

Dear 

### **DECISION ON YOUR ACCESS APPLICATION**

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by ACT Health Directorate (ACTHD) on **Thursday 25 June 2020**.

This application requested access to:

*'I would like all work diaries of Mr Bradley Burch from 1 October 2019 to date.'*

I am an Information Officer appointed by the Director-General of ACT Health Directorate (ACTHD) under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. ACTHD was required to provide a decision on your access application by **Thursday 23 July 2020**.

I have identified eight documents holding the information within scope of your access application. These are outlined in the schedule of documents included at Attachment A to this decision letter.

#### **Decisions**

I have decided to grant partial access to the eight documents.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment B to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request; and
- The *Human Rights Act 2004*.

#### **Partial Access**

Documents at reference 1 and 5 of the identified documents contain information that is partially comprised of Cabinet information. The information is therefore taken to be contrary to the public interest to release under *Schedule 1.6 (1) Cabinet Information (d) the disclosure of which would reveal any deliberation of Cabinet*.

All of the eight identified documents contains information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act as the information contained in these folios is partially comprised of personal information, of both government and non-government employees. This information identified has not been disclosed as the individual's right to privacy under *Schedule 2.2 (a) (ii) prejudice the protection of an individual's right to privacy*

or any other right under the Human Rights Act 2004, which outweighs the public interest in the disclosure of this information.

Documents at reference 4-5 and 7-8 of the identified documents contains information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act as the information contained in these folios is partially comprised of security information of an agency.

#### Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- *Schedule 2.1 (a) (i) promote open discussion of public affairs and enhance the government's accountability.*

#### Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- *Schedule 2.2 (a) (iii) prejudice security, law enforcement or public safety.*

On balance, I determined the information identified for redaction is contrary to the public interest and I have decided not to disclose this information as it would have a detrimental effect for the security of an agency.

#### Charges

Processing charges are not applicable to this request.

#### Disclosure Log

Under section 28 of the FOI Act, ACTHD maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published.

<https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log>.

#### Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman

GPO Box 442

CANBERRA ACT 2601

Via email: [ACTFOI@ombudsman.gov.au](mailto:ACTFOI@ombudsman.gov.au)

Website: [ombudsman.act.gov.au](http://ombudsman.act.gov.au)

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal  
Level 4, 1 Moore St  
GPO Box 370  
Canberra City ACT 2601  
Telephone: (02) 6207 1740  
<http://www.acat.act.gov.au/>

**Further assistance**

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9833 or email [HealthFOI@act.gov.au](mailto:HealthFOI@act.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Liz Lopa', written in a cursive style.

Liz Lopa  
**Executive Group Manager**  
Strategic Infrastructure

22 July 2020

## FREEDOM OF INFORMATION SCHEDULE OF DOCUMENTS

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government's Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: <http://www.health.act.gov.au/public-information/consumers/freedom-information>

APPLICANT NAME	WHAT ARE THE PARAMETERS OF THE REQUEST	FILE NUMBER
[REDACTED]	I would like all work diaries of Mr Bradley Burch from 1 October 2019 to date.	FOI20-31

Ref Number	Page Number	Description	Status Decision	Factor	Open Access release status
1.	1 – 5	October 2019 Calendar (30 September 2019 to 3 November 2019)	Partial Release	Schedule 1.6 (1) (d) Cabinet & Schedule 2.2 (a) (ii) Privacy	YES
2.	6 – 9	November 2019 Calendar (4 November 2019 to 1 December 2019)	Partial Release	Schedule 2.2 (a) (ii) Privacy	YES
3.	10 – 14	December 2019 Calendar (2 December 2019 to 5 January 2020)	Partial Release	Schedule 2.2 (a) (ii) Privacy	YES
4.	15 – 18	January 2020 Calendar (6 January 2020 to 2 February 2020)	Partial Release	Schedule 2.2 (a) (ii) Privacy & Schedule 2.2 (a) (iii) Security	YES
5.	19 - 22	February 2020 Calendar (3 February 2020 to 1 March 2020)	Partial Release	Schedule 1.6 (1) (d) Cabinet, Schedule 2.2 (a) (ii) Privacy & Schedule 2.2 (a) (iii) Security	YES
6.	23 – 27	March 2020 Calendar (2 March 2020 to 5 April 2020)	Partial Release	Schedule 2.2 (a) (ii) Privacy	YES
7.	28 – 31	April 2020 Calendar (6 April 2020 to 3 May 2020)	Partial Release	Schedule 2.2 (a) (ii) Privacy & Schedule 2.2 (a) (iii) Security	YES



8.	32 – 34	May 2020 Calendar (4 May 2020 to 24 May 2020)	Partial Release	Schedule 2.2 (a) (ii) Privacy & Schedule 2.2 (a) (iii) Security	YES
<b>Total Number of Documents</b>					
<b>8</b>					

# 30 September 2019 - 6 October 2019

September 2019						
Mo	Tu	We	Th	Fr	Sa	Su
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October 2019						
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## Monday, 30 September

- [Redacted]
- 10:00am - 10:30am Travel**
- 10:30am - 11:30am HPS Site Tour & Facilities Management Discussion** (HPS, Howard Florey Centenary House, 25 Mulley Street, Holder) -
- 11:30am - 12:00pm Travel**
- 12:00pm - 1:00pm Capital Works Quarterly**
- 1:00pm - 2:00pm LUNCH**
- 2:00pm - 2:30pm Travel**
- 2:30pm - 3:30pm 2019 Graduate Research Projects - Introductions and Initial Brainstorming** (Ground Floor Function Room - Dame Pattie Menzies House North - Dickson) -
- 3:30pm - 4:00pm Travel**

## Tuesday, 1 October

- 9:30am - 10:30am Master Plan Project Team Meeting** (ACTH-Bowes-Conf Room 4.05 (seats 12)) -
- 10:30am - 11:30am Director-General all staff forum** (Level 2 Bowes Street) -
- 12:30pm - 1:30pm LUNCH**
- 1:30pm - 2:30pm catch up Liz / Brad / Steph** (Liz's Office) -

## Wednesday, 2 October

- 10:00am - 11:00am Meeting: Directorate Communications and Engagement Strategy (Strategic Infrastructure)** (ACTH-Bowes-Conf Room 5.01 (seats 8)) -
- 11:00am - 11:45am Weekly catch up | Brad** (Liz's Office) -
- 11:30am - 12:30pm Miowera NBHF - Machinery Shed Background** (ACTH-Bowes-Conf Room 4.01 (seats 8)) -
- 12:30pm - 1:30pm LUNCH**

## Thursday, 3 October

- 9:30am - 10:30am SoR Review - Master Plan Phase 2**
- 10:45am - 11:30am Travel**
- 11:30am - 1:00pm Tour of Miowera NBHF** (NBHF - Meet Darren Solomons onsite) -
- 1:00pm - 1:45pm Travel**
- 2:00pm - 3:00pm LUNCH**

## Friday, 4 October

- 9:00am - 10:00am CM Talkback ABC 666** -
- 10:00am - 11:00am Master Plan RFQ Document Review** (Bowes Street, Woden) -
- 11:30am - 12:30pm ICU debrief** (ACTH-TCH-HIS-Meeting Room 1 (B3 L1 Rm 113 - S6)) -
- 12:30pm - 1:30pm LUNCH**

## Saturday, 5 October

## Sunday, 6 October



# 14 October 2019 - 20 October 2019

October 2019						
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November 2019						
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## Monday, 14 October

- 12:00am AHIA Melbourne →
- 6:25am - 7:35am V252 @6:35am arriving @7:35am
- 9:45am - 5:30pm AHIA Strategy Group Meeting (50 Lonsdale Street, Melbourne VIC 3000) -
- 6:00pm - 7:30pm Quest on Lonsdale - 43 Lonsdale St Melb

## Tuesday, 15 October

- ← AHIA Melbourne →
- 9:00am - 2:00pm AHIA Strategy Group Meeting Site Visits (Bus collection from Melbourne CBD (Location to be advised):) -

## Wednesday, 16 October

- ← 12:00am AHIA Melbourne
- 8:00am - 9:00am Travel to 30 Royal Parade Parkville
- 9:00am - 4:30pm AHIA - 6th Optimising Health Environments Forum (The University of Melbourne - Florey Institute -30 Royal Parade Parkville)
- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 4:30pm - 6:00pm Travel to Airport
- 6:35pm - 7:45pm Q2132 - departing 6:35pm arriving 7:45pm

## Thursday, 17 October

- 12:30pm - 1:30pm LUNCH
- 3:00pm - 4:00pm Graduate Project (ACTH-Bowes-Conf Room 4.05 (seats 12)) -
- 4:30pm - 5:30pm Executive drinks (No.10 cafe) -

## Friday, 18 October

- 9:00am - 10:00am CM Talkback ABC 666 -
- 12:30pm - 1:30pm LUNCH
- 2:00pm - 2:30pm Discussion in relation to crown lease and sublease for Clare Holland House (By phone (unless Brad you want to come to us?)) -

## Saturday, 19 October

## Sunday, 20 October

# 21 October 2019 - 27 October 2019

October 2019						
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November 2019						
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## Monday, 21 October

■ 12:30pm - 1:30pm LUNCH

## Tuesday, 22 October

□ 12:00am Legislative Assembly Sitting - →

■ 10:00am - 10:30am GBC19/463 - CAB19/473 Response to Assembly Resolution of 5 June 2019 - Health Infrastructure (blocked out time to work on this)

■ 12:30pm - 1:30pm LUNCH

## Wednesday, 23 October

□ ← Legislative Assembly Sitting - →

■ 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -

■ 12:30pm - 1:30pm LUNCH

## Thursday, 24 October

□ ← 12:00am Legislative Assembly Sitting - →

■ 10:00am - 11:00am GBC19/463 - CAB19/473 Response to Assembly Resolution of 5 June 2019 - Health Infrastructure (blocked out time to work on this)

▨ 10:00am - 10:30am [REDACTED]  
(ACTH-Bowes-Conf Room 2.04 (seats 12)) -

■ 12:30pm - 1:30pm LUNCH

## Friday, 25 October

■ 10:00am - 11:00am PCG Bowes Street -

▨ 11:00am - 12:30pm Proof of Concept presentation (ICU Tutorial room) -

■ 12:30pm - 1:30pm LUNCH

## Saturday, 26 October

## Sunday, 27 October

# 28 October 2019 - 3 November 2019

October 2019						
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November 2019						
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## Monday, 28 October

■ 12:30pm - 1:30pm LUNCH

## Tuesday, 29 October

■ 12:30pm - 1:30pm LUNCH

## Wednesday, 30 October

■ 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -

■ 12:30pm - 1:30pm LUNCH

## Thursday, 31 October

■ 12:30pm - 1:30pm LUNCH

## Friday, 1 November

■ 9:00am - 10:00am CM Talkback ABC 666 -

■ 12:30pm - 1:30pm LUNCH

## Saturday, 2 November

## Sunday, 3 November

# 4 November 2019 - 10 November 2019

November 2019

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December 2019

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## Monday, 4 November

- 12:00am Annual Report Hearings - →
- 12:30pm - 1:30pm LUNCH

## Tuesday, 5 November

- ← Annual Report Hearings - →
- 12:30pm - 1:30pm LUNCH

## Wednesday, 6 November

- ← Annual Report Hearings - →
- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 7 November

- ← Annual Report Hearings - →
- 12:30pm - 1:30pm LUNCH

## Friday, 8 November

- ← 12:00am Annual Report Hearings -
- 12:30pm - 1:30pm LUNCH
- 4:30pm - 7:00pm [REDACTED]

## Saturday, 9 November

## Sunday, 10 November

# 11 November 2019 - 17 November 2019

November 2019						
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December 2019						
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## Monday, 11 November

12:00am Annual Report Hearings - →

12:30pm - 1:30pm LUNCH

## Tuesday, 12 November

← Annual Report Hearings - →

10:00am - 11:00am Coffee catch up Brad / Liz (Abode Hotel no. 10) -

12:30pm - 1:30pm LUNCH

## Wednesday, 13 November

← Annual Report Hearings - →

11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -

12:30pm - 1:30pm LUNCH

## Thursday, 14 November

← Annual Report Hearings - →

12:30pm - 1:30pm LUNCH

1:45pm - 3:15pm Personal

## Friday, 15 November

← 12:00am Annual Report Hearings -

9:00am - 10:00am CM Talkback ABC 666 -

12:30pm - 1:30pm LUNCH

## Saturday, 16 November

## Sunday, 17 November



# 18 November 2019 - 24 November 2019

November 2019						
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December 2019						
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## Monday, 18 November

- 12:30pm - 1:30pm LUNCH
- 2:30pm - 3:00pm BIF 2020-21 update (ACTH-Bowes-Conf Room 4.06 (seats 6)) -

## Tuesday, 19 November

- 12:30pm - 1:30pm LUNCH

## Wednesday, 20 November

- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 21 November

- 12:30pm - 1:30pm LUNCH

## Friday, 22 November

- 12:30pm - 1:30pm LUNCH

## Saturday, 23 November

## Sunday, 24 November

# 25 November 2019 - 1 December 2019

November 2019						
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December 2019						
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## Monday, 25 November

- 12:30pm - 1:30pm LUNCH
- 3:00pm - 4:00pm Clare Holland House - Design Process and governance considerations (We'll come to you) -
- 3:00pm - 4:00pm Clare Holland House - Design Process and governance considerations (ACTH-Bowes-Conf Room 4.02 (seats 6)) -

## Tuesday, 26 November

- 12:00am Legislative Assembly Sitting - →
- 12:30pm - 1:30pm LUNCH
- 1:30pm - 2:30pm Clare Holland House (CHH) Expansion Project Control Group (PCG) meeting (Exec Meeting room - O'Shannassy Building - Calvary) -

## Wednesday, 27 November

- ← Legislative Assembly Sitting - →
- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 28 November

- ← 12:00am Legislative Assembly Sitting - →
- 12:00am Personal →
- 12:30pm - 1:30pm LUNCH

## Friday, 29 November

- ← 12:00am Personal
- 12:30pm - 1:30pm LUNCH

## Saturday, 30 November

## Sunday, 1 December

# 2 December 2019 - 8 December 2019

December 2019							January 2020						
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9	10	11	12	13	14	15	13	14	15	16	17	18	19
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23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

## Monday, 2 December

- 9:30am - 12:00pm Workstation Assessment x 8 staff Ivansson, Zoe (Health) <Zoe.Ivansson@act.gov.au> x 49707 (Level 4, Bowes St, meet at reception) -
- 10:30am - 11:30am CHS Accommodation Project | Project Control Group Meeting 1 (Canberra Hospital IHSS Conference Room B2 L3) -
- 12:30pm - 1:30pm LUNCH

## Tuesday, 3 December

- 12:00pm - 1:00pm Health Summit of senior clinicians and administrators from across the ACT public health system (Culture Review recommendation 4) (ACTH-Bowes-Conf Room 3.04 (seats 12)) -
- 1:00pm - 2:00pm LUNCH

## Wednesday, 4 December

- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 5 December

- 12:30pm - 1:30pm LUNCH
- 2:00pm - 5:00pm Christmas Lunch - Strategic Infrastructure (Bentspoke, 38 Mort St, Braddon) -

## Friday, 6 December

- 9:00am - 10:00am CM Talkback ABC 666 -
- 12:30pm - 1:30pm LUNCH
- ☑ 1:00pm - 3:00pm ICU expansion 80% presentation (Building 19 (CRCC) level 4 Tut room) -

## Saturday, 7 December

## Sunday, 8 December

# 9 December 2019 - 15 December 2019

December 2019						
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January 2020						
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## Monday, 9 December

- 11:00am - 12:00pm Monthly Corporate Governance and Finance Committee (ACTH-Bowes-Conf Room 4.04 (seats 12)) -
- 12:30pm - 1:30pm LUNCH

## Tuesday, 10 December

- 12:30pm - 1:30pm LUNCH

## Wednesday, 11 December

- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 4:30pm 80% presentation (ACTH-TCH-HIS-Conference Room (B3 L1 Rm 100 - S15)) -

## Thursday, 12 December

- 12:00pm - 1:30pm Catch-up - [REDACTED]
- 2:40pm - 4:00pm Meeting - [REDACTED]

## Friday, 13 December

- 11:30am - 12:00pm RFQ Evaluation: Southside Hydrotherapy Options Analysis Consultant (Brad's Office) -
- 12:30pm - 1:30pm LUNCH

## Saturday, 14 December

## Sunday, 15 December

# 16 December 2019 - 22 December 2019

December 2019

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January 2020

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## Monday, 16 December

- 12:00am [redacted] →
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 3:00pm Liz call

## Tuesday, 17 December

- ← FW: [redacted] →
- 10:00am - 11:00am Placeholder for DG All Staff Forum (including Announcement of DG Awards) (Level 2 Conference Rooms, Bowes Street) -
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 4:00pm ICU value management date claimer (ACTH-TCH-CRCC-StfTutL4(B19L4-20s)) -
- 6:00pm - 8:30pm ACTH Executive Christmas Drinks (Ostani Bar, Hotel Realm 18 National Circuit, Barton 2600) -

## Wednesday, 18 December

- ← [redacted] →
- 12:00am Annual Leave →
- 11:00am - 12:00pm Optometrist
- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 19 December

- ← [redacted] →
- ← Annual Leave →
- 12:30pm - 1:30pm LUNCH

## Friday, 20 December

- ← [redacted] →
- ← Annual Leave →
- 9:00am - 10:00am CM Talkback ABC 666 -
- 12:30pm - 1:30pm LUNCH

## Saturday, 21 December

- ← [redacted] →
- ← Annual Leave →

## Sunday, 22 December

- ← [redacted] →
- ← Annual Leave →

# 23 December 2019 - 29 December 2019

December 2019

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January 2020

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20	21	22	23	24	25	26
27	28	29	30	31		

## Monday, 23 December

- ← [Redacted] →
- ← Annual Leave →
- 12:30pm - 1:30pm LUNCH

## Tuesday, 24 December

- ← [Redacted] →
- ← Annual Leave →
- 12:30pm - 1:30pm LUNCH

## Wednesday, 25 December

- ← [Redacted] →
- ← Annual Leave →
- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 26 December

- ← [Redacted] →
- ← Annual Leave →
- 12:30pm - 1:30pm LUNCH

## Friday, 27 December

- ← [Redacted] →
- ← Annual Leave →
- 12:30pm - 1:30pm LUNCH

## Saturday, 28 December

- ← [Redacted] →
- ← Annual Leave →

## Sunday, 29 December

- ← [Redacted] →
- ← Annual Leave →

# 30 December 2019 - 5 January 2020

December 2019

Mo	Tu	We	Th	Fr	Sa	Su
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January 2020

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27	28	29	30	31		

## Monday, 30 December

- ← [Redacted] →
- ← Annual Leave →
- 12:30pm - 1:30pm LUNCH

## Tuesday, 31 December

- ← [Redacted] →
- ← Annual Leave →
- 12:30pm - 1:30pm LUNCH

## Wednesday, 1 January

- ← [Redacted] →
- ← Annual Leave →
- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 2 January

- ← [Redacted] →
- ← Annual Leave →
- 12:30pm - 1:30pm LUNCH

## Friday, 3 January

- ← 12:00am [Redacted] →
- ← 12:00am Annual Leave →
- 12:30pm - 1:30pm LUNCH

## Saturday, 4 January

## Sunday, 5 January

# 6 January 2020 - 12 January 2020

January 2020							February 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5						1	2
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13	14	15	16	17	18	19	10	11	12	13	14	15	16
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27	28	29	30	31			24	25	26	27	28	29	

## Monday, 6 January

- 10:30am - 11:00am Catch-up about business cases (Brad's office) -
- 12:30pm - 1:30pm LUNCH

## Tuesday, 7 January

- 10:30am - 11:00am Mental health accommodation projects (ACTH-Bowes-Conf Room 4.01 (seats 8)) -
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 3:00pm Aboriginal resi rehabilitation & Watson replacement (ACTH-Bowes-Conf Room 4.01 (seats 8)) -

## Wednesday, 8 January

- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 9 January

- 8:30am - 9:30am Catch-up [REDACTED] (Ona Fyshwick)
- 1:00pm - 1:30pm [REDACTED] (Brad's office) -
- 1:30pm - 2:30pm LUNCH
- 3:00pm - 3:30pm Initial site selection - Aboriginal and Torres Strait Islander residential rehabilitation facility (ACTH-Bowes-Conf Room 4.01 (seats 8)) -

## Friday, 10 January

- 10:00am - 10:30am Site selection - sub-acute mental health unit
- 11:00am - 11:30am catch up Brad + Justeen (Brad's Office) -
- 12:30pm - 1:30pm LUNCH
- 4:00pm - 4:30pm Optomotrist

## Saturday, 11 January

## Sunday, 12 January



# 13 January 2020 - 19 January 2020

January 2020

Mo	Tu	We	Th	Fr	Sa	Su
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February 2020

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## Monday, 13 January

12:00am [redacted] →

12:30pm - 1:30pm LUNCH

## Tuesday, 14 January

← [redacted] →

12:30pm - 1:30pm LUNCH

1:30pm - 2:30pm Invitation: ACT Health Business Case Call @ Tue Jan 14, 2020 1:30pm - 2:30pm (AEDT) (brad.burch@act.gov.au) -

2:30pm - 3:00pm Travel to Moore Street

3:00pm - 4:00pm Winnunga lease issues (Level 6 - 12 Moore Street - phone ext 53754) -

## Wednesday, 15 January

← [redacted] →

11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -

12:30pm - 1:30pm LUNCH

## Thursday, 16 January

← [redacted] →

12:30pm - 1:30pm LUNCH

## Friday, 17 January

← [redacted] →

12:30pm - 1:30pm LUNCH

## Saturday, 18 January

← [redacted] →

## Sunday, 19 January

← [redacted] →

# 20 January 2020 - 26 January 2020

January 2020						
Mo	Tu	We	Th	Fr	Sa	Su
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February 2020						
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## Monday, 20 January

- ← [REDACTED] →
- 12:00am [REDACTED] →
- 12:30pm - 1:30pm LUNCH
- 1:00pm - 1:30pm Phone call: Brad/Liz to call [REDACTED] (Liz's Office) -
- 2:00pm - 3:00pm Hydrotherapy pool inception meeting (ACTH-Bowes-Conf Room 4.06 (seats 6)) -
- 4:30pm - 5:00pm To discuss CHHP (Michael's office (Phone hook up)) -

## Tuesday, 21 January

- ← [REDACTED] →
- ← [REDACTED] →
- 8:15am - 8:45am CONFIRMED - Government Procurement Board - Intensive Care Unit Expansion at the Canberra Hospital (Ground Floor, Nature Conservation House, Belconnen) -
- 10:30am - 12:30pm Private Appointment
- 12:30pm - 1:30pm LUNCH

## Wednesday, 22 January

- ← [REDACTED] →
- ← [REDACTED] →
- 8:30am - 9:30am Catch-up [REDACTED] (ONA Coffee House (1/68 Wollongong Street, Fyshwick ACT, Australia))
- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 23 January

- ← [REDACTED] →
- 8:00am - 1:00pm Private Appointment
- 10:00am - 12:00pm Investment Logic Workshop for considering Building 10 investment options (ACTH-TCH-HIS-Conference Room (B3 L1 Rm 100 - S15)) -
- 12:30pm - 1:30pm LUNCH
- 2:00pm - 3:00pm Invitation: HOLD: ACT Health business case @ Thu 23 Jan 2020 2pm - 3pm (AEDT) (brad.burch@act.gov.au) (Google Hangouts Meet or dial [REDACTED])

## Friday, 24 January

- ← [REDACTED] →
- 12:30pm - 1:30pm LUNCH

## Saturday, 25 January

- ← [REDACTED] →

## Sunday, 26 January

- ← [REDACTED] →

# 27 January 2020 - 2 February 2020

January 2020							February 2020							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
			1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	
27	28	29	30	31			24	25	26	27	28	29		

## Monday, 27 January

← [REDACTED] →

Public Holiday

## Tuesday, 28 January

← 12:00am [REDACTED] →

- 12:30pm - 1:30pm LUNCH
- 2:00pm - 3:00pm Strategic Infrastructure Branch Meeting (ACTH-Bowes-Conf Room 4.04 (seats 12)) -
- 3:15pm - 4:00pm Invitation: Cost assumptions discussion @ Tue 28 Jan 2020 3:15pm - 4pm (AEDT) (brad.burch@act.gov.au) (Dial [REDACTED])

## Wednesday, 29 January

- 11:00am - 12:30pm FM/Accommodation Team meeting (ACTH-Bowes-Conf Room 4.02 (seats 6); ACTH-Bowes-Conf Room 4.06 (seats 6)) -
- 11:00am - 11:45am Weekly catch up | Brad (Liz's Office) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 30 January

- 10:00am - 10:30am Dan & Brad catch-up (Brad's office) -
- 11:30am - 12:30pm Canceled: Technology Infrastructure Program Board (Confrence Room 2.04, Level 2, 4 Bowes Street) -
- 12:30pm - 1:30pm LUNCH

## Friday, 31 January

- 12:30pm - 1:30pm LUNCH
- 3:00pm - 3:30pm Site Visit: University of Canberra Public Hospital (UCPH) Hydrotherapy Pool ( UCPH, 20 Guraguma St, Bruce ACT 2617) -

## Saturday, 1 February

## Sunday, 2 February

# 3 February 2020 - 9 February 2020

February 2020

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March 2020

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## Monday, 3 February

- 12:30pm - 1:30pm LUNCH
- 3:30pm - 5:00pm Private Appointment

## Tuesday, 4 February

- 12:30pm - 1:30pm LUNCH

## Wednesday, 5 February

- 12:30pm - 1:30pm LUNCH

## Thursday, 6 February

- 12:30pm - 1:30pm LUNCH

## Friday, 7 February

## Saturday, 8 February

## Sunday, 9 February

# 10 February 2020 - 16 February 2020

February 2020						
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March 2020						
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## Monday, 10 February

12:30pm - 1:30pm LUNCH

## Tuesday, 11 February

12:00am sitting days →

12:30pm - 1:30pm LUNCH

5:00pm - 6:30pm [REDACTED]

## Wednesday, 12 February

← sitting days →

9:00am - 9:30am check converga :)

9:30am - 11:00am FM/Accommodation Team meeting  
(ACTH-Bowes-Conf Room 4.06 (seats 6)) -

10:00am - 10:45am Weekly catch up | Brad (Liz's Office) -

11:00am - 1:00pm Staff Survey results - Briefing for Executives  
(Board Room - Level 5) -

1:00pm - 1:30pm LUNCH

1:30pm - 2:30pm [REDACTED] Discussion (ACTH-Bowes-Conf Room 4.05  
(seats 12)) -

2:30pm - 3:30pm All Staff Forum: 2019 Climate Survey (Bowes  
Street Offices, Level 2 Conference Centre) -

3:30pm - 4:30pm [REDACTED]  
[REDACTED] (ACTH-Bowes-Conf Room 4.05 (seats 12)) -

## Thursday, 13 February

← 12:00am sitting days

11:30am - 12:00pm OH&S induction (Brad's office) -

12:30pm - 1:30pm LUNCH

2:00pm - 3:00pm ACTHD and Health Projects International  
Catch-Up (Abode Hotel No.10 Bowes Street Woden) -

2:00pm - 3:00pm CHS Accommodation Project Update  
(ACTH-Bowes-Conf Room 4.07 (seats 6)) -

3:15pm - 3:45pm Happy Birthday Liz (afternoon tea) (SID  
Breakout Space) -

## Friday, 14 February

12:30pm - 1:30pm LUNCH

## Saturday, 15 February

## Sunday, 16 February

# 17 February 2020 - 23 February 2020

February 2020						
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March 2020						
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## Monday, 17 February

- 12:30pm - 1:30pm LUNCH
- 2:00pm - 2:45pm Burrangiri Aged Care Meeting (ACTH-Bowes-Conf Room 4.07 (seats 6)) -
- 3:00pm - 4:00pm ICU Expansion Discussion MPC/ACTHD (ACTH-Bowes-Conf Room 4.02 (seats 6)) -
- 4:15pm - 4:30pm CHH design and construction dates (Abode No. 10 Bowes Street Woden) -

## Tuesday, 18 February

- 5:30am sitting days →
- 10:30am - 11:30am Bowes Street Fit-out Project Update meeting (ACTH-Bowes-Conf Room 4.05 (seats 12)) -
- 10:30am - 11:30am Northside hospital - tender evaluation (ACTH-Bowes-Conf Room 3.07 (seats 6)) -
- ▨ 12:00pm - 1:00pm Canberra Master plan Community Engagement (Meeting Room 1, Level 2, Building 23 at TCH) -
- 12:30pm - 1:30pm LUNCH

## Wednesday, 19 February

- ← sitting days →
- 11:00am - 11:30am Security MOU (Brad's Office) -
- 12:30pm - 1:30pm LUNCH
- 2:00pm - 2:30pm Bowes Street Accommodation Audit and next steps (Brad's Office) -

## Thursday, 20 February

- ← 6:00am sitting days
- 9:15am - 9:45am DG Exec hook-up meeting (Level 5, board room or teleconference/ Dial in: [REDACTED])
- 12:30pm - 1:30pm LUNCH
- 5:00pm - 6:00pm Private Appointment 🔒

## Friday, 21 February

- 10:00am - 11:00am catch-up about watson (ted noffs/catholic care) (ACTH-Bowes-Conf Room 4.06 (seats 6)) -
- ▨ 11:30am - 3:30pm ICU Expansion Working Group for 80% PSP (ACTH-TCH-HIS-Conference Room (B3 L1 Rm 100 - S15)) -
- 12:30pm - 1:30pm LUNCH

## Saturday, 22 February

## Sunday, 23 February

# 24 February 2020 - 1 March 2020

February 2020						
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March 2020						
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## Monday, 24 February

- 10:00am - 10:30am AusHFG endorsement SOP (Brad's Office) -
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 3:00pm Invitation to EBMs to DLC - Presentation from ANU on the Workplace Culture Change Framework (DG Boardroom, Level 5, 6 Bowes St) -

## Tuesday, 25 February

- 10:00am - 11:00am Marie Stopes (Marie Stopes) -
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 3:00pm Discuss monthly Financials - Strategic Infrastructure (ACTH-Bowes-Conf Room 4.06 (seats 6)) -
- 3:30pm - 4:00pm Travel to Nara
- 4:00pm - 5:30pm IPAC (Nara Conference Room Level 1) -

## Wednesday, 26 February

- 8:00am - 9:00am Breakfast Meeting - [REDACTED] (Ona Fyshwick)
- 9:30am - 11:00am FM/Accommodation Team meeting (ACTH-Bowes-Conf Room 4.06 (seats 6)) -
- 9:30am - 10:30am ACT Health Catch up: Liz ( 4.07 @ Bowes Street, Phillip) -
- 12:30pm - 1:30pm LUNCH

## Thursday, 27 February

- 7:30am - 8:30am CHS & ACT Health Directorate - Executive Meet & Greet Breakfast (The Canberra Hospital, BBQ Facilities Between Building 6 & 23) -
- 10:00am - 10:15am [REDACTED] (ACTH-Bowes-Conf Room 3.03 (seats 4)) -
- 10:30am - 11:00am [REDACTED] (ACTH-Bowes-Conf Room 3.03 (seats 4)) -
- 11:30am - 12:30pm Canceled: Technology Infrastructure Program Board (Confrence Room 2.04, Level 2, 4 Bowes Street) -
- 12:30pm - 1:30pm LUNCH

## Friday, 28 February

- 10:30am - 11:00am [REDACTED]
- 12:30pm - 1:30pm LUNCH
- 12:30pm - 12:45pm [REDACTED] (12.30pm) (call Ben 6207 1168 (Room 3.01)) -
- 1:30pm - 4:00pm Business case planning (ACTH-Bowes-Conf Room 2.10 (seats 8, No AV)) -
- 2:30pm - 3:00pm STH phone call -

## Saturday, 29 February

## Sunday, 1 March

# 2 March 2020 - 8 March 2020

March 2020							April 2020						
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30	31												

## Monday, 2 March

- 12:30pm - 1:30pm LUNCH
- 1:30pm - 5:00pm Office Time

## Tuesday, 3 March

- 9:00am - 10:00am Private Appointment
- 10:00am - 11:00am Office Time
- 11:00am - 11:30am 2020-21 funding (Liz office) -
- 12:30pm - 1:30pm LUNCH
- 2:00pm - 3:00pm Office Time
- 3:30pm - 5:30pm Private Appointment

## Wednesday, 4 March

- 9:30am - 10:30am Meeting to discuss planning activities associated with the ACT HD in addressing the COVID-19 threat (ACTH-Bowes-Conf Room 4.05 (seats 12)) -
- 10:30am - 12:00pm Finalise Burrangiri Brief for Min20/144/
- 12:00pm - 1:00pm LUNCH
- 1:00pm - 5:00pm Review Accommodation Audit

## Thursday, 5 March

- A/L
- 8:30am - 12:00pm Private Appointment
- 1:00pm - 2:00pm Lunch, Catch Up, Welcome Back & Farewell (10 Bowes St) -

## Friday, 6 March

- 8:30am - 9:00am FYI I have booked the Ground floor meeting room :) -
- 9:00am - 10:00am Northside Hospital Start Up Meeting (ACT Health Office, 4 Bowes st, Ground floor meeting room, Phillip ACT 2606) -
- 10:30am - 11:00am Travel to Callam
- 11:00am - 12:00pm Adrian Piani/ Brad Burch - to discuss health delivery challenges as well as on asset mgt (Callam Offices) -
- 12:00pm - 12:30pm Travel to Bowes
- 12:30pm - 1:30pm LUNCH
- 1:30pm - 2:30pm ACT Health Infrastructure Projects (ACTH-Bowes-Conf Room 4.07 (seats 6)) -
- 3:00pm - 4:00pm Accommodation Discussion with DSD (ACTH-Bowes-Conf Room 4.07 (seats 6)) -

## Saturday, 7 March

## Sunday, 8 March



# 9 March 2020 - 15 March 2020

March 2020							April 2020						
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9	10	11	12	13	14	15	13	14	15	16	17	18	19
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23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, 9 March

Public Holiday

## Tuesday, 10 March

- 9:00am - 10:15am Private Appointment
- 10:00am - 11:00am MOC for an Aboriginal Specific AoD residential rehabilitation service and associated process (Winnunga Nimmityjah Aboriginal Health and Community Services, 45 Boolimba Crescent, Narrabundah (next door to St Vincents) Narrabundah shops) -
- 12:00pm - 12:30pm LUNCH
- 12:30pm - 1:00pm Travel TCH B24
- 1:00pm - 2:00pm SPIRE Enabling Works PCG (Canberra Hospital, B24, MR1) -
- 1:50pm - 2:20pm Travel
- 2:20pm - 4:20pm Private Appointment

## Wednesday, 11 March

- 10:00am - 10:30am Capital Project Status updates - Monthly Finance Reporting (Brad's Office) -
- 10:30am - 12:30pm Office time
- 12:30pm - 1:30pm LUNCH
- 1:30pm - 2:30pm Steph/Brad (Brad's Office) -
- 3:00pm - 4:00pm Project Initiation Meeting (Woden (room TBC)) -
- 4:00pm - 5:00pm Office Time

## Thursday, 12 March

- 10:00am - 1:00pm CHS Master Plan (4 Bowes St Woden - Ground Floor meeting room) -
- 1:00pm - 1:30pm LUNCH
- 1:30pm - 2:00pm Caitlin/Liz (Liz Office) -
- 3:30pm - 4:00pm Travel to CHH
- 4:00pm - 4:45pm Calvary - AECOM - ACT Health catch-up (Calvary - Executive Meeting room at O'Shannassey building) -

## Friday, 13 March

- 9:30am - 10:00am Master Plan inputs required from Health Planning (ACTH-Bowes-Conf Room 4.01 (seats 8)) -
- 10:00am - 11:00am Office Time
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 5:00pm Office time
- 3:00pm - 3:30pm test webex meeting (via webex) -

## Saturday, 14 March

## Sunday, 15 March

# 16 March 2020 - 22 March 2020

March 2020							April 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
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23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, 16 March

- 9:00am - 10:00am Office time
- 10:00am - 11:00am Project Control Group: Burrangiri Aged Care - Service and Infrastructure Review (WEBEX) -
- 11:00am - 11:30am Office time
- 11:30am - 12:00pm 2021-22 Budget business case planning (ACTH-Bowes-Conf Room 4.07 (seats 6)) -
- 12:00pm - 1:00pm LUNCH
- 1:00pm - 1:30pm Office time
- 1:30pm - 2:00pm Calvary Performance Agreement negotiation - Calvary Assets (ACTH-Bowes-Conf Room 4.04 (seats 12)) -
- 2:00pm - 2:30pm Northside Hospital Development Options study - Debrief KPMG (Teleconference - Details below) -
- 2:30pm - 5:00pm Clear QTBs - Recruitment- SPIRE Opening Statement

## Tuesday, 17 March

- 9:00am - 10:30am Office time
- 10:30am - 11:00am Watson hostel: Ted Noffs and Catholic Care (ACTH-Bowes-Conf Room 4.05 (seats 12)) -
- 12:00pm - 1:00pm LUNCH
- 1:30pm - 3:30pm Senior Fleet Executive Group (SFEG) Meeting (Procurement ACT - Level 5 North Meeting Room 220 Northbourne Ave, Braddon) -

## Wednesday, 18 March

- 9:00am - 10:00am Catch up on work program and priorities (Your Office) -
- 10:00am - 10:45am Weekly catch up | Brad (Liz's Office) -
- 10:45am - 12:00pm Masterplan consultation discussion -
- 11:00am - 12:00pm Master Plan consultation webex (The future) -
- 12:00pm - 12:30pm LUNCH
- 2:30pm - 3:00pm Monthly Finance Meeting - Strategic Infrastructure (ACTH-Bowes-Conf Room 4.05 (seats 12)) -
- 3:00pm - 5:00pm Office Time

## Thursday, 19 March

- 11:00am - 11:30am Pre Brief DG - SPIRE Inquiry (DG's office or WEBEX) -
- 12:00pm - 12:30pm HPS HVAC Budget -
- 12:30pm - 3:00pm 43574 Interviews - Strategic Infrastructure (ACTH-Bowes-G-Mtg Rm 1 (Ground - 8) (5124 9295)) -
- 4:15pm - 5:15pm NHDOA - Coordination Meeting (Microsoft Teams Meeting) -
- 4:15pm - 5:15pm NHDOA - Fortnightly Co-ordination Meeting (ACT Health 4 Bowes Street Office) -

## Friday, 20 March

- 9:00am - 11:30am BOWES STREET GROUND FLOOR FITOUT - TENDERS (ACT Health Bowes Street Phillip) -
- 9:30am - 10:00am Discussion: Barton Lease (ACTH-Bowes-Conf Room 4.05 (seats 12)) -
- 10:30am - 11:00am Travel to CHH
- 11:00am - 12:00pm CHH-PCG meeting (Boardroom (O'Shannassy Lower Ground)) -
- 12:00pm - 12:30pm Travel to Bowes
- 12:30pm - 1:30pm LUNCH
- 1:30pm - 5:00pm Office Time

## Saturday, 21 March

## Sunday, 22 March

# 23 March 2020 - 29 March 2020

March 2020							April 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
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16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, 23 March

- 9:00am - 12:30pm Office Time
- 12:30pm - 1:30pm LUNCH
- 1:30pm - 2:00pm Strategic Infrastructure Catch-up - Working from Home (Webex) -
- 2:00pm - 5:00pm Office Time

## Tuesday, 24 March

- [REDACTED]
- 9:00am - 12:00pm Office time
  - 12:00pm - 1:00pm LUNCH
  - 1:00pm - 2:00pm Strategic Infrastructure Catch-up - Project Discussion (Webex) -
  - 3:00pm - 5:00pm Office Time

## Wednesday, 25 March

- 11:00am - 12:30pm FM/Accommodation Team meeting (Webex) -
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 3:00pm Catch up | Brad (Liz's Office) -
- 4:00pm - 5:00pm ACT Government Engineering Workforce Plan (Webex) -

## Thursday, 26 March

- [REDACTED]
- 8:00am - 5:00pm Annual Leave
  - 3:30pm - 4:30pm NHDOA - Monthly Control Group (ACT Health 4 Bowes Street, Woden) -

## Friday, 27 March

- 9:00am - 9:30am Catch up Liz and brad -
- 9:30am - 10:00am quick chat Brad and Caitlin (our phones) -
- 11:00am - 12:00pm Hydrotherapy Pool Options Analysis Discussion (Webex) -
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 2:45pm NHDOA - Monthly Report touch base (Microsoft Teams Meeting) -

## Saturday, 28 March

## Sunday, 29 March

# 30 March 2020 - 5 April 2020

March 2020							April 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, 30 March

- 10:00am - 11:00am **Project Control Group: Burrangiri Aged Care - Service and Infrastructure Review** (WEBEX) -
- 10:30am - 11:00am **HECC logistics catch up meeting.** (WEBEX) -
- 1:00pm - 2:00pm **AHIA COVID-19 Discussion** (Skype Meeting) -
- 2:00pm - 3:00pm **LUNCH**
- 3:00pm - 4:00pm **Branch Risk Register** (WEBEX) -

## Tuesday, 31 March

- 10:00am - 11:00am [REDACTED] (Brad's Office) -
- 12:30pm - 1:30pm **LUNCH**
- 2:00pm - 3:00pm [REDACTED] (Brad's Office) -
- 2:45pm - 3:15pm **CHH agreements** (webex) -
- 4:00pm - 5:00pm **Personal** [REDACTED]

## Wednesday, 1 April

- 9:30am - 10:00am **Pre discussion - Webex Staff Forum** (Webex) -
- 10:30am - 11:00am **HECC Logistics catch up** -
- 11:00am - 11:45am **Weekly catch up | Brad** (Liz's Office) -
- 12:30pm - 1:30pm **LUNCH**
- 1:30pm - 2:30pm **Catch up re HECC Accommodation at Bowes Street** (Webex) -

## Thursday, 2 April

- 12:00pm - 12:30pm **LUNCH**
- ☑ 12:30pm - 1:00pm **Clare Holland House - catch-up** (via WebEx) -
- 1:00pm - 2:00pm **Project Control Group: Southside Hydrotherapy Options Analysis (updated)** (Webex) -
- 3:00pm - 3:45pm **You're invited: Director-General All Staff Forum via Webex** (Webex) -
- ☑ 4:00pm - 5:00pm **NHDOA - Fortnightly Co-ordination Meeting** (Teams Meeting) -

## Friday, 3 April

- 12:30pm - 1:30pm **LUNCH**
- 2:00pm - 3:00pm [REDACTED] (Brad's Office) -
- 3:00pm - 3:30pm **ICU Expansion Next Steps** (WebEx) -

## Saturday, 4 April

## Sunday, 5 April

# 6 April 2020 - 12 April 2020

April 2020						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2020						
Mo	Tu	We	Th	Fr	Sa	Su
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## Monday, 6 April

- 12:30pm - 1:30pm LUNCH
- 2:00pm - 2:30pm Logistics Catch up (webex) -
- 3:00pm - 4:00pm SID Risk Register - Meeting 2 (WEBEX) -

## Tuesday, 7 April

- 12:30pm - 1:30pm LUNCH

## Wednesday, 8 April

- 12:30pm - 1:30pm LUNCH
- 3:00pm - 3:45pm Weekly catch up | Brad (Liz's Office) -

## Thursday, 9 April

- 9:30am - 10:00am CHH scope/budget (webex) -
- 11:30am - 12:30pm LUNCH
- 12:30pm - 2:00pm CHH Expansion - Design Meeting (Claire Holland House) -
- 1:00pm - 2:00pm DG Exec hook-up meeting (Webex) -
- 3:30pm - 4:00pm Casey/Brad catch up -

## Friday, 10 April

- Good Friday

## Saturday, 11 April

## Sunday, 12 April

# 13 April 2020 - 19 April 2020

April 2020						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2020						
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## Monday, 13 April

Easter Monday

## Tuesday, 14 April

- 9:00am - 9:45am Stimulus and BIF -
- 10:30am - 11:30am Project Control Group: Burrangiri Aged Care - Service and Infrastructure Review (WEBEX) -
- 12:30pm - 1:30pm LUNCH
- 4:00pm - 4:30pm Watson hostel - Project control group - meeting #2 (Via Webex) -

## Wednesday, 15 April

- 10:00am - 11:00am National medical stockpile, EPIC, management and supply -
- 11:30am - 12:00pm Chat Business Con Plan/Case (webex) -
- 12:30pm - 1:30pm LUNCH
- 3:00pm - 4:00pm Hydro catch up with Lockbridge (Microsoft Teams Meeting) -
- 4:00pm - 4:45pm Weekly catch up | Brad (Liz's Office) -

## Thursday, 16 April

- 11:00am - 11:30am CHH design/cost planning process (webex) -
- 11:00am - 11:30am Please use this for the meeting - I can't get into Webex at all right now! (Microsoft Teams Meeting) -
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 3:30pm NHDOA - Fortnightly Co-ordination Meeting (Teams Meeting) -
- 4:00pm - 5:00pm Private Appointment 

## Friday, 17 April

- 10:00am - 11:30am CHMP - Project Planning Team (PPT) Weekly Catchup (Microsoft Teams Meeting) -
- 10:30am - 11:00am Logs Team Meeting -
- 12:30pm - 1:30pm LUNCH
- 4:00pm - 4:30pm Canceled: SID - End of Week Debrief (Webex link in meeting series) -

## Saturday, 18 April

## Sunday, 19 April

# 20 April 2020 - 26 April 2020

April 2020							May 2020							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
			1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10	
13	14	15	16	17	18	19	11	12	13	14	15	16	17	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	
27	28	29	30				25	26	27	28	29	30	31	

## Monday, 20 April

- 9:30am - 10:00am Canceled: SID - Project Updates (Webex link in series) -
- 12:30pm - 1:30pm LUNCH
- 2:30pm - 3:30pm Executive Team Catch up (Webex) -

## Tuesday, 21 April

- 9:00am - 9:30am PHECC Logistics morning catch up and update (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 9:30am - 10:00am revised concept review (Webex) -
- 10:30am - 11:00am HECC Logistics PPE distributions from CHECC and HECC for NGO's -
- 11:00am - 12:00pm LUNCH
- 12:00pm - 1:00pm Webex meeting invitation: CHH-PCG (please use this meeting invite)
- [REDACTED]
- 12:30pm - 1:00pm CHHP - ICU (Webex) -

## Wednesday, 22 April

- 9:00am - 10:00am CHH- Minimum functionality and below the line scope prioritisation (Webex) -
- 9:00am - 9:30am PHECC Logistics morning catch up and update (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 12:00pm - 1:00pm YTD Financial Performance (March) Discussion and Catch up (Webex link in invite.) -
- 1:00pm - 2:00pm LUNCH
- 3:30pm - 4:30pm DG's All Staff Forum - 22 April 2020 (Webex - Details within) -

## Thursday, 23 April

- 9:00am - 9:30am PHECC Logistics morning catch up and update (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 9:30am - 10:30am Caitlin/Brad Catch up (webex invite in meeting series) -
- 12:00pm - 1:00pm LUNCH
- 2:00pm - 3:00pm Clearance Items (if required)

## Friday, 24 April

- 9:00am - 9:30am PHECC Logistics morning catch up and update (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 9:30am - 10:00am Catch up on CHMP and Next steps (Webex) -
- 10:00am - 11:00am CHMP - informal catch up on project matters (Microsoft Teams Meeting) -
- 11:00am - 11:30am Review Business Cont Plan
- 11:30am - 12:30pm CHH discussion (webex) -
- 12:30pm - 1:30pm LUNCH
- 3:15pm - 4:00pm DG Exec hook-up meeting (Webex) -
- 4:30pm - 5:00pm Canceled: SID - End of Week Debrief (Webex link in meeting series) -

## Saturday, 25 April


## Sunday, 26 April

- 8:30am - 8:00pm [REDACTED]

# 27 April 2020 - 3 May 2020

April 2020							May 2020						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

## Monday, 27 April

- 9:00am - 9:30am PHECC Logistics morning catch up and update (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 12:00pm - 3:00pm Private Appointment 

## Tuesday, 28 April

- 9:00am - 9:30am PHECC Logistics morning catch up and update (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 10:00am - 11:00am Review clearance items
- 11:00am - 12:00pm Webex meeting invitation: Discussion on the delivery model of the program (CHH-PCG)  
[REDACTED]
- 12:30pm - 1:30pm LUNCH
- 3:00pm - 3:30pm [REDACTED] (Webex) -
- 4:00pm - 4:45pm 2 Bowes Street Fit out (Webex Meeting) -

## Wednesday, 29 April

- 9:00am - 9:30am PHECC Logistics morning catch up and update (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 11:00am - 11:30am Strategic Accommodation plan (WEBEX link in invitation) -
- 11:30am - 12:00pm Scope of work - Architect to Design ABW Fit out (Webex invitation in invite) -
- 1:00pm - 2:00pm LUNCH
- 2:00pm - 2:45pm Weekly catch up | Brad (Liz's Office) -
- 3:00pm - 4:00pm Caitlin/Brad Catch up (webex invite in meeting series) -

## Thursday, 30 April

- 9:00am - 9:30am PHECC Logistics morning catch up and update (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 10:00am - 10:45am CHH Expansion (Webex Meeting) -
- 12:00pm - 1:00pm LUNCH
- 1:00pm - 1:30pm Brad & Dan catch-up (Webex) -
- 2:30pm - 3:00pm NHDOA - Monthly Control Group (Microsoft Teams Meeting) -
- 3:30pm - 4:30pm Project Control Group: Burrangiri Aged Care - Service and Infrastructure Review (WEBEX) -

## Friday, 1 May

- 9:00am - 9:30am PHECC Logistics morning catch up and update (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 10:30am - 11:30am ICU Expansion PCG (Webex link in invite) -
- 12:00pm - 1:00pm LUNCH
- 1:00pm - 1:30pm Catch Up (Phone Chat) -
- 2:00pm - 2:45pm DG Exec hook-up meeting (Webex) -
- 4:00pm - 4:30pm Canceled: SID - End of Week Debrief (Webex link in meeting series) -

## Saturday, 2 May






## Sunday, 3 May








# 4 May 2020 - 10 May 2020

May 2020							June 2020							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
					1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	
25	26	27	28	29	30	31	29	30						







## Monday, 4 May

-  **9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
-  **10:30am - 11:30am Clear Master Plan and Northside Brief**
-  **11:30am - 12:00pm Northside catch-up** (Microsoft Teams Meeting) -
-  **12:30pm - 1:30pm LUNCH**
-  **2:30pm - 4:30pm CHMP - Project Planning Team (PPT) Fortnightly Consultation Workshop** (Microsoft Teams Meeting) -






## Tuesday, 5 May

-  **9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
-  **10:30am - 11:00am Catch-up** - 
-  **11:15am - 11:45am Catch-up** - Liz -
-  **12:30pm - 1:30pm LUNCH**








## Wednesday, 6 May

-  **9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
-  **11:00am - 11:30am Online strategy for developing the AMP for Burrangiri.** (Invitation in meeting invite) -
-  **12:00pm - 1:00pm LUNCH**
-  **1:00pm - 1:45pm Weekly catch up | Brad** (Liz's Office) -
-  **3:00pm - 3:30pm Marie Stopes Spatial Study** (Webex invite in meeting invitation) -
-  **4:00pm - 4:30pm Canceled: SID - Project Updates** (Webex link in series) -

## Thursday, 7 May

- Sitting day** -
-  **9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
-  **9:30am - 10:30am Caitlin/Brad Catch up** (webex invite in meeting series) -
-  **12:30pm - 1:30pm LUNCH**
-  **2:30pm - 3:30pm Northside hospital - service planning information and data** (Microsoft Teams Meeting) -
-  **3:00pm - 4:00pm Director-General All Staff Virtual Forum** (via Webex - details within) -

## Friday, 8 May

-  **9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
-  **10:00am - 11:00am CHMP - informal catch up on project matters** (Microsoft Teams Meeting) -
-  **11:30am - 12:00pm NHDOA - Catchup following Thursday Meeting** (Microsoft Teams Meeting) -
-  **12:00pm - 1:00pm LUNCH**
-  **1:30pm - 2:15pm DG Exec hook-up meeting** (Webex) -
-  **3:30pm - 4:00pm Private Appointment** 

## Saturday, 9 May

## Sunday, 10 May

# 11 May 2020 - 17 May 2020

May 2020							June 2020							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
					1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	
25	26	27	28	29	30	31	29	30						


## Monday, 11 May

- 9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 10:00am - 11:00am Project Control Group: Burrangiri Aged Care - Service and Infrastructure Review** (WEBEX) -
- 12:30pm - 1:30pm LUNCH**
- 4:00pm - 4:30pm Canceled: SID - Project Updates** (Webex link in series) -
- 4:30pm - 5:00pm NBHF Internet Connection** (Webex meeting) -
- 4:30pm - 5:00pm Draft PPE Policy - Discuss and Amend** (Microsoft Teams Meeting) -

## Tuesday, 12 May

- 9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 11:00am - 11:30am PDP - Discussion and Finalisation** (webex invite in invitation) -
- 12:30pm - 1:30pm LUNCH**
- 2:30pm - 3:00pm Winnunga- next steps** -
- 4:00pm - 5:00pm Business Planning Initial Meeting** (Webex details below) -

## Wednesday, 13 May

- 9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 11:00am - 1:00pm Private Appointment** 
- 1:00pm - 2:00pm LUNCH**
- 2:00pm - 2:45pm Weekly catch up | Brad** (Liz's Office) -

## Thursday, 14 May

- 9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 9:30am - 10:30am Asset Management Working Group** (Webex) -
- 11:00am - 12:00pm Caitlin/Brad Catch up** (webex invite in meeting series) -
- 12:00pm - 1:00pm LUNCH**
- 2:30pm - 3:30pm NHDOA - Fortnightly Meeting** (Microsoft Teams Meeting) -
- 3:30pm - 4:30pm Second Business Planning Meeting** (Teams link below) -
- 3:30pm - 4:30pm business plan** -

## Friday, 15 May

- 9:00am - 9:30am PHECC Logistics morning catch up and update** (ACTH-Bowes-Conf Room 2.04 (seats 12)) -
- 12:30pm - 1:30pm LUNCH**
- 1:30pm - 2:15pm DG Exec hook-up meeting** (Webex) -
- 4:00pm - 4:30pm Canceled: SID - End of Week Debrief** (Webex link in meeting series) -

## Saturday, 16 May

## Sunday, 17 May

