minister for Health - [REDACTED]	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/186	Request for Advice - Minister for Health - Breakdown of costs for the Sexual Health Centre	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/244	Advice - Email to Minister for Health - [REDACTED] Optometry Australia [REDACTED]	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/315	Request for Advice - Minister for Health - National Capital Private Hospital Stage 3	Minister for Health	INFRASTRUCTURE & HEALTH SUPPORT SERVICES (I&HSS) - Canberra Health Services
MCHS21/324	Initiated Brief - Minister for Health - Proposed name and communications approach for the new Coombs Health Centre	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/335	Email - Minister for Health - Concern re use of plastic in Canberra Hospital and suggestion that medication cups be paper rather than plastic - [REDACTED]	Minister for Health	FINANCE & BUSINESS INTELLIGENCE (FBI) - Canberra Health Services
MCHS21/362	Minister for Health - [REDACTED]	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/377	Email - Minister for Health - [REDACTED]	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/383	Email - Minister for Health - [REDACTED]	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/435	Initiated Brief (Minister for Health) Freedom of Information (FOI) Application from [REDACTED] re Internal Audit of Junior Doctors Pay - CHS (FOI21/18)	Minister for Health	People and Culture - Canberra Health Services
MCHS21/441	Advice/Brief (Minister for Health) ACT and SE NSW Breast Cancer Treatment Quality Assurance Project 20 Year Report	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/452	Initiated Brief (Minister for Health) [REDACTED]	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/453	Minister for Health - Meeting with Ochre Health [REDACTED] re Endoscopy Waitlist - 15 July 2021 (10am to 11am)	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/456	Initiated Brief - Minister for Health - Canberra Health Services Weekly Brief - 14 - 18 June 2021	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/464	Caveat Brief (Minister for Health) [REDACTED]	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/477	Event - (Minister for Health) Canberra Health Services Integrating Care Project - General Practitioner Meeting (24 June 2021 6.00pm to 7.30pm)	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/478	Initiated Brief - Minister for Health - Canberra Health Services Weekly Brief - 21 - 25 June 2021	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/482	Request for Advice - Minister for Health - [REDACTED]	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/483	Initiated Brief (Minister for Health) Nurse Led Treat and Go Stream and Service at Canberra Hospital	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/488	Email - Minister for Health - [REDACTED]	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/503	Initiated Brief (Minister for Health) - Canberra Health Services Weekly Brief (28 June to 2 July 2021)	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/507	Caveat Brief Minister for Health - [REDACTED]	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/508	Request for Advice - Minister for Health - Changes to Patient Visitor Restrictions	Minister for Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/510	Initiated Brief Minister for Health - Canberra Hospital Expansion (CHE) Project - Critical Services Building - Intensive Care Unit (ICU) Redesign	Minister for Health	INFRASTRUCTURE & HEALTH SUPPORT SERVICES (I&HSS) - Canberra Health Services
MCHS21/526	Initiated Brief (Minister for Health) - Canberra Health Services Weekly Brief (5 July to 9 July 2021)	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/539	Event Proposal Minister for Health - Integrating Care at Coombs Project - Family, Women's and Children's Health at Coombs Co-Design Workshops DATE and TIME TBC	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/563	Email - Minister for Health - [REDACTED]	Minister for Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/572	Request for Advice - Minister for Health - Plan for using private facilities for elective surgery and end of program acquittal report	Minister for Health	STRATEGY POLICY & PLANNING - CHS

Record Number	Title	Addressee	Owner
GBCHS21/156	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Assembly 22-24 June 2021 - Minister for Mental Health/Justice Health - Question Time Briefs (QTBs)	Minister for Mental Health/Justice Health	Policy and Government Relations - Canberra Health Services
MCHS21/447	Minister for Mental Health - [REDACTED]	Minister for Mental Health/Justice Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/450	Request for Advice - Minister for Mental Health - Statistics of Veterans being cared for by ACT Mental Health Services	Minister for Mental Health/Justice Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/458	Initiated Brief - Minister for Mental Health - Canberra Health Services Weekly Brief - 14 - 18 June 2021	Minister for Mental Health/Justice Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/461	Minister for Mental Health - [REDACTED]	Minister for Mental Health/Justice Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/462	Caveat Brief (Minister for Justice Health) COVID-19 Vaccination of Winnunga Client by Justice Health Services	Minister for Mental Health/Justice Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/469	Request for Advice - Minister for Mental Health - [REDACTED]	Minister for Mental Health/Justice Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/479	Initiated Brief - Minister for Mental Health - Canberra Health Services Weekly Brief - 21 - 25 June 2021	Minister for Mental Health/Justice Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/486	Request for Advice - Minister for Mental Health - Exit pathways and exit planning for people in Gawunggal	Minister for Mental Health/Justice Health	CLINICAL SERVICES - Canberra Health Services
MCHS21/504	Initiated Brief (Minister for Mental Health) - Canberra Health Services Weekly Brief (28 June to 2 July 2021)	Minister for Mental Health/Justice Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/527	Initiated Brief (Minister for Mental Health) - Canberra Health Services Weekly Brief (5 July to 9 July 2021)	Minister for Mental Health/Justice Health	STRATEGY POLICY & PLANNING - CHS
MCHS21/544	Social media Event Minister for Mental Health - Ward 12B Canberra Hospital - Friday 9 July 2021 10am - 11.00am	Minister for Mental Health/Justice Health	INFRASTRUCTURE & HEALTH SUPPORT SERVICES (I&HSS) - Canberra Health Services