

Lowes, Shannon (Health)

From: Landon, Daniel (Health)
Sent: Tuesday, 2 June 2020 12:54 PM
To: [REDACTED]
Subject: RE: AECOM Project Update - Northside Hospital Development Options Analysis w/e 29/05/2020

UNCLASSIFIED

Hi [REDACTED]

Thanks for this latest update.

The invoice looks fine to me – but I will need to get exec approval. I'll let you when I get that.

I'm still chasing the policy team for the demand scenarios. I'll let you know as soon as I can about where things are up to.

Kind regards

Dan

From: [REDACTED]
Sent: Tuesday, 2 June 2020 9:08 AM
To: Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: Bladin, Caitlin (Health) <Caitlin.Bladin@act.gov.au>; [REDACTED]
Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 29/05/2020

CAUTION: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Outstanding items/issues (*italicised below*)

- [REDACTED]
- Issue of the Draft Condition Assessment Report and Register (Refer Stage 1 below)

General

- Key items we worked on this week
- Monthly Report issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020, minutes issued on 29/05/2020
- Ongoing key items that we are working on

- Invoice for May to be raised this week. Attached is the proposed invoice % and value for your review and approval.
- Review and reconciliation of actions from previous meetings to confirm outstanding items.

Planned Leave

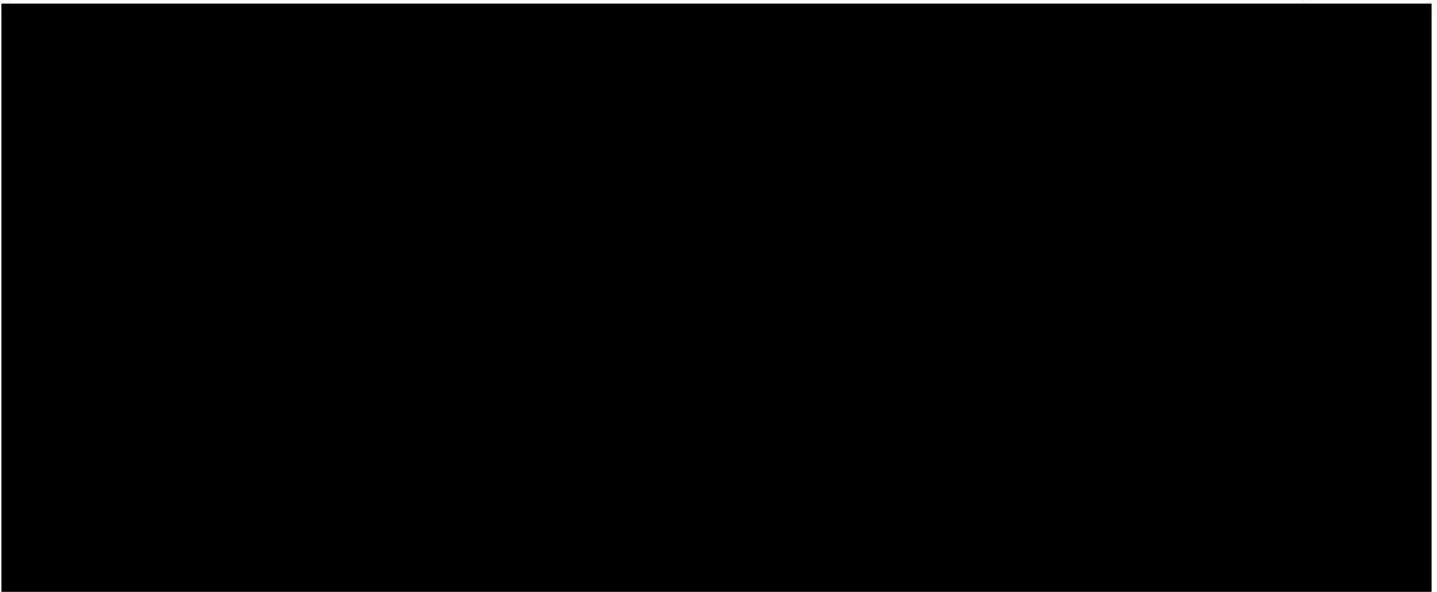
- None known

Stage 1 Condition Assessment:

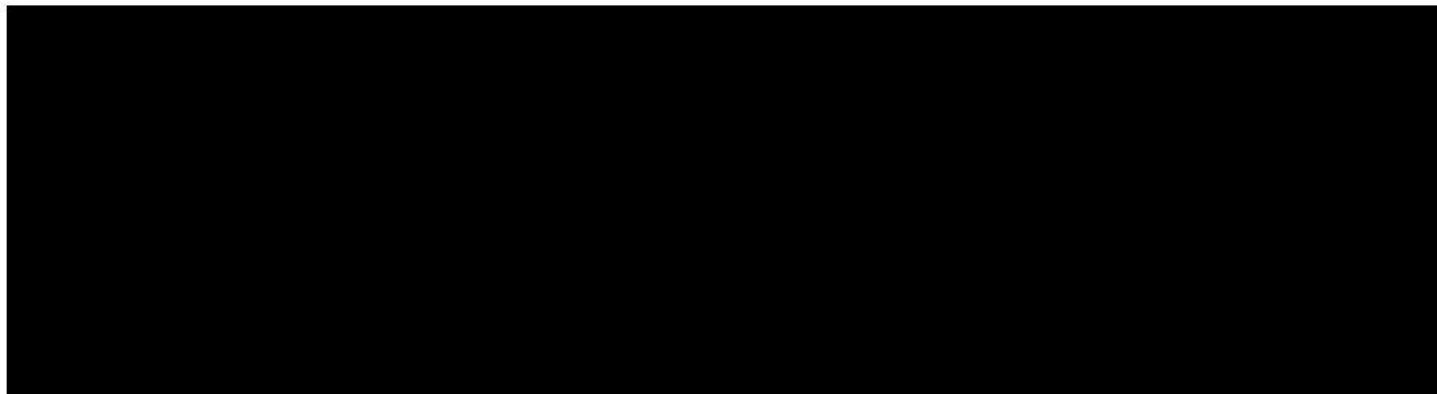
- Key items we worked on this week
- Presentation of the Condition Assessment Data at the Monthly Control Group Meeting
- Ongoing key items that we are working on
- The issue of the draft Condition Assessment Report & Register is scheduled for 02/06/2020.
- Calvary proposed to undertake the review of the Draft Report and Register in two half days:
 - The first an internal half day review with [REDACTED] on call to answer any high level questions, and
 - The second with the assessors dialling in as required to go through the register line by line.

Stage 2 Strategic Asset Management Plan

- Key items we worked on this week

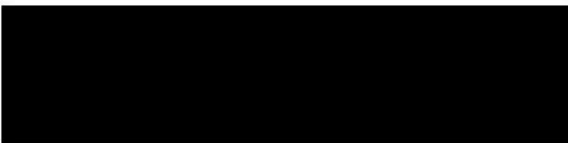


Stage 3/4 Options Analysis





Regards



AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [Redacted]

Sent: Monday, 25 May 2020 11:40 AM

To: Landon, Daniel (Health) <Daniel.Landon@act.gov.au>

Cc: Bladin, Caitlin (Health) <Caitlin.Bladin@act.gov.au> [Redacted]

Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 22/05/2020

Hi Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Outstanding items/issues (*italicised below*)

- [Redacted]
- Receipt of documents from CPHB (refer Stage 2 below)
- Receipt of CPHB comments on Condition Assessment Spreadsheet (refer Stage 1 below)

General

- Key items we worked on this week
- Attached is an updated schedule for the project.

- Ongoing key items that we are working on
- Monthly Report to be issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200522.pdf >>

Planned Leave

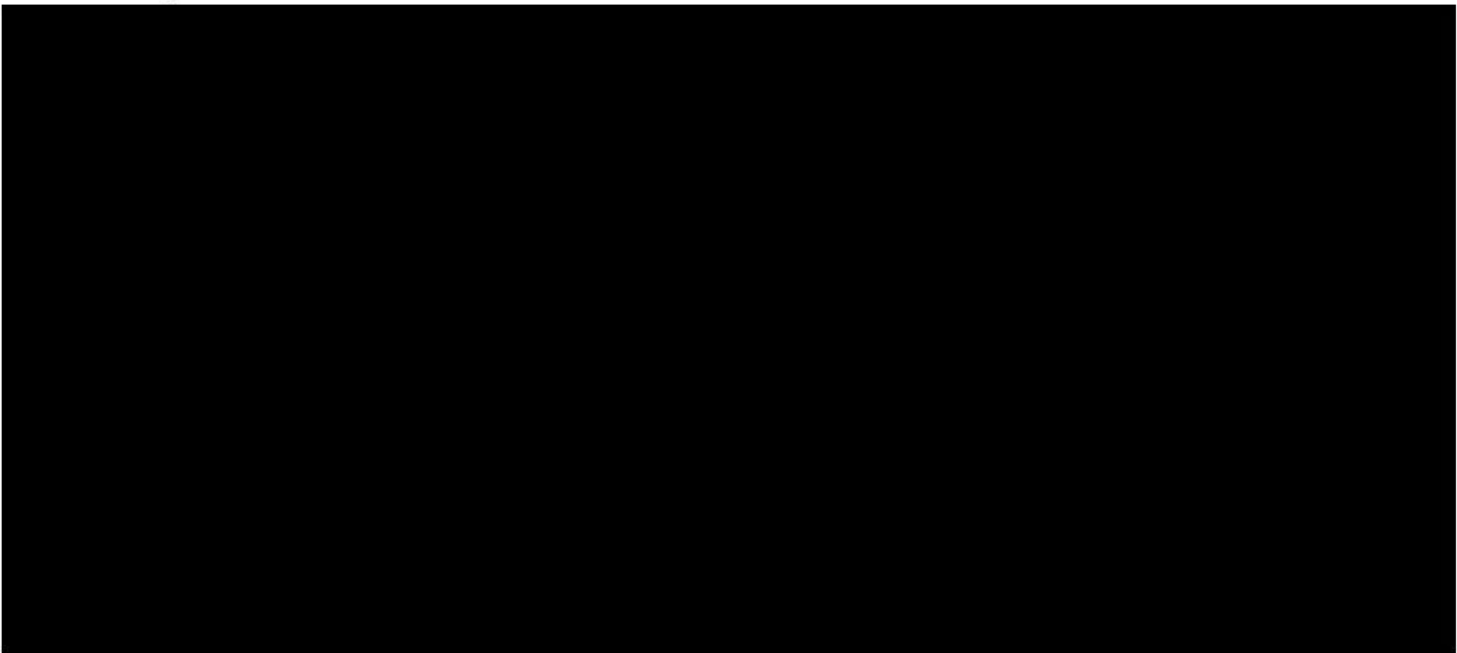
- 

Stage 1 Condition Assessment:

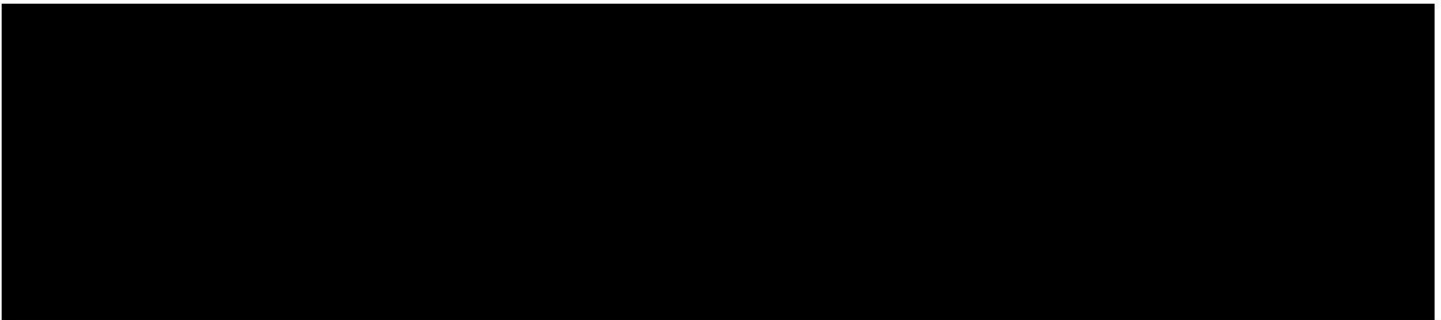
- Key items we worked on this week
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. The proposed presentation of the data scheduled for 21/05/2020 was cancelled due to availability.
- Ongoing key items that we are working on
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

Stage 2 Strategic Asset Management Plan

- Key items we worked on this week

- 

Stage 3/4 Options Analysis

- 



AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [Redacted]
Sent: Monday, 18 May 2020 9:30 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [Redacted] <Caitlin.Bladin@act.gov.au>
Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 15/05/2020

Hi Brad and Daniel,

I forgot last weeks' update [Redacted] as such the below provides a summary of activities for the past fortnight.

Welcome back Daniel.

Please find below Project Update for **Northside Hospital Development Options Analysis**. The format has changed a little this week in an attempt to be a little clearer.

Outstanding items/issues (*italicised below*)

- [REDACTED]
- Receipt of documents from CPHB (refer Stage 2 below)

General

- Key items we worked on this week
- Approval of Variation 001 received on 07/05/2020
- Fortnightly Meeting (refer item in Stage 2) held on 14/05/2020
- Invoice #1 issued on 12/05/2020
- AECOM internal Health Start review held on 06/05/2020
- Ongoing key items that we are working on
- Attached is an updated schedule for the project.
- Monthly Report to be issued on 25/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200518.pdf >>

Planned Leave

- [REDACTED]

Stage 1 Condition Assessment:

- Key items we worked on this week
- A Site Team Briefing was held on 04/05/2020 which included a review of the SWMS and safety discussion.
- Site Inspections of CPHB will commenced on 05/05/2020 and were completed on 12/05/2020.
- The Condition Assessment Spreadsheet was populated and is in the process of being reviewed.
- The development of the Condition Assessment Report has commenced.
- The Site Inspection on 12/05/2020 identified one item of potential life safety concern which was reported to Calvary on 13/05/2020
- Ongoing key items that we are working on
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. Concurrent with the issue of the data a presentation (21/05/2020) will be scheduled to review and seek agreement to the Spreadsheet.
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

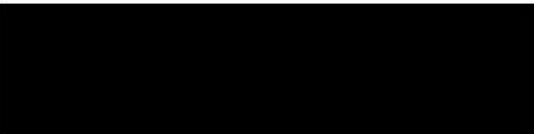
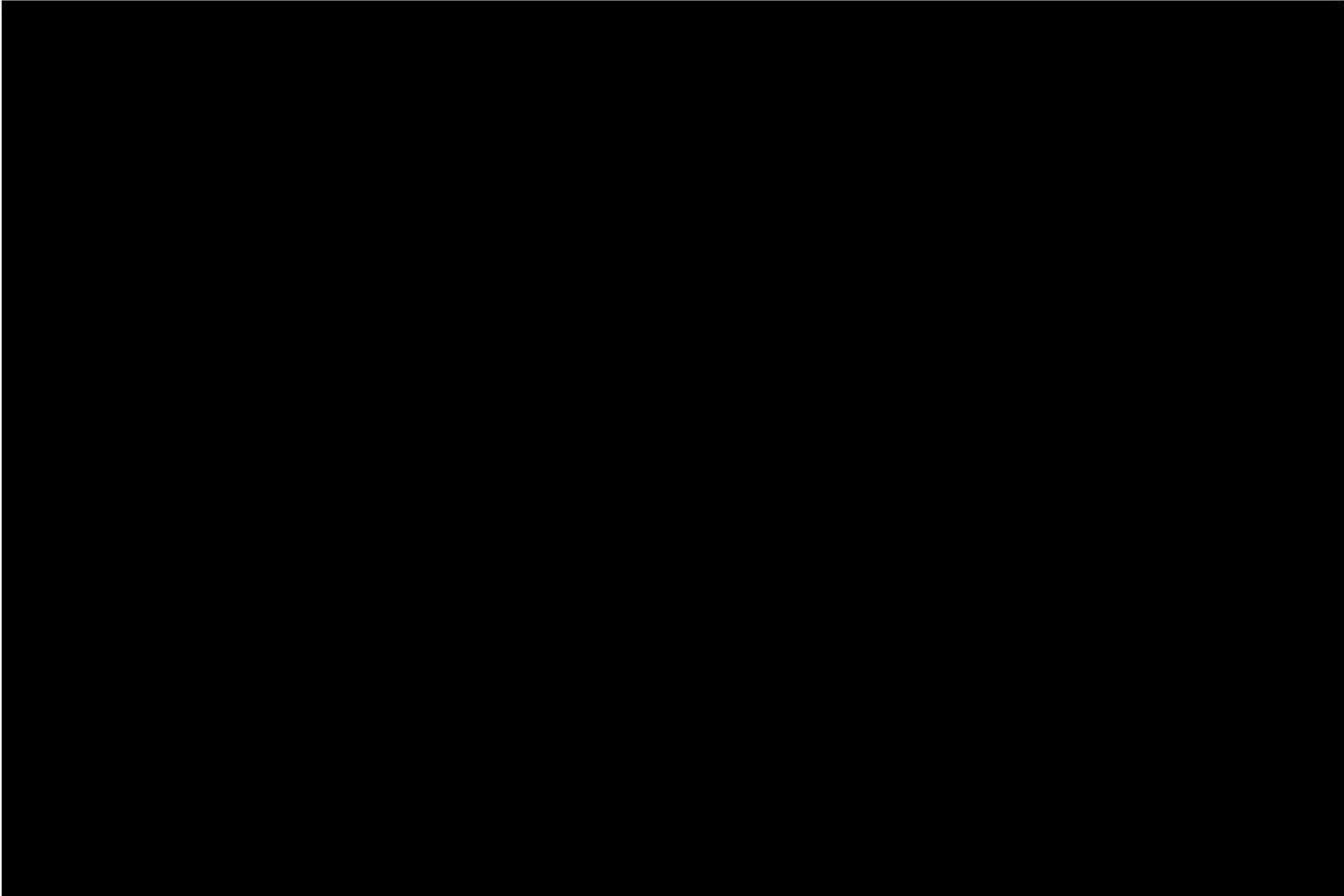
Stage 2 Strategic Asset Management Plan

- Key items we worked on this week

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]



Stage 3/4 Options Analysis



AECOM
L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 4 May 2020 10:49 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 01/05/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Desktop Condition Assessment has predominantly been completed by all disciplines, a work in progress snapshot of the data was provided on 01/05/2020 (with the NOA for the Site Visits).
- At the Monthly/Fortnightly Meeting (30/04/2020) a presentation on the work in progress outcomes of the Desktop Condition Assessment was provided. The outcome of this presentation was a discussion around the options for completing the Condition Assessment. It was agreed that Site Inspections would occur in order to close out the large gaps in the Condition Assessment content.
- Issue of the NOA containing the plan for conducting Site Inspections of CPHB on 01/05/2020.
- [REDACTED]

Ongoing key items that we are working on

- Site Inspections of CPHB will commence on 05/05/2020 following the receipt of confirmation from CPHB regarding the availability of their escort on 04/05/2020.
- Site Inspection Team Briefing and Safety Discussion scheduled for 04/05/2020.
- Desktop Condition Assessment Report preparation.
- Issue of meeting minutes from Monthly/Fortnightly Meeting held on 30/04/2020.
- A meeting with ACT Health to discuss the Demand Scenarios is scheduled for 07/05/2020.
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.
- Identification of Siting Options for the New Build Options – Notice of Advice to be produced.

Outstanding items/issues

- Response to Variation 001
- [REDACTED]
- [REDACTED]
- [REDACTED]

Regards

[REDACTED]

[REDACTED]

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601

T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Tuesday, 28 April 2020 1:09 PM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: RE: AECOM Project Update - 24/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Desktop Condition Assessment has predominantly been completed by all disciplines.
- Document Register and Gap Analysis populated
- Issue of the Notice of Advice with the Multi-Criteria Analysis Criteria for review and comment by ACT Health.
- Issue of the Monthly Report for April.
- Issue of meeting minutes from 16/04/2020 Fortnight Meeting

Ongoing key items that we are working on

- Desktop Condition Assessment Report preparation. A presentation of findings will be provided at the Monthly/Fortnightly meeting scheduled for 30/04/2020.
- [REDACTED]
- [REDACTED]
- Monthly Control Group Meeting/Fortnightly Meeting – 30/04/2020
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.

Outstanding items/issues

- Response to Variation 001
- Receipt of background information from Calvary/ACT Health
- [REDACTED]
- [REDACTED]

Regards

[REDACTED]

[REDACTED]

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 20 April 2020 11:32 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: RE: AECOM Project Update - 17/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Desktop Condition Assessment
- Document Register and Gap Analysis populated
- Briefing of review team for the Condition Assessment – Tuesday 14/04/2020
- Fortnightly Meeting held Thursday 16/04/2020
- Issue of the update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of the Document Register and Condition Assessment Register template for review and comment.
- Issue of an initial work in progress Desktop Condition Assessment for information, high level review and comment.
- [REDACTED]

Ongoing key items that we are working on

- Receipt of more background information – critical documents include Calvary Asset Register – we are missing a number of key inputs, such as drawings and asset registers. We are proceeding with the Desktop Condition Assessment without this information.
- Desktop Condition Assessment
- Potential - Meeting with ACT Health/Calvary to discuss the work in progress Desktop Condition Assessment provided on 17/04/2020
- [REDACTED]
- Meeting minutes from 16/04/2020 Fortnight Meeting
- Monthly Report preparation and issue – 20/04/2020
- Monthly Control Group Meeting – potentially 23/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- [REDACTED]
- Response to Variation 001

Regards

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Tuesday, 14 April 2020 10:53 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 09/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Receipt of more background information

Ongoing key items that we are working on

- Receipt of more background information – critical documents include Calvary Asset Register – we are missing a number of key inputs, such as drawings and asset registers. A separate email will be issued today outlining the information which has not been able to be sourced and the approach to the condition assessment due to these omissions.
- Populating document register and completing gap analysis
- Briefing of review team for the Condition Assessment – Tuesday 14/04/2020
- Return Brief issue
- Fortnightly Meeting to be scheduled for Thursday 16/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Return Brief updated draft issue
- Response to Variation 001

Regards

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601

T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]

Sent: Monday, 6 April 2020 10:35 AM

To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc: [REDACTED]

Subject: AECOM Project Update - 03/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Meeting with Calvary Facilities Manager (31/03/2020) and Senior Financial Accountant (01/04/2020) to discuss available information – primarily building floor plans and an asset register.
- Fortnightly Project Co-ordination Meeting held on 02/04/2020, notes issued on 03/04/2020
- Background information received from Calvary on 03/04/2020.
- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of Variation 001
- Receipt of executed contract and finalisation of project set up activities.

Ongoing key items that we are working on

- Receipt of more background information – critical documents include Calvary Asset Register
- Populating document register and completing gap analysis
- Commencing Condition Assessment
- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health

- Return Brief updated draft issue

Regards

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601

T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]

Sent: Monday, 30 March 2020 11:55 AM

To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>

Cc: [REDACTED]

Subject: AECOM Project Update - 27/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Quasi-Monthly Project Control Meeting held on 26/03/2020, notes issued on 27/03/2020
- Monthly Report issued to ACT Health 26/03/2020
- Background information received from Calvary on 26-27/03/2020. Attached is a register of all information received to date.
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Receipt of executed contract and finalisation of project set up activities.

Ongoing key items that we are working on

- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.
- Receipt of more background information – critical documents include Calvary Asset Register
- Populating document register and completing gap analysis
- Visit to Calvary plan room to source additional building and asset information based on gap analysis
- Commencing Condition Assessment
- Undertaking initial Asset Priority Level (criticality) assessment
- Internal project set up
- Variation request to extend the contract end date.

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Project set up

Regards



AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [Redacted]
Sent: Monday, 23 March 2020 10:00 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [Redacted]
Subject: AECOM Project Update - 20/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Development and issue of draft Return Brief to ACT Health on 18/03/2020
- Fortnightly Project Co-ordination Meeting held on 19/03/2020, notes issued on 20/03/2020
- Notes from project inception meeting with Calvary were issued
- Document Register including Gap Analysis spreadsheet developed and circulated to the project team
- Risk and Issue register population (initial assessment included in draft Return Brief)
- Email regarding invoicing moving forward sent on 18/03/2020
- Email regarding the approach to conducting the site inspections sent on 20/03/2020

Ongoing key items that we are working on

- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.
- Receipt of background information
- Populating document register and completing gap analysis
- Undertaking initial Asset Priority Level (criticality) assessment
- Monthly Report Dashboard template development
- Internal project set up

Outstanding items/issues

- Confirmation that the first Monthly Project Control Group can be postponed until the week commencing 20/04/2020
- Receipt of background information from Calvary/ACT Health
- Project set up

Regards

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 16 March 2020 4:42 PM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 13/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,
 Please find below Project Update for **Northside Hospital Development Options Analysis**
Key items we worked on this week

- Project Inception and set up planning.
- Project inception meeting with Calvary held on 12/03/2020.
- Request for information issued to ACT Health and Calvary.
- Development of Return Brief.
- Project inception meeting with AECOM Team held on 13/03/2020.
- Receipt of project contract and execution of same.

Ongoing key items that we are working on

- Notes from project inception meeting with Calvary to be prepared and issued
- Return Brief confirming delivery approach, assumptions, schedule, budget.
- First Project Coordination Meeting scheduled for 19/03/2020. Agenda to be prepared and circulated.
- Document Register including Gap Analysis spreadsheet development
- Risk and Issue register population
- Monthly Report Dashboard template development
- Internal project set up

Outstanding items/issues

- Project set up
- Return Brief issue to ACT Health
- Receipt of background information

Regards

[REDACTED]

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Tuesday, 10 March 2020 12:14 PM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 06/03/2020 Northside Hospital Development Options Analysis

Northside Hospital Development Options Analysis
06/03/2020

Key items we worked on this week

- Project Inception and set up planning.
- Project inception meeting with ACT Health held on 06/03/2020.

Ongoing key items that we are working on

- Notes from project inception meeting with ACT Health to be prepared and issued
- Return Brief confirming delivery approach, assumptions, schedule, budget. This will include initial request for information, proposed governance meeting schedule and report templates.
- Inception meeting with Calvary schedule for 12/03/2020.
- Inception meeting with AECOM/BLP scheduled for 13/03/2020

Outstanding items/issues

- Receipt of Work Order (Contract) for the engagement

Kind regards,

[REDACTED]



AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601

T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

Lowes, Shannon (Health)

From: [REDACTED]
Sent: Tuesday, 2 June 2020 4:58 PM
To: Landon, Daniel (Health); Jarrad Nuss (Calvary)
Cc: Denise Holm (Calvary); Bladin, Caitlin (Health); [REDACTED]
Subject: NHDOA - Draft Stage 1 Condition Assessment Report
Attachments: 60628807-NHDOA-Condition Assessment Workbook.xlsx; 60628807-NHDOA-CPHB Condition Assessment_B.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Northside

CAUTION: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Daniel and Jarrad,

Following on from the Monthly Control Group Meeting, please find attached a draft of the Stage 1 Calvary Public Hospital Bruce Condition Assessment Report. Also attached is a raw, editable copy of the Condition Assessment Register for both Engineering and Building Fabric Assets. Please note that there have been some updates to this register as a result of the reviews completed since it's issue on 20/05/2020.

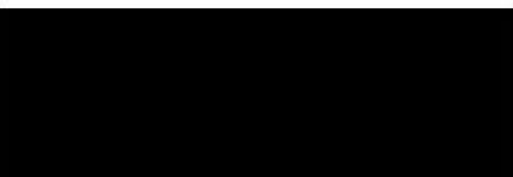
As discussed on Thursday 28/05/2020, this document is provided for Calvary's review and comment. The intent is that Calvary reviews the register and report to confirm that the assessment generally reflects their knowledge and understanding of the CPHB Campus. Per our conversation, we would appreciate review comments within a week and understand that Calvary intends to take the following approach to the review of the attached:

- An internal half day review with Ama King on call to answer any high level questions, and
- A second half day review with the AECOM technical assessors dialling in as required to go through the register line by line.

Jarrad – confirming receipt of the meeting invite for the Calvary-internal review session this Friday 05/06/2020. Depending on the outcome of this session will determine the timing, duration and attendees of the second session. Could you please also let me know if you have issues saving changes to the attached spreadsheet?

If there are any queries or concerns regarding the above or the attached please let me know.

Regards



AECOM
 L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

Lowes, Shannon (Health)

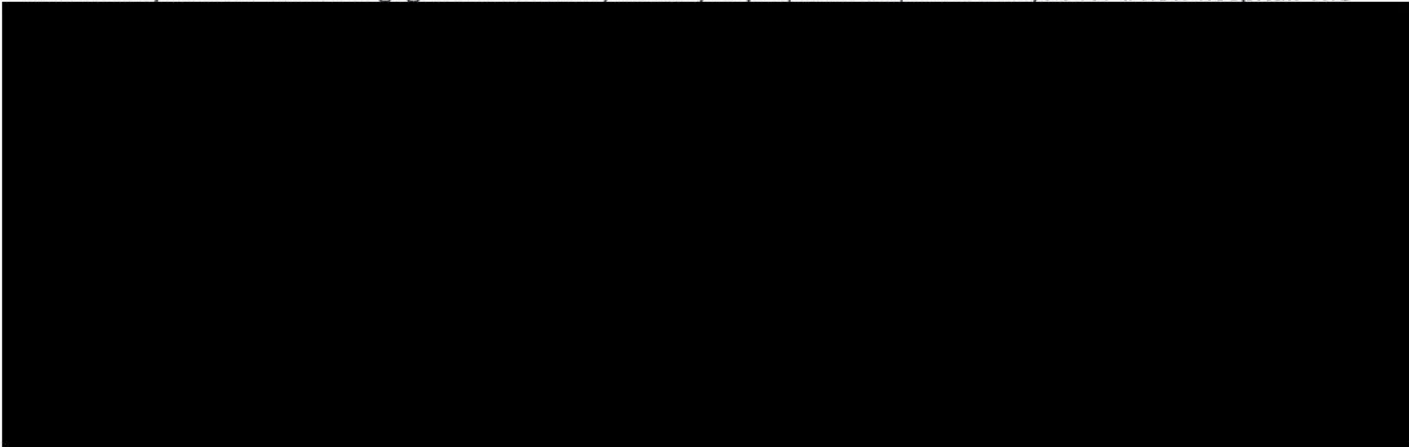
From: Lopa, Liz (Health)
Sent: Wednesday, 3 June 2020 8:58 AM
To: O'Halloran, Peter (Health); George, Jacinta (Health); Stewart, Margaret (Health)
Cc: Landon, Daniel (Health); ACT Health StrategicInfrastructure
Subject: Northside hospital - shortlisting of locations
Attachments: 60628807-NHDOA-NOA-Sites_A.pdf
Categories: Northside

UNCLASSIFIED

Hi Jacinta, Peter and Margaret

I am seeking your input on locations for a new northside hospital.

Earlier this year ACT Health engaged a consultant, Aecom, to prepare an options analysis for a new hospital. The



In advance of this meeting, could you please review the attached, and let me know if you have any queries or concerns. Also – can you let me know who else you think should input at this stage?

Thanks

Liz

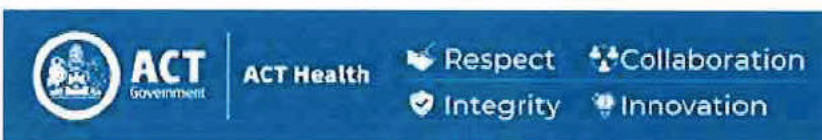
Liz Lopa | Executive Group Manager

Mobile: [REDACTED]

Strategic Infrastructure Division | ACT Health Directorate

4 Bowes Street Phillip ACT 2606, Australia

www.health.act.gov.au/digital



Lowes, Shannon (Health)

From: Landon, Daniel (Health)
Sent: Thursday, 4 June 2020 3:53 PM
To: Lopa, Liz (Health)
Subject: FW: Urgent - Northside hospital information
Attachments: Northside SOA - base case and self-sufficiency - 040620.xlsx; updated Northside self sufficiency.xlsx

UNCLASSIFIED

Hi Liz

Pls see below – I'm forwarding just as an FYI – I'll keep you posted how I go.

Dan

From: Landon, Daniel (Health)
Sent: Thursday, 4 June 2020 3:52 PM
To: Galton, Sarah (Health) <Sarah.Galton@act.gov.au>
Subject: Urgent - Northside hospital information

UNCLASSIFIED

Hi Sarah

Could you give me a call before COB tomorrow please to discuss information for the Northside hospital options analysis. I don't necessarily need data before COB tomorrow, but I do need just to check in to make sure all of the info below makes sense ...

After speaking to yourself and [REDACTED] from Aecom earlier this week, I've tried to clarify the information that Aecom is still waiting on so that they can put together schedules of accommodation for a new northside hospital.

I've tweaked the attached spreadsheet to make it clearer what information is still required – these cells are coloured yellow. In particular, Aecom urgently needs the figures for the self-sufficiency scenario (Column D). And I've added in some questions in Column F in red text.

[REDACTED]

If you could review and give me a call that'd be great.

Kind regards

Dan

Daniel Landon

Phone: [REDACTED] | Email: daniel.landon@act.gov.au

Senior Director, Business Analysis, Strategic Infrastructure Division | ACT Health Directorate
health.act.gov.au



Lowes, Shannon (Health)

From: Landon, Daniel (Health)
Sent: Thursday, 4 June 2020 3:54 PM
To: Landon, Daniel (Health)
Subject: FW: Northside Scoping and Canberra Hospital Master Plan
Attachments: TWHSP consultation paper_HPU and role delineation tables_as at March 2020.xlsx; TWHSP current service challenges and opps_DRAFT for SC consideration March 2020.xlsx; TWHSP strategies and actions_DRAFT for SC consideration March 2020_v0.2.xlsx; updated Northside self sufficiency.xlsx

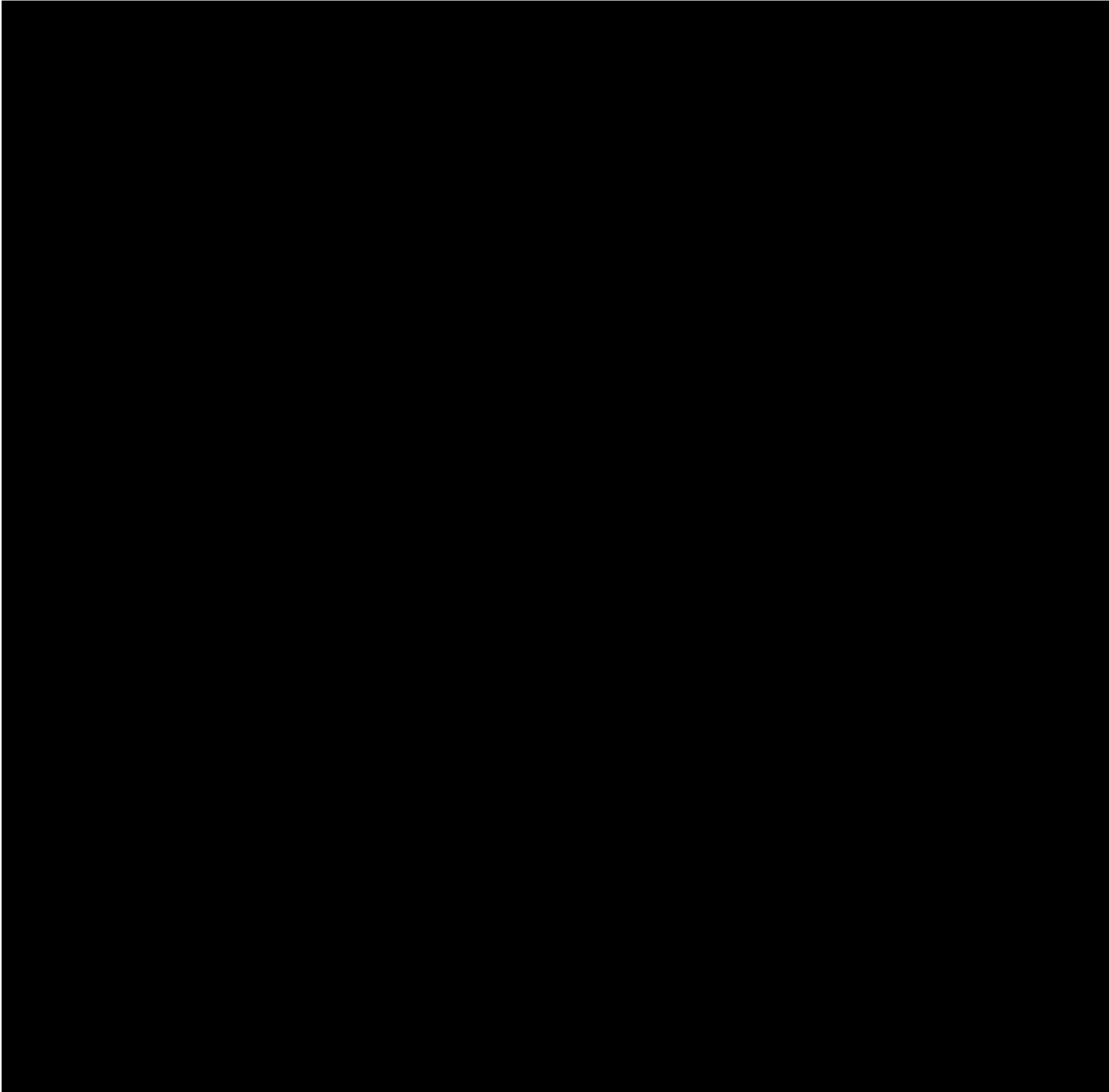
UNCLASSIFIED Sensitive

From: Galton, Sarah (Health) <Sarah.Galton@act.gov.au>
Sent: Wednesday, 22 April 2020 9:41 PM
To: Burch, Brad (Health) <Brad.Burch@act.gov.au>
Cc: George, Jacinta (Health) <Jacinta.George@act.gov.au>; Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au>; Peffer, Dave (Health) <Dave.Peffer@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>
Subject: RE: Northside Scoping and Canberra Hospital Master Plan

UNCLASSIFIED Sensitive

Hi Brad

FYI Margaret for CPHB and Dave for CHS this information is being provided to inform progress on master planning and northside hospital services scoping at this stage and will be updated as planning work is progressed and as scenarios below and those prioritised for the [REDACTED] are finalised.



I will get those scenarios to you asap, again will be caveated as not having gone through the governance processes and I can't provide a timeframe for when that will happen and both the TWHSP and the [REDACTED] being finalised at this stage.

Happy to discuss any of the above and attached.

Thanks
Sarah

Sarah Galton | Senior Director, Health System Strategies and Program Support

Ph: (02) 5124 9877 | Email: sarah.galton@act.gov.au

Health System Planning and Evaluation, Health Systems, Policy and Research | ACT Health Directorate
Level 3, 2-6 Bowes Street Phillip ACT 2606

health.act.gov.au



Lowes, Shannon (Health)

From: [REDACTED]
Sent: Friday, 5 June 2020 10:53 AM
To: Landon, Daniel (Health)
Subject: NHDOA May 2020 Invoice RE: AECOM Project Update - Northside Hospital Development Options Analysis w/e 29/05/2020

Follow Up Flag: Follow up
Flag Status: Completed

CAUTION: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Daniel,

Wondering if you have had the May invoice cleared through Liz or if there are any issues which we need to resolve?

Thank you
[REDACTED]

[REDACTED]

AECOM
L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

[Read insights, share ideas on AECOM's Connected Cities blog.](#)

From: Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Sent: Tuesday, 2 June 2020 12:54 PM
To: [REDACTED]
Subject: [EXTERNAL] RE: AECOM Project Update - Northside Hospital Development Options Analysis w/e 29/05/2020

UNCLASSIFIED

Hi [REDACTED]

Thanks for this latest update.

The invoice looks fine to me – but I will need to get exec approval. I'll let you when I get that.

I'm still chasing the policy team for the demand scenarios. I'll let you know as soon as I can about where things are up to.

Kind regards

Dan

From: [REDACTED]
Sent: Tuesday, 2 June 2020 9:08 AM
To: Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: Bladin, Caitlin (Health) <Caitlin.Bladin@act.gov.au>; [REDACTED]
 [REDACTED]

Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 29/05/2020

CAUTION: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Outstanding items/issues (*italicised below*)

- [REDACTED]
- Issue of the Draft Condition Assessment Report and Register (Refer Stage 1 below)

General

- Key items we worked on this week
- Monthly Report issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020, minutes issued on 29/05/2020
- Ongoing key items that we are working on
- Invoice for May to be raised this week. Attached is the proposed invoice % and value for your review and approval.
- Review and reconciliation of actions from previous meetings to confirm outstanding items.

Planned Leave

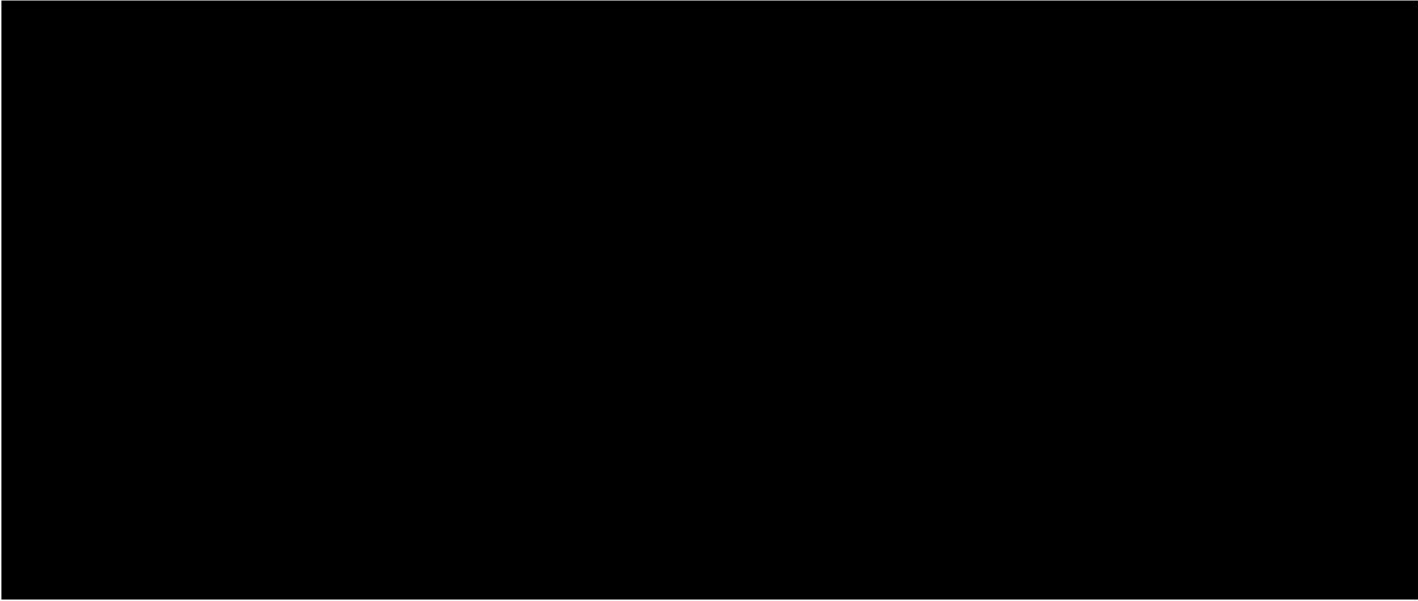
- None known

Stage 1 Condition Assessment:

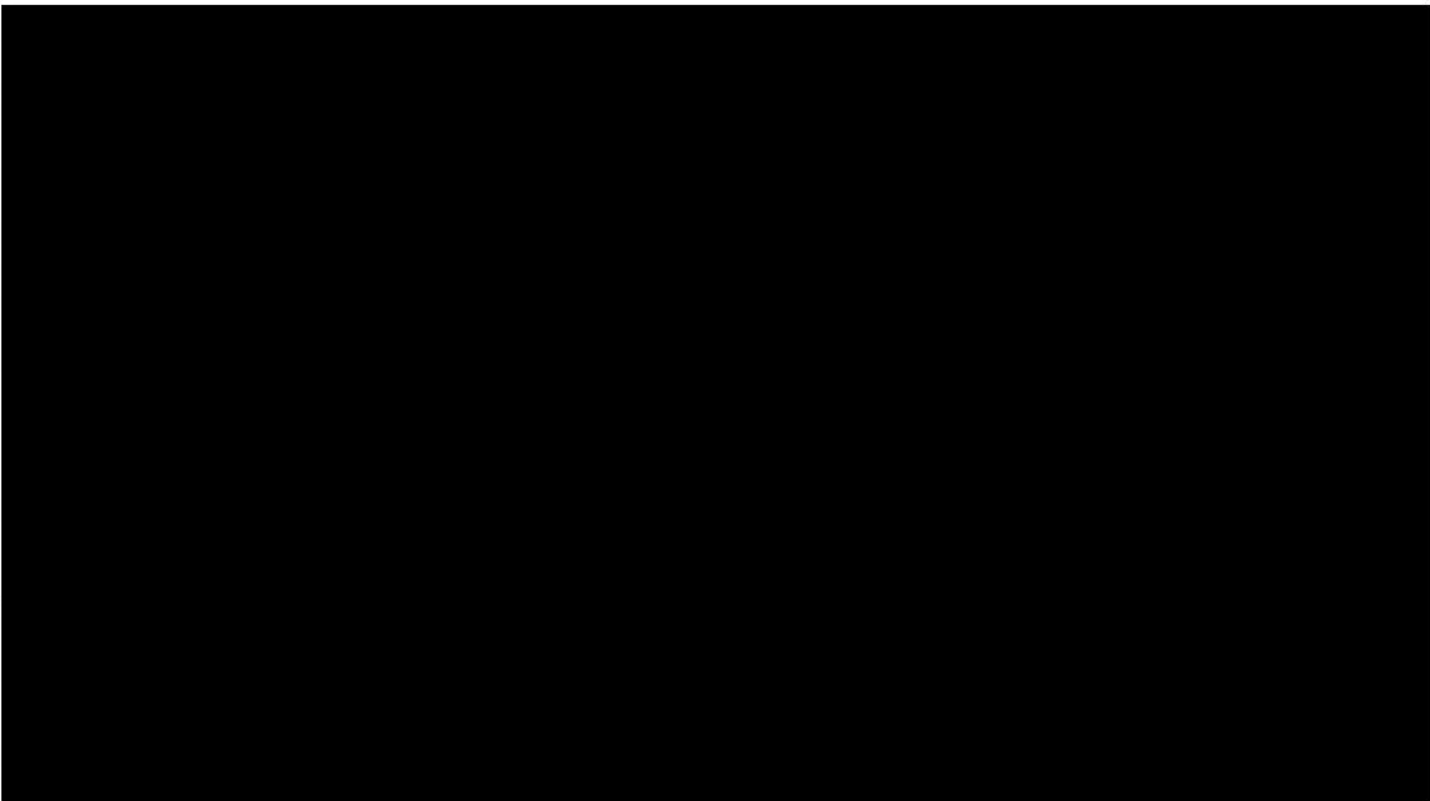
- Key items we worked on this week
- Presentation of the Condition Assessment Data at the Monthly Control Group Meeting
- Ongoing key items that we are working on
- The issue of the draft Condition Assessment Report & Register is scheduled for 02/06/2020.
- Calvary proposed to undertake the review of the Draft Report and Register in two half days:
 - The first an internal half day review with [REDACTED] on call to answer any high level questions, and
 - The second with the assessors dialling in as required to go through the register line by line.

Stage 2 Strategic Asset Management Plan

- Key items we worked on this week



Stage 3/4 Options Analysis



Regards



AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 25 May 2020 11:40 AM
To: Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: Bladin, Caitlin (Health) <Caitlin.Bladin@act.gov.au>; [REDACTED]
[REDACTED]
Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 22/05/2020

Hi Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Outstanding items/issues (*italicised below*)

- [REDACTED]
- Receipt of documents from CPHB (refer Stage 2 below)
- Receipt of CPHB comments on Condition Assessment Spreadsheet (refer Stage 1 below)

General

- Key items we worked on this week
- Attached is an updated schedule for the project.
- Ongoing key items that we are working on
- Monthly Report to be issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200522.pdf >>

Planned Leave

- [REDACTED]

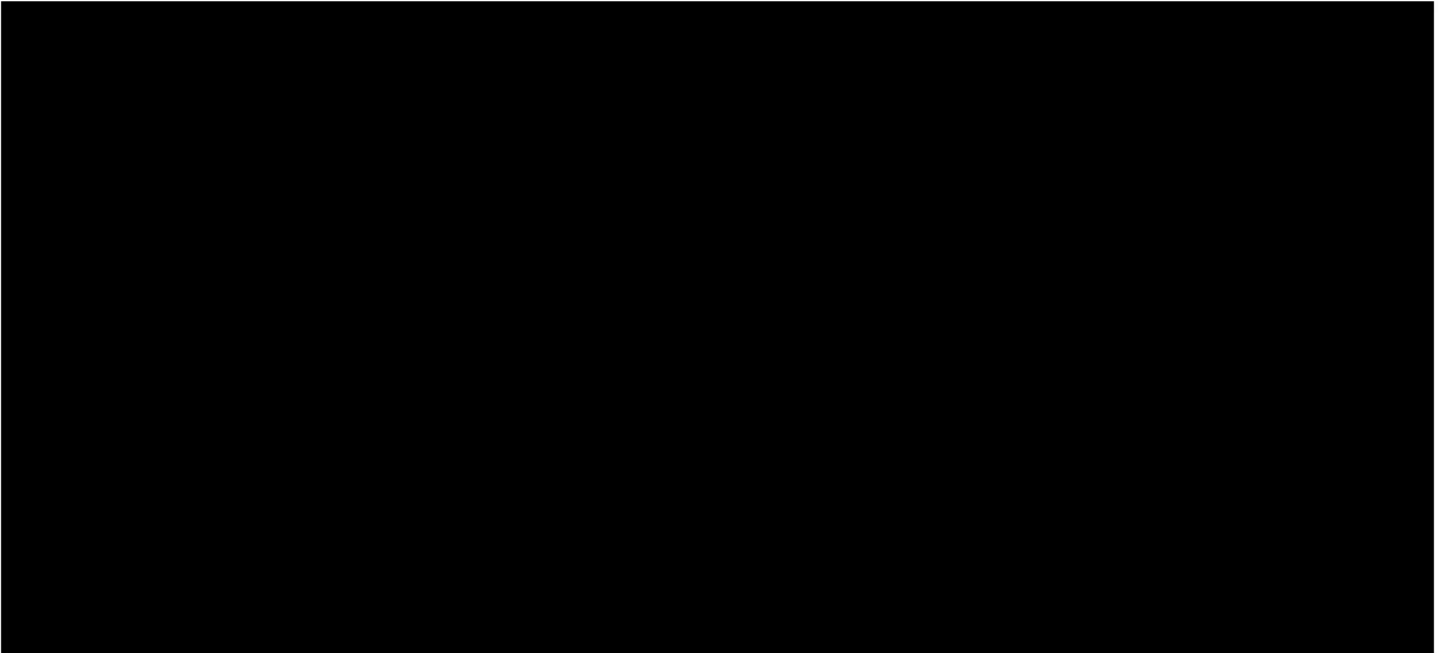
Stage 1 Condition Assessment:

- Key items we worked on this week
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. The proposed presentation of the data scheduled for 21/05/2020 was cancelled due to availability.
- Ongoing key items that we are working on

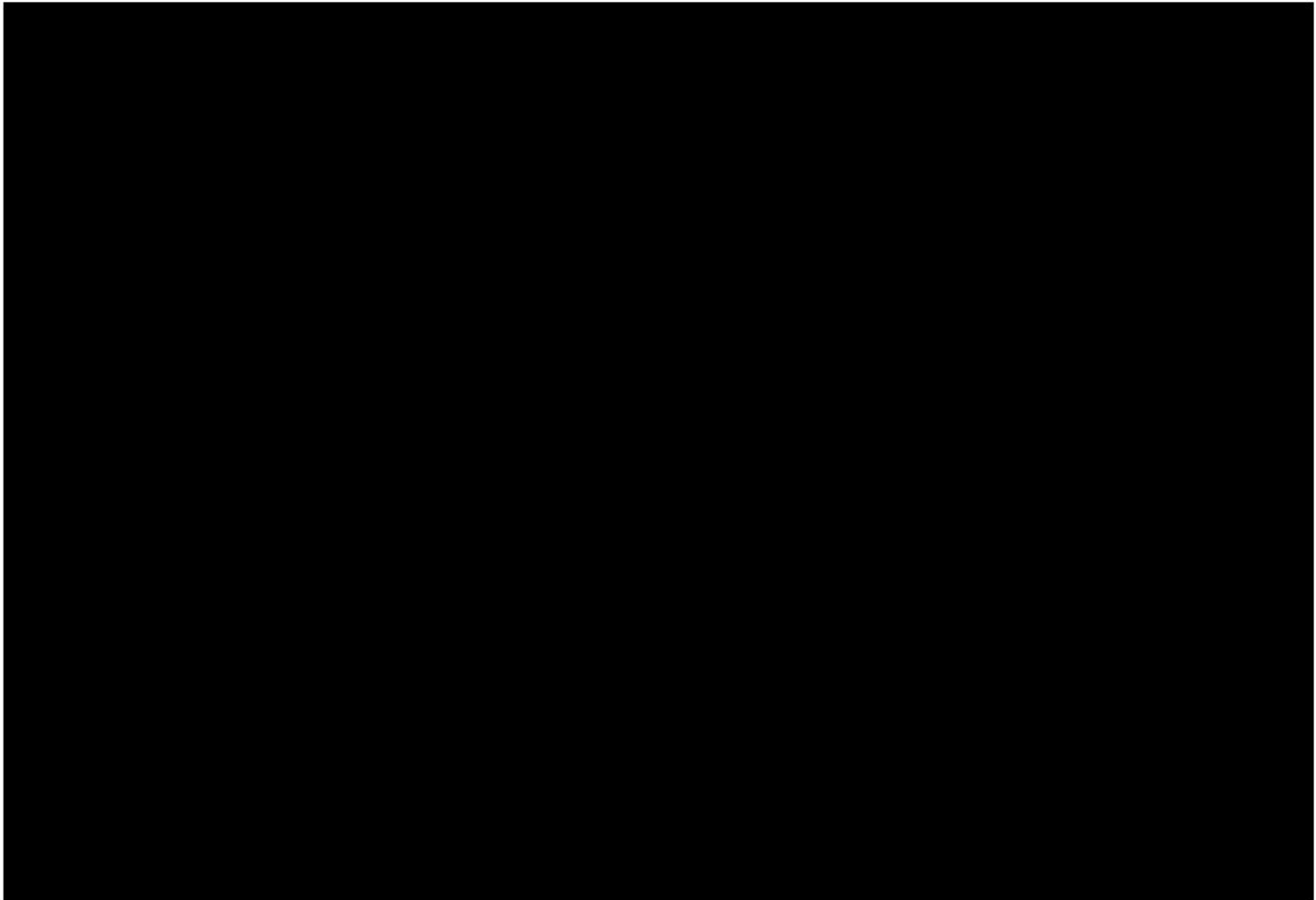
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

Stage 2 Strategic Asset Management Plan

- Key items we worked on this week



Stage 3/4 Options Analysis



AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 18 May 2020 9:30 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [REDACTED] <Caitlin.Bladin@act.gov.au>
Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 15/05/2020

Hi Brad and Daniel,

I forgot last weeks' update (I was on leave on Monday and distracted), as such the below provides a summary of activities for the past fortnight.

Welcome back Daniel.

Please find below Project Update for **Northside Hospital Development Options Analysis**. The format has changed a little this week in an attempt to be a little clearer.

Outstanding items/issues (*italicised below*)

- [REDACTED]
- Receipt of documents from CPHB (refer Stage 2 below)

General

- Key items we worked on this week
- Approval of Variation 001 received on 07/05/2020
- Fortnightly Meeting (refer item in Stage 2) held on 14/05/2020
- Invoice #1 issued on 12/05/2020
- AECOM internal Health Start review held on 06/05/2020
- Ongoing key items that we are working on

- Attached is an updated schedule for the project.
- Monthly Report to be issued on 25/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200518.pdf >>

Planned Leave

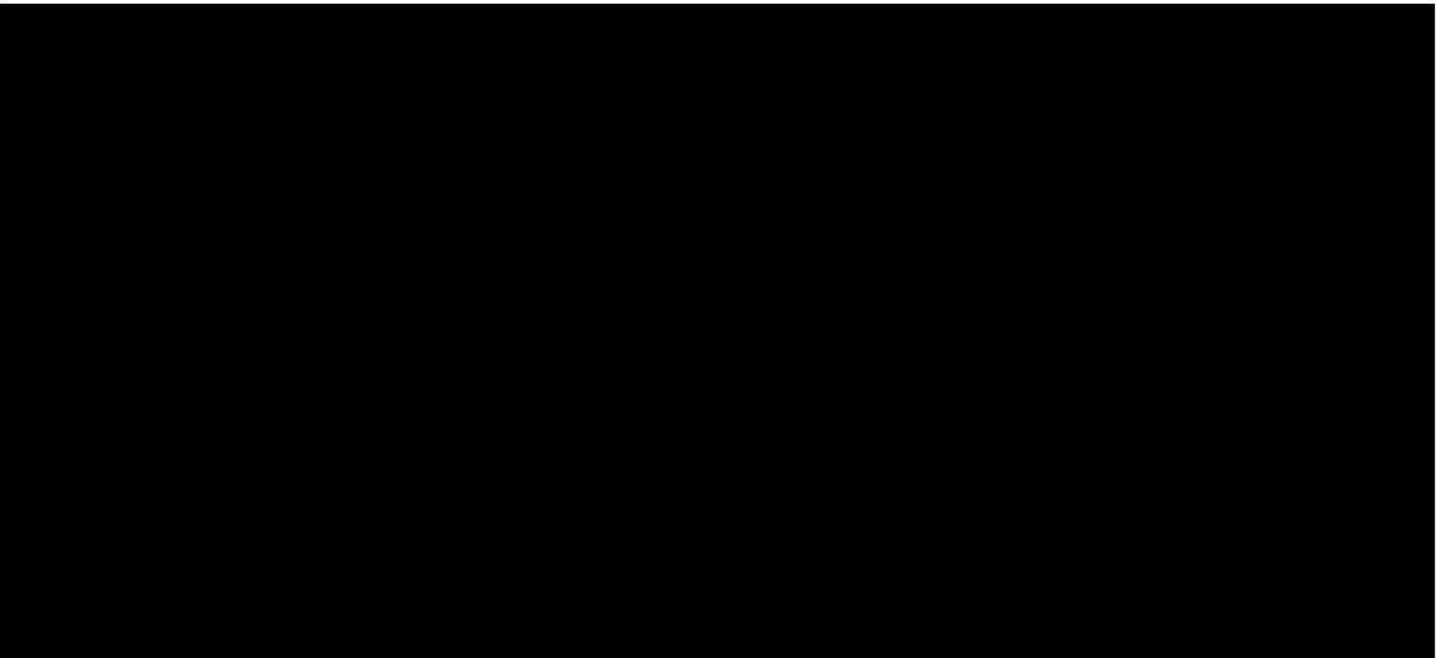
- 

Stage 1 Condition Assessment:

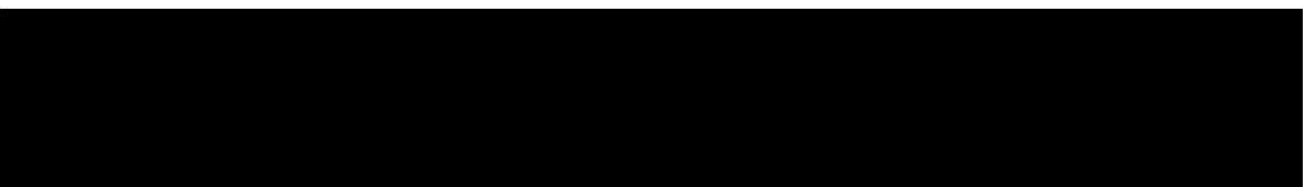
- Key items we worked on this week
- A Site Team Briefing was held on 04/05/2020 which included a review of the SWMS and safety discussion.
- Site Inspections of CPHB will commenced on 05/05/2020 and were completed on 12/05/2020.
- The Condition Assessment Spreadsheet was populated and is in the process of being reviewed.
- The development of the Condition Assessment Report has commenced.
- The Site Inspection on 12/05/2020 identified one item of potential life safety concern which was reported to Calvary on 13/05/2020
- Ongoing key items that we are working on
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. Concurrent with the issue of the data a presentation (21/05/2020) will be scheduled to review and seek agreement to the Spreadsheet.
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

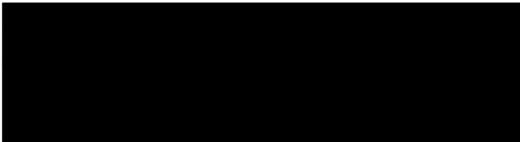
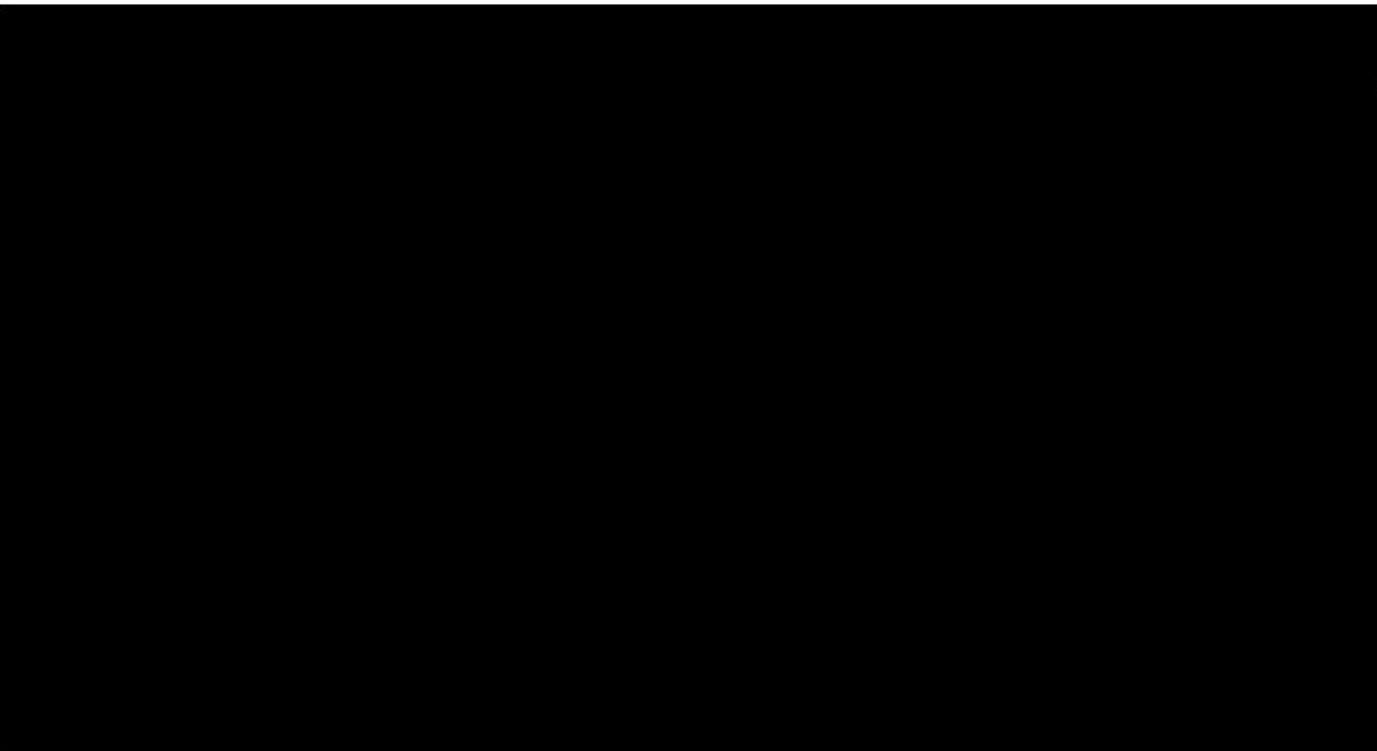
Stage 2 Strategic Asset Management Plan

- Key items we worked on this week

- 

Stage 3/4 Options Analysis

- 



AECOM
L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [Redacted]
Sent: Monday, 4 May 2020 10:49 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [Redacted]
Subject: AECOM Project Update - 01/05/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Desktop Condition Assessment has predominantly been completed by all disciplines, a work in progress snapshot of the data was provided on 01/05/2020 (with the NOA for the Site Visits).
- At the Monthly/Fortnightly Meeting (30/04/2020) a presentation on the work in progress outcomes of the Desktop Condition Assessment was provided. The outcome of this presentation was a discussion around the options for

completing the Condition Assessment. It was agreed that Site Inspections would occur in order to close out the large gaps in the Condition Assessment content.

- Issue of the NOA containing the plan for conducting Site Inspections of CPHB on 01/05/2020.
- [REDACTED]

Ongoing key items that we are working on

- Site Inspections of CPHB will commence on 05/05/2020 following the receipt of confirmation from CPHB regarding the availability of their escort on 04/05/2020.
- Site Inspection Team Briefing and Safety Discussion scheduled for 04/05/2020.
- Desktop Condition Assessment Report preparation.
- Issue of meeting minutes from Monthly/Fortnightly Meeting held on 30/04/2020.
- A meeting with ACT Health to discuss the Demand Scenarios is scheduled for 07/05/2020.
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.
- Identification of Siting Options for the New Build Options – Notice of Advice to be produced.

Outstanding items/issues

- Response to Variation 001
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Regards

[REDACTED]

AECOM
L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Tuesday, 28 April 2020 1:09 PM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: RE: AECOM Project Update - 24/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Desktop Condition Assessment has predominantly been completed by all disciplines.
- Document Register and Gap Analysis populated
- Issue of the Notice of Advice with the Multi-Criteria Analysis Criteria for review and comment by ACT Health.
- Issue of the Monthly Report for April.
- Issue of meeting minutes from 16/04/2020 Fortnight Meeting

Ongoing key items that we are working on

- Desktop Condition Assessment Report preparation. A presentation of findings will be provided at the Monthly/Fortnightly meeting scheduled for 30/04/2020.
- [REDACTED]
- [REDACTED]
- Monthly Control Group Meeting/Fortnightly Meeting – 30/04/2020
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.

Outstanding items/issues

- Response to Variation 001
- Receipt of background information from Calvary/ACT Health
- [REDACTED]
- [REDACTED]

Regards

[REDACTED]

[REDACTED]

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 20 April 2020 11:32 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: RE: AECOM Project Update - 17/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Desktop Condition Assessment
- Document Register and Gap Analysis populated
- Briefing of review team for the Condition Assessment – Tuesday 14/04/2020
- Fortnightly Meeting held Thursday 16/04/2020
- Issue of the update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of the Document Register and Condition Assessment Register template for review and comment.
- Issue of an initial work in progress Desktop Condition Assessment for information, high level review and comment.
- [REDACTED]

Ongoing key items that we are working on

- Receipt of more background information – critical documents include Calvary Asset Register – we are missing a number of key inputs, such as drawings and asset registers. We are proceeding with the Desktop Condition Assessment without this information.
- Desktop Condition Assessment
- Potential - Meeting with ACT Health/Calvary to discuss the work in progress Desktop Condition Assessment provided on 17/04/2020
- [REDACTED]
- [REDACTED]
- [REDACTED]
- Meeting minutes from 16/04/2020 Fortnight Meeting
- Monthly Report preparation and issue – 20/04/2020
- Monthly Control Group Meeting – potentially 23/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- [REDACTED]
- [REDACTED]
- [REDACTED]
- Response to Variation 001

Regards

[REDACTED]

[REDACTED]

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Tuesday, 14 April 2020 10:53 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 09/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Receipt of more background information

Ongoing key items that we are working on

- Receipt of more background information – critical documents include Calvary Asset Register – we are missing a number of key inputs, such as drawings and asset registers. A separate email will be issued today outlining the information which has not been able to be sourced and the approach to the condition assessment due to these omissions.
- Populating document register and completing gap analysis
- Briefing of review team for the Condition Assessment – Tuesday 14/04/2020
- Return Brief issue
- Fortnightly Meeting to be scheduled for Thursday 16/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Return Brief updated draft issue
- Response to Variation 001

Regards

[REDACTED]

[REDACTED]

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 6 April 2020 10:35 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 03/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Meeting with Calvary Facilities Manager (31/03/2020) and Senior Financial Accountant (01/04/2020) to discuss available information – primarily building floor plans and an asset register.
- Fortnightly Project Co-ordination Meeting held on 02/04/2020, notes issued on 03/04/2020
- Background information received from Calvary on 03/04/2020.
- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of Variation 001
- Receipt of executed contract and finalisation of project set up activities.

Ongoing key items that we are working on

- Receipt of more background information – critical documents include Calvary Asset Register
- Populating document register and completing gap analysis
- Commencing Condition Assessment
- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Return Brief updated draft issue

Regards

[REDACTED]

[REDACTED]

AECOM
L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 30 March 2020 11:55 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 27/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Quasi-Monthly Project Control Meeting held on 26/03/2020, notes issued on 27/03/2020
- Monthly Report issued to ACT Health 26/03/2020
- Background information received from Calvary on 26-27/03/2020. Attached is a register of all information received to date.
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Receipt of executed contract and finalisation of project set up activities.

Ongoing key items that we are working on

- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.
- Receipt of more background information – critical documents include Calvary Asset Register
- Populating document register and completing gap analysis
- Visit to Calvary plan room to source additional building and asset information based on gap analysis
- Commencing Condition Assessment
- Undertaking initial Asset Priority Level (criticality) assessment
- Internal project set up
- Variation request to extend the contract end date

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Project set up

Regards

[REDACTED]

[REDACTED]

AECOM
 L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601

T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]

Sent: Monday, 23 March 2020 10:00 AM

To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>

Cc: [REDACTED]

Subject: AECOM Project Update - 20/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Development and issue of draft Return Brief to ACT Health on 18/03/2020
- Fortnightly Project Co-ordination Meeting held on 19/03/2020, notes issued on 20/03/2020
- Notes from project inception meeting with Calvary were issued
- Document Register including Gap Analysis spreadsheet developed and circulated to the project team
- Risk and Issue register population (initial assessment included in draft Return Brief)
- Email regarding invoicing moving forward sent on 18/03/2020
- Email regarding the approach to conducting the site inspections sent on 20/03/2020

Ongoing key items that we are working on

- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.
- Receipt of background information
- Populating document register and completing gap analysis
- Undertaking initial Asset Priority Level (criticality) assessment
- Monthly Report Dashboard template development
- Internal project set up

Outstanding items/issues

- Confirmation that the first Monthly Project Control Group can be postponed until the week commencing 20/04/2020
- Receipt of background information from Calvary/ACT Health
- Project set up

Regards

[REDACTED]

[REDACTED]

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 16 March 2020 4:42 PM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 13/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,
 Please find below Project Update for **Northside Hospital Development Options Analysis**
Key items we worked on this week

- Project Inception and set up planning.
- Project inception meeting with Calvary held on 12/03/2020.
- Request for information issued to ACT Health and Calvary.
- Development of Return Brief.
- Project inception meeting with AECOM Team held on 13/03/2020.
- Receipt of project contract and execution of same.

Ongoing key items that we are working on

- Notes from project inception meeting with Calvary to be prepared and issued
- Return Brief confirming delivery approach, assumptions, schedule, budget.
- First Project Coordination Meeting scheduled for 19/03/2020. Agenda to be prepared and circulated.
- Document Register including Gap Analysis spreadsheet development
- Risk and Issue register population
- Monthly Report Dashboard template development
- Internal project set up

Outstanding items/issues

- Project set up
- Return Brief issue to ACT Health
- Receipt of background information

Regards

[REDACTED]

[REDACTED]

AECOM
 L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Tuesday, 10 March 2020 12:14 PM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 06/03/2020 Northside Hospital Development Options Analysis

Northside Hospital Development Options Analysis
06/03/2020
Key items we worked on this week

- Project Inception and set up planning.
- Project inception meeting with ACT Health held on 06/03/2020.

Ongoing key items that we are working on

- Notes from project inception meeting with ACT Health to be prepared and issued
- Return Brief confirming delivery approach, assumptions, schedule, budget. This will include initial request for information, proposed governance meeting schedule and report templates.
- Inception meeting with Calvary schedule for 12/03/2020.
- Inception meeting with AECOM/BLP scheduled for 13/03/2020

Outstanding items/issues

- Receipt of Work Order (Contract) for the engagement

Kind regards,

[REDACTED]

[REDACTED]

AECOM
L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

Lowes, Shannon (Health)

From: Landon, Daniel (Health)
Sent: Friday, 5 June 2020 1:46 PM
To: Lopa, Liz (Health)
Cc: Oliver, Stephanie (Health)
Subject: For approval - Northside invoice from Aecom
Attachments: 60628807-NHDOA-Invoicing-202005.pdf

UNCLASSIFIED

Hi Liz

Pls see attached – I've reviewed the material Aecom has done, and am comfortable that they've met their relevant targets for each stage.

Could you please approve via return email – or let me know if you have any concerns. I'm happy to discuss if you'd like details on Aecom's work.

Regards

Dan

From: [REDACTED]
Sent: Tuesday, 2 June 2020 9:08 AM
To: Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: Bladin, Caitlin (Health) <Caitlin.Bladin@act.gov.au>; Rees, [REDACTED]
Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 29/05/2020

CAUTION: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Outstanding items/issues (*italicised below*)

- [REDACTED]
- Issue of the Draft Condition Assessment Report and Register (Refer Stage 1 below)

General

- Key items we worked on this week
- Monthly Report issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020, minutes issued on 29/05/2020
- Ongoing key items that we are working on

- Invoice for May to be raised this week. Attached is the proposed invoice % and value for your review and approval.
- Review and reconciliation of actions from previous meetings to confirm outstanding items.

Planned Leave

- None known

Stage 1 Condition Assessment:

- Key items we worked on this week
- Presentation of the Condition Assessment Data at the Monthly Control Group Meeting
- Ongoing key items that we are working on
- The issue of the draft Condition Assessment Report & Register is scheduled for 02/06/2020.
- Calvary proposed to undertake the review of the Draft Report and Register in two half days:
 - The first an internal half day review with [REDACTED] on call to answer any high level questions, and
 - The second with the assessors dialling in as required to go through the register line by line.

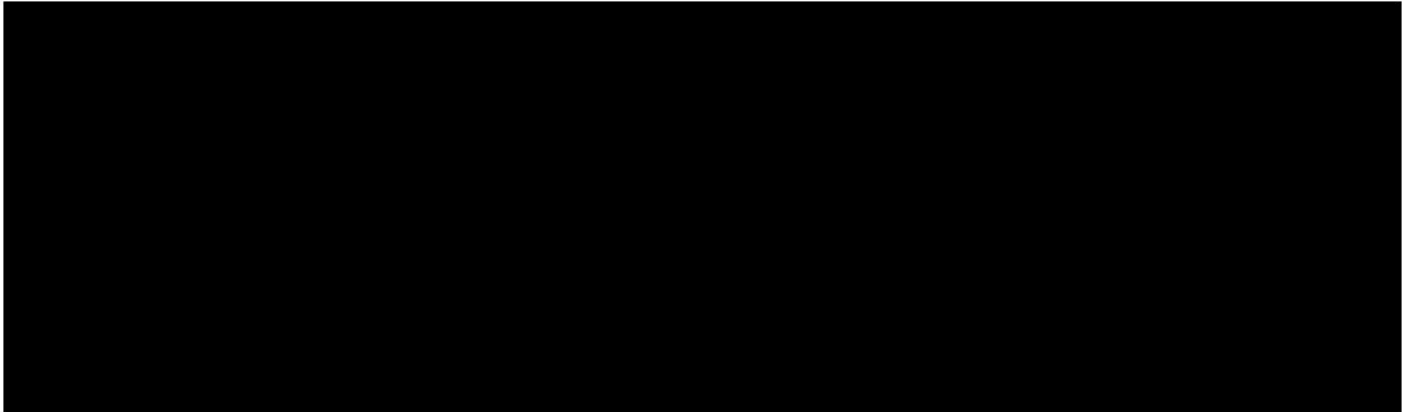
Stage 2 Strategic Asset Management Plan

- Key items we worked on this week

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Stage 3/4 Options Analysis

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]



Regards



AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [Redacted]
Sent: Monday, 25 May 2020 11:40 AM
To: Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: Bladin, Caitlin (Health) <Caitlin.Bladin@act.gov.au> [Redacted]

Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 22/05/2020

Hi Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Outstanding items/issues (*italicised below*)



- Receipt of documents from CPHB (refer Stage 2 below)
- Receipt of CPHB comments on Condition Assessment Spreadsheet (refer Stage 1 below)

General

- Key items we worked on this week
- Attached is an updated schedule for the project.

- Ongoing key items that we are working on
- Monthly Report to be issued on 25/05/2020
- Monthly Control Group Meeting on 28/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200522.pdf >>

Planned Leave

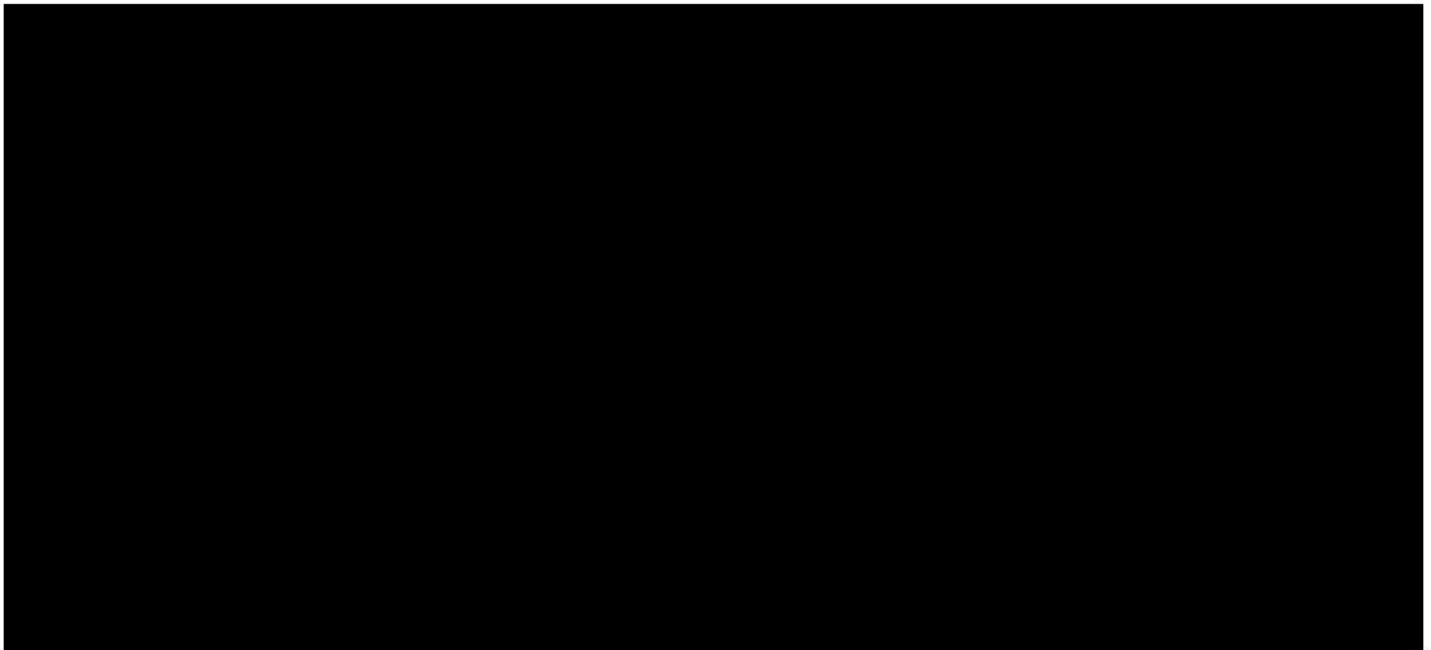
- 

Stage 1 Condition Assessment:

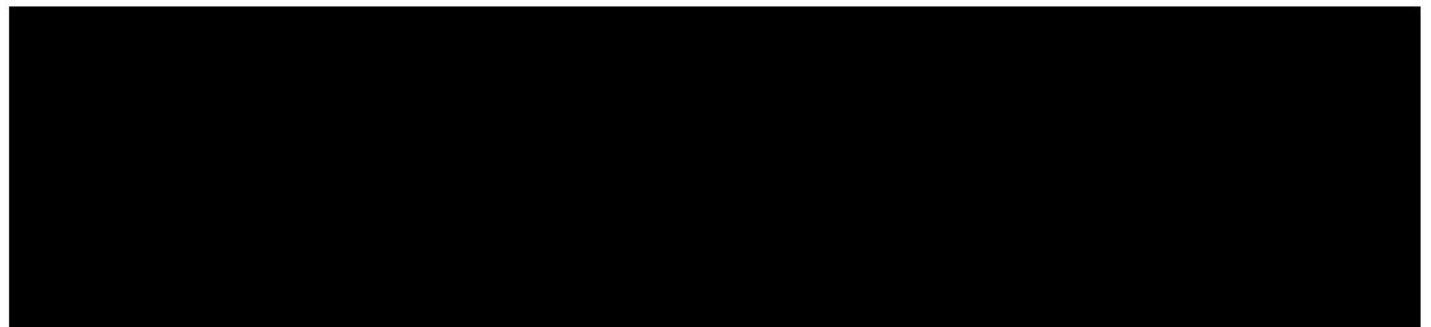
- Key items we worked on this week
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. The proposed presentation of the data scheduled for 21/05/2020 was cancelled due to availability.
- Ongoing key items that we are working on
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

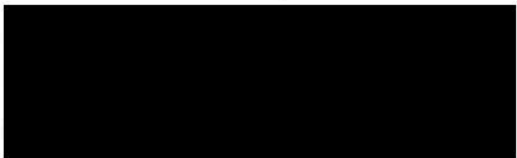
Stage 2 Strategic Asset Management Plan

- Key items we worked on this week



Stage 3/4 Options Analysis





AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [Redacted]
Sent: Monday, 18 May 2020 9:30 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [Redacted] <Caitlin.Bladin@act.gov.au>
Subject: AECOM Project Update - Northside Hospital Development Options Analysis w/e 15/05/2020

Hi Brad and Daniel,

I forgot last weeks' update [Redacted] as such the below provides a summary of activities for the past fortnight.

Welcome back Daniel.

Please find below Project Update for **Northside Hospital Development Options Analysis**. The format has changed a little this week in an attempt to be a little clearer.

Outstanding items/issues (*italicised below*)

- [Redacted]
- Receipt of documents from CPHB (refer Stage 2 below)

General

- Key items we worked on this week
- Approval of Variation 001 received on 07/05/2020
- Fortnightly Meeting (refer item in Stage 2) held on 14/05/2020
- Invoice #1 issued on 12/05/2020
- AECOM internal Health Start review held on 06/05/2020
- Ongoing key items that we are working on
- Attached is an updated schedule for the project.
- Monthly Report to be issued on 25/05/2020

<< File: 60628807-NHDOA-Project Program-D-20200518.pdf >>

Planned Leave

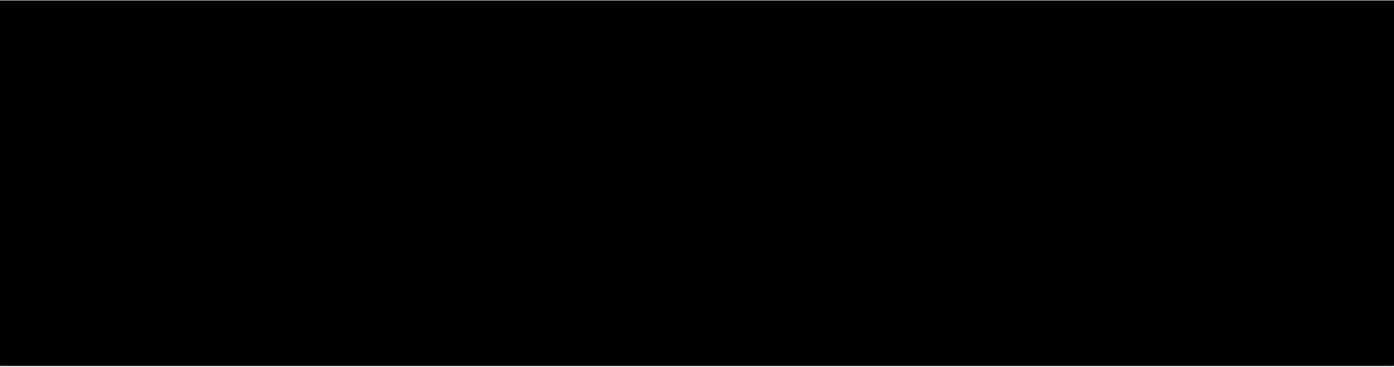
- [Redacted]

Stage 1 Condition Assessment:

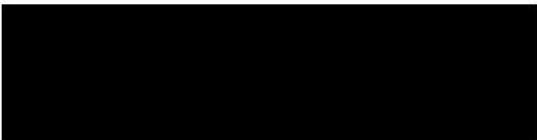
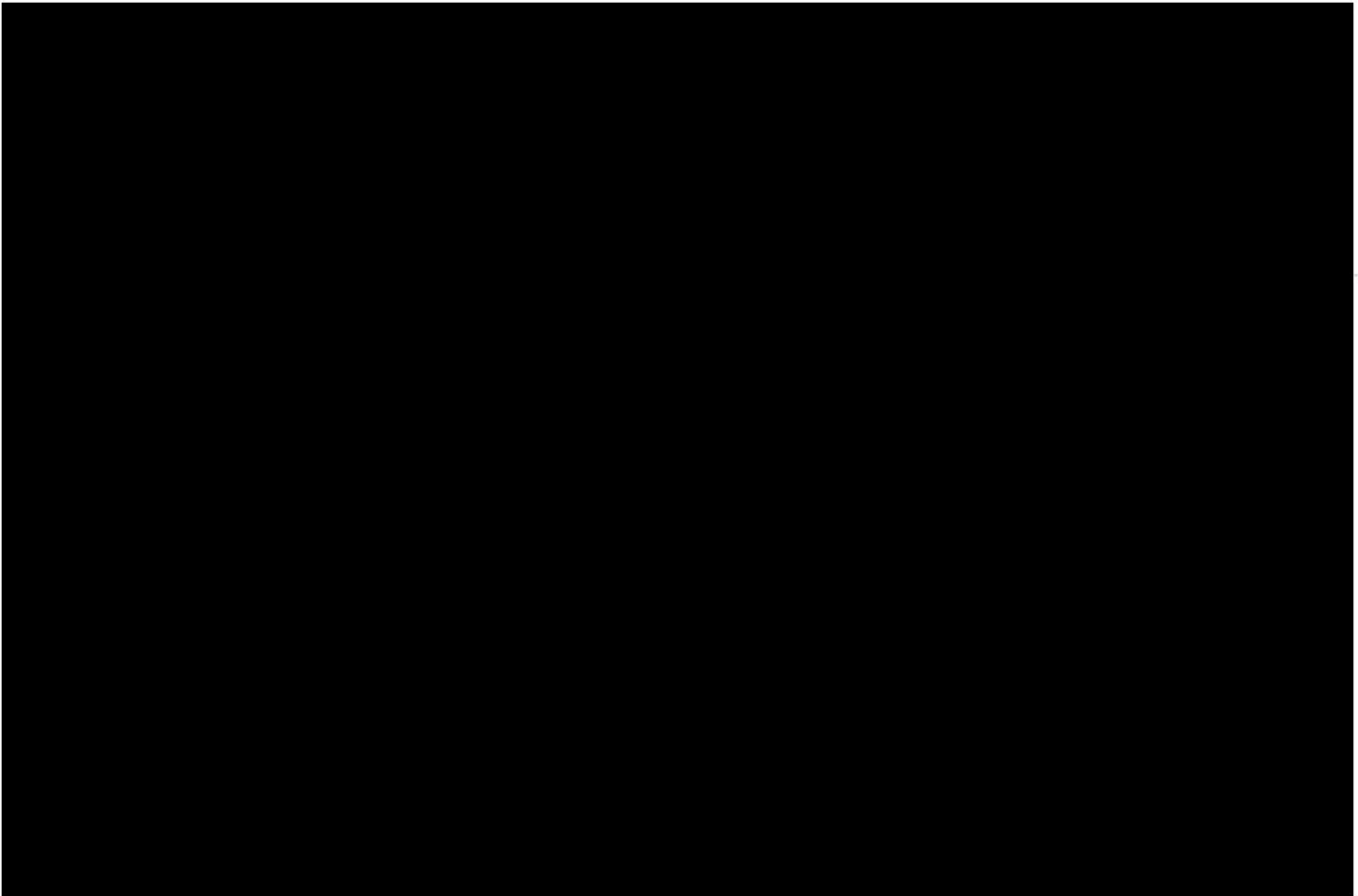
- Key items we worked on this week
- A Site Team Briefing was held on 04/05/2020 which included a review of the SWMS and safety discussion.
- Site Inspections of CPHB will commenced on 05/05/2020 and were completed on 12/05/2020.
- The Condition Assessment Spreadsheet was populated and is in the process of being reviewed.
- The development of the Condition Assessment Report has commenced.
- The Site Inspection on 12/05/2020 identified one item of potential life safety concern which was reported to Calvary on 13/05/2020
- Ongoing key items that we are working on
- Issue of the Condition Assessment Spreadsheet to Calvary for review on 20/05/2020. Concurrent with the issue of the data a presentation (21/05/2020) will be scheduled to review and seek agreement to the Spreadsheet.
- The issue of the draft Condition Assessment Report will follow on 27/05/2020.

Stage 2 Strategic Asset Management Plan

- Key items we worked on this week
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]



Stage 3/4 Options Analysis



AECOM
L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
P.O. Box PO Box 1942 Canberra City 2601
T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 4 May 2020 10:49 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 01/05/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Desktop Condition Assessment has predominantly been completed by all disciplines, a work in progress snapshot of the data was provided on 01/05/2020 (with the NOA for the Site Visits).
- At the Monthly/Fortnightly Meeting (30/04/2020) a presentation on the work in progress outcomes of the Desktop Condition Assessment was provided. The outcome of this presentation was a discussion around the options for completing the Condition Assessment. It was agreed that Site Inspections would occur in order to close out the large gaps in the Condition Assessment content.
- Issue of the NOA containing the plan for conducting Site Inspections of CPHB on 01/05/2020.
- [REDACTED]

Ongoing key items that we are working on

- Site Inspections of CPHB will commence on 05/05/2020 following the receipt of confirmation from CPHB regarding the availability of their escort on 04/05/2020.
- Site Inspection Team Briefing and Safety Discussion scheduled for 04/05/2020.
- Desktop Condition Assessment Report preparation.
- Issue of meeting minutes from Monthly/Fortnightly Meeting held on 30/04/2020.
- A meeting with ACT Health to discuss the Demand Scenarios is scheduled for 07/05/2020.
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.
- Identification of Siting Options for the New Build Options – Notice of Advice to be produced.

Outstanding items/issues

- Response to Variation 001
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

Regards

[REDACTED]

[REDACTED]

P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Tuesday, 28 April 2020 1:09 PM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: RE: AECOM Project Update - 24/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Desktop Condition Assessment has predominantly been completed by all disciplines.
- Document Register and Gap Analysis populated
- Issue of the Notice of Advice with the Multi-Criteria Analysis Criteria for review and comment by ACT Health.
- Issue of the Monthly Report for April.
- Issue of meeting minutes from 16/04/2020 Fortnight Meeting

Ongoing key items that we are working on

- Desktop Condition Assessment Report preparation. A presentation of findings will be provided at the Monthly/Fortnightly meeting scheduled for 30/04/2020.
- [REDACTED]
- [REDACTED]
- Monthly Control Group Meeting/Fortnightly Meeting – 30/04/2020
- Review of Desktop Condition Assessment data by the Stage 2 SAMP team.

Outstanding items/issues

- Response to Variation 001
- Receipt of background information from Calvary/ACT Health
- [REDACTED]
- [REDACTED]

Regards

[REDACTED]

[REDACTED]

AECOM
 L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: King, Amaranth
Sent: Monday, 20 April 2020 11:32 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: RE: AECOM Project Update - 17/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Desktop Condition Assessment
- Document Register and Gap Analysis populated
- Briefing of review team for the Condition Assessment – Tuesday 14/04/2020
- Fortnightly Meeting held Thursday 16/04/2020
- Issue of the update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of the Document Register and Condition Assessment Register template for review and comment.
- Issue of an initial work in progress Desktop Condition Assessment for information, high level review and comment.
- [REDACTED]

Ongoing key items that we are working on

- Receipt of more background information – critical documents include Calvary Asset Register – we are missing a number of key inputs, such as drawings and asset registers. We are proceeding with the Desktop Condition Assessment without this information.
- Desktop Condition Assessment
- Potential - Meeting with ACT Health/Calvary to discuss the work in progress Desktop Condition Assessment provided on 17/04/2020
- [REDACTED]
- Meeting minutes from 16/04/2020 Fortnight Meeting
- Monthly Report preparation and issue – 20/04/2020
- Monthly Control Group Meeting – potentially 23/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- [REDACTED]
- Response to Variation 001

Regards

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From:

Sent: Tuesday, 14 April 2020 10:53 AM

To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>

Cc:

Subject: AECOM Project Update - 09/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Receipt of more background information

Ongoing key items that we are working on

- Receipt of more background information – critical documents include Calvary Asset Register – we are missing a number of key inputs, such as drawings and asset registers. A separate email will be issued today outlining the information which has not been able to be sourced and the approach to the condition assessment due to these omissions.
- Populating document register and completing gap analysis
- Briefing of review team for the Condition Assessment – Tuesday 14/04/2020
- Return Brief issue
- Fortnightly Meeting to be scheduled for Thursday 16/04/2020

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Return Brief updated draft issue
- Response to Variation 001

Regards

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601

T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]

Sent: Monday, 6 April 2020 10:35 AM

To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc: [REDACTED]

Subject: AECOM Project Update - 03/04/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Meeting with Calvary Facilities Manager (31/03/2020) and Senior Financial Accountant (01/04/2020) to discuss available information – primarily building floor plans and an asset register.
- Fortnightly Project Co-ordination Meeting held on 02/04/2020, notes issued on 03/04/2020
- Background information received from Calvary on 03/04/2020.
- Document Register and Gap Analysis populated
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Issue of Variation 001
- Receipt of executed contract and finalisation of project set up activities.

Ongoing key items that we are working on

- Receipt of more background information – critical documents include Calvary Asset Register
- Populating document register and completing gap analysis
- Commencing Condition Assessment
- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health

- Return Brief updated draft issue

Regards



AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [Redacted]
Sent: Monday, 30 March 2020 11:55 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health) <Daniel.Landon@act.gov.au>
Cc: [Redacted]
Subject: AECOM Project Update - 27/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Quasi-Monthly Project Control Meeting held on 26/03/2020, notes issued on 27/03/2020
- Monthly Report issued to ACT Health 26/03/2020
- Background information received from Calvary on 26-27/03/2020. Attached is a register of all information received to date.
- Update of the Return Brief and Project Schedule to reflect proposed alternative delivery method delaying site inspections until after the COVID19 situation.
- Receipt of executed contract and finalisation of project set up activities.

Ongoing key items that we are working on

- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.
- Receipt of more background information – critical documents include Calvary Asset Register
- Populating document register and completing gap analysis
- Visit to Calvary plan room to source additional building and asset information based on gap analysis
- Commencing Condition Assessment
- Undertaking initial Asset Priority Level (criticality) assessment
- Internal project set up
- Variation request to extend the contract end date

Outstanding items/issues

- Receipt of background information from Calvary/ACT Health
- Project set up

Regards

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 23 March 2020 10:00 AM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 20/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**.

Key items we worked on this week

- Development and issue of draft Return Brief to ACT Health on 18/03/2020
- Fortnightly Project Co-ordination Meeting held on 19/03/2020, notes issued on 20/03/2020
- Notes from project inception meeting with Calvary were issued
- Document Register including Gap Analysis spreadsheet developed and circulated to the project team
- Risk and Issue register population (initial assessment included in draft Return Brief)
- Email regarding invoicing moving forward sent on 18/03/2020
- Email regarding the approach to conducting the site inspections sent on 20/03/2020

Ongoing key items that we are working on

- Return Brief updates/development confirming delivery approach, assumptions, schedule, budget.
- Receipt of background information
- Populating document register and completing gap analysis
- Undertaking initial Asset Priority Level (criticality) assessment
- Monthly Report Dashboard template development
- Internal project set up

Outstanding items/issues

- Confirmation that the first Monthly Project Control Group can be postponed until the week commencing 20/04/2020
- Receipt of background information from Calvary/ACT Health
- Project set up

Regards

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601
 P.O. Box PO Box 1942 Canberra City 2601
 T +61 2 6100 0551
www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]
Sent: Monday, 16 March 2020 4:42 PM
To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; 'Landon, Daniel (Health)' <Daniel.Landon@act.gov.au>
Cc: [REDACTED]
Subject: AECOM Project Update - 13/03/2020 Northside Hospital Development Options Analysis

Hi Brad and Daniel,

Please find below Project Update for **Northside Hospital Development Options Analysis**

Key items we worked on this week

- Project Inception and set up planning.
- Project inception meeting with Calvary held on 12/03/2020.
- Request for information issued to ACT Health and Calvary.
- Development of Return Brief.
- Project inception meeting with AECOM Team held on 13/03/2020.
- Receipt of project contract and execution of same.

Ongoing key items that we are working on

- Notes from project inception meeting with Calvary to be prepared and issued
- Return Brief confirming delivery approach, assumptions, schedule, budget.
- First Project Coordination Meeting scheduled for 19/03/2020. Agenda to be prepared and circulated.
- Document Register including Gap Analysis spreadsheet development
- Risk and Issue register population
- Monthly Report Dashboard template development
- Internal project set up

Outstanding items/issues

- Project set up
- Return Brief issue to ACT Health
- Receipt of background information

Regards

[REDACTED]

[REDACTED]

AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601

T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

From: [REDACTED]

Sent: Tuesday, 10 March 2020 12:14 PM

To: Brad Burch (brad.burch@act.gov.au) <brad.burch@act.gov.au>; Landon, Daniel (Health)

<Daniel.Landon@act.gov.au>

Cc: [REDACTED]

Subject: AECOM Project Update - 06/03/2020 Northside Hospital Development Options Analysis

Northside Hospital Development Options Analysis

06/03/2020

Key items we worked on this week

- Project Inception and set up planning.
- Project inception meeting with ACT Health held on 06/03/2020.

Ongoing key items that we are working on

- Notes from project inception meeting with ACT Health to be prepared and issued
- Return Brief confirming delivery approach, assumptions, schedule, budget. This will include initial request for information, proposed governance meeting schedule and report templates.
- Inception meeting with Calvary schedule for 12/03/2020.
- Inception meeting with AECOM/BLP scheduled for 13/03/2020

Outstanding items/issues

- Receipt of Work Order (Contract) for the engagement

Kind regards,

[REDACTED]



AECOM

L4, Civic Quarter, 68 Northbourne Ave, Canberra, ACT 2601

P.O. Box PO Box 1942 Canberra City 2601

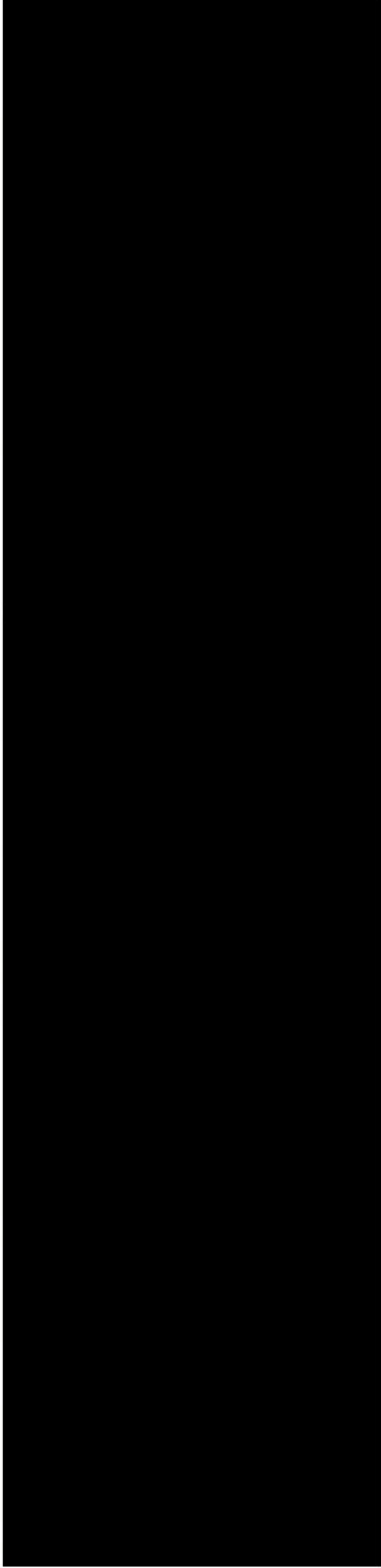
T +61 2 6100 0551

www.aecom.com

Please consider the environment before printing this email.

Read insights, share ideas on AECOM's [Connected Cities](#) blog.

Invoicing Summary



Lowes, Shannon (Health)

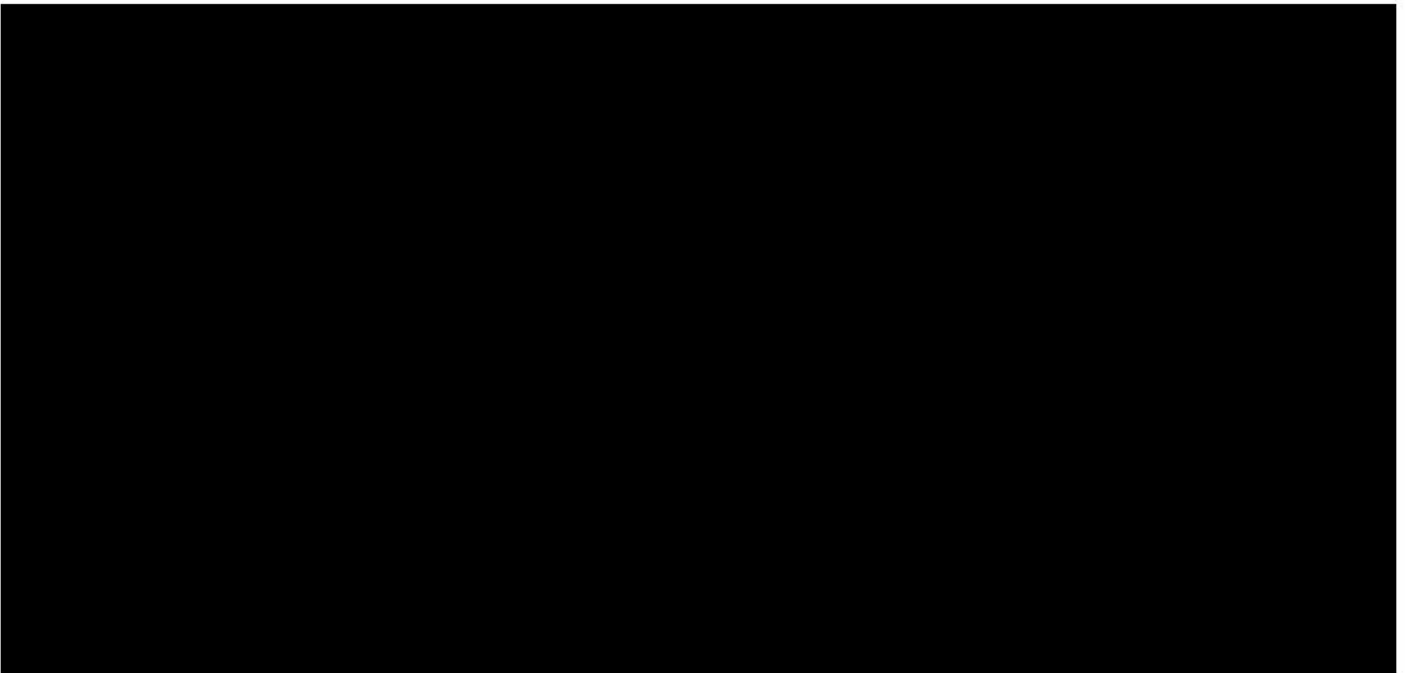
From: Landon, Daniel (Health)
Sent: Friday, 5 June 2020 2:31 PM
To: Oliver, Stephanie (Health)
Subject: FW: Northside hospital - [REDACTED]
Attachments: 60628807-NHDOA-NOA-Sites_A.pdf

UNCLASSIFIED

From: Lopa, Liz (Health) <Liz.Lopa@act.gov.au>
Sent: Wednesday, 3 June 2020 8:58 AM
To: O'Halloran, Peter (Health) <Peter.O'Halloran@act.gov.au>; George, Jacinta (Health) <Jacinta.George@act.gov.au>; Stewart, Margaret (Health) <Margaret.Stewart@act.gov.au>
Cc: Landon, Daniel (Health) <Daniel.Landon@act.gov.au>; ACT Health StrategicInfrastructure <ACTHealthStrategicInfrastructure@act.gov.au>
Subject: Northside hospital - [REDACTED]

UNCLASSIFIED

Hi Jacinta, Peter and Margaret



Thanks

Liz

Liz Lopa | Executive Group Manager

Mobile: [REDACTED]

Strategic Infrastructure Division | ACT Health Directorate

4 Bowes Street Phillip ACT 2606, Australia

www.health.act.gov.au/digital

