

Our reference: **ACTHDFOI23-24.31**

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED]

DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by the ACT Health Directorate (ACTHD) on **Thursday 25 January 2024**.

This application requested access to:

'Under the FOI Act I would like to be supplied with copies of the subject line of all final Ministerial briefs for both ACT Health and CHS, including attachments, between the 30 November 2023 and the 24 January 2024 generated for or directed to any ACT Government Minister.'

This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to.

This request includes briefs prepared for Question Time and Annual Reports.'

I am an Information Officer appointed by the Director-General of ACTHD under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. ACTHD was required to provide a decision on your access application by **Friday 8 March 2024**.

The information has been extracted into one document holding the information within the scope of your access application. The document was created for the purpose of your request and captures information sourced from Content Manager and Objective ECM (Record Management Systems).

Decisions

I have decided to grant partial access to one document.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment A to this letter.

Partial Access

Deliberations were taken under the public interest test set out in section 17 of the Act. Partial redactions were applied where I decided, on balance, the information could reasonably be expected to prejudice the protection of the individual's right to privacy.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1 (a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1 (a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004.

On balance, the factors favouring disclosure did not outweigh the factor favouring non-disclosure as the redacted information contains names of constituents that are non-ACT Government employees. Therefore, I determined the information identified is contrary to the public interest and I have decided not to disclose this information.

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, ACTHD maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published.

<https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log>.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman

GPO Box 442

CANBERRA ACT 2601

Via email: ACTFOI@ombudsman.gov.au

Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Allara House
15 Constitution Avenue
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email HealthFOI@act.gov.au.

Yours sincerely



Catherine Ellis
Senior Director
Ministerial and Government Services

7 March 2024

ref	title	mo date	Minister addressed to	position of authority it was written
MIN2023/00987	Caveat Brief - Ralstonia Picketti healthcare-associated outbreak		01/12/2023 Minister for Health	Dr Miranda Harris, Public Health Physician
MIN2023/00921	Ministerial Brief - Union and Professional Associations Forum - Minutes and action items 6 November 2023		04/12/2023 Minister for Health	Jodie Junk-Gibson, Executive Branch Manager, People Strategy and Culture
MIN2023/00876	Meeting Brief - Australian Nursing and Midwifery Federation (ANMF) - 16 November 2023		04/12/2023 Minister for Health	Catherine McGrory, Acting Chief Nursing and Midwifery Officer
MIN2023/00698	Meeting Brief - Pharmacy Guild ACT Branch - 7 December 2023 3:00 PM-3:45 PM		05/12/2023 Minister for Health	Dr Kerry Coleman, Chief Health Officer
MIN2023/00997	Caveat Brief - Potential misuse of ACT Health Directorate correspondence for Services Australia COVID-19 payments		05/12/2023 Minister for Health	Vanessa Dal Molin, Executive Branch Manager, Planning, Preparedness and Surveillance
MIN2023/00930	Ministerial Brief - Update on Wellbeing and Recovery Fund		06/12/2023 Minister for Health	Jodie Junk-Gibson, Executive Branch Manager, People Strategy and Culture
MIN2023/00885	Ministerial Brief - 2023/24 Healthy Canberra Grants		07/12/2023 Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
MIN2023/00911	Ministerial Brief - ACT Preventive Health Action Plan 2023-2025 - release of consultation report		07/12/2023 Minister for Health	Maria Travers, Acting Executive Group Manager, Population Health Division
MIN2023/00922	Meeting Brief - Professor Stuart Semple - 6 December 2023 at 4.00pm - 4.30pm		07/12/2023 Minister for Health	Rosalind Knox, Acting Chief Allied Health Officer
MIN2023/00998	Ministerial Brief - Chief Psychiatrist Review - Second Update		08/12/2023 Minister for Mental Health	Dr Dinesh Arya, Chief Psychiatrist
MIN2023/00942	Ministerial Brief - ACT Health Preparedness for the High-Risk Weather Season		08/12/2023 Minister for Health	Vanessa Dal Molin, Executive Branch Manager, Planning, Preparedness and Surveillance
MIN2023/01008	Ministerial Brief - Bargaining Update - Nursing and Midwifery Enterprise Agreement		08/12/2023 Minister for Health	Fiona Barbaro, Executive Group Manager, Corporate and Governance
MIN2023/00971	Meeting Brief - Dr Rebekah Hoffman, Royal Australian College of General Practitioners - 15 December 2023 at 11.30am - 12.15pm		11/12/2023 Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
MIN2023/00907	Meeting Brief - ACT Council of Social Service (ACTCOSS) Peaks - 13 December 2023 at 1.30pm - 2.15pm		11/12/2023 Minister for Health	Jacinta George, Executive Group Manager, Health System Innovation and Performance
MIN2023/01015	Ministerial Brief - Freedom of Information (FOI) - ACTHDFOI 23-24.22 - [REDACTED] - All Performance Reports by the Digital Solutions Division since (and including) September 2023		11/12/2023 Minister for Health	Holger Koffman, Chief Information Officer
MIN2023/00891	Ministerial Brief - Hysen Green private psychiatric facility expansion - Outcome of inspection by Chief Psychiatrist		12/12/2023 Minister for Mental Health	Dr Dinesh Arya, Chief Psychiatrist
MIN2023/00955	Ministerial Brief - Gene Technology Ministers' Meeting - 14 December 2023		12/12/2023 Minister for Health	Dr Kerry Coleman, Chief Health Officer
MIN2023/00973	Ministerial Brief - Seeking approval for Grant Requirements to Commission Primary Health Services for Young People (PHSYP)		13/12/2023 Minister for Health	Michael Culhane, Executive Group Manager, Policy, Partnerships and Programs
MIN2023/01004	Ministerial Brief - Referring the Health Literacy campaign to the Independent Reviewer		13/12/2023 Minister for Health	Catherine Loft, Executive Group Manager, Infrastructure, Communications and Engagement Division
MIN2023/00917	Ministerial Brief - Youth at Risk Project Update - Minister for Mental Health (Health)		13/12/2023 Minister for Mental Health	Dr Elizabeth Moore, Coordinator-General, Mental Health and Wellbeing
MIN2023/00893	Ministerial Brief - Update on the Japanese encephalitis virus (JEV) situation in the ACT		13/12/2023 Minister for Population Health	Dr Kerry Coleman, Chief Health Officer
MIN2023/01011	Ministerial Brief - Relocation of Services from the Northern Block of the North Canberra Hospital Campus		13/12/2023 Minister for Health	Liz Lopa, Deputy Director-General, Corporate, Communications and Delivery
MIN2023/01019	Ministerial Brief - Resignation of Chief Psychiatrist		14/12/2023 Minister for Mental Health	Rebecca Cross, Director-General
MIN2023/00916	Meeting Brief - Pharmaceutical Society - 21 December 2023		15/12/2023 Minister for Health	Vicotr Martin, Executive Branch Manager, Health Protection Service
MIN2023/01047	Ministerial Brief - Updated brief & response form - Gene Technology Ministers' Meeting - 14 December 2023 response form		15/12/2023 Minister for Health	Dr Kerry Coleman, Chief Health Officer
MIN2023/00992	Meeting Brief - Dominic Furphy, President Australian Physiotherapy Association (APA) ACT Branch - 9 January 2024 at 1.30pm - 2.15pm		20/12/2023 Minister for Health	Jacinta George, Acting Deputy Director-General, Policy and Transformation
MIN2023/00956	Meeting Brief - Stacy Leavens, CHN - 9 January 2024		20/12/2023 Minister for Health	Luke Worth, A/g Executive Group Manager, Health System Innovation and Performance
MIN2023/00988	Ministerial Brief - 2023 ACTPS Employee Survey: update on progress		21/12/2023 Minister for Health	Jodie Junk-Gibson, Executive Branch Manager, People Strategy and Culture
MIN2023/00953	Meeting Brief - Anita Mills - ATODA - 10 January 2023		02/01/2024 Minister for Health	Maria Travers, A/g Executive Group Manager, Population Health Division
MIN2023/01049	Ministerial Brief - delay to the Grant for the LGBTIQ+ Community Health Services Program.		02/01/2024 Minister for Health	Tania Browne, A/g Executive Branch Manager, Health Policy and Strategy Branch
MIN2023/00918	Ministerial Brief - Options for Burrangiri and ACT respite care for the future		02/01/2024 Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
MIN2023/01016	Ministerial Brief - Freedom of Information (FOI) - ACTHDFOI 23-24.23 - [REDACTED] - A copy of the survey report for the Digital Solutions Division for the pulse survey conducted in September 2023		03/01/2024 Minister for Health	Holger Kaufmann, Chief Information Officer
MIN2023/00968	Meeting Brief - Darlene Cox - 15 January 2024 at 2.00pm - 2.45pm		08/01/2024 Minister for Health	Luke Worth, A/g Executive Group Manager, Health System Innovation and Performance
MIN2024/00017	Ministerial Brief - January 2024 VAD and Palliative Care update		08/01/2024 Minister for Health	Michael Culhane, Executive Group Manager, Policy, Partnerships and Programs
MIN2023/01064	Ministerial Brief - Chief Psychiatrist Clinical Review Update		09/01/2024 Minister for Health	Jacinta George, A/g Deputy Director-General, Policy and Transformation
MIN2023/01046	Ministerial Brief - Implementation of the ACT Child and Adolescent Clinical Services Plan 2023-2030		10/01/2024 Minister for Health	Rebecca Cross, Director-General
MIN2024/00001	Ministerial Brief - Freedom of Information (FOI) - ACTHDFOI 23-24.26 - [REDACTED] - All communications between MAGS and MO regarding QoN 44 signed off on 5/12/23		11/01/2024 Minister for Health	Catherine Ellis, Senior Director, Ministerial and Government Services
MIN2023/01023	Ministerial Brief - Implementation of the Territory Health Infrastructure Governance Framework		12/01/2024 Minister for Health	Catherine Loft, A/g Executive Group Manager, Infrastructure, Communications and Engagement Division
MIN2024/00014	Meeting Brief - Meeting with The Australian Salaried Medical Officers' Federation (ASMOF) - 16 January 2024		15/01/2024 Minister for Health	Jodie Junk-Gibson, Executive Branch Manager, People Strategy and Culture
MIN2023/00880	Ministerial Brief - Site options - Inner South community health centre		15/01/2024 Minister for Health	Catherine Loft, Executive Group Manager, Infrastructure, Communications and Engagement Division
MIN2024/00041	Ministerial Brief - Open Access Information - Quarter 4, 2018		16/01/2024 Minister for Health	Fiona Barbaro, Executive Group Manager, Corporate and Governance
MIN2024/00031	Ministerial Brief - Third Party Review- National Health Secretariat - FOI Request 4859 - Documents relating to the Rapid review of Ahpra Reviews		17/01/2024 Minister for Health	Fiona Barbaro, Executive Group Manager, Corporate and Governance
MIN2023/00978	Meeting Brief - Lisa Kelly, CEO, Carers ACT - 23 January 2023		18/01/2024 Minister for Health	Michael Culhane, Executive Group Manager, Policy, Partnerships and Programs
MIN2023/01017	Ministerial Brief - Freedom of Information (FOI) - ACTHDFOI 23-24.24 - [REDACTED] - The subject line of all final Ministerial briefs, between the 18th of October 2023 and the 29th of November - Minister for Mental Health		18/01/2024 Minister for Health	Catherine Ellis, Senior Director, Ministerial and Government Services
MIN2023/01018	Ministerial Brief - Freedom of Information (FOI) - ACTHDFOI 23-24.25 - [REDACTED] - Copies of named Ministerial Briefs		18/01/2024 Minister for Health	Catherine Ellis, Senior Director, Ministerial and Government Services
MIN2024/00049	Ministerial Brief - Chief Psychiatrist Review Report Submission		19/01/2024 Minister for Mental Health	Dr Dinesh Arya, Chief Psychiatrist
MIN2024/00011	Ministerial Brief - Update on Commissioning Health Services in the Community		22/01/2024 Minister for Population Health	Luke Worth, A/g Executive Group Manager, Health System Innovation and Performance
MIN2023/00965	Meeting Brief - Advocacy for Inclusion - Community Assistance and Support Program (CASP to Community Assistance and Temporary Supports (CATS) program transition - 25 January 2024 at 10.00am - 10.45am		22/01/2024 Minister for Health	Michael Culhane, Executive Group Manager, Policy, Partnerships and Programs

MIN2024/00053	Ministerial Brief - Minister for Population Health - Alcohol, Tobacco and other Drug (ATOD) Treatment, Support and Harm Reduction Services Commissioning grant packages	24/01/2024	Minister for Population Health	Maria Travers, A/g Executive Group Manager, Population Health Division
AHM23/94	HMM OOS 480 - 2023 HMM Annual Report to National Cabinet	06/12/2023	Minister for Health	Rebecca Cross, Director-General
GBC23/793	Ministerial Brief - Making of disallowable instrument under the Human Rights Commission Amendment Act 2023 (National Code of Conduct)	23/01/2024	Chief Minister / Minister for Human Rights / Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
GBC24/19	Ministerial Brief - Updated Explanatory Statements for Disallowable Instruments - Variation in Sex Characteristics (Restricted Medical Treatment) Act 2023	22/01/2024	Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
GBC24/13	Ministerial Brief - Minister for Mental Health/Population Health – Weekly Brief – 8-12 January 2024		Minister for Mental Health / Minister for Population Health	Dr Elizabeth Moore, Coordinator-General
GBC24/12	Ministerial Brief - Minister for Health – Weekly Brief – 8 to 12 January 2024	18/01/2024	Population Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
GBC24/6	Cabinet - Final Submission - CAB23/821 Government Response - Public Accounts Committee (PAC) Report 20 - Inquiry into Auditor-General's Performance Audit Reports July – December 2022	18/01/2024	Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
GBC23/698	Ministerial Brief - Assisted Reproductive Technology Bill 2023 – Seeking exemption for FOI Act	17/01/2024	Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
GBC23/781	Government Business - brief - Links between ACT Mental Health Workforce Framework for Action, Health Workforce Plan and National Mental Health Workforce Strategy	15/01/2024	Minister for Mental Health	Dr Elizabeth Moore, Coordinator-General, Mental Health and Wellbeing
GBC24/8	Ministerial Brief - Extension for submission of business cases	12/01/2024	Minister for Mental Health	Rebecca Cross, Director-General
GBC23/819	Ministerial Brief - Explanatory Statements for Disallowable Instruments - Variation in Sex Characteristics (Restricted Medical Treatment) Act 2023	11/01/2024	Minister for Health	Jacinta George, A/g Deputy Director-General, Policy and Transformation
GBC23/816	Ministerial Brief - Minister for Mental Health/Population Health – Weekly Brief – 18 December 2023 - 5 January 2024	11/01/2024	Minister for Mental Health / Minister for Population Health	Dr Elizabeth Moore, Coordinator-General, Mental Health and Wellbeing
GBC23/815	Ministerial Brief - Minister for Health – Weekly Brief – 18 December 2023 - 5 January 2024	11/01/2024	Minister for Health	Jacinta George, A/g Deputy Director-General, Policy and Transformation
GBC23/785	Cabinet - Assembly Business Paper - CAB24/49 United Kingdom Study Tour	11/01/2024	Minister for Mental Health	Rebecca Cross, Director-General
GBC23/814	Ministerial Brief - Consequential amendments to the Research Involving Human Embryos Act 2022 (RIHE Act) - Correspondence from Hon Mark Butler MP	10/01/2024	Minister for Health	Jacinta George, A/g Deputy Director-General, Policy and Transformation
GBC24/4	Ministerial Brief - 2024-25 Budget – Business case extension	08/01/2024	Minister for Health	Rebecca Cross, Director-General
GBC23/697	Cabinet - Exposure Submission - CAB23/821 Government Response - Public Accounts Committee (PAC) Report 20 - Inquiry into Auditor-General's Performance Audit Reports July – December 2022	05/01/2024	Minister for Health	Rebecca Cross, Director-General
GBC23/791	Ministerial brief - 2023-24 Capital Budget Reprofitting – Mid-year review	03/01/2024	Minister for Health	Rebecca Cross, Director-General
GBC23/803	Incoming Minister Brief - Minister for Population Health	22/12/2023	Minister for Population Health	Dr Kerryn Coleman, Chief Health Officer
GBC23/802	Ministerial Brief - Transfer of delegation under the Transplantation and Anatomy Act 1978	19/12/2023	Minister for Population Health	Jacinta George, A/g Deputy Director-General, Policy and Transformation
GBC23/760	Ministerial Brief - Progress and Options for ACT Health Directorate Mental Health business cases for the 2024/25 ACT Budget	19/12/2023	Minister for Mental Health	Dr Elizabeth Moore, Coordinator-General, Mental Health and Wellbeing
GBC23/801	Ministerial Brief - Minister for Mental Health – Weekly Brief – 4-8 December 2023	15/12/2023	Minister for Mental Health	Dr Elizabeth Moore, Coordinator-General
GBC23/779	Ministerial brief - Variation in Sex Characteristics - Instruments of Appointment for Board	15/12/2023	Minister for Health	Michael Culhane, Executive Group Manager, Policy, Partnerships and Programs
GBC23/729	Ministerial Brief - ACTHD Submission to ACT Planning System Governance Review	15/12/2023	Minister for Health	Rebecca Cross, Director-General
GBC23/800	Ministerial Brief - Minister for Health – Weekly Brief – 4-8 December 2023	14/12/2023	Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
GBC23/797	Ministerial brief - Proposed amendments to the Medicines, Poisons and Therapeutic Good Regulation 2008	08/12/2023	Minister for Health	Dr Kerryn Coleman, Chief Health Officer
GBC23/787	Ministerial Brief - Minister for Mental Health – Weekly Brief – 27 November - 1 December 2023	08/12/2023	Minister for Mental Health	Dr Elizabeth Moore, Coordinator-General, Mental Health and Wellbeing
GBC23/786	Ministerial Brief - Minister for Health – Weekly Brief – 27 November - 1 December 2023	07/12/2023	Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
GBC23/777	Ministerial Brief - Minister for Mental Health - Emergency Detention Provisions	05/12/2023	Minister for Mental Health	Dr Dinesh Arya, Chief Psychiatrist
GBC23/756	Ministerial Brief - Minister for Health – Weekly Brief – 20 to 24 November 2023	01/12/2023	Minister for Health	Robyn Hudson, Deputy Director-General, Policy and Transformation
GBC23/710	Ministerial Brief - Expansion of the National Disability Insurance Scheme (NDIS) worker screening model - Aged Care Sector	01/12/2023	Minister for Health	Michael Culhane, Executive Group Manager, Policy Partnerships and Programs
GBC23/757	Ministerial Brief - Minister for Mental Health – Weekly Brief – 20 to 24 November 2023	30/11/2023	Minister for Mental Health	Dr Elizabeth Moore, Coordinator-General, Mental Health and Wellbeing